

# **Center Licensing Inspection Full Report**

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <a href="http://jfs.ohio.gov/CDC/childcare.stm">http://jfs.ohio.gov/CDC/childcare.stm</a>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details               |                         |                 |                   |  |
|-------------------------------|-------------------------|-----------------|-------------------|--|
| Program Name                  | Program Number          |                 | Program Type      |  |
| KID WORKS OF FAIRFIELD        | 00000200638             |                 | Child Care Center |  |
|                               |                         |                 |                   |  |
| Address                       |                         |                 | County            |  |
| 5950 BOYMEL DRIVE FAIRFIELD   |                         |                 | BUTLER            |  |
| OH 45014                      |                         |                 |                   |  |
|                               |                         |                 |                   |  |
|                               |                         |                 |                   |  |
| Building Approval Date        | Use Group/Code          | Occupancy Limit | Maximum Under 2 ½ |  |
| 04/23/2014                    | E                       | 163             |                   |  |
| Fire Inspection Approval Date | Food Service Risk Level |                 |                   |  |
| 07/13/2021                    | Level III               |                 |                   |  |

|                           | Inspection Information         |                  |                                 |              |
|---------------------------|--------------------------------|------------------|---------------------------------|--------------|
| Inspection Type           | Inspection So                  | cope             | Inspection Notice               |              |
| Annual<br>Inspection Date | Full<br>Begin Time 8           | :30 AM           | Unannounced<br>End Time 4:07 PM |              |
| 02/16/2022                | begin time e                   |                  |                                 |              |
| Reviewer:                 |                                |                  |                                 |              |
| Steffani Roberts          | Steffani Roberts               |                  |                                 |              |
| Summary of Findings       |                                |                  |                                 |              |
| No. Rules Verified        | No. Rules with Non-compliances | No. Serious Risk | No. Moderate Risk               | No. Low Risk |
| 58                        | 17                             | 0                | 2                               | 20           |

| License Capacity and Enrollment at the Time of Inspection |                  |           |            |       |  |
|---|------------------|-----------|------------|-------|--|
| Age Group   | License Capacity |           | Enrollment |       |  |
|   | Totals           | Full Time | Part Time  | Total |  |
| Infant ( Birth to < 18 m)                                 |                  | 13        | 0          | 13    |  |
| Young Toddler   |                  | 15        | 0          | 15    |  |
| Total Under 2 ½ Years                                     | 50               | 28        | 0          | 28    |  |
| Older Toddler   |                  | 8         | 0          | 8     |  |
| Preschool   |                  | 36        | 0          | 36    |  |
| School Age  |                  | 0         | 14         | 14    |  |
| Total Capacity/Enrollment                                 | 136              | 44        | 14         | 86    |  |

| Staff-Child Ratios at the Time of Inspection |                          |                |         |
|--|--------------------------|----------------|---------|
| Group  | Age Group/Range          | Ratio Observed | Comment |
| Toddler 1                                    | 18 months to < 30 months | 1 to 3         |         |



| Toddler 2   | 18 months to < 30 months | 2 to 12 | Toddler 2 and    |
|-------------|--------------------------|---------|------------------|
|             |                          |         | Preschool 1      |
|             |                          |         | combined         |
| Toddler 2   | 18 months to < 30 months | 2 to 10 | Toddler 2 and    |
|             |                          |         | Toddler 1        |
|             |                          |         | combined         |
| Preschool 1 | 30 months to < 36 months | 1 to 7  |                  |
| Infant 1    | 0 to < 12 months         | 2 to 8  | Infant 1 and     |
|             |                          |         | Infant 2         |
|             |                          |         | combined         |
| Infant 1    | 0 to < 12 months         | 2 to 10 | Infant 1 and     |
|             |                          |         | Infant 2         |
|             |                          |         | combined         |
| School Age  | School-Age to < 11 years | 1 to 6  |                  |
| Pre-K       | 4 years to < 5 years     | 1 to 10 |                  |
| Pre-K       | 4 years to < 5 years     | 1 to 12 | Pre-K and School |
|             |                          |         | Age combined     |
| Preschool 2 | 3 years to < 4 years     | 2 to 12 |                  |
| Preschool 2 | 3 years to < 4 years     | 2 to 13 |                  |

#### **Summary of Non-Compliances**

If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-12-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.

## Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

#### Moderate Risk Non-Compliances

#### Domain: 09 Children's Files

Rule: 5101:2-12-25 Medication Administration

<u>Code</u>: The program is required to use the appropriate form and retain current documentation to administer medications. The program is also required to obtain separate documentation for each medication and child, and



retain on file each JFS 01217 "Request for Administration of Medication for Child Care" for at least one year. The program is required to administer medication only if it has the prescription label attached or has written instructions from a licensed physician. The program is also required to have each medication to be administered stored in its original container.

<u>Finding</u>: During the inspection, it was determined the program did not meet the requirement(s) for administering a medication or medical food that is not required by a JFS 01236 "Child Medical/Physical Care Plan for Child Care" or a prescription topical product to a child as noted in number 8 below:

- 1. No JFS 01217 "Request for Administration of Medication for Child Care" was on file.
- 2. The child's name was missing on the JFS 01217.
- 3. The child's date of birth was missing on the JFS 01217 and was needed to determine the correct dosage.
- 4. The child's weight was missing on the JFS 01217 and was needed to determine the correct dosage.
- 5. The name of the medication was missing on the JFS 01217.
- 6. The exact dose was missing on the JFS 01217.
- 7. The time to administer was missing on the JFS 01217.
- 8. The time period to administer was missing on the JFS 01217.
- 9. The medication's expiration date was missing on the JFS 01217.
- 10. The Parent/Guardian's dated signature was missing on the JFS 01217.
- 11. Physician instructions were missing on the JFS 01217.
- 12. Possible side effects were missing on the JFS 01217.
- 13. Physician's dated signature was missing on the JFS 01217.
- 14. Physician's phone number was missing on the JFS 01217.
- 15. Date medication was administered was missing on the JFS 01217.
- 16. Time medication was administered was missing on the JFS 01217.
- 17. Dosage administered was missing on the JFS 01217.
- 18. Staff member's signature was missing on the JFS 01217.
- 19. A prescription label was not attached to the prescription medication.
- 20. The medication or product, CVS Children's Allergy Relief, was not brought to the program.
- 21. Parent instructions conflict with either the manufacturer or physician instructions.

Submit the program's corrective action plan, which includes the completed JFS 01217 for each child needed, verification that the prescription label is now attached, and/or verification that the medication or product is now in its original container, and a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/18/2022

## Domain: 09 Children's Files

Rule: 5101:2-12-15 Medical/Physical Care Plans

<u>Code</u>: The program is required to have a completed JFS 01236 "Child Medical/Physical Care Plan for Child Care" on file at the program for any child having a health condition. The program is required to implement and/or follow instructions on the JFS 01236 for a child with a health condition.



<u>Finding</u>: A written, signed and dated JFS 01236 "Child Medical/Physical Care Plan for Child Care" must be on file for any child having health conditions which require monitoring for symptoms, or a medical procedure be performed, or ongoing administration of medication or medical foods at the program. In review of the children's records, it was determined that the required written information was either not on file, implemented or followed, for at least one child indicated on the Children Records Review, as noted in numbers 1,4,8,13,18 and 19 below:

- 1. No plan was on file.
- 2. Child's name was missing.
- 3. Child's date of birth was missing.
- 4. Name of the condition was missing.
- 5. Indication if medication is required was missing.
- 6. Symptoms to watch for were missing.
- 7. Directions for when should the medication or medical food be administered were missing.
- 8. Instructions for administration were missing.
- 9. Conditions that trigger the need for medication or medical foods were missing.
- 10. Expected results of the medication or medical food were missing.
- 11. Actions to be taken if the symptoms do not subside were missing.
- 12. Activities, foods, environmental conditions to avoid were missing.
- 13. Training instructions were missing.

14. Directions for action to be taken if expected result of medication or medical food does not occur were missing.

- 15. Instructions regarding emergency evacuation, if applicable, were missing.
- 16. Dated signature of parent was missing.

