



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details   |                                   |                                   |                   |
|---|-----------------------------------|-----------------------------------|-------------------|
| Program Name<br>LAKEWOOD COMMUNITY CARE CENTER<br>SACC      | Program Number<br>000000300802    | Program Type<br>Child Care Center |                   |
| Address<br>15615 CLIFTON BLVD LAKEWOOD LAKEWOOD<br>OH 44107 |                                   | County<br>CUYAHOGA                |                   |
| Building Approval Date                                      | Use Group/Code<br>School Building | Occupancy Limit                   | Maximum Under 2 ½ |
| Fire Inspection Approval Date                               | Food Service Risk Level<br>Exempt |                                   |                   |

| Inspection Information        |                          |                                  |
|-------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>07/20/2022 | Begin Time 9:00 AM       | End Time 10:49 AM                |
| Reviewer:<br>SHELLY WILLIAMS  |                          |                                  |

| Summary of Findings      |                                     |                       |                        |                    |
|--------------------------|-------------------------------------|-----------------------|------------------------|--------------------|
| No. Rules Verified<br>58 | No. Rules with Non-compliances<br>9 | No. Serious Risk<br>0 | No. Moderate Risk<br>0 | No. Low Risk<br>10 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0     |
| Young Toddler   |                  | 0          | 0         | 0     |
| <b>Total Under 2 ½ Years</b>                              | 0                | 0          | 0         | 0     |
| Older Toddler   |                  | 0          | 0         | 0     |
| Preschool   |                  | 0          | 0         | 0     |
| School Age  |                  | 0          | 0         | 0     |
| <b>Total Capacity/Enrollment</b>                          | 53               | 0          | 0         | 0     |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |



|            |                          |        |  |
|------------|--------------------------|--------|--|
| School Age | School-Age to < 11 years | 1 to 3 |  |
| School Age | School-Age to < 11 years | 1 to 5 |  |

### Summary of Non-Compliances

*If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-12-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.*

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**

#### Low Risk Non-Compliances

**Domain: 01 Ratio & Supervision**



**Rule:** 5101:2-12-18 Attendance Records

**Code:** The program is required to have the information listed in rule on all attendance records.

**Finding:** During the inspection, it was determined that the attendance records did not include the required information listed in number(s) 2 below:

1. The name of the child.
2. The birth date of the child.
3. The assigned group.
4. The child's weekly schedule.
5. The time (hours and minutes) of each child's arrival and departure to the program, including transportation by the program.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/19/2022

**Domain: 03 Postings & Equipment**

**Rule:** 5101:2-12-16 Medical, Dental, and General Emergency Plan

**Code:** The program is required to post the fire and weather plans.

**Finding:** During the inspection, it was determined that the following information was not posted for item number(s) 1,2 below:

1. Fire alert plan
2. Weather alert plan was missing.
3. Weather alert plan was missing a diagram indicating evacuation routes.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/19/2022

**Domain: 03 Postings & Equipment**

**Rule:** 5101:2-12-17 Daily Schedule

**Code:** The program is required to have a balance of activities daily.



Finding: During the inspection, it was determined that the school age classroom(s) did not have a well-balanced program as noted in number(s) 1,2,3 below:

1. The classroom(s) did not did provide opportunities for a balance of quiet and active play;
2. The classroom(s) did not provide activities to promote the children’s physical, social-emotional, cognitive and language development;
3. The classroom(s) did not provide opportunities for child initiated activities.

A well-balanced program of activities suitable to the developmental levels and abilities of each child in care shall be implemented on a daily basis. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain: 03 Postings & Equipment**

Rule: 5101:2-12-16 Medical, Dental, and General Emergency Plan

Code: The program is required to post and implement the JFS 01242 "Medical, Dental, and General Emergency Plan" when necessary.

