

## Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at <https://childcaresearch.ohio.gov/>. This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

| Program Details                                          |                                |                                   |
|----------------------------------------------------------|--------------------------------|-----------------------------------|
| Program Name<br>BROOKSEDGE DAY CARE CENTER               | Program Number<br>000000410271 | Program Type<br>Child Care Center |
| Address<br>2185 HILLIARD-ROME RD HILLIARD<br>OH<br>43026 | County<br>FRANKLIN             |                                   |

| Inspection Information        |                          |                                         |                                  |
|-------------------------------|--------------------------|-----------------------------------------|----------------------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full | Inspection Method<br>On-site Inspection | Inspection Notice<br>Unannounced |
| Inspection Date<br>08/06/2026 | Begin Time<br>8:00 AM    | End Time<br>1:00 PM                     | Reviewer:<br>Jada Hightower      |

| Summary of Findings             |                                            |                                        |                                        |
|---------------------------------|--------------------------------------------|----------------------------------------|----------------------------------------|
| No. Requirements Verified<br>67 | No. Requirements with Non-compliances<br>3 | No. Requirements Compliant<br>61       |                                        |
| No. Serious Risk<br>0           | No. Moderate Risk Findings<br>1            | No. Other Non-compliance Findings<br>2 | No. Technical Assistance Provided<br>1 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|-----------------------------------------------------------|------------------|------------|-----------|-------|
| Age Group                                                 | License Capacity | Enrollment |           |       |
|                                                           | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 17         | 0         | 17    |
| Young Toddler                                             |                  | 11         | 0         | 11    |
| <b>Total Under 2 ½ Years</b>                              | 58               | 28         | 0         | 28    |
| Older Toddler                                             |                  | 12         | 0         | 12    |
| Preschool                                                 |                  | 50         | 0         | 50    |
| School Age                                                |                  | 56         | 0         | 56    |
| <b>Total Capacity/Enrollment</b>                          | 178              | 118        | 0         | 146   |

| Staff-Child Ratios at the Time of Inspection |                          |                |               |                  |
|----------------------------------------------|--------------------------|----------------|---------------|------------------|
| Group                                        | Age Group/Range          | Ratio Observed | Compliance    | Comment          |
| Room 2                                       | 0 to < 12 months         | 2 to 2         | In Compliance | Arrival 8:00AM   |
| Room 2                                       | 0 to < 12 months         | 2 to 4         | In Compliance | Departure 1:00PM |
| Room 3                                       | 12 months to < 18 months | 2 to 7         | In Compliance | Arrival 8:00AM   |
| Room 3                                       | 12 months to < 18 months | 2 to 11        | In Compliance | Departure 1:00PM |
| Room 4                                       | 18 months to < 30 months | 2 to 7         | In Compliance | Departure 1:00PM |
| Room 4                                       | 18 months to < 30 months | 2 to 4         | In Compliance | Arrival 8:00AM   |
| Room 5                                       | School-Age to < 11 years | 2 to 25        | In Compliance | Departure 1:00PM |
| Room 5                                       | School-Age to < 11 years | 2 to 13        | In Compliance | Arrival 8:00AM   |
| Room 6                                       | 4 years to < 5 years     | 2 to 24        | In Compliance | Departure 1:00PM |
| Room 6                                       | 4 years to < 5 years     | 2 to 20        | In Compliance | Arrival 8:00AM   |
| Room 7                                       | 3 years to < 4 years     | 2 to 18        | In Compliance | Arrival 8:00AM   |
| Room 7                                       | 3 years to < 4 years     | 2 to 18        | In Compliance | Departure 1:00PM |
| Room 8                                       | 30 months to < 36 months | 2 to 10        | In Compliance | Departure 1:00PM |
| Room 8                                       | 30 months to < 36 months | 2 to 10        | In Compliance | Arrival 8:00AM   |
| Room 9                                       | School-Age to < 11 years | 2 to 14        | In Compliance | Arrival 8:00AM   |
| Room 9                                       | School-Age to < 11 years | 2 to 14        | In Compliance | Departure 1:00PM |