17. Dated signature of certified professional who trained the program staff was missing, if parent was not the trainer.

18. Printed name(s)/Dated signature(s) of child care staff member(s) trained to perform the procedure were missing.

- 19. Dated signature(s) of administrator was missing.
- 20. Name of any applicable medication was missing.
- 21. Date medication was administered was missing.
- 22. Time medication was administered was missing.
- 23. Dosage administered was missing.
- 24. Signature of staff member who administered the medication was missing.
- 25. Medication listed in the procedures to follow was not onsite available to administer as instructed and alternate instructions for this situation were not included on the plan.
- 26. The plan was not implemented.
- 27. The plan was not able to be implemented due to conflicting information.
- 28. The plan was not followed.

Submit the program's corrective action plan, which includes a copy of the completed JFS 01236, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/18/2022



## Low Risk Non-Compliances

#### Domain: 01 Ratio & Supervision

Rule: 5101:2-12-18 Attendance Records

<u>Code</u>: The program is required to have the information listed in rule on all attendance records.

<u>Finding</u>: During the inspection, it was determined that the attendance records did not include the required information listed in number 4 below:

- 1. The name of the child.
- 2. The birth date of the child.
- 3. The assigned group.
- 4. The child's weekly schedule.

5. The time (hours and minutes) of each child's arrival and departure to the program, including transportation by the program.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/18/2022

## Domain: 02 Safe & Sanitary Environment

<u>Rule</u>: 5101:2-12-13 Handwashing Requirements Code: The program is required to have all children wash their hands as outlined in rule.

<u>Finding</u>: During the inspection, it was determined that at least one child in the Preschool 2 group did not wash his or her hands at the time listed in number 5 below, as required in rule.

- 1. Upon arrival.
- 2. Prior to departure.
- 3. After toileting/diaper change.
- 4. After contact with bodily fluids.
- 5. After returning from outdoor play.

6. After handling pets, pet cages, or other pet objects that have come in contact with the pet, before moving on to another activity.

- 7. Before eating or assisting with food preparation.
- 8. After water activities.
- 9. When visibly soiled (must use soap and water)



## 10. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/18/2022

# Domain: 02 Safe & Sanitary Environment

<u>Rule</u>: 5101:2-12-13 Sanitary Equipment and Environment <u>Code</u>: The program is required to provide a clean restroom with the appropriate materials available.

<u>Finding</u>: During the inspection, it was determined that unsanitary conditions, as noted in numbers 3 and 9 below, were in the Preschool/School Age restroom:

- 1. There was no liquid soap.
- 2. There was no toilet paper.
- 3. There were no paper towels.
- 4. The toilet cleaning brush was accessible to the children.
- 5. The plunger was accessible to the children.
- 6. The toilet(s) were not flushed.
- 7. The trash was not emptied from the day before.
- 8. There was a strong urine odor.
- 9. Other : Toilet paper, used paper towels and trash laying on the floor.

The restroom(s) must be kept sanitary at all times. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

# Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-12-12 Safe Environment

<u>Code</u>: The program is required to provide an environment that protects the children in care from any items and conditions that may threaten their health, safety, and well-being.

<u>Finding</u>: Children in care shall be protected from any items and conditions which threaten their health, safety, and well-being. During the inspection, it was determined that children were not protected from the following item(s) or condition(s) which may threaten their health, safety, or well-being as noted in numbers 3,4 and 7 below:



- 1. Open pull cords that are not closed loop.
- 2. Telephone cords.
- 3. Electrical/extension cords attached to an object that would not likely result in a severe injury if pulled.
- 4. Stacked chairs.
- 5. Employee(s) purse(s).
- 6. Diaper bags.
- 7. Television not securely anchored.
- 8. Small or lightweight pieces of shelving units are not securely anchored to the wall.
- 9. Smoke detector needing batteries replaced.
- 10. Staff member stepped over a barrier/gate while holding a child.
- 11. Emergency exits were blocked by the following classroom furniture: [ ].
- 12. Other [ ].

Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/18/2022

#### Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-12-12 Safe Environment

<u>Code</u>: The program is required to have all surge protectors and outlets covered.

<u>Finding</u>: During the inspection, it was determined that surge protectors/outlets did not have childproof receptacle covers. The program must have safety covers on all electrical outlets, including power strips and surge protectors, which are within the reach of the children. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

#### Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-12-12 Safe Environment

<u>Code</u>: The program is required to provide an environment that protects the children in care from any items and conditions that may threaten their health, safety, and well-being.

