



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details  |                                      |                                |                                   |
|--|--------------------------------------|--------------------------------|-----------------------------------|
| Program Name<br>Little Jacobs Ladder Learning Center     |                                      | Program Number<br>000000409882 | Program Type<br>Child Care Center |
| Address<br>625 NORTH COUNTY ROAD 25A TROY<br>OH<br>45373 |                                      |                                | County<br>MIAMI                   |
| Building Approval Date<br>02/23/2010                     | Use Group/Code<br>E                  | Occupancy Limit<br>86          | Maximum Under 2 1/2<br>70         |
| Fire Inspection Approval Date<br>03/21/2023              | Food Service Risk Level<br>Level III |                                |                                   |

| Inspection Information        |                                     |                          |                                  |                   |
|-------------------------------|-------------------------------------|--------------------------|----------------------------------|-------------------|
| Inspection Type<br>Annual     |                                     | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |                   |
| Inspection Date<br>01/28/2026 |                                     | Begin Time<br>11:25 AM   | End Time<br>1:45 PM              |                   |
| Reviewer:<br>Carlie Bennett   |                                     |                          |                                  |                   |
| Summary of Findings           |                                     |                          |                                  |                   |
| No. Rules Verified<br>58      | No. Rules with Non-compliances<br>8 | No. Serious Risk<br>0    | No. Moderate Risk<br>1           | No. Low Risk<br>8 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |           |           |
|---|------------------|------------|-----------|-----------|-----------|
| Age Group   | License Capacity | Enrollment |           |           |           |
|   |                  | Totals     | Full Time | Part Time | Total     |
| Infant ( Birth to < 18 m)                                 |                  | 5          | 0         |           | 5         |
| Young Toddler   |                  | 5          | 0         |           | 5         |
| <b>Total Under 2 1/2 Years</b>                            | <b>18</b>        | <b>10</b>  | <b>0</b>  |           | <b>10</b> |
| Older Toddler   |                  | 7          | 0         |           | 7         |
| Preschool   |                  | 9          | 0         |           | 9         |
| School Age  |                  | 0          | 28        |           | 28        |
| <b>Total Capacity/Enrollment</b>                          | <b>90</b>        | <b>16</b>  | <b>28</b> |           | <b>54</b> |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |

|            |  |         |   |
|------------|--|---------|---|
| Pre-K      |  | 0 to 0  | Group was combined with Toddlers at both ratio checks.                            |
| Infant     |  | 1 to 5  | Nap-1:00 (young toddler included in this group)                                   |
| Infant     |  | 1 to 5  | At arrival- 11:30 (young toddler included in this group)                          |
| Toddlers   |  | 2 to 17 | Older Toddlers, Pre-K and School Age were combined during lunch at arrival- 11:30 |
| Toddlers   |  | 1 to 7  | Older Toddler & Preschool were combined at nap- 1:00                              |
| School Age |  | 1 to 10 | 1:00  |

### Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03 and 5180:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

**Domain: 01 Ratio & Supervision**

Rule: 5180:2-12-18 Ratio

Code: The program is required to maintain the appropriate staff to child ratio for each group served.

**Finding:** During the inspection, a ratio of 1 child care staff member(s) for 17 children was determined to have occurred for the Older Toddler-School Age group when the situation in number(s) 7 below occurred:

1. A child care staff member stepped out of the room.
2. A child care staff member had not arrived at work on time.
3. Children were present who were not scheduled to be there.
4. A child care staff member was unable to work.
5. A child was injured in that group.
6. A child arrived in the group before a second staff member was scheduled to arrive with the group.
7. Two groups were combined, and the program did not follow the ratio for the youngest child in the group.
8. A child was transitioning to the next older age group, and the program did not follow the ratio for the youngest child in the group.
9. Ratio was doubled for more than two hours while children were napping.
10. Ratio was doubled while children were napping for a group that included at least one infant.
11. Ratio was doubled while children were napping and there were not enough staff members in the building to meet staff/child ratio.
12. Ratio was doubled in the school age group to allow access to the program, however, the program does not serve only school age children.
13. Both child care staff members did not have a working communication device when one staff member left the group to allow access to the school age only program.
14. The child care staff member did not return to the group after allowing access to the school age only program.
15. Other [ ].

