



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details                                    |                                      |                                   |                   |
|--|--------------------------------------|-----------------------------------|-------------------|
| Program Name<br>SUNNY SIDE CHILDCARE LLC           | Program Number<br>000000400138       | Program Type<br>Child Care Center |                   |
| Address<br>43 E COLUMBUS ST LITHOPOLIS<br>OH 43136 |                                      | County<br>FAIRFIELD               |                   |
| Building Approval Date                             | Use Group/Code<br>E                  | Occupancy Limit                   | Maximum Under 2 ½ |
| Fire Inspection Approval Date<br>02/23/2022        | Food Service Risk Level<br>Level III |                                   |                   |

| Inspection Information        |                          |                                  |
|-------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>10/06/2022 | Begin Time 10:00 AM      | End Time 12:58 PM                |
| Reviewer:<br>AMY HILLARD      |                          |                                  |

| Summary of Findings      |                                     |                       |                        |                   |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>58 | No. Rules with Non-compliances<br>3 | No. Serious Risk<br>0 | No. Moderate Risk<br>0 | No. Low Risk<br>3 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 6          | 0         | 6     |
| Young Toddler   |                  | 13         | 0         | 13    |
| <b>Total Under 2 ½ Years</b>                              | 30               | 19         | 0         | 19    |
| Older Toddler   |                  | 7          | 0         | 7     |
| Preschool   |                  | 11         | 0         | 11    |
| School Age  |                  | 0          | 22        | 22    |
| <b>Total Capacity/Enrollment</b>                          | 72               | 18         | 22        | 59    |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |



|               |                          |         |  |
|---------------|--------------------------|---------|--|
| Infants       | 0 to < 12 months         | 1 to 5  |  |
| Infants       | 0 to < 12 months         | 1 to 5  |  |
| Tiny Toddlers | 12 months to < 18 months | 2 to 9  |  |
| Tiny Toddlers | 12 months to < 18 months | 2 to 9  |  |
| Toddlers      | 18 months to < 30 months | 1 to 6  |  |
| Toddlers      | 18 months to < 30 months | 1 to 6  |  |
| Preschool     | 3 years to < 4 years     | 1 to 4  |  |
| Preschool     | 3 years to < 4 years     | 1 to 5  |  |
| Schoolage     | School-Age to < 11 years | 1 to 12 |  |

### Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**



### Low Risk Non-Compliances

#### Domain: 06 Program Information

Rule: 5101:2-12-14 Transportation and Field Trip Procedures

Code: The program is required to obtain written parental permission before leaving the premises.

Finding: During the inspection, it was determined that written parental permission was not secured for field trips and/or routine trips off the premises or out of the areas approved for child care, as required. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

#### Domain: 08 Staff Files

Rule: 5101:2-12-10 Professional Development Requirements

Code: The program is required to ensure child care staff members, including substitutes used more than ninety days annually, obtain at least 6 hours of professional development each state fiscal year.

Finding: In review of the staff records, it was determined that at least one child care staff member did not meet the annual professional development requirement as noted in number(s) 1 below:

1. The child care staff member(s) had not completed at least six hours of professional development.
2. Documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule.
3. Training topic did not meet the requirements listed in appendix A of this rule.
4. Documentation of training did not meet the requirements of this rule.
5. The substitute(s) had been used more than ninety days annually between July first and June thirtieth and had not completed at least six hours of professional development
6. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/05/2022



**Domain: 09 Children's Files**

**Rule:** 5101:2-12-15 Child Medical and Enrollment Records

**Code:** The program is required to use the updated JFS 01234 "Child Enrollment and Health Information For Child Care".

**Finding:** In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number(s) 15 below.

1. No enrollment form was completed for at least one child
2. The current JFS 01234 was not completed for at least one child
3. Complete child information
4. Complete parent information
5. Complete emergency contact information
6. Complete physician information
7. Information regarding the parent list
8. Health information
9. Additional information for all boxes checked "yes"
10. Emergency transportation information
11. Parent/guardian's signature
12. Diapering Statement
13. Acknowledgement of Policies and Procedures
14. Enrollment form for at least one child was not updated by either the parent or the administrator
15. Enrollment form for at least one child was not signed by the administrator
16. Other [ ]