<u>Finding</u>: Children in care shall be protected from any items and conditions which threaten their health, safety, and well-being. During the inspection, it was determined that at least one area of the program or at least one



piece of equipment had chipping or peeling paint. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/18/2022

## Domain: 02 Safe & Sanitary Environment

<u>Rule</u>: 5101:2-12-13 Sanitary Equipment and Environment <u>Code</u>: The program is required to follow the cleaning schedule for equipment.

<u>Finding</u>: During the inspection, it was determined that the children's individual blankets and belongings in Preschool 2 were stored in an unsanitary manner. Children's belongings need to be stored in a sanitary manner to prevent the spread of germs. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

## Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-12-12 Safe Equipment

<u>Code</u>: The program is required to provide equipment that is safe and hazard free.

<u>Finding</u>: During the inspection, equipment was determined to be unsafe or hazardous to children and in need of repair as noted in number 6 below:

- 1. The equipment had sharp points or corners;
- 2. The equipment had splinters;
- 3. The equipment had protruding nails;
- 4. The equipment had loose or rusty parts;
- 5. The equipment had paint which contains lead or other poisonous materials;
- 6. The equipment had hazardous features; The wall and gate in the Toddler 1 classroom had broken wooden
- pieces as well as chunks of wood, drywall and paint missing.
- 7. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/18/2022



#### Domain: 04 Indoor/Outdoor Space

Rule: 5101:2-12-11 Outdoor Play Equipment

<u>Code</u>: The program is required to provide equipment that does not pose a safety risk.

<u>Finding</u>: During the inspection, it was determined that outdoor play equipment was unsafe as noted in numbers 3 and 4 below:

- 1. There was rust exposed;
- 2. There was protruding bolts;
- 3. There were cracks in the slide attached to the climber on the Preschool side of the playground.
- 4. There were holes om the water table on the Infant/Toddler side of the playground.
- 5. There was splintering wood;
- 6. There were sharp edges or points;
- 7. There were lead hazards;
- 8. There were toxic substances;
- 9. There were tripping hazards;
- 10. There was chipped and/or peeling paint;
- 11. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/18/2022

#### Domain: 07 Diapering & Infant Care

Rule: 5101:2-12-20 Cribs

<u>Code</u>: The program is required to provide clean sheets for all cribs that are not too large or too small for the crib.

<u>Finding</u>: During the inspection, it was determined that sheets did not meet the rule requirement as noted in numbers 3 and 5 below:

- 1. At least one crib did not have a sheet.
- 2. At least one sheet was too large.
- 3. At least one sheet was too small.
- 4. At least one sheet was torn.
- 5. Crib sheets were not clean.

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.



# Domain: 07 Diapering & Infant Care

<u>Rule</u>: 5101:2-12-23 Infant Bottle and Food Preparation <u>Code</u>: The program staff is required to label bottles containing formula or breast milk.

<u>Finding</u>: During the inspection, it was determined that bottles for a particular infant were not labeled with the date of preparation. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

# Domain: 08 Staff Files

Rule: 5101:2-12-10 Professional Development Requirements

<u>Code</u>: The program is required to ensure child care staff members, including substitutes used more than ninety days annually, obtain at least 6 hours of professional development each state fiscal year.

<u>Finding</u>: In review of the staff records, it was determined that at least one child care staff member did not meet the annual professional development requirement as noted in number 1 below:

1. The child care staff member(s) had not completed at least six hours of professional development.

2. Documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule.

3. Training topic did not meet the requirements listed in appendix A of this rule.

4. Documentation of training did not meet the requirements of this rule.

5. The substitute(s) had been used more than ninety days annually between July first and June thirtieth and had not completed at least six hours of professional development

6. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/18/2022



#### Domain: 08 Staff Files

Rule: 5101:2-12-10 Health Training Requirements

<u>Code</u>: The program is required to have staff complete training in child abuse and neglect recognition and prevention within sixty days of hire.