Additional child care staff members must be hired or current child care staff members must be rescheduled to maintain compliance. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/28/2026

**Low Risk Non-Compliances**

**Domain: 00 License & Approvals**

Rule: 5180:2-12-03 Inspection Requirements

Code: The program is required to respond to noncompliances by the date noted in the inspection report.

**Finding:** During the inspection, it was determined the program had not responded to the non-compliances addressed in the inspection report dated 11/18/24 & 5/11/25. The rule requires the program to complete and submit a corrective action plan in OCLQS to address non-compliances detailed in written inspection reports within the timeframe outlined in the report. Submit the program's corrective action plan, which includes a statement that current and future corrective action plans will be submitted timely, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/28/2026

**Domain: 02 Safe & Sanitary Environment**

Rule: 5180:2-12-13 Handwashing Requirements

Code: The program is required to have all staff and children wash their hands as outlined in rule.

**Finding:** During the inspection, it was determined that handwashing requirements were not followed as listed in number(s) 5 below, as required in rule.

1. At least one staff/child did not wash their hands upon arrival for the day.
2. At least one staff/child did not wash their hands prior to departure.
3. At least one staff did not wash their hands upon entry into a classroom.
4. At least one staff/child did not wash their hands after toileting or assisting a child with toileting.
5. At least one staff/child did not wash their hands after each diaper change or pull-up change.
6. At least one staff did not wash their hands after contact with bodily fluids or cleaning up spills or objects contaminated with bodily fluids.
7. At least one child did not wash their hands after contact with bodily fluids.
8. At least one child did not wash their hands after returning inside after outdoor play.
9. At least one staff did not wash their hands after cleaning or sanitizing or using any chemical products.
10. At least one staff/child did not wash their hands after handling pets, pet cages or other pet objects that have come in contact with the pet.
11. At least one staff did not wash their hands before eating, serving or preparing food or bottles or feeding a child.
12. At least one child did not wash their hands before eating or assisting with food preparation.
13. At least one staff did not wash their hands before and after completing a medical procedure or administering medication.
14. At least one child did not wash their hands after water activities.
15. At least one staff/child did not wash their hands when visibly soiled (must use soap and water).
16. Other

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/28/2026

**Domain: 02 Safe & Sanitary Environment**

Rule: 5180:2-12-13 Sanitary Equipment and Environment

Code: The program is required to provide equipment and materials that are easy to clean.

Finding: During the inspection, it was determined that at least one piece of equipment, furnishings, or material at the program was not constructed of materials to facilitate cleaning as noted in number(s) 1 below:

1. The material on the infant changing table pad had a tear.
2. The material was not washable.
3. The material was porous.
4. The surface was cracked.
5. The surface was repaired, but in a manner that still did not facilitate cleaning.
6. Other

Equipment, furnishings, and furniture shall be constructed of materials to facilitate cleaning. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain: 07 Diapering & Infant Care**

Rule: 5180:2-12-23 Diapering and Toilet Training

Code: The program staff is required to use and discard a separation material between each diaper change.

Finding: During the inspection, it was determined that the staff did not use a separation material between each diaper change, as required by the rule, at the diaper changing station. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/28/2026

**Domain: 07 Diapering & Infant Care**

Rule: 5180:2-12-23 Infant Bottle and Food Preparation

Code: The program staff is required to label bottles containing formula or breast milk.

**Finding:** During the inspection, it was determined that bottles containing breast milk or formula for a particular infant were not labeled with the child's name and date of preparation. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

#### **Domain: 08 Staff Files**

**Rule:** 5180:2-12-10 Health Training Requirements

**Code:** The program is required to have all child care staff members complete training in child abuse and neglect recognition and prevention within sixty days of hire. Staff must complete training in first aid and CPR within the first ninety days of hire.

**Finding:** In review of the staff records, it was determined that at least one child care staff member had not completed required health and safety training as noted in number(s) 5 below:

1. Child abuse and neglect recognition and prevention training was not completed within sixty days of hire.
2. First aid training was not completed within ninety days of hire.
3. Cardiopulmonary resuscitation (CPR) training was not completed within ninety days of hire.
4. The child abuse and neglect recognition and prevention training was expired.
5. The first aid training was expired.
6. The CPR training was expired.

