

# **Center Licensing Inspection Full Report**

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <a href="http://jfs.ohio.gov/CDC/childcare.stm">http://jfs.ohio.gov/CDC/childcare.stm</a>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details				
Program Name	Program Number		Program Type	
GROWING MINDS LEARNING CENTER	000000500234		Child Care Center	
Address 12244 SYLVANIA MET. RD. BERKEY OH 43504			County LUCAS	
Building Approval Date	Use Group/Code	Occupancy Limit	Maximum Under 2 ½	
08/19/1999	E	,	5 up	
Fire Inspection Approval Date	Food Service Risk Level			
08/30/2019	Level II			

Inspection Information				
Inspection Type	Inspection Sc	cope	Inspection Notice	
Annual	Full		Unannounced	
Inspection Date 12/05/2023	Begin Time 8	:30 AM	End Time 11:00 AM	
Reviewer:				
Beverly Sutter				
Summary of Findings				
No. Rules Verified	No. Rules with Non-compliances	No. Serious Risk	No. Moderate Risk	No. Low Risk
58	7	0	0	7

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	pacity Enrollment		
	Totals	Full Time	Part Time	Total
Infant (Birth to < 18 m)		6	0	6
Young Toddler		6	0	6
Total Under 2 ½ Years	15	12	0	12
Older Toddler		4	0	4
Preschool		14	0	14
School Age		13	0	13
Total Capacity/Enrollment	55	31	0	43

Staff-Child Ratios at the Time of Inspection			
Group Age Group/Range Ratio Observed Comment			Comment

Infant	0 to < 12 months	1 to 2	
Infant	0 to < 12 months	1 to 3	
Toddler	18 months to < 30 months	1 to 7	
Toddler	18 months to < 30 months	1 to 7	
Preschool	3 years to < 4 years	2 to 9	
Preschool	3 years to < 4 years	2 to 10	

## **Summary of Non-Compliances**

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances
No Serious Risk Non-Compliances were observed during this inspection
Moderate Risk Non-Compliances
No Moderate Risk Non-Compliances were observed during this inspection

## **Low Risk Non-Compliances**

### Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-12-12 Safe Equipment

<u>Code</u>: The program is required to use equipment, that is safe and hazard free, according to the manufacturer's guidelines. Fans, air conditioners, heat pumps, and space heaters must be inaccessible to children. The program is required to refrain from using trampolines, ball pits and inflatable equipment intended for climbing and bouncing, including but not limited to slides and bounce houses.

<u>Finding</u>: During the inspection, equipment was determined to be unsafe, hazardous to children, or in need of repair as noted in number 4 below:

- 1. Manufacturer's guidelines for the [ ] were not followed in that [ ].
- 2. The straps were missing on the [ ].
- 3. The straps were attached, but were not used on the [ ].
- 4. The straps were attached and were used, but were not used in a safe manner.
- 5. The equipment had sharp points or corners.
- 6. The equipment had splinters.
- 7. The equipment had protruding nails.
- 8. The equipment had loose or rusty parts.
- 9. The equipment had paint which contains lead or other poisonous materials.
- 10. The equipment had hazardous features.
- 11. A fan was unstable and could easily tip over.
- 12. A fan had openings a finger could enter.
- 13. The pipes from the heat pump felt hot to the touch
- 14. A space heater felt hot to the touch
- 15. The position of a space heater was a tripping hazard
- 16. The air conditioning unit was not enclosed and was accessible to children on the playground.
- 17. A ball pit, trampoline, inflatable bounce house, inflatable slide, or inflatable equipment used for climbing and bouncing was used.
- 18. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/04/2024

#### Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-12-12 Safe Environment

<u>Code</u>: The program is required to provide an environment that protects the children in care from any items and conditions that may threaten their health, safety, and well-being.