#### Summary of Non-Compliances

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

### Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**No serious risk non-compliances were observed during this inspection**

### Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

#### **Domain: 09 Children's Files**

Rule: 5180:2-12-15 Child Health Care Plans

Requirement: The program is required to have a completed DCY 01236 or equivalent form on file at the program for any child having a health condition and must implement and/or follow instructions on the plan. The program is required to have staff trained to perform the procedures on the form present at the program when the child requiring the procedure is onsite. Only staff who have been trained shall be permitted to perform the procedures listed on the form.

Finding: In review of the children's records, it was determined the program did not meet the requirements for caring for at least one child, indicated on the Children's Records Review, with a condition that requires a DCY 01236 "Health Care Plan Documentation & Permission to Administer Medication" or equivalent form.

The following was observed: No plan on file.

Provide staff training. Submit the program's corrective action plan, which includes a copy of the completed DCY 01236 or equivalent form, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/05/2026

**Other Non-Compliances**

This section includes other rule violations that are observable and/or based on facts.

**Domain: 04 Indoor/Outdoor Space**

Rule: 5180:2-12-11 Outdoor Space Requirements

Requirement: The program is required to have an outdoor play space free from trash and foreign objects.

Finding: During the inspection, it was determined that the outdoor play space was not free of conditions that pose a risk of harm to children.

The following was observed: There were tall weeds and thistles with prickles.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/05/2026

**Domain: 06 Program Information**

Rule: 5180:2-12-14 Transportation - Vehicle Requirements

Requirement: The program is required to complete and document weekly inspections of vehicles used to transport children.

Finding: During the inspection, it was determined that the program had not performed and/or documented weekly inspections of vehicles used for transporting children.

Submit the program's corrective action plan, which includes a copy of the documented weekly inspection of vehicles, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/05/2026

**Domain: 06 Program Information**

Rule: 5180:2-12-14 Transportation - Vehicle Requirements

Requirement: The program is required to complete and document weekly inspections of vehicles used to transport children.

Findings: During the inspection, it was determined that the program had not performed and/or documented weekly inspections of vehicles used for transporting children.

Submit the program's corrective action plan, which includes a copy of the documented weekly inspection of vehicles, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/05/2026

**Domain: 09 Children's Files**

Rule: 5180:2-12-15 Child Health Care Plans

Requirement: The program is required to have a completed DCY 01236 or equivalent form on file at the program for any child having a health condition and must implement and/or follow instructions on the plan. The program is required to have staff trained to perform the procedures on the form present at the program when the child requiring the procedure is onsite. Only staff who have been trained shall be permitted to perform the procedures listed on the form.

Findings: In review of the children's records, it was determined the program did not meet the requirements for caring for at least one child, indicated on the Children's Records Review, with a condition that requires a DCY 01236 "Health Care Plan Documentation & Permission to Administer Medication" or equivalent form.

The following was observed: No plan on file.

Provide staff training. Submit the program's corrective action plan, which includes a copy of the completed DCY 01236 or equivalent form, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/05/2026

|                                      |
|--------------------------------------|
| <b>Technical Assistance Provided</b> |
|--------------------------------------|

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

**Domain: 08 Staff Files**

Rule: 5180:2-12-10 Professional Development Requirements

Requirement: The program is required to ensure child care staff members, including substitutes used more than ninety days annually, obtain at least 6 hours of professional development each state fiscal year.

