



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details  |                                |                                   |                   |
|--|--------------------------------|-----------------------------------|-------------------|
| Program Name<br>West Shore Child Care Center                   | Program Number<br>000000302552 | Program Type<br>Child Care Center |                   |
| Address<br>20401 HILLIARD BOULEVARD ROCKY RIVER<br>OH<br>44116 |                                | County<br>CUYAHOGA                |                   |
| Building Approval Date   | Use Group/Code                 | Occupancy Limit                   | Maximum Under 2 ½ |
| Fire Inspection Approval Date<br>06/18/2024                    | Food Service Risk Level        |                                   |                   |

| Inspection Information        |                          |                                  |
|-------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>08/13/2024 | Begin Time<br>11:00 AM   | End Time<br>4:00 PM              |
| Reviewer:<br>DIANE TRACZYK    |                          |                                  |

| Summary of Findings      |                                     |                       |                        |                   |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>58 | No. Rules with Non-compliances<br>3 | No. Serious Risk<br>0 | No. Moderate Risk<br>0 | No. Low Risk<br>2 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 14         | 0         | 14    |
| Young Toddler   |                  | 14         | 0         | 14    |
| <b>Total Under 2 ½ Years</b>                              | 38               | 28         | 0         | 28    |
| Older Toddler   |                  | 6          | 0         | 6     |
| Preschool   |                  | 31         | 0         | 31    |
| School Age  |                  | 0          | 0         | 0     |
| <b>Total Capacity/Enrollment</b>                          | 112              | 37         | 0         | 65    |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |



|           |                          |         |             |
|-----------|--------------------------|---------|-------------|
| Infant 2  | 0 to < 12 months         | 2 to 5  | 1st         |
| Infant 2  | 0 to < 12 months         | 1 to 5  | 2nd         |
| Infant 1  | 0 to < 12 months         | 3 to 10 | 1st         |
| Infant 1  | 0 to < 12 months         | 2 to 9  | 2nd         |
| Toddler 1 | 18 months to < 30 months | 2 to 11 | 1st         |
| Toddler 1 | 18 months to < 30 months | 2 to 11 | 2nd - nap   |
| Toddler 2 | 18 months to < 30 months | 2 to 10 | 1st - lunch |
| Toddler 2 | 18 months to < 30 months | 2 to 9  | 2nd - snack |
| Preschool | 3 years to < 4 years     | 1 to 9  | 1st         |
| Preschool | 3 years to < 4 years     | 1 to 9  | 2nd - nap   |
| Pre-K     | 4 years to < 5 years     | 2 to 12 | 1st         |
| Pre-K     | 4 years to < 5 years     | 1 to 11 | 2nd         |

**Summary of Non-Compliances**

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

**Serious Risk Non-Compliances**

**No Serious Risk Non-Compliances were observed during this inspection**

**Moderate Risk Non-Compliances**

**No Moderate Risk Non-Compliances were observed during this inspection**



### Low Risk Non-Compliances

#### Domain: 02 Safe & Sanitary Environment

**Rule:** 5101:2-12-13 Sanitary Equipment and Environment

**Code:** The program is required to follow the cleaning schedule for equipment.

**Finding:** During the inspection, it was determined that the program was not providing a clean and healthy environment, furniture, materials and equipment as required by Appendix A, as noted in number 5 below:

1. Item(s) soiled with blood or bodily fluids were not cleaned/sanitized immediately.
2. Blankets/sheets were not cleaned weekly, when soiled, or before use by another child.
3. Children's individual blankets and belongings were stored in an unsanitary manner.
4. Bottles, bottle caps, nipples and other equipment used for bottle feeding were not cleaned and sanitized in a dishwasher or by washing, rinsing, and boiling for one minute.
5. Carpets were not cleaned when soiled as their were several stains on the large area carpet in Toddler 1.
6. Changing table/pad was not sanitized after each use or cleaned when visibly soiled.
7. Reusable cloths were not being washed daily or when visibly soiled.
8. Cots/Pads/Mats were not cleaned and sanitized before assigning to a different child, when used by a sick child, when soiled or at least every three months.
9. Cribs were not cleaned and sanitized monthly, or when soiled, or before use by another child.
10. Diaper Receptables were not cleaned and sanitized daily or more frequently as needed to eliminate odor.
11. Dishes/Cups/Silverware were not cleaned and sanitized after each use.
12. Water Containers were not labeled with the child's name, or were not cleaned and sanitized before use again on another day.
13. Dividers were not cleaned when visibly soiled.
14. Dress up clothes and hats (dramatic play) were not cleaned monthly or when soiled.
15. Floors were not cleaned weekly or when soiled.
16. The food prep area, including sinks, were not cleaned before and after preparing food (including bottle preparation) or between preparing raw or cooked food.
17. Potty chairs were not cleaned after each use, rinsed with water, cleaned and sanitized or contents were not emptied into a toilet.
18. Food tables, highchair trays were not cleaned before and after each use.
19. Tables used for play were not cleaned when visibly soiled or sanitized daily.
20. Toilet bowls were not cleaned when visibly soiled or sanitized weekly.
21. Toilet seat(s), handle(s) and hand washing sink(s) were not cleaned when visibly soiled or sanitized daily.
22. Mouthed toys were not cleaned and sanitized after each child's use.
23. Toys, other than those mouthed by children, were not cleaned monthly or when visibly soiled.
24. Washable furniture, including fabrics on infant equipment, were not cleaned weekly or when soiled.
25. Upholstered furniture was not steam cleaned when soiled.
26. Slip covers were not washed at least every six months or when soiled.



