

## Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at <https://childcaresearch.ohio.gov/>. This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

| Program Details                                           |                                |                                   |
|-----------------------------------------------------------|--------------------------------|-----------------------------------|
| Program Name<br>THREE RIVERS CO-OP PRESCHOOL, INC         | Program Number<br>000000201131 | Program Type<br>Child Care Center |
| Address<br>6734 BRIDGETOWN ROAD CINCINNATI<br>OH<br>45248 | County<br>HAMILTON             |                                   |

| Inspection Information        |                          |                                         |                                  |
|-------------------------------|--------------------------|-----------------------------------------|----------------------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full | Inspection Method<br>On-site Inspection | Inspection Notice<br>Unannounced |
| Inspection Date<br>09/23/2026 | Begin Time<br>10:55 AM   | End Time<br>12:35 PM                    | Reviewer:<br>Beverly McGlasson   |

| Summary of Findings             |                                            |                                        |                                        |
|---------------------------------|--------------------------------------------|----------------------------------------|----------------------------------------|
| No. Requirements Verified<br>66 | No. Requirements with Non-compliances<br>1 | No. Requirements Compliant<br>51       |                                        |
| No. Serious Risk<br>0           | No. Moderate Risk Findings<br>0            | No. Other Non-compliance Findings<br>1 | No. Technical Assistance Provided<br>2 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|-----------------------------------------------------------|------------------|------------|-----------|-------|
| Age Group                                                 | License Capacity | Enrollment |           |       |
|                                                           | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0     |
| Young Toddler                                             |                  | 0          | 0         | 0     |
| <b>Total Under 2 ½ Years</b>                              | 0                | 0          | 0         | 0     |
| Older Toddler                                             |                  | 0          | 0         | 0     |
| Preschool                                                 |                  | 6          | 26        | 32    |
| School Age                                                |                  | 0          | 0         | 0     |
| <b>Total Capacity/Enrollment</b>                          | 16               | 6          | 26        | 32    |

| Staff-Child Ratios at the Time of Inspection |                      |                |               |                                                                 |
|----------------------------------------------|----------------------|----------------|---------------|-----------------------------------------------------------------|
| Group                                        | Age Group/Range      | Ratio Observed | Compliance    | Comment                                                         |
| Preschool AM-MTW                             | 3 years to < 4 years | 3 to 5         | In Compliance | This ratio was taken at 11:35 am.                               |
| Preschool AM-MTW                             | 3 years to < 4 years | 2 to 12        | In Compliance | This ratio was taken at 10:55 am. There was one parent present. |
| Preschool-Full Day-MTW                       | 3 years to < 4 years | 1 to 7         | In Compliance | This ratio was taken at 12:15 pm.                               |

### Summary of Non-Compliances

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

### Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**No serious risk non-compliances were observed during this inspection**

### Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**No moderate risk non-compliances were observed during this inspection**

### Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.

**Domain: 09 Children's Files**

Rule: 5180:2-12-15 Child Health Care Plans

Requirement: The program is required to use a health care plan form that is equivalent to content to the DCY 01236

Finding: In review of the children's records, it was determined that the DCY 01236 "Health Care Plan Documentation & Permission to Administer Medication" or equivalent form did not meet the requirements of the rule.

The following was observed:

- The program used an old version of the DCY 01236 that did not include full content requirements.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/25/2026

### Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

#### Domain: 03 Postings & Equipment

Rule: 5180:2-12-16 Emergency Postings

Requirement: The program is required to post emergency phone numbers.

Findings: During the inspection, it was determined emergency numbers are not posted in all spaces used by children as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Not all numbers were 7 digit, 911 was used.

#### Domain: 09 Children's Files

Rule: 5180:2-12-15 Child Enrollment Records

Requirement: The program is required to have a completed and updated DCY 01234 "Child Enrollment and Health Information For Child Care" or equivalent form on file for each child enrolled.