Findings: During the inspection, it was determined staff did not complete professional development as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

|                                                                      |
|----------------------------------------------------------------------|
| <b>In Compliance/Not Verified/Previously Verified/Not Applicable</b> |
|----------------------------------------------------------------------|

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

| Rule                                           | Status         | Documenting Statement(s), If applicable                                                                                                                                                                                                                                                                                                                                                                                  |
|------------------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5180:2-12-18 License Capacity                  | Compliant      |                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Rule                                           | Status         | Documenting Statement(s), If applicable                                                                                                                                                                                                                                                                                                                                                                                  |
| 5180:2-12-02 License Visible                   | Compliant      |                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Rule                                           | Status         | Documenting Statement(s), If applicable                                                                                                                                                                                                                                                                                                                                                                                  |
| 5180:2-12-03 Inspection Requirements           | Compliant      |                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Rule                                           | Status         | Documenting Statement(s), If applicable                                                                                                                                                                                                                                                                                                                                                                                  |
| 5180:2-12-04 Building Department Inspection    | Compliant      |                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Rule                                           | Status         | Documenting Statement(s), If applicable                                                                                                                                                                                                                                                                                                                                                                                  |
| Rule: 5180:2-12-04 Fire Inspection             | Compliant      | Documenting Statement: Although the program had documentation of a current fire inspection without any uncorrected violations at the time of the licensing inspection, the program did not have the fire inspection completed within 12 months from the date of the last fire inspection without any uncorrected violations. Please ensure that fire inspections are completed in accordance with the rule requirements. |
| Rule                                           | Status         | Documenting Statement(s), If applicable                                                                                                                                                                                                                                                                                                                                                                                  |
| Rule: 5180:2-12-04 Food Service Requirements   | Compliant      | Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: PR0019547-PT0017552 Exp: 3/1/27                                                                                                                                                                                                                                                               |
| Rule                                           | Status         | Documenting Statement(s), If applicable                                                                                                                                                                                                                                                                                                                                                                                  |
| 5180:2-12-05 Denial, Revocation and Suspension | Not Applicable |                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Rule                                           | Status         | Documenting Statement(s), If applicable                                                                                                                                                                                                                                                                                                                                                                                  |

5180:2-12-07 Administrator  
Qualifications

Compliant

| Rule                                                     | Status    | Documenting Statement(s), If applicable |
|----------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-07 Administrator Responsibilities/Requirements | Compliant |                                         |

| Rule                                                 | Status    | Documenting Statement(s), If applicable |
|------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-07 Written Program Policies and Procedures | Compliant |                                         |

| Rule                                                          | Status    | Documenting Statement(s), If applicable |
|---------------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-08 Child Care Staff Member Educational Requirements | Compliant |                                         |

| Rule                                                          | Status    | Documenting Statement(s), If applicable |
|---------------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-08 Orientation Training & Whistle Blower Protection | Compliant |                                         |

| Rule                                       | Status    | Documenting Statement(s), If applicable |
|--------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-09 Background Check Requirements | Compliant |                                         |

| Rule                                      | Status    | Documenting Statement(s), If applicable |
|-------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-10 Health Training Requirements | Compliant |                                         |

| Rule                                   | Status    | Documenting Statement(s), If applicable |
|----------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-11 Indoor Space Requirements | Compliant |                                         |

| Rule                                | Status    | Documenting Statement(s), If applicable |
|-------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-11 Outdoor Play Equipment | Compliant |                                         |

| Rule                                 | Status    | Documenting Statement(s), If applicable |
|--------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-11 Outdoor Play Fall Zones | Compliant |                                         |

| Rule                        | Status    | Documenting Statement(s), If applicable |
|-----------------------------|-----------|-----------------------------------------|
| 5180:2-12-12 Safe Equipment | Compliant |                                         |