27. Wastebaskets/rinse buckets, including lids, were not being emptied daily or cleaned and sanitized when visibly soiled.
28. The manufacturer's directions for the cleaning product were not followed.
29. The solution used for sanitizing was not a commercial product registered by the United States Environmental Protection Agency as a sanitizer.
30. Other [ ].

Furniture, materials and equipment must be maintained according to the cleaning and sanitizing schedule in Appendix A to this rule. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain: 09 Children's Files**

Rule: 5101:2-12-25 Medication Administration

Code: The program is required to remove all medication, medical foods and topical products that are no longer being administered or have expired. The program is also required to maintain current documentation to administer medications, medical foods and topical products.

Finding: During the inspection, it was determined that medication, medical foods and/or topical products did not meet the requirement(s) for administering medication, medical foods, and/or medical products as noted in number 3 below:

1. The medication, medical food, or topical product was no longer needed and had not been removed from the program.
2. The medication, medical food, or topical product had expired and had not been removed from the program.
3. The prescription label had expired.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/12/2024



**Rules In-Compliance/Not Verified**

| Rule   | Status    | Documenting Statement(s), If applicable   |
|--|-----------|---|
| 5101:2-12-02 License Posted                                    | Compliant |   |
| 5101:2-12-02 Current Information                               | Compliant |   |
| 5101:2-12-03 Inspection Requirements                           | Compliant |   |
| 5101:2-12-04 Building Department Inspection                    | Compliant |   |
| Rule: 5101:2-12-04 Fire Inspection                             | Compliant | Documenting Statement: Please Note: Documentation of a fire inspection without any uncorrected violations must be secured for the program. Secure a new fire inspection by 6/18/25. |
| 5101:2-12-04 Food Service Requirements                         | Compliant |   |
| 5101:2-12-05 Denial, Revocation and Suspension                 | Compliant |   |
| 5101:2-12-07 Administrator Qualifications                      | Compliant |   |
| Rule: 5101:2-12-07 Administrator Responsibilities/Requirements | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding administrator responsibilities and requirements were discussed.                                |
| Rule   | Status    | Documenting Statement(s), If applicable   |



|   |               |   |
|---|---------------|---|
| 5101:2-12-07 Written Program Policies and Procedures          | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-08 Medical Statement                                | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-08 Orientation Training & Whistle Blower Protection | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-09 Background Check Requirements              | Compliant     | Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed.  |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-10 Health Training Requirements               | Compliant     | Documenting Statement: The program had at least one Child Care Staff Member with currently valid training in First Aid, Management of Communicable Disease, CPR, and Child Abuse Prevention present and readily accessible during all hours of operation. |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-10 Professional Development Requirements      | Compliant     | Documenting Statement: At the time of the inspection, all child care staff members had completed the required amount of professional development training.  |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-11 Indoor Space Requirements                        | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-11 Separation of Children Under 2 1/2 Years         | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-11 Outdoor Space Requirements                 | Compliant     | Documenting Statement: The quarterly playground inspections were completed and documented, as required. The most  |



