



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details			
Program Name SCM WEST END DAY CARE	Program Number 000000410795	Program Type Child Care Center	
Address 632 NINTH ST PORTSMOUTH OH 45662		County SCIOTO	
Summary of Program Details			
Building Approval Date	Use Group/Code	Occupancy Limit	Maximum Under 2 ½
Fire Inspection Approval Date 08/12/2020	Food Service Risk Level		

Inspection Information		
Inspection Type Follow-up	Inspection Scope Full	Inspection Notice Unannounced
Inspection Date 05/01/2024	Begin Time 10:40 AM	End Time 1:00 PM
Reviewer: CRYSTAL LUSE		

Summary of Findings				
No. Rules Verified 10	No. Rules with Non-compliances 3	No. Serious Risk 0	No. Moderate Risk 0	No. Low Risk 4

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant ( Birth to < 18 m)		14	0	14
Young Toddler		16	0	16
<b>Total Under 2 ½ Years</b>	34	30	0	30
Older Toddler		2	0	2
Preschool		27	0	27
School Age		15	0	15
<b>Total Capacity/Enrollment</b>	84	44	0	74

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment



Infant B	12 months to < 18 months	2 to 7	
Infant B	12 months to < 18 months	2 to 8	
Infant A	0 to < 12 months	2 to 7	
Infant A	0 to < 12 months	2 to 9	
Toddler A	18 months to < 30 months	2 to 8	
Toddler A	18 months to < 30 months	2 to 7	
Toddler B	18 months to < 30 months	2 to 9	
Toddler B	18 months to < 30 months	2 to 9	
Preschool	3 years to < 4 years	2 to 8	
Preschool	3 years to < 4 years	2 to 8	

### Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**



### Low Risk Non-Compliances

#### Domain: 07 Diapering & Infant Care

Rule: 5101:2-12-23 Infant Bottle and Food Preparation

Code: The program is required to obtain written instructions from parents regarding feeding their infant.

Finding: During the inspection, it was determined that written instructions for feeding the infants noted on the Children Record Review were missing information as noted in numbers 1 & 5 below:

1. Written instructions were not on file.
2. Type of food and/or formula/breast milk was missing.
3. Amount of food and/or formula/breast milk was missing.
4. Feeding times or frequency of feedings was missing.
5. The written instructions on file had not been updated.

Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/31/2024

#### Domain: 08 Staff Files

Rule: 5101:2-12-10 Health Training Requirements

Code: The program is required to have all child care staff members complete training in child abuse and neglect recognition and prevention within sixty days of hire. Staff must complete training in first aid and CPR within the first ninety days of hire.

Finding: In review of the staff records, it was determined that at least one child care staff member had not completed required health and safety training as noted in number 4 below:

1. Child abuse and neglect recognition and prevention training was not completed within sixty days of hire.
2. First aid training was not completed within ninety days of hire.
3. Cardiopulmonary resuscitation (CPR) training was not completed within ninety days of hire.
4. The child abuse and neglect recognition and prevention training was expired.
5. The first aid training was expired.
6. The CPR training was expired.



Refer to the Employee Record Chart for the name(s) of the child care staff member(s) who must complete the required health and safety training(s). Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/31/2024

**Domain: 09 Children's Files**

Rule: 5101:2-12-15 Child Medical and Enrollment Records

Code: The program is required to have a completed medical on file at the program for each child enrolled.

Finding: In review of 25% of the children's records, it was determined that completed medical statements were not on file, as required, for children listed on the JFS Children's Record Review For Child Care as indicated in numbers 1, 2 & 8 below:

1. No medical was on file for at least one child
2. Medical(s) on file was not updated every 13 months
3. Medical(s) were missing child's name and date of birth
4. Medical(s) were missing the date of the medical examination
5. The date of the exam was more than 13 months prior to the date the form was signed.
6. Medical(s) were missing a statement that the child has been examined and is in suitable condition for participation in group care
7. Medical(s) were missing the signature, business address and telephone number of the physician, physician's assistant(PA), advance practice nurse (APN) or certified nurse practitioner (CNP) who examined the child
8. Medical(s) were missing a record of immunizations the child has had specifying month, day and year
9. Medical(s) were missing a statement from the physician, PA, APN, or CNP that the child has been immunized or is in the process of being immunized against the diseases required by division 5104.014 of the Revised Code and found in appendix A to this rule
10. Medical(s) were missing a statement from the child's parent or guardian that he or she has declined to have the child immunized against the disease for reasons of conscience, including religious convictions
11. Other [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/31/2024



**Domain: 09 Children's Files**

Rule: 5101:2-12-15 Child Medical and Enrollment Records

Code: The program is required to use the updated JFS 01234 "Child Enrollment and Health Information For Child Care" .