| Rule                                                  | Status    | Documenting Statement(s), If applicable                                                                                      |
|-------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------|
| 5180:2-12-12 Safe Environment                         | Compliant |                                                                                                                              |
| Rule                                                  | Status    | Documenting Statement(s), If applicable                                                                                      |
| 5180:2-12-13 Sanitary Equipment and Environment       | Compliant |                                                                                                                              |
| Rule                                                  | Status    | Documenting Statement(s), If applicable                                                                                      |
| 5180:2-12-13 Handwashing Requirements                 | Compliant |                                                                                                                              |
| Rule                                                  | Status    | Documenting Statement(s), If applicable                                                                                      |
| Rule: 5180:2-12-13 Smoke Free Environment             | Compliant | Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program.                       |
| Rule                                                  | Status    | Documenting Statement(s), If applicable                                                                                      |
| 5180:2-12-14 Transportation and Field Trip Procedures | Compliant |                                                                                                                              |
| Rule                                                  | Status    | Documenting Statement(s), If applicable                                                                                      |
| 5180:2-12-14 Transportation - Driver Requirements     | Compliant |                                                                                                                              |
| Rule                                                  | Status    | Documenting Statement(s), If applicable                                                                                      |
| Rule: 5180:2-12-16 First Aid/Standard Precautions     | Compliant | Documenting Statement: During the inspection, the program had complete first aid kits available as required.                 |
| Rule                                                  | Status    | Documenting Statement(s), If applicable                                                                                      |
| Rule: 5180:2-12-16 Management of Communicable Disease | Compliant | Documenting Statement: The DCY 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents. |
| Rule                                                  | Status    | Documenting Statement(s), If applicable                                                                                      |
| 5180:2-12-16 Incident/Injury Reporting                | Compliant |                                                                                                                              |
| Rule                                                  | Status    | Documenting Statement(s), If applicable                                                                                      |

| Rule                                                       | Status         | Documenting Statement(s), If applicable                                |
|------------------------------------------------------------|----------------|------------------------------------------------------------------------|
| Rule: 5180:2-12-17 Daily Schedule                          | Compliant      | Documenting Statement: Daily schedules were observed posted.           |
| Rule                                                       | Status         | Documenting Statement(s), If applicable                                |
| 5180:2-12-17 Materials and Equipment                       | Compliant      |                                                                        |
| Rule                                                       | Status         | Documenting Statement(s), If applicable                                |
| Rule: 5180:2-12-17 Daily Outdoor Play                      | Compliant      | Documenting Statement: Outdoor play was observed for the Room 3 group. |
| Rule                                                       | Status         | Documenting Statement(s), If applicable                                |
| 5180:2-12-18 Ratio                                         | Compliant      |                                                                        |
| Rule                                                       | Status         | Documenting Statement(s), If applicable                                |
| 5180:2-12-18 Group Size                                    | Compliant      |                                                                        |
| Rule                                                       | Status         | Documenting Statement(s), If applicable                                |
| 5180:2-12-19 Supervision                                   | Compliant      |                                                                        |
| Rule                                                       | Status         | Documenting Statement(s), If applicable                                |
| 5180:2-12-18 Attendance Records                            | Compliant      |                                                                        |
| Rule                                                       | Status         | Documenting Statement(s), If applicable                                |
| 5180:2-12-19 Child Guidance                                | Compliant      |                                                                        |
| Rule                                                       | Status         | Documenting Statement(s), If applicable                                |
| 5180:2-12-22 Meal Preparation and Nutritional Requirements | Compliant      |                                                                        |
| Rule                                                       | Status         | Documenting Statement(s), If applicable                                |
| 5180:2-12-21 Evening and Overnight Care                    | Not Applicable |                                                                        |

