

# **Center Licensing Inspection Full Report**

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <a href="http://jfs.ohio.gov/CDC/childcare.stm">http://jfs.ohio.gov/CDC/childcare.stm</a>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details  |                         |                 |                   |     |
|--|-------------------------|-----------------|-------------------|-----|
| Program Name   | Program Number          |                 | Program Type      |     |
| ALL STAR ACADEMY LEARNING CENTER                               | 000000400324            |                 | Child Care Center |     |
|  |                         |                 |                   |     |
| Address<br>5992 WESTERVILLE RD, SUITE 1 WESTERVILL<br>OH 43081 |                         |                 |                   |     |
|  |                         |                 |                   |     |
| Building Approval Date   | Use Group/Code          | Occupancy Limit | Maximum Under 2   | 1/2 |
| Fire Inspection Approval Date                                  | Food Service Risk Level |                 |                   |     |
| 04/12/2023   | Level IV                |                 |                   |     |

| Inspection Information |                                |                  |                   |              |  |
|------------------------|--------------------------------|------------------|-------------------|--------------|--|
| Inspection Type        | Inspection S                   | соре             | Inspection Notice |              |  |
| Follow-up              | Full                           |                  | Unannounced       |              |  |
| Inspection Date        | Begin Time 3                   | 3:00 PM          | End Time 9:45 PM  |              |  |
| 04/19/2023             |                                |                  |                   |              |  |
| Reviewer:              |                                |                  |                   |              |  |
| CRYSTAL LUSE           |                                |                  |                   |              |  |
|                        | Summary of Findings            |                  |                   |              |  |
| No. Rules Verified     | No. Rules with Non-compliances | No. Serious Risk | No. Moderate Risk | No. Low Risk |  |
| 58                     | 21                             | 1                | 1                 | 24           |  |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 10         | 0         | 10    |
| Young Toddler   |                  | 8          | 0         | 8     |
| Total Under 2 ½ Years                                     | 33               | 18         | 0         | 18    |
| Older Toddler   |                  | 4          | 0         | 4     |
| Preschool   |                  | 25         | 0         | 25    |
| School Age  |                  | 26         | 0         | 26    |
| Total Capacity/Enrollment                                 | 75               | 55         | 0         | 73    |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |



Department of Education Department of Job and Family Services

| Infant     | 0 to < 12 months         | 2 to 8  |  |
|------------|--------------------------|---------|--|
| Infant     | 0 to < 12 months         | 2 to 7  |  |
| Toddler    | 18 months to < 30 months | 1 to 8  |  |
| Toddler    | 18 months to < 30 months | 1 to 6  |  |
| Preschool  | 3 years to < 4 years     | 1 to 7  |  |
| Preschool  | 3 years to < 4 years     | 1 to 3  |  |
| PreK       | 4 years to < 5 years     | 2 to 11 |  |
| PreK       | 4 years to < 5 years     | 1 to 7  |  |
| School-age | School-Age to < 11 years | 1 to 9  |  |
| School-age | School-Age to < 11 years | 1 to 2  |  |

#### **Summary of Non-Compliances**

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

## Serious Risk Non-Compliances

#### Domain: 01 Ratio & Supervision

Rule: 5101:2-12-19 Supervision

<u>Code</u>: The program staff are not permitted to leave children unattended.

<u>Finding</u>: During the inspection, it was determined that children were not supervised while outside the program as noted in number 1 below:

1. Child(ren) left unattended outside the facility building (the school-age teacher left the group unattended to get supplies from in the classroom).

- 2. Child(ren) left unattended outside the facility building more than once.
- 3. Child(ren) left unattended off the program's premises.
- 4. Child(ren) left unattended during a swimming activity.
- 5. Child(ren) left unattended in a vehicle.
- 6. Child(ren) left unattended inside the building and no adults were present in the building.
- 7. Other [ ].