Refer to the Employee Record Chart for the name(s) of the child care staff member(s) who must complete the required health and safety training(s). Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/28/2026

#### **Domain: 09 Children's Files**

**Rule:** 5180:2-12-15 Child Medical and Enrollment Records

**Code:** The program is required to have a completed medical on file at the program for each child enrolled.

**Finding:** In review of 25% of the children's records, it was determined that completed medical statements were not on file, as required, for children listed on the JFS Children's Record Review For Child Care as indicated in number(s) 1, 2 & 8 below:

1. No medical was on file for at least one child
2. Medical(s) on file was not updated every 13 months
3. Medical(s) were missing child's name and date of birth
4. Medical(s) were missing the date of the medical examination
5. The date of the exam was more than 13 months prior to the date the form was signed.
6. Medical(s) were missing a statement that the child has been examined and is in suitable condition for participation in group care
7. Medical(s) were missing the signature, business address and telephone number of the physician, physician's assistant(PA), advance practice nurse (APN) or certified nurse practitioner (CNP) who examined the child
8. Medical(s) were missing a record of immunizations the child has had specifying month, day and year
9. Medical(s) were missing a statement from the physician, PA, APN, or CNP that the child has been immunized or is in the process of being immunized against the diseases required by division 5104.014 of the Revised Code and found in appendix A to this rule
10. Medical(s) were missing a statement from the child's parent or guardian that he or she has declined to have the child immunized against the disease for reasons of conscience, including religious convictions
11. Other [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/28/2026

#### **Domain: 09 Children's Files**

Rule: 5180:2-12-15 Child Medical and Enrollment Records

Code: The program is required to use the updated JFS 01234 "Child Enrollment and Health Information For Child Care".

Finding: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number(s) 1, 4, 6, 13 & 15 below.

1. No enrollment form was completed for at least one child
2. The current JFS 01234 was not completed for at least one child
3. Complete child information
4. Complete parent information
5. Complete emergency contact information
6. Complete physician information
7. Information regarding the parent list
8. Health information
9. Additional information for all boxes checked "yes"
10. Emergency transportation information

11. Parent/guardian's signature
12. Diapering Statement
13. Acknowledgement of Policies and Procedures
14. Enrollment form for at least one child was not updated by either the parent or the administrator
15. Enrollment form for at least one child was not signed by the administrator
16. Other

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

#### **Rules In-Compliance/Not Verified**

| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5180:2-12-16 Written Disaster Plan          | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding the written disaster plan were discussed. |
| Rule: 5180:2-12-02 License Posted                 | Compliant | Documenting Statement: The license was in a location visible to parents as required.   |
| Rule: 5180:2-12-04 Building Department Inspection | Compliant | Documenting Statement: A copy of the certificate of occupancy was available on-site for review.                                |
| Rule: 5180:2-12-02 Current Information            | Compliant | Documenting Statement: The program had current information entered in the  |



|  |  |  |
|--|--|--|
|  |  | Ohio Child Licensing and Quality System (OCLQS). |
|--|--|--|

| Rule                               | Status    | Documenting Statement(s), If applicable  |
|------------------------------------|-----------|--|
| Rule: 5180:2-12-04 Fire Inspection | Compliant | Documenting Statement: Although the program had documentation of a current fire inspection without any uncorrected violations at the time of the licensing inspection, the program did not have the fire inspection completed within 12 months from the date of the last fire inspection without any uncorrected violations. Please ensure that fire inspections are completed in accordance with the rule requirements. |

| Rule   | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| Rule: 5180:2-12-04 Food Service Requirements | Compliant | Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: SBAT-DEAK6R & 3/1/2026. |

| Rule                                      | Status    | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5180:2-12-07 Administrator Qualifications | Compliant |   |

| Rule   | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| Rule: 5180:2-12-07 Administrator Responsibilities/Requirements | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding administrator responsibilities and requirements were discussed. |

| Rule   | Status    | Documenting Statement(s), If applicable |
|--|-----------|---|
| 5180:2-12-07 Written Program Policies and Procedures | Compliant |   |

| Rule                                 | Status    | Documenting Statement(s), If applicable                                      |
|--------------------------------------|-----------|--|
| Rule: 5180:2-12-08 Medical Statement | Compliant | Documenting Statement: All employees had current medical statements on file. |

