

# **Family Child Care Licensing Inspection Full Report**

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <a href="http://jfs.ohio.gov/CDC/childcare.stm">http://jfs.ohio.gov/CDC/childcare.stm</a>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details				
Program Name	Program Number		Program Type	
LITTLESTEPS DAYCARE CENTER LLC	000000201445		FCC - Type A Home	
Address			County	
31 E GALBRAITH RD			HAMILTON	
CINCINNATI				
OH 45216				
Building and Fire Approvals apply to Type A Family Child Care Homes only				
Building Approval Date	Use Group/Code	Occupancy Limit	Maximum Under 2 ½	
	2109			
Fire Inspection Approval Date				
06/07/2024				

Inspection Information					
Inspection Type	Inspection So	cope	Inspection Notice		
Compliance	Full		Unannounced		
Inspection Date	Begin Time		End Time		
11/20/2024	11:00 AM	11:00 AM		11:50 AM	
Reviewer:					
Amber Saulsbury					
Summary of Findings					
No. Rules Verified	No. Rules with Non-compliances	No. Serious Risk	No. Moderate Risk	No. Low Risk	
67	3	0	0	3	

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant ( Birth to < 18 m)		1	0	1
Young Toddler		2	0	2
Total Under 2 Years	8	3	0	3
Older Toddler		2	0	2
Preschool		0	0	0
School Age		0	0	0
Total Capacity/Enrollment	12	2	0	5

Staff-Child Ratios at the Time of Inspection			
Group Age Group/Range Ratio Observed Comment			
11/20/24	Mixed Age Group	1 to 3	





## **Summary of Non-Compliances**

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances
No Serious Risk Non-Compliances were observed during this inspection
Madayata Bisk Non Compliances
Moderate Risk Non-Compliances
No Moderate Risk Non-Compliances were observed during this inspection

## **Low Risk Non-Compliances**

Domain: 00 License & Approvals

Rule: 5101:2-13-03 Inspection Requirements

Code: The program is required to respond to all non-compliances by the date noted in the inspection report.



Findings: During the inspection, it was determined the program had not responded to the non-compliances addressed in the inspection report dated [6/10/24]. The rule requires the program complete and submit a corrective action plan in OCLQS to address non-compliances detailed in written inspection reports within the timeframe outlined in the report. Submit the program's corrective action plan, which includes a statement that current and future corrective action plans will be submitted timely, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/21/2024

#### **Domain: 08 Staff Files**

Rule: 5101:2-13-09 Background Checks

Code: The program is required to have the applicable JFS 01176 "Program Notification of Background Check

Review for Child Care" on file.

Findings: In review of the staff records, it was determined that background check requirements had not been followed, for the individual(s) listed on the Employee Record Chart, as noted in number(s) 3 below:

- 1. The JFS 01176 "Program Notification of Background Check Review for Child Care" the program received from the Department was not on file and the individual was not left alone with children.
- 2. The JFS 01177 "Individual Notification of Background Check Review for Child Care" was on file instead of the JFS 01176.
- 3. The JFS 01176 on file was for a different program.

Submit the program's corrective action plan, which includes a statement that the correct form is now on file, to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/21/2024

#### **Domain: 08 Staff Files**

Rule: 5101:2-13-08 Child Care Staff Requirements

Code: The program is required to have staff complete the online staff orientation training. Additionally, the training must be completed before they are permitted to have sole responsibility of children.

Findings: In review of the staff records, it was determined that child care staff member(s) or substitute child care staff member(s) did not meet the requirements for completing the online orientation training as noted in number(s) 1 below:

- 1. The training was not completed within 30 days of starting employment at the program as a child care staff member
- 2. No documentation of completing the training after December 31, 2016.
- 3. Completion of the training was not verified in the OPR.
- 4. A child care staff member had sole responsibility of children and had not completed the online orientation.



Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/21/2024

## Rules In-Compliance/Not Verified

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Voluntary Temporary Closure	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Voluntary Temporary Closure	Compliant	bocamenting statement(3), if applicable
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Change of Location	Compliant	bootimenting statement(a), it approasie
D.J.	Charles	
8 Rule 5101:2-13-02 Information in OCLQS	Status   Compliant	Documenting Statement(s), If applicable
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Provider Medical	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Type A Ownership	Compliant	boomening statement(s), in approasie
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-04 Building Inspections for Type A Homes	Compliant	



