



Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details			
Program Name The Potter's House Child Development Center	Program Number 000000206472	Program Type Child Care Center	
Address 6101 PRINCETON GLENDALE ROAD LIBERTY TWP OH 45011		County BUTLER	
Building Approval Date	Use Group/Code	Occupancy Limit	Maximum Under 2 ½
Fire Inspection Approval Date 04/20/2018	Food Service Risk Level		

Inspection Information		
Inspection Type Amendment - change of capacity	Inspection Scope Partial	Inspection Notice Unannounced
Inspection Date 12/19/2022	Begin Time 9:40 AM	End Time 11:15 AM
Reviewer: NANCY SCHMITT		

Summary of Findings				
No. Rules Verified 21	No. Rules with Non-compliances 0	No. Serious Risk 0	No. Moderate Risk 0	No. Low Risk 0

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant (Birth to < 18 m)		0	0	0
Young Toddler		0	0	0
Total Under 2 ½ Years	65	0	0	0
Older Toddler		0	0	0
Preschool		0	0	0
School Age		0	0	0
Total Capacity/Enrollment	267	0	0	0

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment



Infant 1 & Infant 2	0 to < 12 months	2 to 3	In Large Muscle Room (Room 214)
Young Toddler	18 months to < 30 months	1 to 6	
Older Toddler	30 months to < 36 months	1 to 6	
Preschool & PreK	3 years to < 4 years	2 to 20	In the Gym
Older PreK	4 years to < 5 years	1 to 12	
School Age	School-Age to < 11 years	1 to 7	School Holiday Break

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

No Moderate Risk Non-Compliances were observed during this inspection



Low Risk Non-Compliances

No Low Risk Non-Compliances were observed during this inspection

Rules In-Compliance/Not Verified

Rule	Status	Documenting Statement(s), If applicable
5101:2-12-02 License Posted	Not Verified	
5101:2-12-02 Current Information	Not Verified	
5101:2-12-03 Inspection Requirements	Not Verified	
Rule: 5101:2-12-04 Building Department Inspection	Compliant	Documenting Statement: The following rooms were approved for children less than two and one-half years of age: 203 (18 months & older), 208, 209 & 210.
5101:2-12-04 Fire Inspection	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-12-04 Food Service Requirements	Not Verified	
5101:2-12-05 Denial, Revocation and Suspension	Not Verified	
5101:2-12-07 Administrator Qualifications	Not Verified	
5101:2-12-07 Administrator Responsibilities/Requirements	Not Verified	
5101:2-12-07 Written Program Policies and Procedures	Not Verified	
5101:2-12-08 Medical Statement	Not Verified	
5101:2-12-08 Child Care Staff Member Educational Requirements	Not Verified	
5101:2-12-08 Orientation Training & Whistle Blower Protection	Not Verified	
5101:2-12-09 Background Check Requirements	Not Verified	
5101:2-12-10 Health Training Requirements	Not Verified	
5101:2-12-10 Professional Development Requirements	Not Verified	



5101:2-12-11 Indoor Space Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-11 Separation of Children Under 2 1/2 Years	Compliant	Documenting Statement: Adding Rooms 208 (Infant 2), 209 (Crib Room) , 210 (Infant 1) & 214 (Infant/Younger Toddler Large Muscle Room) to space for children less than 2 1/2 years of age. No longer using previous "nursery" space. Updated CO on file approving these rooms for infants & toddlers.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-11 Outdoor Space Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-11 Outdoor Play Equipment	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-11 Outdoor Play Fall Zones	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-12 Safe Equipment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-12 Safe Environment	Compliant	Documenting Statement: A safe environment was observed during the inspection.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-13 Sanitary Equipment and Environment	Compliant	Documenting Statement: On the day of the inspection, the program provided a clean environment.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-13 Handwashing Requirements	Compliant	Documenting Statement: Observed handwashing sinks by each diaper changing station in the new infant rooms - Rooms 208 (Infant 2), 210 (Infant 1) & 214 (Infant/Younger Toddler Large Muscle Room)



Rule: 5101:2-12-13 Handwashing Requirements	Compliant	Documenting Statement: During the inspection, the requirements of the rule regarding handwashing were discussed.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-13 Smoke Free Environment	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-14 Transportation and Field Trip Procedures	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-14 Transportation - Driver Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-14 Transportation - Vehicle Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-15 Child Medical and Enrollment Records	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-15 Medical/Physical Care Plans	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-16 Medical, Dental, and General Emergency Plan	Compliant	Documenting Statement: On the day of the inspection, the complete prescribed JFS 01242 "Medical, Dental, and General Emergency Plan For Child Care" were posted in the program as required.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-16 Emergency Drills	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-16 First Aid/Standard Precautions	Not Verified	
Rule	Status	Documenting Statement(s), If applicable



5101:2-12-16 Management of Communicable Disease	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-16 Incident/Injury Reporting	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-16 Written Disaster Plan	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-17 Daily Schedule	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-17 Materials and Equipment	Compliant	Documenting Statement: Sufficient equipment was observed in all categories in the new infant rooms.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-17 Daily Outdoor Play	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-18 License Capacity	Compliant	<p>Documenting Statement: The program had requested a change in the program's license capacity. The infant rooms have been moved to Rooms 208 (Infant 2), 209 (Crib Room), 210 (Infant 1). In addition Room 214 is now a large muscle room for children less than 2 1/2 years of age.</p> <p>The program is requesting to be licensed for a total of 188 children with no more than 38 children less than 2 1/2 years of age. Please be reminded the license capacity change shall not be in effect until Departmental approval is received in writing by the program.</p>
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-18 Ratio	Compliant	Documenting Statement: Planned groups meet requirements.



		Staff/child ratios observed during the inspection were in compliance.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-18 Group Size	Compliant	Documenting Statement: Planned groups meet requirements.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-18 Attendance Records	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-19 Supervision	Compliant	Documenting Statement: Rooms 208, 209 & 210 are one large area separated by moveable shelving units and a gating system. All areas of the Crib Room (Room 209) are visible from both of the other infant rooms (Room 208 Infant 2 & 210 Infant 1).
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-19 Child Guidance	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-20 Cots and Napping	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-20 Cribs	Compliant	Documenting Statement: All cribs were placed 2 feet apart.
Rule: 5101:2-12-20 Cribs	Compliant	Documenting Statement: Cribs were separated from the play space by a safe and sturdy and physical barrier.
Rule: 5101:2-12-20 Cribs	Compliant	Documenting Statement: During the inspection, the requirements of the rule regarding cribs were discussed.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-22 Meal and Snack Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable



5101:2-12-22 Fluid Milk Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-22 Safe Food Handling/Storage	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-23 Infant Daily Care	Compliant	Documenting Statement: During the inspection, the requirements of the rule regarding infant daily care were discussed.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-23 Infant Bottle and Food Preparation	Compliant	Documenting Statement: During the inspection, the requirements of the rule regarding infant bottle and food preparation were discussed.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-23 Diapering and Toilet Training	Compliant	Documenting Statement: During the inspection, the requirements of the rule regarding diapering and toilet training were discussed.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-25 Medication Administration	Not Verified	