<u>Finding</u>: During the inspection, it was determined that children were not protected from item(s) or condition(s) which may threaten their health, safety, or well-being as noted in number(s) 6 below:

- 1. Surge protectors/outlets did not have childproof receptacle covers.
- 2. Open pull cords that are not closed loop.
- 3. Toys or other items small enough to be swallowed were present in the space where infants and/or toddlers were in care.
- 4. Electrical/extension cords attached to an object that would not likely result in a severe injury if pulled.
- 5. Stacked chairs.
- 6. Employee(s) purse: backpack
- 7. Diaper bags.
- 8. Television not securely anchored.
- 9. Small or lightweight pieces of shelving units are not securely anchored to the wall.
- 10. Smoke detector needing batteries replaced.
- 11. An area rug did not have a nonskid backing.
- 12. An area rug presented a tripping hazard.
- 13. A floor surface that was unsafe in that [ ].
- 14. No platform was provided for the sink or toilet in the [ ] classroom.
- 15. The platform provided for the sink or toilet in the [ ] classroom was not sturdy.
- 16. The platform provided for the sink or toilet in the [ ] classroom posed a safety hazard in that [ ].
- 17. Telephone cords.
- 18. Staff member stepped over a barrier/gate while holding a child.
- 19. Emergency exits were blocked by the following classroom furniture: [ ].
- 20. A mercury thermometer was being used to take a child's temperature.
- 21. Methods of ventilation used did not provide protection from rodents, insects, or other hazards.
- 22. Other [ ].

Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/04/2024

#### **Domain: 04 Indoor/Outdoor Space**

Rule: 5101:2-12-11 Outdoor Space Requirements

<u>Code</u>: The program is required to have an outdoor play space free from trash and foreign objects.

<u>Finding</u>: During the inspection, it was determined that the outdoor play space was not free of trash or foreign objects as noted in number 1 below:

- 1. The outdoor area was littered with trash.
- 2. The trash can was missing a lid.
- 3. The trash can was not emptied from the day(s) before.

- 4. The trash can was overflowing with trash.
- 5. The trash can was infested with insects.
- 6. The trash can was visibly dirty.
- 7. There was broken glass.
- 8. There were tall weeds.
- 9. There was poison ivy.
- 10. There were tree branches.
- 11. There was mold visible.
- 12. There were thistles with prickers.
- 13. There were bird droppings.
- 14. The sandbox was contaminated.
- 15. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/04/2024

## **Domain: 04 Indoor/Outdoor Space**

Rule: 5101:2-12-11 Outdoor Play Equipment

<u>Code</u>: The program is required to provide equipment that does not pose a safety risk and must follow the manufacturer's guidelines for assembling, installing and using the equipment.

<u>Finding</u>: During the inspection, it was determined that outdoor play equipment was unsafe or not used as intended as noted in number 9 below:

- 1. There was rust exposed.
- 2. There were protruding bolts.
- 3. There were cracks.
- 4. There were holes.
- 5. There was splintering wood.
- 6. There were sharp edges or points.
- 7. There were lead hazards.
- 8. There were toxic substances.
- 9. There were tripping hazards: preschool playground, wooden block stump exposed.
- 10. There was chipped and/or peeling paint.
- 11. The sandbox was not covered when the program was closed or during non-daylight hours.
- 12. Outdoor equipment, [ ] was not developmentally appropriate.
- 13. Outdoor equipment, [ ], was placed in the main traffic pattern.
- 14. Outdoor play equipment, [ ], was positioned too closely together, posing a risk of injury if a child were to fall from one piece of equipment into another.
- 15. Outdoor equipment, [ ], was not securely anchored but did not present a risk of imminent danger of the structure collapsing when children are using the equipment

- 16. Outdoor equipment, [ ], was 30 inches or more from the ground and did not have a protective barrier that would prevent a child from falling off this piece of equipment.
- 17. The manufacturer's guidelines for assembly and installation were not followed for the [ ].
- 18. Functionally linked equipment was used by preschool-age children and the distance between two adjacent pieces of equipment exceeded 12 inches.
- 19. Functionally linked equipment was used by school-age children and the distance between two adjacent pieces of equipment exceeded 18 inches.

20. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/04/2024

## **Domain: 04 Indoor/Outdoor Space**

Rule: 5101:2-12-11 Outdoor Play Fall Zones

<u>Code</u>: The program is required to provide fall zones around equipment to prevent injury if a child were to fall.