Findings: During the inspection, it was determined the child's enrollment form is not complete or updated annually as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

### In Compliance/Not Verified/Previously Verified/Not Applicable

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

| Rule                                 | Status    | Documenting Statement(s), If applicable                                              |
|--------------------------------------|-----------|--------------------------------------------------------------------------------------|
| 5180:2-12-18 License Capacity        | Compliant |                                                                                      |
| Rule                                 | Status    | Documenting Statement(s), If applicable                                              |
| Rule: 5180:2-12-02 License Visible   | Compliant | Documenting Statement: The license was in a location visible to parents as required. |
| Rule                                 | Status    | Documenting Statement(s), If applicable                                              |
| 5180:2-12-03 Inspection Requirements | Compliant |                                                                                      |

| Rule                                        | Status    | Documenting Statement(s), If applicable |
|---------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-04 Building Department Inspection | Compliant |                                         |

| Rule                         | Status    | Documenting Statement(s), If applicable |
|------------------------------|-----------|-----------------------------------------|
| 5180:2-12-04 Fire Inspection | Compliant |                                         |

| Rule                                         | Status    | Documenting Statement(s), If applicable                                                                           |
|----------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-04 Food Service Requirements | Compliant | Documenting Statement: The program has obtained a food service exemption status from the local health department. |

| Rule                                           | Status         | Documenting Statement(s), If applicable |
|------------------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-05 Denial, Revocation and Suspension | Not Applicable |                                         |

| Rule                                      | Status    | Documenting Statement(s), If applicable |
|-------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-07 Administrator Qualifications | Compliant |                                         |

| Rule                                                     | Status    | Documenting Statement(s), If applicable |
|----------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-07 Administrator Responsibilities/Requirements | Compliant |                                         |

| Rule                                                       | Status    | Documenting Statement(s), If applicable                                                                                     |
|------------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-07 Written Program Policies and Procedures | Compliant | Documenting Statement: The written policies and procedures reviewed on the day of the inspection were verified as complete. |

| Rule                                                          | Status    | Documenting Statement(s), If applicable |
|---------------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-08 Child Care Staff Member Educational Requirements | Compliant |                                         |

| Rule                                                                | Status    | Documenting Statement(s), If applicable                                                                                      |
|---------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-08 Orientation Training & Whistle Blower Protection | Compliant | Documenting Statement: On the day of the inspection, all child care staff members had met orientation training requirements. |

| Rule                                             | Status    | Documenting Statement(s), If applicable                                                                                                    |
|--------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-09 Background Check Requirements | Compliant | Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed. |

| Rule                                      | Status    | Documenting Statement(s), If applicable |
|-------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-10 Health Training Requirements | Compliant |                                         |

| Rule                                                     | Status    | Documenting Statement(s), If applicable                                                                                                                    |
|----------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-10 Professional Development Requirements | Compliant | Documenting Statement: At the time of the inspection, all child care staff members had completed the required amount of professional development training. |

| Rule                                   | Status    | Documenting Statement(s), If applicable |
|----------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-11 Indoor Space Requirements | Compliant |                                         |

| Rule                                    | Status    | Documenting Statement(s), If applicable |
|-----------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-11 Outdoor Space Requirements | Compliant |                                         |

| Rule                                | Status    | Documenting Statement(s), If applicable |
|-------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-11 Outdoor Play Equipment | Compliant |                                         |

| Rule                                 | Status    | Documenting Statement(s), If applicable |
|--------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-11 Outdoor Play Fall Zones | Compliant |                                         |

| Rule                        | Status    | Documenting Statement(s), If applicable |
|-----------------------------|-----------|-----------------------------------------|
| 5180:2-12-12 Safe Equipment | Compliant |                                         |

| Rule                          | Status    | Documenting Statement(s), If applicable |
|-------------------------------|-----------|-----------------------------------------|
| 5180:2-12-12 Safe Environment | Compliant |                                         |

| Rule | Status | Documenting Statement(s), If applicable |
|------|--------|-----------------------------------------|
|------|--------|-----------------------------------------|

Rule: 5180:2-12-13 Sanitary  
Equipment and Environment

Compliant

Documenting Statement: The environment, furniture, materials, and equipment were kept in a sanitary condition at all times.

