



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://ifs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details   |                                   |                                |                                   |
|---|-----------------------------------|--------------------------------|-----------------------------------|
| Program Name<br>Y-SCHOOL AGE CHILD CARE ROYALVIEW<br>ELEMENTARY |                                   | Program Number<br>000000300532 | Program Type<br>Child Care Center |
| Address<br>31500 ROYALVIEW DR. WILLOWICK<br>OH<br>44095         |                                   |                                | County<br>LAKE                    |
| Building Approval Date  | Use Group/Code                    | Occupancy Limit                | Maximum Under 2 ½                 |
| Fire Inspection Approval Date                                   | Food Service Risk Level<br>Exempt |                                |                                   |

| Inspection Information            |                                     |                                  |                        |                   |
|-----------------------------------|-------------------------------------|----------------------------------|------------------------|-------------------|
| Inspection Type<br>Annual         | Inspection Scope<br>Full            | Inspection Notice<br>Unannounced |                        |                   |
| Inspection Date<br>01/12/2026     | Begin Time<br>2:30 PM               | End Time<br>5:31 PM              |                        |                   |
| Reviewer:<br>Jennifer Bartlebaugh |                                     |                                  |                        |                   |
| Summary of Findings               |                                     |                                  |                        |                   |
| No. Rules Verified<br>58          | No. Rules with Non-compliances<br>8 | No. Serious Risk<br>0            | No. Moderate Risk<br>0 | No. Low Risk<br>7 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |           |           |
|---|------------------|------------|-----------|-----------|-----------|
| Age Group   | License Capacity | Enrollment |           |           |           |
|   |                  | Totals     | Full Time | Part Time | Total     |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0         | 0         |
| Young Toddler   |                  | 0          | 0         | 0         | 0         |
| <b>Total Under 2 ½ Years</b>                              | <b>0</b>         | <b>0</b>   | <b>0</b>  | <b>0</b>  | <b>0</b>  |
| Older Toddler   |                  | 0          | 0         | 0         | 0         |
| Preschool   |                  | 0          | 0         | 0         | 0         |
| School Age  |                  | 99         | 0         | 99        | 99        |
| <b>Total Capacity/Enrollment</b>                          | <b>175</b>       | <b>99</b>  | <b>0</b>  | <b>99</b> | <b>99</b> |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |

|                            |                          |         |               |
|----------------------------|--------------------------|---------|---------------|
| Kindergarten & First Grade | School-Age to < 11 years | 2 to 30 | Arrival Ratio |
| Kindergarten & First Grade | School-Age to < 11 years | 2 to 15 | Second Ratio  |
| 2nd Grade                  | School-Age to < 11 years | 1 to 18 | Arrival Ratio |
| 2nd Grade                  | School-Age to < 11 years | 1 to 12 | Second Ratio  |
| 3rd Grade                  | School-Age to < 11 years | 2 to 22 | Arrival Ratio |
| 3rd Grade                  | School-Age to < 11 years | 1 to 16 | Second Ratio  |
| 4th, 5th, 6th Grade        | School-Age to < 11 years | 1 to 16 | Arrival Ratio |
| 4th, 5th, 6th Grade        | School-Age to < 11 years | 1 to 12 | Second Ratio  |

### Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03 and 5180:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**

### Low Risk Non-Compliances

#### Domain: 00 License & Approvals

Rule: 5180:2-12-03 Inspection Requirements

Code: The program is required to respond to noncompliances by the date noted in the inspection report.

Finding: During the inspection, it was determined the program had not responded to the non-compliances addressed in the inspection report dated 11/13/2024. The rule requires the program to complete and submit a corrective action plan in OCLQS to address non-compliances detailed in written inspection reports within the timeframe outlined in the report. Submit the program's corrective action plan, which includes a statement that current and future corrective action plans will be submitted timely, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/11/2026

#### Domain: 04 Indoor/Outdoor Space

Rule: 5180:2-12-11 Outdoor Play Equipment

Code: The program is required to provide equipment that does not pose a safety risk and must follow the manufacturer's guidelines for assembling, installing and using the equipment.

Finding: During the inspection, it was determined that outdoor play equipment was unsafe or not used as intended as noted in number 6 below:

1. There was rust exposed.
2. There were protruding bolts.
3. There were cracks.
4. There were holes.
5. There was splintering wood.
6. There were sharp edges or points on platform on younger playground.
7. There were lead hazards.
8. There were toxic substances.
9. There were tripping hazards.
10. There was chipped and/or peeling paint.
11. The sandbox was not covered when the program was closed or during non-daylight hours.
12. Outdoor equipment, [ ] was not developmentally appropriate.
13. Outdoor equipment, [ ], was placed in the main traffic pattern.
14. Outdoor play equipment, [ ], was positioned too closely together, posing a risk of injury if a child were to fall from one piece of equipment into another.

