

Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details			
Program Name The Potter's House Child Development Center		Program Number 000000206472	Program Type Child Care Center
Address 6101 PRINCETON GLENDALE ROAD LIBERTY TWP OH 45011			County BUTLER
Building Approval Date	Use Group/Code E	Occupancy Limit	Maximum Under 2 ½
Fire Inspection Approval Date 02/14/2025		Food Service Risk Level Level III	

Inspection Information				
Inspection Type Annual	Inspection Scope Full	Inspection Notice Unannounced		
Inspection Date 12/05/2025	Begin Time 9:30 AM	End Time 4:30 PM		
Reviewer: Kathryn Koester				
Summary of Findings				
No. Rules Verified 58	No. Rules with Non-compliances 0	No. Serious Risk 0	No. Moderate Risk 0	No. Low Risk 0

License Capacity and Enrollment at the Time of Inspection					
Age Group	License Capacity	Enrollment			
		Totals	Full Time	Part Time	Total
Infant (Birth to < 18 m)		8	0		8
Young Toddler		8	0		8
Total Under 2 ½ Years	38	16	0		16
Older Toddler		5	0		5
Preschool		38	0		38
School Age		5	0		5
Total Capacity/Enrollment	188	48	0		64

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment

3's and 4's		2 to 15	
3's and 4's		4 to 16	
Young Toddlers		2 to 6	
Young Toddlers		2 to 6	
Older Toddlers		1 to 7	During naptime
Older Toddlers		2 to 7	
Pre-Kindergarten		2 to 19	
Pre-Kindergarten		3 to 19	
School Age		2 to 2	
Older Infants		3 to 5	combined with younger infants
Older Infants		1 to 5	Combined with younger infants

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03 and 5180:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

No Moderate Risk Non-Compliances were observed during this inspection

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<p style="text-align: center;">Low Risk Non-Compliances</p> <p>No Low Risk Non-Compliances were observed during this inspection</p> <table border="1"><tr><td> </td></tr><tr><td> </td></tr></table>		

Rules In-Compliance/Not Verified

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Written Disaster Plan	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-02 License Posted	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-04 Building Department Inspection	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-02 Current Information	Compliant	
Rule	Status	Documenting Statement(s), If applicable



5180:2-12-03 Inspection Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-04 Fire Inspection	Compliant	Documenting Statement: Please Note: Documentation of a fire inspection without any uncorrected violations must be secured for the program. Secure a new fire inspection by February 14, 2026.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-04 Food Service Requirements	Compliant	Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: Risk Level III, Audit #CYER-DDTMU3, Expires March 1, 2026.
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-07 Administrator Qualifications	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-07 Administrator Responsibilities/Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-07 Written Program Policies and Procedures	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-08 Medical Statement	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-08 Child Care Staff Member Educational Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-08 Orientation Training & Whistle Blower Protection	Compliant	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-09 Background Check Requirements	Compliant	Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-10 Health Training Requirements	Compliant	
5180:2-12-10 Professional Development Requirements	Compliant	
5180:2-12-11 Indoor Space Requirements	Compliant	
5180:2-12-11 Separation of Children Under 2 1/2 Years	Compliant	
5180:2-12-11 Outdoor Space Requirements	Compliant	
5180:2-12-12 Safe Equipment	Compliant	
5180:2-12-11 Outdoor Play Equipment	Compliant	
Rule: 5180:2-12-11 Outdoor Play Fall Zones	Compliant	Documenting Statement: The protective surfaces under the outdoor equipment were not viewed during this inspection due to snow covering; however, the requirements were discussed.
Rule: 5180:2-12-12 Safe Environment	Compliant	Documenting Statement: A safe environment was observed during the inspection. Children were protected from items and conditions which threaten their health, safety and well-being.
Rule: 5180:2-12-13 Sanitary Equipment and Environment	Compliant	Documenting Statement: During the inspection, the equipment was observed clean and in good repair.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-13 Handwashing Requirements	Compliant	Documenting Statement: Staff and children were observed washing hands as required by the rule.
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-13 Smoke Free Environment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-14 Transportation and Field Trip Procedures	Compliant	Documenting Statement: Adequate supervision of children was observed during a routine walking trip.
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-15 Child Medical and Enrollment Records	Compliant	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-15 Medical/Physical Care Plans	Compliant	Documenting Statement: The program had current information on the medical status and the required treatment plan for the children with health conditions.
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Medical, Dental, and General Emergency Plan	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Emergency Drills	Compliant	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-16 First Aid/Standard Precautions	Compliant	Documenting Statement: During the inspection, the program had complete first aid kits available as required.
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Management of Communicable Disease	Compliant	
Rule	Status	Documenting Statement(s), If applicable



5180:2-12-16 Incident/Injury Reporting	Compliant	
Rule 5180:2-12-17 Materials and Equipment	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-17 Daily Schedule	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-18 Attendance Records	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-18 Group Size	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-17 Daily Outdoor Play	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-18 License Capacity	Status Compliant	Documenting Statement(s), If applicable
Rule Rule: 5180:2-12-18 Ratio	Status Compliant	Documenting Statement: Staff/child ratios observed during the inspection were in compliance.
Rule Rule: 5180:2-12-20 Cots and Napping	Status Compliant	Documenting Statement: The rest area had adequate lighting, which allowed for the visual supervision of children.
Rule 5180:2-12-19 Supervision	Status Compliant	Documenting Statement(s), If applicable
Rule Rule: 5180:2-12-19 Child Guidance	Status Compliant	Documenting Statement: Appropriate child guidance techniques and practices were observed being used during the inspection.



Rule	Status	Documenting Statement(s), If applicable
5180:2-12-20 Cribs	Compliant	
Rule: 5180:2-12-22 Meal and Snack Requirements	Compliant	Documenting Statement: The program served the following: Snack- applesauce and veggie straws
Rule: 5180:2-12-22 Safe Food Handling/Storage	Compliant	Documenting Statement: Sack lunches were stored as required by rule (all children pack lunch).
5180:2-12-22 Fluid Milk Requirements	Compliant	
Rule: 5180:2-12-23 Infant Daily Care	Compliant	Documenting Statement: An appropriate program of activities with infants was observed.
5180:2-12-23 Infant Bottle and Food Preparation	Compliant	
Rule: 5180:2-12-23 Diapering and Toilet Training	Compliant	Documenting Statement: Appropriate diaper changing procedures were observed during the inspection in the infant and toddler rooms.
Rule: 5180:2-12-25 Medication Administration	Compliant	Documenting Statement: The program had complete written documentation for administering medication or food supplements.