| <b>Rule</b>                                           | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b>                                                                                   |
|-------------------------------------------------------|----------------|----------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-23 Infant Bottle and Food Preparation | Compliant      | Documenting Statement: The program staff followed all required procedures for infant formula, food preparation and food service. |
| <b>Rule</b>                                           | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b>                                                                                   |
| 5180:2-12-22 Fluid Milk Requirements                  | Compliant      |                                                                                                                                  |
| <b>Rule</b>                                           | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b>                                                                                   |
| 5180:2-12-23 Infant Daily Care                        | Compliant      |                                                                                                                                  |
| <b>Rule</b>                                           | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b>                                                                                   |
| 5180:2-12-22 Safe Food Handling/Storage               | Compliant      |                                                                                                                                  |
| <b>Rule</b>                                           | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b>                                                                                   |
| 5180:2-12-24 Swimming and Water Safety Requirements   | Compliant      |                                                                                                                                  |
| <b>Rule</b>                                           | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b>                                                                                   |
| 5180:2-12-16 Emergency Postings                       | Compliant      |                                                                                                                                  |
| <b>Rule</b>                                           | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b>                                                                                   |
| 5180:2-12-16 Emergency Drills                         | Compliant      |                                                                                                                                  |
| <b>Rule</b>                                           | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b>                                                                                   |
| 5180:2-12-21 Mobile Preschools                        | Not Applicable |                                                                                                                                  |
| <b>Rule</b>                                           | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b>                                                                                   |
| 5180:2-12-08 Staff Immunization Records               | Compliant      |                                                                                                                                  |
| <b>Rule</b>                                           | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b>                                                                                   |
| 5180:2-12-02 Current Information                      | Compliant      |                                                                                                                                  |

| Rule                                                            | Status    | Documenting Statement(s), If applicable                                                                           |
|-----------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------|
| 5180:2-12-02 Amendments to the License                          | Compliant |                                                                                                                   |
| Rule                                                            | Status    | Documenting Statement(s), If applicable                                                                           |
| 5180:2-12-20 Cots and Napping - Practices                       | Compliant |                                                                                                                   |
| Rule                                                            | Status    | Documenting Statement(s), If applicable                                                                           |
| 5180:2-12-15 Child Immunization Records                         | Compliant |                                                                                                                   |
| Rule                                                            | Status    | Documenting Statement(s), If applicable                                                                           |
| 5180:2-12-15 Child Enrollment Records                           | Compliant |                                                                                                                   |
| Rule                                                            | Status    | Documenting Statement(s), If applicable                                                                           |
| 5180:2-12-15 Child Record Requirements                          | Compliant |                                                                                                                   |
| Rule                                                            | Status    | Documenting Statement(s), If applicable                                                                           |
| 5180:2-12-08 Staff TB Screening Requirements                    | Compliant |                                                                                                                   |
| Rule                                                            | Status    | Documenting Statement(s), If applicable                                                                           |
| Rule: 5180:2-12-20 Cots and Napping - Equipment and Environment | Compliant | Documenting Statement: The rest area had adequate lighting, which allowed for the visual supervision of children. |
| Rule                                                            | Status    | Documenting Statement(s), If applicable                                                                           |
| 5180:2-12-20 Cribs - Safe Environment and Practices             | Compliant |                                                                                                                   |
| Rule                                                            | Status    | Documenting Statement(s), If applicable                                                                           |
| 5180:2-12-20 Cribs - Placement                                  | Compliant |                                                                                                                   |
| Rule                                                            | Status    | Documenting Statement(s), If applicable                                                                           |
| 5180:2-12-22 Specialized Diets                                  | Compliant |                                                                                                                   |
| Rule                                                            | Status    | Documenting Statement(s), If applicable                                                                           |

5180:2-12-23 Diapering and Toilet  
Training - Practices Compliant

| Rule                                                          | Status    | Documenting Statement(s), If applicable |
|---------------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-23 2026 Diapering and<br>Toilet Training - Supplies | Compliant |                                         |

| Rule                                                     | Status    | Documenting Statement(s), If applicable |
|----------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-25 2026 Medication<br>Administration Practices | Compliant |                                         |

| Rule                                          | Status    | Documenting Statement(s), If applicable |
|-----------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-25 2026 Medication<br>Documentation | Compliant |                                         |

| Rule                                    | Status    | Documenting Statement(s), If applicable |
|-----------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-25 2026 Medication<br>Storage | Compliant |                                         |