|   |               |   |
|---|---------------|---|
|   |               | recent inspection report form was dated 7/1/24.   |
| Rule: 5101:2-12-11 Outdoor Space Requirements | Compliant     | Documenting Statement: During the inspection, the requirements of the rule regarding outdoor space were discussed. The playground suffered damage from the recent tornado and storms. The children are using the side of the property and the staff are closing the gates from traffic. The fence, climber and poured rubber need to be repaired/replaced. The program will be using a temporary fence in the damaged area and using caution tape for the climber while things are being repaired. We discussed actively supervising at all times to ensure the safety of the children. |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-11 Outdoor Play Equipment           | Compliant     |   |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-11 Outdoor Play Fall Zones          | Compliant     |   |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-12 Safe Equipment                   | Compliant     |   |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-12 Safe Environment           | Compliant     | Documenting Statement: Cleaning supplies were viewed stored out of the reach of children.   |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-13 Handwashing Requirements   | Compliant     | Documenting Statement: Staff and children were observed washing hands as required by the rule.  |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-13 Smoke Free Environment           | Compliant     |   |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |



|  |               |  |
|--|---------------|--|
| 5101:2-12-15 Child Medical and Enrollment Records              | Compliant     |  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-15 Medical/Physical Care Plans                       | Compliant     |  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-16 Medical, Dental, and General Emergency Plan | Compliant     | Documenting Statement: During the inspection, the requirements of the rule regarding medical, dental and general emergencies were discussed. |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-16 Emergency Drills                            | Compliant     | Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection.         |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-16 First Aid/Standard Precautions                    | Compliant     |  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-16 Management of Communicable Disease                | Compliant     |  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-16 Incident/Injury Reporting                         | Compliant     |  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-17 Daily Schedule                              | Compliant     | Documenting Statement: During the inspection, developmentally-appropriate practices were observed in the classroom(s).                       |
| Rule: 5101:2-12-17 Daily Schedule                              | Compliant     | Documenting Statement: During the inspection, the requirements of the rule regarding the program's daily schedule were discussed.            |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-17 Materials and Equipment                     | Compliant     | Documenting Statement: Sufficient equipment was observed in all categories.  |





| Rule                                  | Status    | Documenting Statement(s), If applicable   |
|---------------------------------------|-----------|---|
| 5101:2-12-17 Daily Outdoor Play       | Compliant |   |
| Rule                                  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-18 License Capacity   | Compliant | Documenting Statement: The program was operating within their license capacity limits.  |
| Rule                                  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-18 Ratio              | Compliant | Documenting Statement: Staff/child ratios observed during the inspection were in compliance.  |
| Rule: 5101:2-12-18 Ratio              | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding staff/child ratios were discussed.   |
| Rule                                  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-18 Group Size         | Compliant | Documenting Statement: The group sizes observed on the day of the inspection were in compliance.  |
| Rule                                  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-18 Attendance Records | Compliant | Documenting Statement: During the inspection, attendance records were reviewed. Child Care Staff Members were viewed recording the attendance for each child upon arrival and departure. All attendance records met the requirements of the rule and were kept with the group at all times. |
| Rule                                  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-19 Supervision        | Compliant | Documenting Statement: Child Care Staff Members were supervising the children and were able to intervene as needed.   |
| Rule                                  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-19 Child Guidance     | Compliant | Documenting Statement: Appropriate child guidance techniques and practices  |



|  |           | were observed being used during the inspection.   |
|--|-----------|---|
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-20 Cots and Napping            | Compliant | Documenting Statement: Cots were placed appropriately and safely during nap time.   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-20 Cribs                       | Compliant | Documenting Statement: All cribs were placed 2 feet apart.  |
| Rule: 5101:2-12-20 Cribs                       | Compliant | Documenting Statement: Cribs were separated from the play space by a safe and sturdy and physical barrier.  |
| Rule: 5101:2-12-20 Cribs                       | Compliant | Documenting Statement: All cribs were labeled with the assigned infant's name.  |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: Water was provided to children throughout the day by individual water bottles.   |
| Rule: 5101:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding meals and snacks were discussed. Veggie straws and cookies do not meet the nutritional requirements so they need to be taken off of the menu or a nutritious food needs to be served in addition. Snack must be 2 foods from 2 of the 4 food groups. |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-22 Safe Food Handling/Storage        | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-23 Infant Daily Care                 | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |



|   |               |  |
|---|---------------|--|
| Rule: 5101:2-12-23 Infant Bottle and Food Preparation               | Compliant     | Documenting Statement: All bottles were warmed in accordance with the rule in a crock pot and bottle warmer.             |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-23 Diapering and Toilet Training                    | Compliant     | Documenting Statement: Appropriate diaper changing procedures were observed during the inspection in the toddler room.   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant     | Documenting Statement: All Child Care Staff Members had verification of educational requirements on file at the program. |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-16 Written Disaster Plan                            | Compliant     | Documenting Statement: Annual training of the written disaster plan was completed by staff.                              |