Finding: During the inspection, it was determined the requirements for the JFS 01242 “Medical, Dental, and General Emergency Plan for Child Care” were not followed as noted in number(s) 8 below:

1. The plan was not posted in each classroom.
2. The plan was not posted in other spaces used by children.
3. The name, address and telephone number of the program were not complete.
4. The location of first aid kit, fire extinguishers and fire alarm system, fire alarm pull stations and electrical circuit box were not complete.
5. The telephone number for emergency squad, fire department, hospital, poison control program, public children services agency, local health department, local emergency management agency, and police department were not complete.
6. Location of children’s records was not complete.
7. Emergency information including any medications or supplies needed in the event of an evacuation was not complete.
8. The current version of the prescribed form was not used.
9. The plan was not implemented when necessary in that [ ].

Submit the program’s corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/19/2022



**Domain: 04 Indoor/Outdoor Space**

Rule: 5101:2-12-11 Outdoor Space Requirements

Code: The program is required to conduct and document quarterly inspections of their outdoor play space.

Finding: During the inspection, it was determined that quarterly inspections of one or more outdoor play area(s) and equipment had not been completed and documented as required, using the JFS 01281 "Child Care Playground Inspection Report" form. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/19/2022

**Domain: 05 Health & Safety**

Rule: 5101:2-12-22 Meal and Snack Requirements

Code: The program is required to post the current weekly menu in a noticeable location that is accessible to parents and note any substitutions at the time of the change.

Finding: During the inspection, it was determined that the program's weekly menu did not meet the requirement as noted in number(s) 1 below.

1. The snack menu was not posted.
2. The posted menu was not in a visible place readily accessible to parents.
3. The menu was not currently dated.
4. The entire menu was substituted.
5. At least one item on menu did not match what was served.
6. The meal or snack served did not match the posted menu.

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain: 05 Health & Safety**

Rule: 5101:2-12-16 Management of Communicable Disease



**Code:** The program is required to post the JFS 08087 "Ohio Communicable Disease Chart".

**Finding:** During the inspection, it was determined that the JFS 08087 "Ohio Communicable Disease Chart" was not posted as required, as indicated in number(s) 2 below:

1. The chart was not posted.
2. In a location readily available to program staff and parents.
3. The posted chart was not the current version.
4. The posted chart was not displayed in the size available in the ODJFS forms central to be easily read.

Technical assistance was provided at the time of inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain: 06 Program Information**

**Rule:** 5101:2-12-14 Transportation and Field Trip Procedures

**Code:** The program is required to have identification, including the program's name, address, and a contact phone number, on children while on trips.

**Finding:** During the inspection, it was determined that the children were not provided with any, or complete, program identification, while on a field trip and/or routine trip. The identification must include the program's name, address, and a telephone number to contact in the event the child becomes lost. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time. Identification must be able to be attached on the child at all times including while in the pool.

**Domain: 08 Staff Files**

**Rule:** 5101:2-12-07 Administrator Responsibilities/Requirements

**Code:** The program administrator is required to maintain current employee records in the Ohio Professional Registry.

**Finding:** During the inspection, it was determined employment records in the Ohio Professional Registry (OPR) were not created or maintained as noted in number(s) 4,5,6 below:



1. At least one administrator, employee or child care staff member (including substitutes) had not created a profile.
2. At least one administrator, employee or child care staff member had not created an employment record for the program on or before their first day of employment.
3. At least one administrator, employee or child care staff member had not updated changes to positions or roles within five calendar days of the change.
4. The administrator had not assigned at least one employee or child care staff member to the program's organization dashboard.
5. At least one individual's schedule was not current.
6. At least one individual's position or role did not include an applicable group assignment.
7. At least one individual's employment had not been end dated.
8. Other: [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/19/2022

**Domain: 09 Children's Files**

Rule: 5101:2-12-15 Child Medical and Enrollment Records

Code: The program is required to use the updated JFS 01234 "Child Enrollment and Health Information For Child Care".

Finding: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number(s) 2,6,14 below.