<u>Finding</u>: In review of the staff records, it was determined that at least one child care staff member had not completed training in child abuse and neglect recognition and prevention as noted in number 2 below:

1. The training was not completed within sixty days of hire.

2. The training was expired, as it is only valid for two years.

Refer to the Employee Record Chart for the name(s) of the child care staff member(s) who must complete training in child abuse and neglect recognition and prevention. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/18/2022

## Domain: 08 Staff Files

<u>Rule</u>: 5101:2-12-08 Orientation Training & Whistle Blower Protection <u>Code</u>: The program is required to have staff complete the online staff orientation training.

<u>Finding</u>: In review of the staff records, it was determined that child care staff member(s) had not completed the online orientation training as noted in number 1 below:

1. Within 30 days of starting employment at the program as a child care staff member.

2. No documentation of completing the training after December 31, 2016.

3. Completion of the training was not verified in the OPR.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/18/2022

#### Domain: 08 Staff Files

<u>Rule</u>: 5101:2-12-08 Child Care Staff Member Educational Requirements <u>Code</u>: The program staff is required to have educational verification on file at the program.



<u>Finding</u>: In review of the staff records, it was determined that verification of a high school education was not on file for Child Care Staff Member(s) listed on the Employee Record Chart, as required. Submit the program's corrective action plan, which includes a copy of the verification of a high school education, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/18/2022

#### Domain: 08 Staff Files

<u>Rule</u>: 5101:2-12-07 Administrator Responsibilities/Requirements <u>Code</u>: The program administrator is required to have hours of availability to meet with parents and have the hours posted in a noticeable location.

<u>Finding</u>: During the inspection, it was determined that the administrator did not have scheduled hours of availability to meet with parents, or the hours of availability were not posted in a noticeable location. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

## Domain: 08 Staff Files

<u>Rule</u>: 5101:2-12-08 Medical Statement <u>Code</u>: The program staff medicals are required to be completed and on file at the program.

<u>Finding</u>: In review of the staff records, it was determined a completed medical examination statement for the employee(s) listed on the Employee Record Chart was not on file, as required by this rule. Submit the program's corrective action plan, which includes a copy of the completed employee medical statement, to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/18/2022

Domain: 09 Children's Files

Rule: 5101:2-12-25 Medication Administration



<u>Code</u>: The program staff is required to have immediate access to medications, medical foods and topical products.

<u>Finding</u>: During the inspection, it was determined that the program staff did not have immediate access to medications, medical foods and topical products at all times. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/18/2022

#### Domain: 09 Children's Files

Rule: 5101:2-12-25 Medication Administration

<u>Code</u>: The program is required to removed all medication, medical foods and topical products that are no longer being administered or have expired.

<u>Finding</u>: During the inspection, it was determined that medication, medical foods and/or topical products had not been removed from the program and were no longer needed or had expired. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

## Domain: 09 Children's Files

<u>Rule</u>: 5101:2-12-15 Child Medical and Enrollment Records <u>Code</u>: The program is required to use the updated JFS 01234 "Child Enrollment and Health Information For Child Care".

<u>Finding</u>: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in numbers 2,4,6 and 15 below.

- 1. No enrollment form was completed for at least one child
- 2. The current JFS 01234 was not completed for at least one child
- 3. Complete child information
- 4. Complete parent information
- 5. Complete emergency contact information
- 6. Complete physician information
- 7. Information regarding the parent list
- 8. Health information



### 9. Additional information for all boxes checked "yes"

- 10. Emergency transportation information
- 11. Parent/guardian's signature
- 12. Diapering Statement
- 13. Acknowledgement of Policies and Procedures
- 14. Enrollment form for at least one child was not updated by either the parent or the administrator
- 15. Enrollment form for at least one child was not signed by the administrator
- 16. Other [ ]