| Rule                                        | Status    | Documenting Statement(s), If applicable                                                   |
|---------------------------------------------|-----------|-------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-13 Handwashing Requirements | Compliant | Documenting Statement: Children were viewed washing their hands, as required by the rule. |

| Rule                                | Status    | Documenting Statement(s), If applicable |
|-------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-13 Smoke Free Environment | Compliant |                                         |

| Rule                                                  | Status    | Documenting Statement(s), If applicable |
|-------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-14 Transportation and Field Trip Procedures | Compliant |                                         |

| Rule                                              | Status         | Documenting Statement(s), If applicable |
|---------------------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-14 Transportation - Driver Requirements | Not Applicable |                                         |

| Rule                                               | Status         | Documenting Statement(s), If applicable |
|----------------------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-14 Transportation - Vehicle Requirements | Not Applicable |                                         |

| Rule                                              | Status    | Documenting Statement(s), If applicable                                                                      |
|---------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-16 First Aid/Standard Precautions | Compliant | Documenting Statement: During the inspection, the program had complete first aid kits available as required. |

| Rule                                                  | Status    | Documenting Statement(s), If applicable                                                                                                                                                      |
|-------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-16 Management of Communicable Disease | Compliant | Documenting Statement: During the inspection, documentation required by rule and strategies to maintain compliance were discussed with program staff. The following resources were provided: |

A DCY 2025 Communicable Disease Chart was given to the program.

| <b>Rule</b>                                                 | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>                                                                                             |
|-------------------------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| 5180:2-12-16 Incident/Injury Reporting                      | Compliant     |                                                                                                                                            |
| <b>Rule</b>                                                 | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>                                                                                             |
| Rule: 5180:2-12-16 Emergency Preparedness and Response Plan | Compliant     | Documenting Statement: Annual training of the emergency preparedness and response plan was completed by staff.                             |
| Rule: 5180:2-12-16 Emergency Preparedness and Response Plan | Compliant     | Documenting Statement: The program's emergency preparedness and response plan was reviewed during the inspection and met the requirements. |
| <b>Rule</b>                                                 | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>                                                                                             |
| Rule: 5180:2-12-17 Daily Schedule                           | Compliant     | Documenting Statement: Daily schedules were observed posted.                                                                               |
| <b>Rule</b>                                                 | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>                                                                                             |
| Rule: 5180:2-12-17 Materials and Equipment                  | Compliant     | Documenting Statement: Sufficient equipment was observed in all categories.                                                                |
| <b>Rule</b>                                                 | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>                                                                                             |
| 5180:2-12-17 Daily Outdoor Play                             | Compliant     |                                                                                                                                            |
| <b>Rule</b>                                                 | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>                                                                                             |
| Rule: 5180:2-12-18 Ratio                                    | Compliant     | Documenting Statement: Staff/child ratios observed during the inspection were in compliance.                                               |
| <b>Rule</b>                                                 | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>                                                                                             |
| 5180:2-12-18 Group Size                                     | Compliant     |                                                                                                                                            |
| <b>Rule</b>                                                 | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>                                                                                             |
| Rule: 5180:2-12-19 Supervision                              | Compliant     | Documenting Statement: Child Care Staff Members were supervising the children and were able to intervene as needed.                        |

| Rule                                  | Status    | Documenting Statement(s), If applicable                                                                                                                                                                                                                                                     |
|---------------------------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-18 Attendance Records | Compliant | Documenting Statement: During the inspection, attendance records were reviewed. Child Care Staff Members were viewed recording the attendance for each child upon arrival and departure. All attendance records met the requirements of the rule and were kept with the group at all times. |

| Rule                        | Status    | Documenting Statement(s), If applicable |
|-----------------------------|-----------|-----------------------------------------|
| 5180:2-12-19 Child Guidance | Compliant |                                         |

| Rule                                                       | Status    | Documenting Statement(s), If applicable |
|------------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-22 Meal Preparation and Nutritional Requirements | Compliant |                                         |

| Rule                                    | Status         | Documenting Statement(s), If applicable |
|-----------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-21 Evening and Overnight Care | Not Applicable |                                         |

| Rule                                            | Status       | Documenting Statement(s), If applicable |
|-------------------------------------------------|--------------|-----------------------------------------|
| 5180:2-12-23 Infant Bottle and Food Preparation | Not Verified |                                         |