1. No enrollment form was completed for at least one child
2. The current JFS 01234 was not completed for at least one child
3. Complete child information
4. Complete parent information
5. Complete emergency contact information
6. Complete physician information
7. Information regarding the parent list
8. Health information
9. Additional information for all boxes checked "yes"
10. Emergency transportation information
11. Parent/guardian's signature
12. Diapering Statement
13. Acknowledgement of Policies and Procedures
14. Enrollment form for at least one child was not updated by either the parent or the administrator
15. Enrollment form for at least one child was not signed by the administrator
16. Other [ ]



Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Rules In-Compliance/Not Verified**

| Rule   | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| 5101:2-12-02 License Posted                  | Compliant |  |
| 5101:2-12-02 Current Information             | Compliant |  |
| 5101:2-12-03 Inspection Requirements         | Compliant |  |
| 5101:2-12-04 Building Department Inspection  | Compliant |  |
| Rule: 5101:2-12-04 Fire Inspection           | Compliant | Documenting Statement: This program serves only school age children in a public or chartered non-public school building. |
| Rule: 5101:2-12-04 Food Service Requirements | Compliant | Documenting Statement: The program has obtained a food service exemption status from the local health department.        |
| Rule   | Status    | Documenting Statement(s), If applicable  |





|   |           |   |
|---|-----------|---|
| 5101:2-12-05 Denial, Revocation and Suspension                | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-07 Administrator Qualifications                     | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-07 Written Program Policies and Procedures          | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-08 Medical Statement                                | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-08 Orientation Training & Whistle Blower Protection | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-09 Background Check Requirements                    | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-10 Health Training Requirements                     | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-10 Professional Development Requirements            | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-11 Indoor Space Requirements                        | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-11 Outdoor Play Equipment                           | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-11 Outdoor Play Fall Zones                          | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-12 Safe Equipment                                   | Compliant |   |



| Rule  | Status    | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5101:2-12-12 Safe Environment                   | Compliant |   |
| 5101:2-12-13 Sanitary Equipment and Environment | Compliant |   |
| 5101:2-12-13 Handwashing Requirements           | Compliant |   |
| 5101:2-12-13 Smoke Free Environment             | Compliant |   |
| 5101:2-12-13 Toothbrushing Requirements         | Compliant |   |
| 5101:2-12-15 Medical/Physical Care Plans        | Compliant |   |
| 5101:2-12-16 Emergency Drills                   | Compliant |   |
| 5101:2-12-16 First Aid/Standard Precautions     | Compliant |   |
| 5101:2-12-16 Incident/Injury Reporting          | Compliant |   |
| 5101:2-12-16 Written Disaster Plan              | Compliant |   |
| 5101:2-12-17 Materials and Equipment            | Compliant |   |
| 5101:2-12-17 Daily Outdoor Play                 | Compliant |   |



| Rule  | Status    | Documenting Statement(s), If applicable   |
|---|-----------|---|
| 5101:2-12-18 License Capacity                             | Compliant |   |
| Rule: 5101:2-12-18 Ratio                                  | Compliant | Documenting Statement: Staff/child ratios observed during the inspection were in compliance.  |
| 5101:2-12-18 Group Size                                   | Compliant |   |
| 5101:2-12-19 Supervision                                  | Compliant |   |
| 5101:2-12-19 Child Guidance                               | Compliant |   |
| 5101:2-12-22 Fluid Milk Requirements                      | Compliant |   |
| Rule: 5101:2-12-22 Safe Food Handling/Storage             | Compliant | Documenting Statement: Sack lunches were stored with ice packs.   |
| Rule: 5101:2-12-24 Swimming and Water Safety Requirements | Compliant | Documenting Statement: The children [have gone swimming/will be going swimming] at Foster pool Lakewood. The lifeguards are provided by the pool owner. |
| 5101:2-12-25 Medication Administration                    | Compliant |   |