Children must be supervised and within sight and hearing of a child care staff member at all times. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/24/2023



#### **Moderate Risk Non-Compliances**

#### Domain: 08 Staff Files

<u>Rule</u>: 5101:2-12-09 Background Check Requirements <u>Code</u>: The program is required to have staff update their background checks every five years as required.

<u>Finding</u>: In review of the staff records, it was determined that background checks were not updated every five years for the individual(s) listed on the Employee Record Chart as noted in number 3 below:

1. Owner

2. Administrator

3. Child care staff member, employee

Submit the program's corrective action plan, which includes a copy of the JFS 01176, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/19/2023

## Low Risk Non-Compliances

#### Domain: 00 License & Approvals

Rule: 5101:2-12-03 Inspection Requirements

<u>Code</u>: The program is required to respond to noncompliances by the date noted in the inspection report.

<u>Finding</u>: During the inspection, it was determined the program had not responded to the non-compliances addressed in the inspection report dated 11/3/22. The rule requires the program to complete and submit a corrective action plan in OCLQS to address non-compliances detailed in written inspection reports within the timeframe outlined in the report. Submit the program's corrective action plan, which includes a statement that current and future corrective action plans will be submitted timely, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/19/2023



Department of Education Department of Job and Family Services

#### Domain: 01 Ratio & Supervision

#### Rule: 5101:2-12-20 Cots and Napping

<u>Code</u>: The program is required to provide cots/mats that are firm, resilient, and in good condition.

<u>Finding</u>: During the inspection, it was determined that all cots were not firm, resilient, and in good repair as required by this rule, as noted in number 4 below:

- 1. Frames were bent/broken;
- 2. Covers were torn;
- 3. Cots were missing bolts;
- 4. Cots were sagging;
- 5. Legs on the cots were broken;
- 6. Other [ ].

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

#### Domain: 01 Ratio & Supervision

Rule: 5101:2-12-18 Attendance Records

<u>Code</u>: The program is required to have a method for tracking the children in each group. The tracking method must be updated throughout the day and kept with the group at all times.

<u>Finding</u>: During the inspection, it was determined that the method for tracking children in each group did not meet the requirements of the rule as noted in number 1 below:

- 1. There was no method in place (when a PreK child went to the Preschool room to use the restroom);
- 2. The method did not include each child's name;
- 3. The method did not include each child's date of birth;
- 4. The tracking method did not remain with the group at all times;
- 5. The tracking method was not updated throughout the day as children entered or left the group.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/19/2023



#### Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-12-13 Sanitary Equipment and Environment

<u>Code</u>: The program is required to provide a clean restroom with the appropriate materials available.

<u>Finding</u>: During the inspection, it was determined that unsanitary conditions, as noted in number 4 below, were in the Preschool restroom:

- 1. There was no liquid soap.
- 2. There was no toilet paper.
- 3. There were no paper towels.
- 4. The toilet cleaning brush was accessible to the children.
- 5. The plunger was accessible to the children.
- 6. The toilet(s) were not flushed.
- 7. The trash was not emptied from the day before.
- 8. There was a strong urine odor.
- 9. Other [ ].

The restroom(s) must be kept sanitary at all times. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

#### Domain: 02 Safe & Sanitary Environment

<u>Rule</u>: 5101:2-12-13 Sanitary Equipment and Environment Code: The program is required to provide equipment and materials that are easy to clean.

<u>Finding</u>: During the inspection, it was determined that at least one piece of equipment, furnishings, or material at the program was not constructed of materials to facilitate cleaning as noted in number 1 below:

- 1. The material had a tear (seats on the bus).
- 2. The material was not washable.
- 3. The material was porous.
- 4. The surface was cracked.
- 5. The surface was repaired, but in a manner that still did not facilitate cleaning.
- 6. Other [ ].

Equipment, furnishings, and furniture shall be constructed of materials to facilitate cleaning. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.



#### Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-12-12 Safe Equipment

<u>Code</u>: The program is required to refrain from placing indoor swings, slides, climbers, and climbing apparatus directly over a hard surface.