<u>Finding</u>: During the inspection, it was determined the fall zone under and around equipment designated for climbing, swinging, balancing and sliding did not meet the requirements as noted in number 1 below:

- 1. The fall surface material had not been properly distributed or raked as needed to retain proper depth under and around equipment.
- 2. A fall zone hazard was present, in that, the [ ] posed a risk of injury if a child were to fall from a piece of equipment.
- 3. The fall zone was less than 3 feet from the fence for equipment used by children 23 months of age and younger.
- 4. The fall zone was less than 6 feet from the fence for equipment used by children 24 months of age and older.
- 5. There was not a fall zone of 3 feet in all directions from the perimeter of the equipment used by children 23 months of age and younger.
- 6. There was not a fall zone of 6 feet in all directions from the perimeter of the equipment used by children 24 months of age and older.
- 7. The fall zone was less than 4 1/2 feet from each piece of applicable equipment used by children 23 months of age and younger.
- 8. The fall zone was less than 9 feet from each piece of applicable equipment used by children 24 months of age and older.
- 9. Other [ ].

The program is required to provide adequate fall zones under and around outdoor play equipment at all times. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/04/2024

#### **Domain: 08 Staff Files**

Rule: 5101:2-12-08 Medical Statement

Code: The program staff's medical statements are required to be completed and on file at the program.

<u>Finding</u>: In review of the staff records, it was determined that the medical statements for the employees listed on the Employee Record Chart did not meet the requirements as listed in number 6 below.

- 1. A medical statement was not on file for at least one employee;
- 2. The medical statement(s) on file did not have a date of examination within 12 months of the employee's first day of employment;
- 3. Date of examination was missing;
- 4. Signature, business address, or telephone number of the licensed physician, physician assistant, advanced practice nurse, certified midwife, or certified nurse practitioner who completed the examination was missing;
- 5. A statement was missing that verifies the employee is:
- a. Physically fit for employment in a program caring for children;
- b. Immunized against Tetanus, Diphtheria, Pertussis (Tdap);
- c. Immunized against Measles, Mumps, and Rubella (MMR);
- 6. Tuberculosis (TB) screening/test information was missing:
- a. Documentation of the screening process to determine if the employee resided in a country identified by the world health organization as having a high burden of TB and arrived in the United States within the five years preceding the date of application for employment.
- b. Results of a TB test for employees meeting both criteria in 6a.
- c. Results of additional testing for employees with a positive TB test.
- d. Written statement, signed by a representative of the TB control unit, that the employee's TB is no longer infectious or the individual is receiving a TB treatment regimen for employees with a positive TB test.

Submit the program's corrective action plan, which includes a copy of the completed employee medical statement, or TB results/documentation, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/04/2024

### Domain: 08 Staff Files

Rule: 5101:2-12-10 Professional Development Requirements

<u>Code</u>: The program is required to ensure child care staff members, including substitutes used more than ninety days annually, obtain at least 6 hours of professional development each state fiscal year.

<u>Finding</u>: In review of the staff records, it was determined that at least one child care staff member did not meet the annual professional development requirement as noted in number 1 below:

- 1. The child care staff member(s) had not completed at least six hours of professional development.
- 2. Documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule.
- 3. Training topic did not meet the requirements listed in appendix A of this rule.
- 4. Documentation of training did not meet the requirements of this rule.
- 5. The substitute(s) had been used more than ninety days annually between July first and June thirtieth and had not completed at least six hours of professional development
- 6. Other [ ].

Requirements

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/04/2024

## **Rules In-Compliance/Not Verified**

Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-02 License Posted	Compliant	Documenting Statement: The license was in a location visible to parents as required.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-02 Current Information	Compliant	Documenting Statement: The program had current information entered in the Ohio Child Licensing and Quality System (OCLQS).
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-03 Inspection	Compliant	bocumenting statement(s), if applicable

Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-04 Building	Compliant	Documenting Statement: A copy of the
Department Inspection		certificate of occupancy was available on-
		site for review.
Rule: 5101:2-12-04 Building	Compliant	Documenting Statement: On the day of
Department Inspection	·	the inspection, the program was
'		operating in compliance with the current
		building approval(s).
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-04 Fire Inspection	Compliant	Documenting Statement: Please Note:
		Documentation of a fire inspection
		without any uncorrected violations must
		be secured for the program. Secure a
		new fire inspection by 3-15-24.
		The William December 27 5 15 1 11
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-04 Food Service	Compliant	Documenting Statement: The food service
Doguiromonto		license was observed posted. Following is
Requirements		
Requirements		the audit number and date of expiration:
Requirements		the audit number and date of expiration: JTUK-CPJPF8, March 1, 2024.
Requirements		·
		JTUK-CPJPF8, March 1, 2024.
Rule	Status	Documenting Statement(s), If applicable
Rule Rule: 5101:2-12-07 Administrator	Status Compliant	Documenting Statement(s), If applicable Documenting Statement: The
Rule		Documenting Statement(s), If applicable Documenting Statement: The administrator has completed the rules
Rule Rule: 5101:2-12-07 Administrator		Documenting Statement(s), If applicable Documenting Statement: The
Rule Rule: 5101:2-12-07 Administrator		Documenting Statement(s), If applicable Documenting Statement: The administrator has completed the rules
Rule Rule: 5101:2-12-07 Administrator		Documenting Statement(s), If applicable Documenting Statement: The administrator has completed the rules review course.
Rule Rule: 5101:2-12-07 Administrator Qualifications	Compliant	Documenting Statement(s), If applicable Documenting Statement: The administrator has completed the rules review course.  Documenting Statement(s), If applicable
Rule Rule: 5101:2-12-07 Administrator Qualifications  Rule Rule: 5101:2-12-07 Administrator	Compliant	Documenting Statement(s), If applicable Documenting Statement: The administrator has completed the rules review course.  Documenting Statement(s), If applicable Documenting Statement: The
Rule Rule: 5101:2-12-07 Administrator Qualifications	Compliant	Documenting Statement(s), If applicable Documenting Statement: The administrator has completed the rules review course.  Documenting Statement(s), If applicable Documenting Statement: The administrator's hours of availability to
Rule Rule: 5101:2-12-07 Administrator Qualifications  Rule Rule: 5101:2-12-07 Administrator	Compliant	Documenting Statement(s), If applicable Documenting Statement: The administrator has completed the rules review course.  Documenting Statement(s), If applicable Documenting Statement: The administrator's hours of availability to meet with parents were posted in a
Rule Rule: 5101:2-12-07 Administrator Qualifications  Rule Rule: 5101:2-12-07 Administrator	Compliant	Documenting Statement(s), If applicable Documenting Statement: The administrator has completed the rules review course.  Documenting Statement(s), If applicable Documenting Statement: The administrator's hours of availability to
Rule: 5101:2-12-07 Administrator Qualifications  Rule Rule: 5101:2-12-07 Administrator Responsibilities/Requirements	Status Compliant	Documenting Statement(s), If applicable Documenting Statement: The administrator has completed the rules review course.  Documenting Statement(s), If applicable Documenting Statement: The administrator's hours of availability to meet with parents were posted in a noticeable location.
Rule: 5101:2-12-07 Administrator Qualifications  Rule Rule: 5101:2-12-07 Administrator Responsibilities/Requirements  Rule: 5101:2-12-07 Administrator	Compliant	Documenting Statement(s), If applicable Documenting Statement: The administrator has completed the rules review course.  Documenting Statement(s), If applicable Documenting Statement: The administrator's hours of availability to meet with parents were posted in a noticeable location.  Documenting Statement: The
Rule: 5101:2-12-07 Administrator Qualifications  Rule Rule: 5101:2-12-07 Administrator Responsibilities/Requirements	Status Compliant	Documenting Statement(s), If applicable Documenting Statement: The administrator has completed the rules review course.  Documenting Statement(s), If applicable Documenting Statement: The administrator's hours of availability to meet with parents were posted in a noticeable location.  Documenting Statement: The administrator's posted hours of
Rule: 5101:2-12-07 Administrator Qualifications  Rule Rule: 5101:2-12-07 Administrator Responsibilities/Requirements  Rule: 5101:2-12-07 Administrator	Status Compliant	Documenting Statement(s), If applicable Documenting Statement: The administrator has completed the rules review course.  Documenting Statement(s), If applicable Documenting Statement: The administrator's hours of availability to meet with parents were posted in a noticeable location.  Documenting Statement: The administrator's posted hours of availability reflected an appropriate
Rule: 5101:2-12-07 Administrator Qualifications  Rule Rule: 5101:2-12-07 Administrator Responsibilities/Requirements  Rule: 5101:2-12-07 Administrator	Status Compliant	Documenting Statement(s), If applicable Documenting Statement: The administrator has completed the rules review course.  Documenting Statement(s), If applicable Documenting Statement: The administrator's hours of availability to meet with parents were posted in a noticeable location.  Documenting Statement: The administrator's posted hours of
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Rule: 5101:2-12-07 Administrator Qualifications  Rule Rule: 5101:2-12-07 Administrator Responsibilities/Requirements  Rule: 5101:2-12-07 Administrator Responsibilities/Requirements  Rule: 5101:2-12-07 Administrator Responsibilities/Requirements	Status Compliant  Compliant  Status  Status	Documenting Statement(s), If applicable Documenting Statement: The administrator has completed the rules review course.  Documenting Statement(s), If applicable Documenting Statement: The administrator's hours of availability to meet with parents were posted in a noticeable location.  Documenting Statement: The administrator's posted hours of availability reflected an appropriate schedule meeting rule compliance.  Documenting Statement(s), If applicable
Rule: 5101:2-12-07 Administrator Qualifications  Rule Rule: 5101:2-12-07 Administrator Responsibilities/Requirements  Rule: 5101:2-12-07 Administrator Responsibilities/Requirements  Rule: 5101:2-12-07 Written Program	Status Compliant  Compliant  Status  Status	Documenting Statement(s), If applicable Documenting Statement: The administrator has completed the rules review course.  Documenting Statement(s), If applicable Documenting Statement: The administrator's hours of availability to meet with parents were posted in a noticeable location.  Documenting Statement: The administrator's posted hours of availability reflected an appropriate schedule meeting rule compliance.  Documenting Statement(s), If applicable Documenting Statement: No changes