15. Outdoor equipment, [ ], was not securely anchored but did not present a risk of imminent danger of the structure collapsing when children are using the equipment
16. Outdoor equipment, [ ], was 30 inches or more from the ground and did not have a protective barrier that would prevent a child from falling off this piece of equipment.
17. The manufacturer's guidelines for assembly and installation were not followed for the [ ].
18. Functionally linked equipment was used by preschool-age children and the distance between two adjacent pieces of equipment exceeded 12 inches.
19. Functionally linked equipment was used by school-age children and the distance between two adjacent pieces of equipment exceeded 18 inches.
20. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/11/2026

#### **Domain: 05 Health & Safety**

Rule: 5180:2-12-16 Emergency Drills

Code: The program is required to complete fire drills, weather drills, and emergency/lockdown drills appropriately.

Finding: During the inspection, it was determined that the required drills were not completed for item number 2 below:

1. Monthly fire drills.
2. Monthly weather emergency drills (March through September).
3. Emergency/lockdown drills in each quarter of the calendar year.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/11/2026

#### **Domain: 08 Staff Files**

Rule: 5180:2-12-10 Professional Development Requirements

Code: The program is required to ensure child care staff members, including substitutes used more than ninety days annually, obtain at least 6 hours of professional development each state fiscal year.

**Finding:** In review of the staff records, it was determined that at least one child care staff member did not meet the annual professional development requirement as noted in number 1 below:

1. The child care staff member(s) had not completed at least six hours of professional development.
2. Documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule.
3. Training topic did not meet the requirements listed in appendix A of this rule.
4. Documentation of training did not meet the requirements of this rule.
5. The substitute(s) had been used more than ninety days annually between July first and June thirtieth and had not completed at least six hours of professional development
6. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/11/2026

#### **Domain: 08 Staff Files**

**Rule:** 5180:2-12-10 Health Training Requirements

**Code:** The program is required to have all child care staff members complete training in child abuse and neglect recognition and prevention within sixty days of hire. Staff must complete training in first aid and CPR within the first ninety days of hire.

**Finding:** In review of the staff records, it was determined that at least one child care staff member had not completed required health and safety training as noted in number(s) 5, 6 below:

1. Child abuse and neglect recognition and prevention training was not completed within sixty days of hire.
2. First aid training was not completed within ninety days of hire.
3. Cardiopulmonary resuscitation (CPR) training was not completed within ninety days of hire.
4. The child abuse and neglect recognition and prevention training was expired.
5. The first aid training was expired.
6. The CPR training was expired.

Refer to the Employee Record Chart for the name(s) of the child care staff member(s) who must complete the required health and safety training(s). Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/11/2026

**Domain: 08 Staff Files**

Rule: 5180:2-12-08 Medical Statement

Code: The program staff's medical statements are required to be completed and on file at the program.

Finding: In review of the staff records, it was determined that the medical statements for the employees listed on the Employee Record Chart did not meet the requirements as listed in number(s) 1, 5a below.

1. A medical statement was not on file for at least one employee;
2. The medical statement(s) on file did not have a date of examination within 12 months of the employee's first day of employment;
3. Date of examination was missing;
4. Signature, business address, or telephone number of the licensed physician, physician assistant, advanced practice nurse, certified midwife, or certified nurse practitioner who completed the examination was missing;
5. A statement was missing that verifies the employee is:
  - a. Physically fit for employment in a program caring for children;
  - b. Immunized against Tetanus, Diphtheria, Pertussis (Tdap);
  - c. Immunized against Measles, Mumps, and Rubella (MMR);
6. Tuberculosis (TB) screening/test information was missing:
  - a. Documentation of the screening process to determine if the employee resided in a country identified by the world health organization as having a high burden of TB and arrived in the United States within the five years preceding the date of application for employment.
  - b. Results of a TB test for employees meeting both criteria in 6a.
  - c. Results of additional testing for employees with a positive TB test.
  - d. Written statement, signed by a representative of the TB control unit, that the employee's TB is no longer infectious or the individual is receiving a TB treatment regimen for employees with a positive TB test.

Submit the program's corrective action plan, which includes a copy of the completed employee medical statement, or TB results/documentation, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/11/2026

**Domain: 08 Staff Files**

Rule: 5180:2-12-08 Orientation Training & Whistle Blower Protection

Code: The program is required to have staff complete the online staff orientation training. Additionally, the training must be completed before they are permitted to have sole responsibility of children.

Finding: In review of the staff records, it was determined that child care staff member(s) did not meet the requirements for completing the online orientation training as noted in number 1 below:

1. The training was not completed within 30 days of starting employment at the program as a child care staff member.

2. Documentation of completing the training after December 31, 2016 was not on file.
3. Completion of the training was not verified in the OPR.
4. A child care staff member had sole responsibility of children and had not completed the online orientation.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/11/2026

**Domain: 10 Written Policies & Procedures**

Rule: 5180:2-12-16 Written Disaster Plan

Code: The program is required to train child care staff members and employees on the written disaster plan annually and keep written documentation of the training on-site.