<u>Finding</u>: The rule requires that indoor swings, slides, climbers, and climbing apparatus shall not be placed over concrete, tile, carpet, or any similarly hard surface. During the inspection, it was determined that soft gross motor climbing equipment in the Toddler room was placed over carpet. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/19/2023

## Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-12-12 Safe Environment

<u>Code</u>: The program is required to provide an environment that protects the children in care from any items and conditions that may threaten their health, safety, and well-being.

<u>Finding</u>: Children in care shall be protected from any items and conditions which threaten their health, safety, and well-being. During the inspection, it was determined that children were not protected from the following item(s) or condition(s) which may threaten their health, safety, or well-being as noted in numbers 3 &12 below:

- 1. Open pull cords that are not closed loop.
- 2. Telephone cords.
- 3. Electrical/extension cords attached to an object that would not likely result in a severe injury if pulled (in Preschool & Toddler).
- 4. Stacked chairs.
- 5. Employee(s) purse(s).
- 6. Diaper bags.
- 7. Television not securely anchored.
- 8. Small or lightweight pieces of shelving units are not securely anchored to the wall.
- 9. Smoke detector needing batteries replaced.
- 10. Staff member stepped over a barrier/gate while holding a child.
- 11. Emergency exits were blocked by the following classroom furniture: [ ].

12. Other: the baseboards were pulling away from the wall and missing in the Preschool restroom and the Infant room.



Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/19/2023

## Domain: 02 Safe & Sanitary Environment

<u>Rule</u>: 5101:2-12-13 Sanitary Equipment and Environment <u>Code</u>: The program is required to clean and sanitize dishes or have them sent home everyday for cleaning.

<u>Finding</u>: During the inspection, it was determined that items in number 8 below provided by the parents were not being sent home on a daily basis for cleaning, or cleaned and sanitized by the program, as required.

- 1. Cups
- 2. Sippy Cups
- 3. Bowls
- 4. Individual containers used for water
- 5. Spoons
- 6. Dishes
- 7. Plates
- 8. Bottles (were washed in the handwashing sink in the Infant room)
- 9. Other [ ]

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

## Domain: 03 Postings & Equipment

Rule: 5101:2-12-17 Daily Schedule

<u>Code</u>: The program is required to have the daily program schedule posted in all required areas.

<u>Finding</u>: During the inspection, it was determined that a copy of the daily program schedule was not posted in the School-age area as required. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.



#### Domain: 03 Postings & Equipment

<u>Rule</u>: 5101:2-12-16 Medical, Dental, and General Emergency Plan <u>Code</u>: The program is required to post the fire and weather plans.

<u>Finding</u>: During the inspection, it was determined that the following information was not posted for item number 3 below:

1. Fire alert plan, including a diagram indicating evacuation routes.

2. Weather alert plan was missing details for [ ].

3. Weather alert plan was missing a diagram indicating evacuation routes (Infant & School-age rooms).

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/19/2023

## Domain: 04 Indoor/Outdoor Space

<u>Rule</u>: 5101:2-12-11 Outdoor Space Requirements <u>Code</u>: The program is required to have an outdoor play space free from debris.

<u>Finding</u>: During the inspection, it was determined that the trash can(s) on the outdoor play space did not meet the requirement(s) as noted in number 1 below:

- 1. The trash can was missing a lid.
- 2. The trash can was not emptied from the day(s) before.
- 3. The trash can was overflowing with trash.
- 4. The trash can was infested with insects.
- 5. The trash can was visibly dirty.
- 6. Other [ ].

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.



#### Domain: 04 Indoor/Outdoor Space

<u>Rule</u>: 5101:2-12-11 Outdoor Space Requirements <u>Code</u>: The program is required to have an outdoor play space free from immediate risk.

