

## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details  |                |                                   |                                   |
|--|----------------|-----------------------------------|-----------------------------------|
| Program Name<br>OPEN DOORS ACADEMY E Prep Woodland Hills |                | Program Number<br>000000300701    | Program Type<br>Child Care Center |
| Address<br>9201 CRANE AVENUE CLEVELAND<br>OH<br>44105    |                |                                   | County<br>CUYAHOGA                |
| Building Approval Date                                   | Use Group/Code | Occupancy Limit                   | Maximum Under 2 ½                 |
| Fire Inspection Approval Date                            |                | Food Service Risk Level<br>Exempt |                                   |

| Inspection Information        |                                     |                                  |                        |                   |
|-------------------------------|-------------------------------------|----------------------------------|------------------------|-------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full            | Inspection Notice<br>Unannounced |                        |                   |
| Inspection Date<br>12/11/2024 | Begin Time<br>2:30 PM               | End Time<br>5:00 PM              |                        |                   |
| Reviewer:<br>Michele Matheny  |                                     |                                  |                        |                   |
| Summary of Findings           |                                     |                                  |                        |                   |
| No. Rules Verified<br>58      | No. Rules with Non-compliances<br>5 | No. Serious Risk<br>0            | No. Moderate Risk<br>0 | No. Low Risk<br>3 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |           |           |
|---|------------------|------------|-----------|-----------|-----------|
| Age Group   | License Capacity | Enrollment |           |           |           |
|   |                  | Totals     | Full Time | Part Time | Total     |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         |           | 0         |
| Young Toddler   |                  | 0          | 0         |           | 0         |
| <b>Total Under 2 ½ Years</b>                              | <b>0</b>         | <b>0</b>   | <b>0</b>  |           | <b>0</b>  |
| Older Toddler   |                  | 0          | 0         |           | 0         |
| Preschool   |                  | 0          | 66        |           | 66        |
| School Age  |                  | 0          | 0         |           | 0         |
| <b>Total Capacity/Enrollment</b>                          | <b>150</b>       | <b>0</b>   | <b>66</b> |           | <b>66</b> |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |

|     |                          |         |  |
|-----|--------------------------|---------|--|
| 214 | 11 years +               | 2 to 14 |  |
| 214 | 11 years +               | 2 to 14 |  |
| 108 | School-Age to < 11 years | 2 to 29 |  |
| 108 | School-Age to < 11 years | 2 to 26 |  |

### Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**

#### Low Risk Non-Compliances

**Domain: 04 Indoor/Outdoor Space**

Rule: 5101:2-12-11 Indoor Space Requirements

Code: The program is required to have only the number of children in attendance that is allowed by the indoor floor space.

Finding: During the inspection, it was determined that 29 children were in attendance at one time and the program's usable floor space allowed for 23 children in this space. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain: 08 Staff Files**

Rule: 5101:2-12-10 Health Training Requirements

Code: The program is required to have all child care staff members complete training in child abuse and neglect recognition and prevention within sixty days of hire. Staff must complete training in first aid and CPR within the first ninety days of hire.

Finding: In review of the staff records, it was determined that at least one child care staff member had not completed required health and safety training as noted in number(s) 4 below:

1. Child abuse and neglect recognition and prevention training was not completed within sixty days of hire.
2. First aid training was not completed within ninety days of hire.
3. Cardiopulmonary resuscitation (CPR) training was not completed within ninety days of hire.
4. The child abuse and neglect recognition and prevention training was expired.
5. The first aid training was expired.
6. The CPR training was expired.

Refer to the Employee Record Chart for the name(s) of the child care staff member(s) who must complete the required health and safety training(s). Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/12/2025

**Domain: 10 Written Policies & Procedures**

Rule: 5101:2-12-16 Written Disaster Plan

**Code:** The program is required to train child care staff members and employees on the written disaster plan annually and keep written documentation of the training on-site.

**Finding:** During the inspection, it was determined the program's written disaster plan did not meet the requirement for training child care staff members and employees on the plan annually as noted in number(s) 1,2 below:

1. Child care staff members and employees were not trained annually.
2. Written documentation of the training was not kept on file.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/12/2025