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

## **Rules In-Compliance/Not Verified**

| Rule                              | Status    | Documenting Statement(s), If applicable  |
|-----------------------------------|-----------|--|
| Rule: 5101:2-12-02 License Posted | Compliant | Documenting Statement: The license was<br>in a location visible to parents as<br>required. |
| Pula                              | Ctatus    | Desumanting Statement(c) If applicable   |
| Rule                              | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-02 Current Information  | Compliant |  |
|                                   |           |  |
| Rule                              | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-03 Inspection           | Compliant |  |
| Requirements                      |           |  |
|                                   |           |  |
| Rule                              | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-04 Building Department  | Compliant |  |
| Inspection                        |           |  |
|                                   |           |  |
| Rule                              | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-04 Fire Inspection      | Compliant |  |



| Rule   | Status              | Documenting Statement(s), If applicable                                      |
|--|---------------------|--|
| Rule: 5101:2-12-04 Food Service                                | Compliant           | Documenting Statement: The food service                                      |
| Requirements   | •                   | license was observed posted. Following is                                    |
|  |                     | the audit number and date of expiration:                                     |
|  |                     | CYER-BYARPB Exp: 3/1/22  |
|  |                     |  |
|  |                     |  |
| Rule   | Status              | Documenting Statement(s), If applicable                                      |
| 5101:2-12-07 Administrator                                     | Compliant           |  |
| Qualifications   |                     |  |
| Dula   | Chatura             | Decumenting Statement(s) If applicable                                       |
| Rule<br>Rule: 5101:2-12-07 Written Program                     | Status<br>Compliant | Documenting Statement(s), If applicable<br>Documenting Statement: During the |
| Policies and Procedures  | Compliant           | inspection, the requirements of the rule                                     |
| Folicies and Flocedules  |                     | regarding the program's written policies                                     |
|  |                     | and procedures were discussed.   |
|  |                     | and procedures were discussed.   |
|  | 1                   | 1  |
| Rule   | Status              | Documenting Statement(s), If applicable                                      |
| 5101:2-12-09 Background Check                                  | Compliant           |  |
| Requirements   |                     |  |
|  | -                   |  |
| Rule   | Status              | Documenting Statement(s), If applicable                                      |
| 5101:2-12-11 Indoor Space                                      | Compliant           |  |
| Requirements   |                     |  |
| Rule   | Status              | Documenting Statement(s), If applicable                                      |
| 5101:2-12-11 Separation of Children                            | Compliant           |  |
| Under 2 1/2 Years  |                     |  |
|  |                     |  |
| Rule   | Status              | Documenting Statement(s), If applicable                                      |
| Rule: 5101:2-12-11 Outdoor Space                               | Compliant           | Documenting Statement: The outdoor   |
| Requirements   |                     | play area is separated from traffic and                                      |
|  |                     | other hazards by a fence.  |
|  |                     |  |
| Rule   | Status              | Documenting Statement(s), If applicable                                      |
| Rule: 5101:2-12-11 Outdoor Play Fall                           | Compliant           | Documenting Statement(s), if applicable                                      |
| Zones  |                     | material used under outdoor equipment  |
|  |                     | was pressed rubber covered in astro turf.                                    |
|  |                     |  |
|  | 1                   |  |
| Rule   | Status              | Documenting Statement(s), If applicable                                      |
| 5101:2-12-13 Smoke Free  | Compliant           |  |
| Environment  |                     |  |
|  |                     |  |
| Rule   | Status              | Documenting Statement(s), If applicable                                      |
| Rule: 5101:2-12-14 Transportation and<br>Field Trip Procedures | Compliant           | Documenting Statement: The program uses the ODJFS sample trip permission     |
|  |                     |  |



| form for routine trips to secure written |  |
|--|--|
| permission from parents or guardians.    |  |
|  |  |

| Rule                                | Status    | Documenting Statement(s), If applicable |
|-------------------------------------|-----------|---|
| Rule: 5101:2-12-14 Transportation - | Compliant | Documenting Statement: The driver(s)    |
| Driver Requirements                 |           | had completed the required ODJFS driver |
|                                     |           | training.                               |
|                                     |           |   |

| Rule                                | Status    | Documenting Statement(s), If applicable   |
|-------------------------------------|-----------|---|
| Rule: 5101:2-12-14 Transportation - | Compliant | Documenting Statement: During the   |
| Vehicle Requirements                |           | inspection, weekly safety inspections<br>and/or monthly emergency exiting drills<br>were completed and documented, as |
|                                     |           | required using the ODJFS sample form.   |

| Rule                              | Status    | Documenting Statement(s), If applicable |
|-----------------------------------|-----------|---|
| 5101:2-12-16 Medical, Dental, and | Compliant |   |
| General Emergency Plan            |           |   |