<u>Finding</u>: During the inspection, it was determined that an area was used which was not protected from traffic and other hazards by a fence in good repair, or other barrier. Although the fence or natural barrier was not meeting the rule requirements, it was determined to not present an immediate risk for a child to be able to leave the playground. The fence or gate was not in good repair and/or being used inappropriately as noted in number 7 below:

- 1. The fencing had missing slat boards.
- 2. The fencing was broken.
- 3. The fencing was loose.
- 4. The fencing was rotting.
- 5. The gate was broken and did not close.
- 6. The gate was locked.
- 7. The latch on the gate was broken.
- 8. The latch was easily opened by children on the playground.
- 9. The gate had no latch.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/19/2023

#### Domain: 04 Indoor/Outdoor Space

Rule: 5101:2-12-11 Outdoor Space Requirements

<u>Code</u>: The program is required to have an outdoor play space free from general hazards.

<u>Finding</u>: During the inspection, it was determined that hazardous conditions existed in the outdoor play area, as noted in number 10 below:

- 1. There was broken glass.
- 2. There were tall weeds.
- 3. There was poison ivy.
- 4. There were tree branches.
- 5. There was mold visible.
- 6. There were thistles with prickers.
- 7. There were bird droppings.
- 8. There were bolts with more than two threads exposed along a fence line or gate on a playground.
- 9. The sandbox was contaminated.



10. Other: the fence board was broken in half, exposing splintering ends and there were nails sticking out of the fence.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/19/2023

## Domain: 05 Health & Safety

Rule: 5101:2-12-22 Fluid Milk Requirements

<u>Code</u>: The program is required to serve age-appropriate fluid milk or obtain written documentation when serving substitutions for fluid milk.

<u>Finding</u>: During the inspection, it was determined that required documentation for substitutions for fluid milk was not on file as noted in number 2 below:

1. Written instructions from a licensed physician, physician's assistant, or certified nurse practitioner when infants up to 12 months of age are served anything other than formula or breast milk.

2. Written instructions from a licensed physician, physician's assistant, or certified nurse practitioner when infants and toddlers 12 months of age up to 24 months of age are served anything other than unflavored whole homogenized vitamin D fortified cow's milk, breast milk, or non-cow milk substitution that is nutritionally equivalent to milk.

3. Written instructions from a licensed physician, physician's assistant, or certified nurse practitioner when toddlers and children 24 months of age and older are served anything other than unflavored one per cent milk that is vitamin A and D fortified, unflavored fat free or skim milk that is vitamin A and D fortified, or non-cow milk substitutions that are nutritionally equivalent to milk.

4. Written parental consent for non-cow milk substitutions that are nutritionally equivalent to milk for children 12 months of age and older.

5. The program did not have the type of milk on-site to ensure that all children were served age-appropriate fluid milk.

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.



#### <u>Rule</u>: 5101:2-12-16 First Aid/Standard Precautions Code: The program is required to have a first aid kit onsite.

<u>Finding</u>: During the inspection, it was determined first aid kit(s) at the program had missing, or expired, items that are required by appendix A of this rule to be contained in a first aid kit, as noted in numbers 6 & 15 below:

- 1. The program did not have a first aid kit [onsite, on the vehicle, on a field trip].
- 2. One roll of hypoallergenic first-aid tape.
- 3. Individually wrapped sterile gauze squares in assorted sizes.
- 4. Sterile adhesive bandages in assorted sizes.
- 5. Tweezers.
- 6. Gauze rolled bandage.
- 7. Triangular bandage.
- 8. Rounded end scissors.

9. Tooth preservation system or fresh chilled liquid milk in which to transport a lost permanent tooth, including a written reference indicating location of the refrigerator/freezer where milk is stored if a tooth preservation system is not part of the first aid kit (for programs serving school age children only).

- 10. A working digital thermometer.
- 11. Disposable non-latex gloves.
- 12. A working flashlight.

13. An instant cold pack that has not been activated or ice, including a written reference indicating location of the refrigerator/freezer where the ice is stored if an instant cold pack is not part of the first aid kit.