Finding: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in numbers 4, 5, 7, 8, 12 & 14 below.

1. No enrollment form was completed for at least one child
2. The current JFS 01234 was not completed for at least one child
3. Complete child information
4. Complete parent information
5. Complete emergency contact information
6. Complete physician information
7. Information regarding the parent list
8. Health information (pages 2 & 3 were missing)
9. Additional information for all boxes checked "yes"
10. Emergency transportation information
11. Parent/guardian's signature
12. Diapering Statement
13. Acknowledgement of Policies and Procedures
14. Enrollment form for at least one child was not updated by either the parent or the administrator
15. Enrollment form for at least one child was not signed by the administrator
16. Other [ ]

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Rules In-Compliance/Not Verified**

Rule	Status	Documenting Statement(s), If applicable
5101:2-12-02 License Posted	Not Verified	



Rule	Status	Documenting Statement(s), If applicable
5101:2-12-02 Current Information	Not Verified	
5101:2-12-03 Inspection Requirements	Not Verified	
5101:2-12-04 Building Department Inspection	Not Verified	
5101:2-12-04 Fire Inspection	Not Verified	
5101:2-12-04 Food Service Requirements	Not Verified	
5101:2-12-05 Denial, Revocation and Suspension	Not Verified	
5101:2-12-07 Administrator Qualifications	Not Verified	
5101:2-12-07 Administrator Responsibilities/Requirements	Not Verified	
5101:2-12-07 Written Program Policies and Procedures	Not Verified	
5101:2-12-08 Medical Statement	Not Verified	
5101:2-12-08 Orientation Training & Whistle Blower Protection	Not Verified	
Rule: 5101:2-12-09 Background Check Requirements	Compliant	Documenting Statement: During the inspection, the required documentation



		regarding background checks was on file for all employees listed.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-10 Professional Development Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-11 Indoor Space Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-11 Separation of Children Under 2 1/2 Years	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-11 Outdoor Space Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-11 Outdoor Play Equipment	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-11 Outdoor Play Fall Zones	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-12 Safe Equipment	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-12 Safe Environment	Compliant	Documenting Statement: Cleaning supplies were viewed stored out of the reach of children.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-13 Sanitary Equipment and Environment	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-13 Handwashing Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-13 Smoke Free Environment	Not Verified	



Rule	Status	Documenting Statement(s), If applicable
5101:2-12-13 Toothbrushing Requirements	Not Verified	
5101:2-12-14 Transportation and Field Trip Procedures	Not Verified	
5101:2-12-14 Transportation - Driver Requirements	Not Verified	
5101:2-12-14 Transportation - Vehicle Requirements	Not Verified	
Rule: 5101:2-12-15 Medical/Physical Care Plans	Compliant	Documenting Statement: At the time of the inspection, there were no children currently enrolled who had health conditions.
5101:2-12-16 Medical, Dental, and General Emergency Plan	Not Verified	
5101:2-12-16 Emergency Drills	Not Verified	
5101:2-12-16 First Aid/Standard Precautions	Not Verified	
5101:2-12-16 Management of Communicable Disease	Not Verified	
5101:2-12-16 Incident/Injury Reporting	Not Verified	
Rule: 5101:2-12-17 Daily Schedule	Compliant	Documenting Statement: Daily schedules were observed posted.





Rule	Status	Documenting Statement(s), If applicable
5101:2-12-17 Materials and Equipment	Not Verified	
5101:2-12-17 Daily Outdoor Play	Not Verified	
5101:2-12-18 License Capacity	Not Verified	
Rule: 5101:2-12-18 Ratio	Compliant	Documenting Statement: Staff/child ratios observed during the inspection were in compliance.
5101:2-12-18 Group Size	Compliant	
5101:2-12-18 Attendance Records	Not Verified	
5101:2-12-19 Supervision	Compliant	
5101:2-12-19 Child Guidance	Not Verified	
5101:2-12-20 Cots and Napping	Not Verified	
5101:2-12-20 Cribs	Not Verified	
5101:2-12-21 Evening and Overnight Care	Not Verified	
5101:2-12-22 Meal and Snack Requirements	Not Verified	



Rule	Status	Documenting Statement(s), If applicable
5101:2-12-22 Fluid Milk Requirements	Not Verified	
5101:2-12-22 Safe Food Handling/Storage	Not Verified	
5101:2-12-23 Infant Daily Care	Not Verified	
5101:2-12-23 Diapering and Toilet Training	Not Verified	
5101:2-12-24 Swimming and Water Safety Requirements	Not Verified	
5101:2-12-25 Medication Administration	Not Verified	
5101:2-12-08 Child Care Staff Member Educational Requirements	Not Verified	
5101:2-12-16 Written Disaster Plan	Not Verified	