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Rules In-Compliance/Not Verified**



| Rule   | Status    | Documenting Statement(s), If applicable   |
|--|-----------|---|
| 5101:2-12-02 License Posted                              | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-02 Current Information                         | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-03 Inspection Requirements                     | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-04 Building Department Inspection              | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-04 Fire Inspection                       | Compliant | Documenting Statement: Please Note: Documentation of a fire inspection without any uncorrected violations must be secured for the program. Secure a new fire inspection by 3/23/22. |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-04 Food Service Requirements             | Compliant | Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: CSHE-CCSKQT; 3/1/23.                                     |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-07 Administrator Qualifications                | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-07 Administrator Responsibilities/Requirements | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-07 Written Program Policies and Procedures     | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-08 Medical Statement                           | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
|  |           |   |



|   |               |   |
|---|---------------|---|
| 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-08 Orientation Training & Whistle Blower Protection | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-09 Background Check Requirements                    | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-10 Health Training Requirements                     | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-11 Indoor Space Requirements                        | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-11 Separation of Children Under 2 1/2 Years         | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-11 Outdoor Space Requirements                 | Compliant     | Documenting Statement: The quarterly playground inspections were completed and documented, as required. The most recent inspection report form was dated 10/1/22. |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-11 Outdoor Play Equipment                           | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-11 Outdoor Play Fall Zones                          | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-12 Safe Equipment                                   | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-12 Safe Environment                                 | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |



|  |               |  |
|--|---------------|--|
| 5101:2-12-13 Sanitary Equipment and Environment          | Compliant     |  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-13 Handwashing Requirements              | Compliant     | Documenting Statement: Staff and children were observed washing hands as required by the rule.   |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-13 Smoke Free Environment                | Compliant     | Documenting Statement: No smoking was allowed on the premises, and the notice stating that smoking is prohibited was observed posted in a conspicuous place.                         |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-14 Transportation - Driver Requirements        | Compliant     |  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-14 Transportation - Vehicle Requirements | Compliant     | Documenting Statement: An annual safety check of the vehicle(s), using the JFS 01230 "Vehicle Inspection Report For Child Care Centers" form, [was/were] verified and dated 10/3/22. |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-15 Medical/Physical Care Plans                 | Compliant     |  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-16 Medical, Dental, and General Emergency Plan | Compliant     |  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-16 Emergency Drills                      | Compliant     | Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection.   |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-16 First Aid/Standard Precautions        | Compliant     | Documenting Statement: During the inspection, the program had complete first aid kits available as required.   |



| Rule  | Status    | Documenting Statement(s), If applicable   |
|---|-----------|---|
| 5101:2-12-16 Management of Communicable Disease | Compliant |   |
| 5101:2-12-16 Incident/Injury Reporting          | Compliant |   |
| 5101:2-12-16 Written Disaster Plan              | Compliant |   |
| Rule: 5101:2-12-17 Daily Schedule               | Compliant | Documenting Statement: Daily schedules were observed posted.  |
| 5101:2-12-17 Materials and Equipment            | Compliant |   |
| 5101:2-12-17 Daily Outdoor Play                 | Compliant |   |
| 5101:2-12-18 License Capacity                   | Compliant |   |
| Rule: 5101:2-12-18 Ratio                        | Compliant | Documenting Statement: Staff/child ratios observed during the inspection were in compliance.                        |
| 5101:2-12-18 Group Size                         | Compliant |   |
| 5101:2-12-18 Attendance Records                 | Compliant |   |
| Rule: 5101:2-12-19 Supervision                  | Compliant | Documenting Statement: Child Care Staff Members were supervising the children and were able to intervene as needed. |





| Rule  | Status    | Documenting Statement(s), If applicable                         |
|---|-----------|---|
| 5101:2-12-19 Child Guidance                           | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable                         |
| 5101:2-12-20 Cots and Napping                         | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable                         |
| 5101:2-12-20 Cribs                                    | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable                         |
| Rule: 5101:2-12-22 Meal and Snack Requirements        | Compliant | Documenting Statement: The menu was posted on the parent board. |
| Rule  | Status    | Documenting Statement(s), If applicable                         |
| 5101:2-12-22 Fluid Milk Requirements                  | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable                         |
| 5101:2-12-22 Safe Food Handling/Storage               | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable                         |
| 5101:2-12-23 Infant Daily Care                        | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable                         |
| Rule: 5101:2-12-23 Infant Bottle and Food Preparation | Compliant | Documenting Statement: All bottles were labeled as required.    |
| Rule  | Status    | Documenting Statement(s), If applicable                         |
| 5101:2-12-23 Diapering and Toilet Training            | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable                         |
| 5101:2-12-25 Medication Administration                | Compliant |   |