14. Sealable leak-proof plastic bags in assorted sizes or double bagged plastic bags that can be securely tied for materials soiled with blood or bodily fluids.

15. Pocket mask or face shield, appropriate for all ages of children in care, for cardiopulmonary resuscitation (CPR) administration.

16. Soap or waterless sanitizer (field trip or transporting away from the program only).

17. Bottled water (field trip or transporting away from the program only).

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

# **Domain: 06 Program Information**

<u>Rule</u>: 5101:2-12-14 Transportation and Field Trip Procedures <u>Code</u>: The program is required to have staff trained in CPR, First Aid, and Communicable Diseases on all trips.

<u>Finding</u>: During the inspection, it was determined that a person trained in cardiopulmonary resuscitation (CPR), first aid and management of communicable disease, had not been present for number 1 below as required by the rule:

1. In the vehicle for routine trips;



In the vehicle for field trips;

3. At the destination on all field trips.

Secure current training for the area needed or restructure the staff who are currently trained on the vehicle during routine trips and field trips. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/19/2023

## **Domain: 06 Program Information**

<u>Rule</u>: 5101:2-12-14 Transportation - Vehicle Requirements <u>Code</u>: The program is required to have all vehicles used to transport children inspected annually by an ASE certified mechanic, FMCSA safety inspector or the Ohio State Highway Patrol, and correct all repairs that are listed on the vehicle inspection report.

<u>Finding</u>: During the inspection, it was determined information on the JFS 01230 "Vehicle Inspection Report For Child Care Centers" had not been completed in that the license plate number, VIN, Model & email address of the mechanic were incomplete. Submit the program's corrective action plan, which includes either discontinuing the use of the vehicle or a copy of the completed JFS 01230 "Vehicle Inspection Report for Child Care Centers", to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/19/2023

## **Domain: 06 Program Information**

<u>Rule</u>: 5101:2-12-14 Transportation - Driver Requirements <u>Code</u>: The program is required to retain a copy of all licenses for drivers of the program.

<u>Finding</u>: In review of employee records, it was determined that the driver(s) noted on the Employee Record Chart used for trips did not have a copy of a current driver's license on file. Submit the program's corrective action plan, which includes a copy of the current driver's license, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/19/2023



## Domain: 07 Diapering & Infant Care

<u>Rule</u>: 5101:2-12-20 Cribs <u>Code</u>: The program is required to space cribs two feet apart when in use.

<u>Finding</u>: During the inspection, it was determined that cribs were not two feet apart when in use, as required by this rule. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

## Domain: 07 Diapering & Infant Care

Rule: 5101:2-12-23 Infant Bottle and Food Preparation

<u>Code</u>: The program is required to obtain written instructions from parents regarding feeding their infant.

<u>Finding</u>: During the inspection, it was determined that written instructions for feeding the infants noted on the Children Record Review were missing information as noted in number 5 below:

- 1. Written instructions were not on file.
- 2. Type of food and/or formula/breast milk was missing.
- 3. Amount of food and/or formula/breast milk was missing.
- 4. Feeding times or frequency of feedings was missing.
- 5. The written instructions on file had not been updated.

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

## **Domain: 08 Staff Files**

<u>Rule</u>: 5101:2-12-07 Administrator Responsibilities/Requirements <u>Code</u>: The program administrator is required to maintain current employee records in the Ohio Professional Registry.

<u>Finding</u>: During the inspection, it was determined employment records in the Ohio Professional Registry (OPR) were not created or maintained as noted in numbers 2 & 7 below:



1. At least one administrator, employee or child care staff member (including substitutes) had not created a profile.

2. At least one administrator, employee or child care staff member had not created an employment record for the program on or before their first day of employment.

3. At least one administrator, employee or child care staff member had not updated changes to positions or roles within five calendar days of the change.

4. The administrator had not assigned at least one employee or child care staff member to the program's organization dashboard.