#### **Rules In-Compliance/Not Verified**

| Rule  | Status              | Documenting Statement(s), If applicable   |
|---|---------------------|---|
| Rule: 5101:2-12-02 License Posted                         | Compliant           | Documenting Statement: The license was in a location visible to parents as required.            |
| Rule<br>5101:2-12-02 Current Information                  | Status<br>Compliant | Documenting Statement(s), If applicable   |
| Rule<br>5101:2-12-03 Inspection Requirements              | Status<br>Compliant | Documenting Statement(s), If applicable   |
| Rule<br>Rule: 5101:2-12-04 Building Department Inspection | Status<br>Compliant | Documenting Statement: A copy of the certificate of occupancy was available on-site for review. |



| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5101:2-12-04 Fire Inspection                                  | Compliant | Documenting Statement: This program serves only school age children in a public or chartered non-public school building.                 |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-04 Food Service Requirements                        | Compliant | Documenting Statement: Written permission to operate under the food service license of another entity at the same location was observed. |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-05 Denial, Revocation and Suspension                      | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-07 Administrator Qualifications                           | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-07 Administrator Responsibilities/Requirements            | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-07 Written Program Policies and Procedures                | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-08 Medical Statement                                | Compliant | Documenting Statement: All employees had current medical statements on file.   |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-08 Orientation Training & Whistle Blower Protection | Compliant | Documenting Statement: On the day of the inspection, all child care staff members had met orientation training requirements.             |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-09 Background Check Requirements                          | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-10 Professional Development Requirements                  | Compliant |  |



| Rule  | Status    | Documenting Statement(s), If applicable   |
|---|-----------|---|
| 5101:2-12-11 Outdoor Space Requirements                 | Compliant |   |
| 5101:2-12-11 Outdoor Play Equipment                     | Compliant |   |
| 5101:2-12-11 Outdoor Play Fall Zones                    | Compliant |   |
| 5101:2-12-12 Safe Equipment                             | Compliant |   |
| 5101:2-12-12 Safe Environment                           | Compliant |   |
| 5101:2-12-13 Sanitary Equipment and Environment         | Compliant |   |
| 5101:2-12-13 Handwashing Requirements                   | Compliant |   |
| Rule: 5101:2-12-13 Smoke Free Environment               | Compliant | Documenting Statement: No smoking was allowed on the premises, and the notice stating that smoking is prohibited was observed posted in a conspicuous place.  |
| Rule: 5101:2-12-15 Child Medical and Enrollment Records | Compliant | Documenting Statement: At the time of the inspection, medical statements for the children were not needed as all children enrolled attended a grade of kindergarten or above in an elementary school. |
| Rule: 5101:2-12-15 Medical/Physical Care Plans          | Compliant | Documenting Statement: At the time of the inspection, there were no children currently enrolled who had health conditions.  |

| Rule   | Status    | Documenting Statement(s), If applicable   |
|--|-----------|---|
| Rule: 5101:2-12-16 Medical, Dental, and General Emergency Plan | Compliant | Documenting Statement: On the day of the inspection, the complete prescribed JFS 01242 "Medical, Dental, and General Emergency Plan For Child Care" were posted in the program as required. |
| Rule: 5101:2-12-16 Emergency Drills                            | Compliant | Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection.  |
| Rule: 5101:2-12-16 First Aid/Standard Precautions              | Compliant | Documenting Statement: During the inspection, the program had complete first aid kits available as required.  |
| Rule: 5101:2-12-16 Management of Communicable Disease          | Compliant | Documenting Statement: The JFS 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents.  |
| Rule: 5101:2-12-16 Incident/Injury Reporting                   | Compliant |   |
| Rule: 5101:2-12-17 Daily Schedule                              | Compliant | Documenting Statement: Daily schedules were observed posted.  |
| Rule: 5101:2-12-17 Materials and Equipment                     | Compliant |   |
| Rule: 5101:2-12-17 Daily Outdoor Play                          | Compliant |   |
| Rule: 5101:2-12-18 Ratio                                       | Compliant |   |

| Rule  | Status    | Documenting Statement(s), If applicable   |
|---|-----------|---|
| 5101:2-12-18 Group Size   | Compliant |   |
| Rule: 5101:2-12-18 Attendance Records                               | Compliant | Documenting Statement: Child Care Staff Members were observed recording the attendance for each child upon arrival and documenting each child's departure.                    |
| 5101:2-12-19 Supervision  | Compliant |   |
| Rule: 5101:2-12-19 Child Guidance                                   | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding child guidance were discussed.   |
| 5101:2-12-22 Meal and Snack Requirements                            | Compliant |   |
| 5101:2-12-22 Fluid Milk Requirements                                | Compliant |   |
| 5101:2-12-22 Safe Food Handling/Storage                             | Compliant |   |
| Rule: 5101:2-12-25 Medication Administration                        | Compliant | Documenting Statement: There were no children on medication at the time of the inspection; however, the method of storage and practices for the administration were reviewed. |
| Rule: 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant | Documenting Statement: All Child Care Staff Members had verification of educational requirements on file at the program.  |