| Rule                                 | Status    | Documenting Statement(s), If applicable |
|--------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-22 Fluid Milk Requirements | Compliant |                                         |

| Rule                           | Status         | Documenting Statement(s), If applicable |
|--------------------------------|----------------|-----------------------------------------|
| 5180:2-12-23 Infant Daily Care | Not Applicable |                                         |

| Rule                                    | Status    | Documenting Statement(s), If applicable |
|-----------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-22 Safe Food Handling/Storage | Compliant |                                         |

| Rule                                                | Status         | Documenting Statement(s), If applicable |
|-----------------------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-24 Swimming and Water Safety Requirements | Not Applicable |                                         |

| Rule                                          | Status         | Documenting Statement(s), If applicable                                                                                              |
|-----------------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-16 Emergency Drills           | Compliant      | Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection. |
| Rule                                          | Status         | Documenting Statement(s), If applicable                                                                                              |
| 5180:2-12-21 Mobile Preschools                | Not Applicable |                                                                                                                                      |
| Rule                                          | Status         | Documenting Statement(s), If applicable                                                                                              |
| 5180:2-12-08 Staff Immunization Records       | Compliant      |                                                                                                                                      |
| Rule                                          | Status         | Documenting Statement(s), If applicable                                                                                              |
| 5180:2-12-02 Current Information              | Compliant      |                                                                                                                                      |
| Rule                                          | Status         | Documenting Statement(s), If applicable                                                                                              |
| 5180:2-12-02 Amendments to the License        | Compliant      |                                                                                                                                      |
| Rule                                          | Status         | Documenting Statement(s), If applicable                                                                                              |
| 5180:2-12-20 Cots and Napping - Practices     | Not Applicable |                                                                                                                                      |
| Rule                                          | Status         | Documenting Statement(s), If applicable                                                                                              |
| Rule: 5180:2-12-15 Child Immunization Records | Compliant      | Documenting Statement: During the inspection, the requirements of the rule regarding children's immunization records were discussed. |
| Rule                                          | Status         | Documenting Statement(s), If applicable                                                                                              |
| 5180:2-12-15 Child Record Requirements        | Compliant      |                                                                                                                                      |
| Rule                                          | Status         | Documenting Statement(s), If applicable                                                                                              |
| 5180:2-12-08 Staff TB Screening Requirements  | Compliant      |                                                                                                                                      |
| Rule                                          | Status         | Documenting Statement(s), If applicable                                                                                              |
|                                               |                |                                                                                                                                      |

5180:2-12-20 Cots and Napping -  
Equipment and Environment

Not Applicable

| Rule                                                | Status         | Documenting Statement(s), If applicable |
|-----------------------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-20 Cribs - Safe Environment and Practices | Not Applicable |                                         |

| Rule                           | Status         | Documenting Statement(s), If applicable |
|--------------------------------|----------------|-----------------------------------------|
| 5180:2-12-20 Cribs - Placement | Not Applicable |                                         |

| Rule                           | Status         | Documenting Statement(s), If applicable |
|--------------------------------|----------------|-----------------------------------------|
| 5180:2-12-22 Specialized Diets | Not Applicable |                                         |

| Rule                                                   | Status         | Documenting Statement(s), If applicable |
|--------------------------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-23 Diapering and Toilet Training - Practices | Not Applicable |                                         |

| Rule                                                       | Status         | Documenting Statement(s), If applicable |
|------------------------------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-23 2026 Diapering and Toilet Training - Supplies | Not Applicable |                                         |

| Rule                                                  | Status    | Documenting Statement(s), If applicable |
|-------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-25 2026 Medication Administration Practices | Compliant |                                         |

| Rule                                             | Status    | Documenting Statement(s), If applicable                                                                                 |
|--------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-25 2026 Medication Documentation | Compliant | Documenting Statement: The program had complete written documentation for administering medication or food supplements. |

| Rule                                       | Status    | Documenting Statement(s), If applicable                                    |
|--------------------------------------------|-----------|----------------------------------------------------------------------------|
| Rule: 5180:2-12-25 2026 Medication Storage | Compliant | Documenting Statement: Medication was stored properly in a locked cabinet. |