5. At least one individual's schedule was not current.

6. At least one individual's position or role did not include an applicable group assignment.

7. At least one individual's employment had not been end dated.

8. Other: [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/19/2023

# Domain: 08 Staff Files

<u>Rule</u>: 5101:2-12-10 Health Training Requirements <u>Code</u>: The program is required to maintain a staff schedule with coverage of the required health trainings.

<u>Finding</u>: In review of the staff records, it was determined the program did not have at least one child care staff member present/scheduled to be present during all hours of operation with currently valid documentation for the training(s) listed in numbers 1 & 4 below:

1. First Aid – child care staff members scheduled during the hours of 6:30 am and 7:30 am had expired training 2. First Aid – child care staff members scheduled during the hours of [] and [] did not have verification of completion of First Aid

3. First Aid – trained child care staff member was not present in each building used by the program.

4. CPR – child care staff members scheduled during the hours of 6:30 am and 7:30 am had expired training

5. CPR – child care staff scheduled during the hours of [] and [] had did not have verification of completion of CPR

6. CPR – trained child care staff member was not present in each building used by children

7. CPR - training taken by staff was not appropriate for all ages and developmental levels of the children in care

8. CPR - audiovisual or electronic media training taken by staff did not include an in-person component of the training

9. Communicable Disease – child care staff members scheduled during the hours of [] and [] had expired training

10. Communicable Disease – child care staff scheduled during the hours of [ ] and [ ] had not taken Communicable Disease training



11. Communicable Disease – trained child care staff member was not present in each building used by the program

12. Child Abuse – child care staff members scheduled during the hours of [] and [] had expired training

13. Child Abuse - child care staff scheduled during the hours of [] and [] had not taken Child Abuse training

14. Child Abuse – trained child care staff was not in each building used by the program

Refer to the Employee Record Chart for specific details. Submit the program's corrective action plan, which includes verification of complete coverage for any training listed, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/19/2023

## Domain: 08 Staff Files

Rule: 5101:2-12-10 Health Training Requirements

<u>Code</u>: The program is required to have all child care staff members complete training in child abuse and neglect recognition and prevention within sixty days of hire. Staff must complete training in first aid and CPR within the first ninety days of hire.

<u>Finding</u>: In review of the staff records, it was determined that at least one child care staff member had not completed required health and safety training as noted in numbers 5 & 6 below:

- 1. Child abuse and neglect recognition and prevention training was not completed within sixty days of hire.
- 2. First aid training was not completed within ninety days of hire.
- 3. Cardiopulmonary resuscitation (CPR) training was not completed within ninety days of hire.
- 4. The child abuse and neglect recognition and prevention training was expired.
- 5. The first aid training was expired.
- 6. The CPR training was expired.

Refer to the Employee Record Chart for the name(s) of the child care staff member(s) who must complete the required health and safety training(s). Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/19/2023

## Domain: 09 Children's Files

Rule: 5101:2-12-15 Child Medical and Enrollment Records



<u>Code</u>: The program is required to use the updated JFS 01234 "Child Enrollment and Health Information For Child Care" .

<u>Finding</u>: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in numbers 4, 5, 10, 12, 14, 15 below.

- 1. No enrollment form was completed for at least one child
- 2. The current JFS 01234 was not completed for at least one child
- 3. Complete child information
- 4. Complete parent information
- 5. Complete emergency contact information
- 6. Complete physician information
- 7. Information regarding the parent list
- 8. Health information
- 9. Additional information for all boxes checked "yes"
- 10. Emergency transportation information
- 11. Parent/guardian's signature
- 12. Diapering Statement
- 13. Acknowledgement of Policies and Procedures
- 14. Enrollment form for at least one child was not updated by either the parent or the administrator
- 15. Enrollment form for at least one child was not signed by the administrator
- 16. Other [ ]