| Rule                                | Status    | Documenting Statement(s), If applicable   |
|-------------------------------------|-----------|---|
| Rule: 5101:2-12-16 Emergency Drills | Compliant | Documenting Statement: Documentation  |
|                                     |           | for completed fire, weather, and<br>emergency/lockdown drills was verified<br>during this inspection. |

| Rule                                  | Status    | Documenting Statement(s), If applicable                                    |
|---------------------------------------|-----------|--|
| Rule: 5101:2-12-16 First Aid/Standard | Compliant | Documenting Statement: During the  |
| Precautions                           |           | inspection, the program had complete first aid kits available as required. |
|                                       |           |  |

| Rule                       | Status    | Documenting Statement(s), If applicable |
|----------------------------|-----------|---|
| 5101:2-12-16 Management of | Compliant |   |
| Communicable Disease       |           |   |

| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5101:2-12-16 Incident/Injury<br>Reporting | Compliant | Documenting Statement: During the<br>inspection, the requirements of the rule<br>regarding reporting incidents and injuries<br>were discussed. |
|   |           |  |

| Rule                      |             | Status    | Documenting Statement(s), If applicable  |
|---------------------------|-------------|-----------|--|
| Rule: 5101:2-12-16 Writte | en Disaster | Compliant | Documenting Statement: During the        |
| Plan                      |             |           | inspection, the requirements of the rule |



|   |                     | regarding the written disaster plan were discussed.   |
|---|---------------------|---|
| Rule                                    | Status              | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-17 Daily Schedule       | Compliant           | Documenting Statement(s), in applicable<br>Documenting Statement: During the<br>inspection, the requirements of the rule<br>regarding the program's daily schedule<br>were discussed. |
|   | - · ·               |   |
| Rule                                    | Status              | Documenting Statement(s), If applicable   |
| 5101:2-12-17 Materials and<br>Equipment | Compliant           |   |
| Rule                                    | Status              | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-17 Daily Outdoor Play   | Compliant           | Documenting Statement: Outdoor play<br>was observed for the Preschool 2 group.  |
|   | -                   |   |
| Rule                                    | Status              | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-18 License Capacity     | Compliant           | Documenting Statement: The program<br>was operating within their license<br>capacity limits.  |
| Rule                                    | Status              | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-18 Ratio                | Compliant           | Documenting Statement: Staff/child<br>ratios observed during the inspection<br>were in compliance.  |
| Dula                                    | Chature             | Description Chatery and (a) If any listed a   |
| Rule<br>Rule: 5101:2-12-18 Group Size   | Status<br>Compliant | Documenting Statement(s), If applicable<br>Documenting Statement: The group sizes   |
| Kule. 5101.2-12-18 Group Size           | Compliant           | observed on the day of the inspection<br>were in compliance.  |
| Dula                                    | Ctatus              | Decumenting Statement(s) If explicitly  |
| Rule<br>5101:2-12-19 Supervision        | Status<br>Compliant | Documenting Statement(s), If applicable   |
|   |                     |   |
| Rule                                    | Status              | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-19 Child Guidance       | Compliant           | Documenting Statement: During the   |
|   |                     | inspection, the requirements of the rule regarding child guidance were discussed.   |
| Pulo                                    | Status              | Decumonting Statement(a) If annliable   |
| Rule                                    | Status              | Documenting Statement(s), If applicable   |



| Rule: 5101:2-12-20 Cots and Napping        | Compliant | Documenting Statement: Cots were<br>placed appropriately and safely during<br>nap time. |
|--|-----------|---|
| Rule                                       | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-22 Meal and Snack          | Compliant | Documenting Statement(s), if applicable<br>Documenting Statement: Posted menus          |
| Requirements                               | Compliant | were current and dated.   |
|  |           |   |
| Rule                                       | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-22 Fluid Milk Requirements       | Compliant |   |
|  |           |   |
| Rule                                       | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-22 Safe Food<br>Handling/Storage | Compliant |   |
|  | -         |   |
| Rule                                       | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-23 Infant Daily Care             | Compliant |   |
|  |           |   |
| Rule                                       | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-23 Diapering and Toilet          | Compliant |   |
| Training                                   |           |   |
|  |           |   |