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Rule	Status	Documenting Statement(s), If applicable
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5101:2-13-04 Building Inspections for	Compliant	
Type A Homes		
Rule	Status	Documenting Statement(s), If applicable
		Documenting Statement(s), if applicable
5101:2-13-07 Staff Records	Compliant	
1	1	
		5 4 5 4 4 5 5
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Employee Requirements	Compliant	
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	l.	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Whistle Blower	Compliant	
Rule	Status	Documenting Statement(s), If applicable
		8
5101:2-13-10 Health Training	Compliant	
Rule	Status	Documenting Statement(s), If applicable
2016/2A(16)6		bocumenting statement(s), if applicable
5101:2-13-10 Professional	Compliant	
Development		
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Outdoor Space	Compliant	
<u> </u>	1	1
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Outdoor Equipment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Fall Zone		O ====================================
2101'5-12-11 Lau Youe	Compliant	
Rule	Status	Documenting Statement(s) If applicable
		Documenting Statement(s), If applicable
5101:2-13-12 Safe Equipment	Compliant	
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		1 No. 19 198 No. 10 192
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Safe Environment	Compliant	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Clean environment and	Compliant	
equipment		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Handwashing	Compliant	
Rule	Status	Decumenting Statement (a) If applicable
5101:2-13-13 Smoke Free	The Control of the Co	Documenting Statement(s), If applicable
5101:2-13-13 Smoke Free	Compliant	
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Rule	Status	Documenting Statement(s), If applicable
5180:2-13-13 Toothbrushing	Compliant	Documenting Statement(s), it applicable
3180.2-13-13 TOOLIIDI USIIIIIg	Compilant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Requirements for Field	Compliant	Documenting statement (o), it approaches
and Routine Trips	Compilant	
and Roddine Trips		
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Ratio and Supervision	Compliant	
for Field and Routine Trips	,	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Driver Requirements	Compliant	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Vehicle Inspections	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Vehicle Requirements	Compliant	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-15 Child Medical and	Compliant	
Enrollment Records		



Rule	Status	Documenting Statement(s), If applicable
	2021002	Documenting Statement(s), if applicable
5101:2-13-15 Health Conditions	Compliant	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-15 Child Records Retention	Compliant	
and Confidentiality	1	
and commentantly		
Rule	Status	Documenting Statement(s), If applicable
5400-26000		Documenting Statement(s), if applicable
5101:2-13-16 Medical, Dental, and	Compliant	
General Emergency Plan		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Emergency Drills	Compliant	
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Rule	Chatus	Documenting Statement(s), If applicable
	Status	Documenting Statement(s), if applicable
5101:2-13-16 First Aid Kit/Standard	Compliant	
Precautions		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Communicable Diseases	Compliant	
Rule	Status	Documenting Statement(s), If applicable
2022002		Documenting Statement(s), if applicable
5101:2-13-16 Incident/Injury	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Emergency	Compliant	
Preparedness and Response Plan	,	
Toparcariess and response Figure		
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Rule	Status	Decumenting Statement/s) If annies his
	(a) All (a) Al	Documenting Statement(s), If applicable
5101:2-13-18 Attendance	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 Supervision	Compliant	
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Rule	Status	Documenting Statement(s), If applicable



5101:2-13-19 School Age Supervision	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 Child Guidance	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-20 Sleep and Nap	Compliant	
Requirements		
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-20 Crib and Playpen	Compliant	
Requirements		
	1	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-21 Evening and Overnight	Compliant	
Care		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-21 Sanitary Environment	Compliant	
and Hygiene		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-22 Meals and Snacks	Compliant	
Rule 5101:2-13-22 Fluid Milk	Status	Documenting Statement(s), If applicable
5101:2-15-22 Fluid Willk	Compliant	
Rule	Status	Decumenting Statement(a) If applicable
5101:2-13-22 Food Handling	Compliant	Documenting Statement(s), If applicable
3101.2 13 22 100d Hariding	Compilant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-23 Infant Daily Care	Compliant	bounding statement(s), it applicable
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-23 Infant Bottle and Food	Compliant	
Preparation		



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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-23 Diapering	Compliant	
	#	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 Parent Permission for	Compliant	
Swimming	12	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-25 Medication	Compliant	
Requirements		
Consequences (Consequences and consequences)		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-07 Provider Responsibilities	Compliant	
3	3	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-18 Group Size and Ratios	Compliant	
	2	<u>.</u>
Rule	Status	Documenting Statement(s), If applicable
5101:2-13 Written Policies and	Compliant	
Procedures		
Troccatics		
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Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Vehicle Inspections	Compliant	
	- Compilant	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Indoor Space	Compliant	3
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-17 Programming	Compliant	bootinenting statement(s), it applicable
2101.2-13-17 Hogiaillilling	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 On-site Pools		Documenting Statement(s), if applicable
STOT: Z-15-Z4 On-Site Pools	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Review Policies and	Compliant	bocamenting statement(3), if applicable
	Compilant	
Procedures		
	l.	
- 1		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Pets	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 Swimming Sites	Compliant	
	*	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-17 Materials and	Compliant	
Equipment		
Control I are I a consiste measure		