| Rule  | Status    | Documenting Statement(s), If applicable                                 |
|---|-----------|---|
| Rule: 5180:2-12-08 Child Care Staff Member Educational Requirements | Compliant | Documenting Statement: All Child Care Staff Members had verification of |

|   |           |   |
|---|-----------|---|
|   |           | educational requirements on file at the program.  |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-08 Orientation Training & Whistle Blower Protection | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding orientation training were discussed.   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-09 Background Check Requirements                    | Compliant | Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed.  |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-10 Professional Development Requirements                  | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-11 Indoor Space Requirements                              | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-11 Separation of Children Under 2 1/2 Years               | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-11 Outdoor Space Requirements                             | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-12 Safe Equipment   | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-11 Outdoor Play Equipment                                 | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-11 Outdoor Play Fall Zones                          | Compliant | Documenting Statement: The protective surfaces under the outdoor equipment were not viewed during this inspection due to snow covering; however, the requirements were discussed. |

| Rule   | Status    | Documenting Statement(s), If applicable   |
|--|-----------|---|
| 5180:2-12-12 Safe Environment                                  | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-13 Smoke Free Environment                            | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-14 Transportation and Field Trip Procedures          | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-14 Transportation - Driver Requirements        | Compliant | Documenting Statement: The driver(s) had completed the required ODJFS driver training.  |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-14 Transportation - Vehicle Requirements             | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-15 Medical/Physical Care Plans                       | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-16 Medical, Dental, and General Emergency Plan | Compliant | Documenting Statement: On the day of the inspection, the complete prescribed JFS 01242 "Medical, Dental, and General Emergency Plan For Child Care" were posted in the program as required. |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-16 Emergency Drills                            | Compliant | Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection.  |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-16 First Aid/Standard Precautions                    | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-16 Management of Communicable Disease          | Compliant | Documenting Statement: The JFS 08087 "Communicable Disease Chart" was   |



|  |                     |   |
|--|---------------------|---|
|  |                     | posted and was readily available to staff and parents.  |
| Rule<br>5180:2-12-16 Incident/Injury Reporting | Status<br>Compliant | Documenting Statement(s), If applicable   |
| Rule<br>5180:2-12-17 Materials and Equipment   | Status<br>Compliant | Documenting Statement(s), If applicable   |
| Rule<br>Rule: 5180:2-12-17 Daily Schedule      | Status<br>Compliant | Documenting Statement(s), If applicable<br>Documenting Statement: Daily schedules were observed posted.   |
| Rule<br>5180:2-12-18 Attendance Records        | Status<br>Compliant | Documenting Statement(s), If applicable   |
| Rule<br>5180:2-12-18 Group Size                | Status<br>Compliant | Documenting Statement(s), If applicable   |
| Rule<br>5180:2-12-17 Daily Outdoor Play        | Status<br>Compliant | Documenting Statement(s), If applicable   |
| Rule<br>5180:2-12-18 License Capacity          | Status<br>Compliant | Documenting Statement(s), If applicable   |
| Rule<br>5180:2-12-20 Cots and Napping          | Status<br>Compliant | Documenting Statement(s), If applicable   |
| Rule<br>Rule: 5180:2-12-19 Supervision         | Status<br>Compliant | Documenting Statement(s), If applicable<br>Documenting Statement: During the inspection, the requirements of the rule regarding supervision of children were discussed. |
| Rule<br>5180:2-12-19 Child Guidance            | Status<br>Compliant | Documenting Statement(s), If applicable   |
| Rule<br>5180:2-12-20 Cribs                     | Status<br>Compliant | Documenting Statement(s), If applicable   |



| Rule  | Status    | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5180:2-12-22 Meal and Snack Requirements            | Compliant |   |
| 5180:2-12-22 Safe Food Handling/Storage             | Compliant |   |
| 5180:2-12-22 Fluid Milk Requirements                | Compliant |   |
| 5180:2-12-23 Infant Daily Care                      | Compliant |   |
| 5180:2-12-24 Swimming and Water Safety Requirements | Compliant |   |
| 5180:2-12-25 Medication Administration              | Compliant |   |