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

## Rules In-Compliance/Not Verified

| Rule                        | Status    | Documenting Statement(s), If applicable |
|-----------------------------|-----------|---|
| 5101:2-12-02 License Posted | Compliant |   |
|                             |           |   |
| Rule                        | Status    | Documenting Statement(s), If applicable |



| Rule: 5101:2-12-02<br>Information | Current Compliant | Documenting Statement: The program<br>had current information entered in the<br>Ohio Child Licensing and Quality System<br>(OCLQS). |
|-----------------------------------|-------------------|---|
| Rule                              | Status            | Documenting Statement(s). If applicable   |

| Rule                             | Status    | Documenting Statement(s), If applicable |
|----------------------------------|-----------|---|
| 5101:2-12-04 Building Department | Compliant |   |
| Inspection                       |           |   |

| Status    | Documenting Statement(s), If applicable  |
|-----------|--|
| Compliant | Documenting Statement: Although the<br>program had documentation of a current<br>fire inspection without any uncorrected<br>violations at the time of the licensing<br>inspection, the program did not have the<br>fire inspection completed within 12<br>months from the date of the last fire<br>inspection without any uncorrected<br>violations. Please ensure that fire<br>inspections are completed in accordance<br>with the rule requirements. |
|           |  |

| Rule                            | Status    | Documenting Statement(s), If applicable   |
|---------------------------------|-----------|---|
| Rule: 5101:2-12-04 Food Service | Compliant | Documenting Statement: The food service   |
| Requirements                    |           | license was observed posted. Following is |
|                                 |           | the audit number and date of expiration:  |
|                                 |           | #NFRY-9C369T, exp 3/1/24.                 |
|                                 |           |   |

| Rule                       | Status    | Documenting Statement(s), If applicable |
|----------------------------|-----------|---|
| 5101:2-12-07 Administrator | Compliant |   |
| Qualifications             |           |   |

| Rule                               | Status    | Documenting Statement(s), If applicable  |
|------------------------------------|-----------|--|
| Rule: 5101:2-12-07 Written Program | Compliant | Documenting Statement: No changes  |
| Policies and Procedures            |           | have been made to the written policies<br>and procedures since it was last approved<br>by this Department. |

| Rule<br>Rule: 5101:2-12-08 Medical Statement | Status<br>Compliant | Documenting Statement(s), If applicableDocumenting Statement: All employeeshad current medical statements on file. |
|--|---------------------|--|
| Rule   | Status              | Documenting Statement(s), If applicable  |



| Beginning'   |           |   |
|--|-----------|---|
| Rule: 5101:2-12-08 Child Care Staff<br>Member Educational Requirements | Compliant | Documenting Statement: All Child Care<br>Staff Members had verification of<br>educational requirements on file at the |
|  |           | -   |
|  |           | program.  |
|  |           |   |
| Dula   | Chatura   | Decumenting Statement(a) If emplicable  |
|  | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-08 Orientation Training &                                    | Compliant |   |
| Whistle Blower Protection  |           |   |
| Rule   | Status    | Decumenting Statement(a) If applicable  |
|  |           | Documenting Statement(s), If applicable   |
| 5101:2-12-11 Indoor Space  | Compliant |   |
| Requirements   | 1         |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-11 Separation of Children                                    | Compliant | bocumenting statement(s), it applicable   |
| Under 2 1/2 Years  |           |   |
| Under 2 1/2 rears  |           |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-11 Outdoor Play  | Compliant | Documenting Statement: Outdoor  |
| Equipment  | Compliant | equipment was viewed to be safe and   |
|  |           | • •   |
|  |           | free of rust, sharp points, and other   |
|  |           | hazards.  |
|  |           |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-11 Outdoor Play Fall                                   | Compliant | Documenting Statement: The protective   |
| Zones  | Compliant | material used under outdoor equipment   |
| Zones  |           | was mulch.  |
|  |           | was mulen.  |
|  |           |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-13 Handwashing   | Compliant | ne sole sole di la substatura 🤍 a bas sole es la tra balina Ya (Parta - 1647). En al tra estavata o                   |
| Requirements   |           |   |
|  |           |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-13 Smoke Free  | Compliant |   |
| Environment  |           |   |
|  | t.        | 1   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-15 Medical/Physical                                    | Compliant | Documenting Statement: At the time of   |
| Care Plans   |           | the inspection, there were no children  |
| Providencia confidencia da Balcia da                                   |           | currently enrolled who had health   |
|  |           | conditions.   |
|  |           |   |
|  |           |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
|  |           |   |



