

## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details                                     |                                |                                   |                   |
|---|--------------------------------|-----------------------------------|-------------------|
| Program Name<br>ASHLAND HEAD START CENTER           | Program Number<br>000000411049 | Program Type<br>Child Care Center |                   |
| Address<br>527 E. LIBERTY ST ASHLAND<br>OH<br>44805 |                                | County<br>ASHLAND                 |                   |
| Building Approval Date                              | Use Group/Code                 | Occupancy Limit                   | Maximum Under 2 ½ |
| Fire Inspection Approval Date<br>12/06/2024         | Food Service Risk Level        |                                   |                   |

| Inspection Information        |                                     |                                  |                        |                   |
|-------------------------------|-------------------------------------|----------------------------------|------------------------|-------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full            | Inspection Notice<br>Unannounced |                        |                   |
| Inspection Date<br>02/10/2025 | Begin Time<br>10:00 AM              | End Time<br>1:30 PM              |                        |                   |
| Reviewer:<br>DIANE TRACZYK    |                                     |                                  |                        |                   |
| Summary of Findings           |                                     |                                  |                        |                   |
| No. Rules Verified<br>58      | No. Rules with Non-compliances<br>0 | No. Serious Risk<br>0            | No. Moderate Risk<br>0 | No. Low Risk<br>0 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0     |
| Young Toddler   |                  | 0          | 0         | 0     |
| <b>Total Under 2 ½ Years</b>                              | 0                | 0          | 0         | 0     |
| Older Toddler   |                  | 0          | 0         | 0     |
| Preschool   |                  | 32         | 0         | 32    |
| School Age  |                  | 0          | 0         | 0     |
| <b>Total Capacity/Enrollment</b>                          | 52               | 32         | 0         | 32    |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |

|                          |                      |         |     |
|--------------------------|----------------------|---------|-----|
| 5204 (Room 117) Full Day | 3 years to < 4 years | 2 to 15 | 2nd |
| 5204 (Room 117) Full Day | 3 years to < 4 years | 2 to 15 | 1st |
| 5203 (Room 116) Full Day | 3 years to < 4 years | 2 to 16 | 2nd |
| 5203 (Room 116) Full Day | 3 years to < 4 years | 3 to 16 | 1st |

### Summary of Non-Compliances

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**

### Low Risk Non-Compliances

**No Low Risk Non-Compliances were observed during this inspection**

### Rules In-Compliance/Not Verified

| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5180:2-12-16 Written Disaster Plan          | Compliant | Documenting Statement: The program's written disaster plan was reviewed during the inspection and met the requirements.            |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-02 License Posted                 | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding posting the program's license were discussed. |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-04 Building Department Inspection | Compliant | Documenting Statement: A copy of the certificate of occupancy was available on-site for review.                                    |
| Rule: 5180:2-12-04 Building Department Inspection | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding building approval were discussed.             |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-02 Current Information                  | Compliant |  |

| Rule  | Status    | Documenting Statement(s), If applicable   |
|---|-----------|---|
| 5180:2-12-03 Inspection Requirements                                | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-04 Fire Inspection                                  | Compliant | Documenting Statement: Please Note: Documentation of a fire inspection without any uncorrected violations must be secured for the program. Secure a new fire inspection by 12/6/25. |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-04 Food Service Requirements                        | Compliant | Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: 6119 & 3/1/25.   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-07 Administrator Qualifications                           | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-05 Denial, Revocation and Suspension                      | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-07 Administrator Responsibilities/Requirements            | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-07 Written Program Policies and Procedures                | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-08 Medical Statement                                | Compliant | Documenting Statement: All employees had current medical statements on file.  |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-08 Child Care Staff Member Educational Requirements | Compliant | Documenting Statement: All Child Care Staff Members had verification of educational requirements on file at the program.  |
| Rule  | Status    | Documenting Statement(s), If applicable   |

| Rule: 5180:2-12-08 Orientation Training & Whistle Blower Protection | Compliant | Documenting Statement: On the day of the inspection, all child care staff members had met orientation training requirements.                               |
|---|-----------|--|
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-09 Background Check Requirements                    | Compliant | Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed.                 |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-10 Health Training Requirements                           | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-10 Professional Development Requirements            | Compliant | Documenting Statement: At the time of the inspection, all child care staff members had completed the required amount of professional development training. |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-11 Indoor Space Requirements                              | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-11 Outdoor Space Requirements                             | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-12 Safe Equipment   | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-11 Outdoor Play Equipment                           | Compliant | Documenting Statement: Outdoor equipment was viewed to be safe and free of rust, sharp points, and other hazards.  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-11 Outdoor Play Fall Zones                                | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |



|  |           |  |
|--|-----------|--|
| Rule: 5180:2-12-12 Safe Environment                      | Compliant | Documenting Statement: Cleaning supplies were viewed stored out of the reach of children.  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-13 Sanitary Equipment and Environment          | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-13 Handwashing Requirements              | Compliant | Documenting Statement: Staff and children were observed washing hands as required by the rule.   |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-13 Smoke Free Environment                      | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-13 Toothbrushing Requirements            | Compliant | Documenting Statement: Tooth brushing is practiced by the program and it was determined to meet the requirements outlined in the rule. |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-14 Transportation and Field Trip Procedures    | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-15 Child Medical and Enrollment Records        | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-15 Medical/Physical Care Plans                 | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-16 Medical, Dental, and General Emergency Plan | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-16 Emergency Drills                      | Compliant | Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection.   |

|   |           |   |
|---|-----------|---|
| Rule: 5180:2-12-16 Emergency Drills             | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding emergency drills were discussed.                         |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-16 First Aid/Standard Precautions     | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-16 Management of Communicable Disease | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-16 Incident/Injury Reporting    | Compliant | Documenting Statement: The JFS 01299 "Incident/Injury Report For Child Care" forms reviewed during this inspection were complete as required. |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-17 Materials and Equipment            | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-17 Daily Schedule                     | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-18 Attendance Records           | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding attendance records were discussed.                       |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-18 Group Size                   | Compliant | Documenting Statement: The group sizes observed on the day of the inspection were in compliance.  |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-17 Daily Outdoor Play                 | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |

|  |               |   |
|--|---------------|---|
| Rule: 5180:2-12-18 License Capacity        | Compliant     | Documenting Statement: The program was operating within their license capacity limits.                              |
| <b>Rule</b>                                | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5180:2-12-18 Ratio                   | Compliant     | Documenting Statement: Staff/child ratios observed during the inspection surpassed those required by the rule.      |
| <b>Rule</b>                                | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5180:2-12-20 Cots and Napping        | Compliant     | Documenting Statement: Cots were placed appropriately and safely during nap time.                                   |
| <b>Rule</b>                                | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5180:2-12-19 Supervision             | Compliant     | Documenting Statement: Child Care Staff Members were supervising the children and were able to intervene as needed. |
| <b>Rule</b>                                | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5180:2-12-19 Child Guidance                | Compliant     |   |
| <b>Rule</b>                                | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5180:2-12-22 Meal and Snack Requirements   | Compliant     |   |
| <b>Rule</b>                                | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5180:2-12-22 Safe Food Handling/Storage    | Compliant     |   |
| <b>Rule</b>                                | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5180:2-12-22 Fluid Milk Requirements       | Compliant     |   |
| <b>Rule</b>                                | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5180:2-12-23 Diapering and Toilet Training | Compliant     |   |
| <b>Rule</b>                                | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5180:2-12-25 Medication Administration     | Compliant     |   |