Finding: During the inspection, it was determined the program's written disaster plan did not meet the requirement for training child care staff members and employees on the plan annually as noted in number 1, 2 below:

1. Child care staff members and employees were not trained annually.
2. Written documentation of the training was not kept on file.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/11/2026

**Rules In-Compliance/Not Verified**

| Rule                              | Status    | Documenting Statement(s), If applicable  |
|-----------------------------------|-----------|--|
| Rule: 5180:2-12-02 License Posted | Compliant | Documenting Statement: The license was in a location visible to parents as required. |

|  |           |   |
|--|-----------|---|
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-04 Building Department Inspection              | Compliant | Documenting Statement: This program serves only school age children in a public or chartered non-public school building.    |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-02 Current Information                               | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-04 Fire Inspection                             | Compliant | Documenting Statement: This program serves only school age children in a public or chartered non-public school building.    |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-04 Food Service Requirements                   | Compliant | Documenting Statement: The program has obtained a food service exemption status from the local health department.           |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-07 Administrator Qualifications                      | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-07 Administrator Responsibilities/Requirements | Compliant | Documenting Statement: Employment records for current as well as past employees were being maintained on file as required.  |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-07 Written Program Policies and Procedures     | Compliant | Documenting Statement: The written policies and procedures reviewed on the day of the inspection were verified as complete. |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-08 Child Care Staff Member Educational Requirements  | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-09 Background Check Requirements               | Compliant | Documenting Statement: During the inspection, the required documentation  |



|   |           |  |
|---|-----------|--|
|   |           | regarding background checks was on file for all employees listed.  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-11 Indoor Space Requirements                  | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-11 Outdoor Space Requirements           | Compliant | Documenting Statement: The quarterly playground inspections were completed and documented, as required. The most recent inspection report form was dated 1/7/2026. |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-12 Safe Equipment                             | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-11 Outdoor Play Fall Zones              | Compliant | Documenting Statement: The protective material used under outdoor equipment was wooden and rubberized mulch.   |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-12 Safe Environment                           | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-13 Sanitary Equipment and Environment         | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-13 Handwashing Requirements             | Compliant | Documenting Statement: Children were viewed washing their hands, as required by the rule.  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-13 Smoke Free Environment               | Compliant | Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program.   |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-15 Child Medical and Enrollment Records | Compliant | Documenting Statement: In review of 25% of the records, at the time of the   |

|  |           |  |
|--|-----------|--|
|  |           | inspection, children's medical statements were complete and on file, as required by the rule.  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-15 Medical/Physical Care Plans           | Compliant | Documenting Statement: The program had current information on the medical status and the required treatment plan for the children with health conditions.  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-16 Medical, Dental, and General Emergency Plan | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-16 First Aid/Standard Precautions        | Compliant | Documenting Statement: During the inspection, the program had complete first aid kits available as required.   |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-16 Management of Communicable Disease    | Compliant | Documenting Statement: The JFS 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents.                               |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-16 Incident/Injury Reporting                   | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-17 Materials and Equipment               | Compliant | Documenting Statement: Sufficient equipment was observed in all categories.  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-17 Daily Schedule                              | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-18 Attendance Records                    | Compliant | Documenting Statement: Child Care Staff Members were observed recording the attendance for each child upon arrival and documenting each child's departure. |

| Rule                              | Status    | Documenting Statement(s), If applicable   |
|-----------------------------------|-----------|---|
| Rule: 5180:2-12-18 Group Size     | Compliant | Documenting Statement: The group sizes observed on the day of the inspection were in compliance.  |
| Rule                              | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-17 Daily Outdoor Play   | Compliant |   |
| Rule                              | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-18 License Capacity     | Compliant |   |
| Rule                              | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-18 Ratio          | Compliant | Documenting Statement: Staff/child ratios observed during the inspection were in compliance.  |
| Rule                              | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-19 Supervision    | Compliant | Documenting Statement: School children were observed running errands, using the restroom, or engaging in short term activities under proper supervision.  |
| Rule                              | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-19 Child Guidance | Compliant | <p>Documenting Statement: The program staff were observed using the positive child guidance techniques and practices in number(s) 1, 3, 5 below.</p> <ol style="list-style-type: none"> <li>1. Setting clear limits.</li> <li>2. Redirecting to an appropriate activity.</li> <li>3. Showing positive alternatives.</li> <li>4. Modeling the desired behavior.</li> <li>5. Reinforcing appropriate behavior.</li> <li>6. Encouraging children to control their own behavior, cooperate with others and solve problems by talking.</li> <li>7. Separation from the situation (no more than one minute per each year of the child's age; not to be used with infants). Upon return to the activity, the reason for the separation and expected behavior were discussed with the child.</li> <li>8. Holding a child for a short period of time, such as in a protective hug, so that the child may regain self-control.</li> </ol> |

| Rule   | Status    | Documenting Statement(s), If applicable   |
|--|-----------|---|
| Rule: 5180:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: Children bring their own snacks, but the program does supplement.                                |
| Rule: 5180:2-12-22 Safe Food Handling/Storage  | Compliant | Documenting Statement: Supplemental snack food was stored in a safe and sanitary manner.                                |
| Rule: 5180:2-12-25 Medication Administration   | Compliant | Documenting Statement: The program had complete written documentation for administering medication or food supplements. |