| peginning:                                |           |   |
|---|-----------|---|
| Rule: 5101:2-12-16 Emergency Drills       | Compliant | Documenting Statement: Documentation<br>for completed fire, weather, and<br>emergency/lockdown drills was verified<br>during this inspection. |
|   |           |   |
| Rule                                      | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-16 Management of                | Compliant |   |
| Communicable Disease                      |           |   |
|   |           |   |
| Rule                                      | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-16 Incident/Injury<br>Reporting | Compliant |   |
|   | -         |   |
| Rule                                      | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-16 Written Disaster Plan        | Compliant |   |
| L   |           | 1   |
| Rule                                      | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-17 Materials and          | Compliant | Documenting Statement: During the   |
| Equipment                                 |           | inspection, the program was meeting   |
| - Equipment                               |           | minimum requirements for equipment in   |
|   |           | the PreK classroom. It was suggested that   |
|   |           | additional science equipment be   |
|   |           | purchased.  |
|   |           | pulchaseu.  |
| <u>L</u>                                  |           |   |
| Rule                                      | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-17 Daily Outdoor Play     | Compliant | Documenting Statement: Outdoor play   |
|   |           | was observed for the School-age group.  |
|   |           |   |
|   |           |   |
| Rule                                      | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-18 License Capacity             | Compliant |   |
|   |           |   |
| Rule                                      | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-18 Ratio                        | Compliant | boomenen-bootenen(a), ir approuble  |
|   |           |   |
|   |           |   |
| Rule                                      | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-18 Group Size                   | Compliant |   |
|   |           |   |
|   |           |   |
| Rule                                      | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-19 Child Guidance               | Compliant |   |
|   |           |   |
| Rule                                      | Status    | Documenting Statement(s), If applicable   |
|   | Julus     | Boourienting statement(s), it applicable  |



| Rule: 5101:2-12-21 Evening and<br>Overnight Care | Compliant | Documenting Statement: At the time of<br>the inspection, adequate indoor and<br>outdoor lighting was provided during<br>evening hours. |  |  |
|--|-----------|--|--|--|
| Rule   | Status    | Documenting Statement(s), If applicable  |  |  |
| Rule: 5101:2-12-22 Meal and Snack                | Compliant | Documenting Statement: Meals served at   |  |  |
| Requirements                                     |           | the program included foods from the four   |  |  |
|  |           | food groups in sufficient amounts.   |  |  |
|  |           |  |  |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |  |  |
| 5101:2-12-22 Safe Food                           | Compliant |  |  |  |
| Handling/Storage                                 |           |  |  |  |
|  |           |  |  |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |  |  |
| Rule: 5101:2-12-23 Infant Daily Care             | Compliant | Documenting Statement: Appropriate   |  |  |
|  |           | daily written records for all infants were   |  |  |
|  |           | viewed.  |  |  |
|  |           |  |  |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |  |  |
| 5101:2-12-23 Diapering and Toilet                | Compliant |  |  |  |
| Training   |           |  |  |  |
|  |           |  |  |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |  |  |
| Rule: 5101:2-12-25 Medication                    | Compliant | Documenting Statement: There were no   |  |  |
| Administration                                   |           | children on medication at the time of the  |  |  |
|  |           | inspection; however, the method of   |  |  |
|  |           | storage and practices for the  |  |  |
|  |           | administration were reviewed.  |  |  |
|  |           |  |  |  |
|  |           |  |  |  |
|  |           |  |  |  |