Rule: 5101:2-12-07 Written Program Policies and Procedures	Compliant	Documenting Statement: The written policies and procedures reviewed on the day of the inspection were verified as complete.
D.J.	Chahara	Decree of the Chateman (A) If and the land
Rule: 5101:2-12-08 Orientation Training & Whistle Blower Protection	Compliant	Documenting Statement(s), If applicable  Documenting Statement: On the day of the inspection, all child care staff members had met orientation training requirements.
Rule: 5101:2-12-09 Background Check Requirements	Compliant	Documenting Statement(s), If applicable  Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-10 Health Training Requirements	Compliant	Documenting Statement: The program had at least one Child Care Staff Member with currently valid training in First Aid, Management of Communicable Disease, CPR, and Child Abuse Prevention present and readily accessible during all hours of operation.
Rule 5101:2-12-11 Indoor Space Requirements	Status Compliant	Documenting Statement(s), If applicable
Dula	Chahara	Decree of the Chateman (A) If and the land
Rule 5101:2-12-11 Separation of Children Under 2 1/2 Years	Status Compliant	Documenting Statement(s), If applicable
Rule: 5101:2-12-13 Sanitary	Status Compliant	Documenting Statement(s), If applicable  Documenting Statement: On the day of
Equipment and Environment	Соттриать	the inspection, the program provided a clean environment in accordance with Appendix A of this rule, which included the furniture, materials and equipment.
Rule: 5101:2-12-13 Sanitary Equipment and Environment	Compliant	Documenting Statement: During the inspection, it was discussed that blankets were washed weekly.

Rule: 5101:2-12-13 Sanitary Equipment and Environment	Compliant	Documenting Statement: During the inspection, the cleaning and sanitation of items and toys mouthed by children were discussed.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-13 Handwashing	Compliant	Documenting Statement: Children were
Requirements	Compilant	viewed washing their hands, as required by the rule.
Rule: 5101:2-12-13 Handwashing Requirements	Compliant	Documenting Statement: It was discussed with the staff that hand washing shall occur upon arrival to the program.
Rule: 5101:2-12-13 Handwashing Requirements	Compliant	Documenting Statement: Staff and children were observed washing hands as required by the rule.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-13 Smoke Free	Compliant	Documenting Statement: No smoking was
Environment	Compliant	allowed on the premises, and the notice
		stating that smoking is prohibited was
		observed posted in a conspicuous place.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-15 Child Medical and	Compliant	Documenting Statement: At the time of
Enrollment Records		the inspection, 25% of the children's
		records were reviewed, and the records
		were complete, as required by the rule.
Rule: 5101:2-12-15 Child Medical and	Compliant	Documenting Statement: In review of
Enrollment Records	'	25% of the records, at the time of the
		inspection, children's medical statements
		were complete and on file, as required by
		the rule.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-15 Medical/Physical	Compliant	Documenting Statement: At the time of
Care Plans		the inspection, there were no children
		currently enrolled who had health conditions.
Rule	Status	Documenting Statement(s), If applicable

Rule: 5101:2-12-16 Medical, Dental, and General Emergency Plan	Compliant	Documenting Statement: On the day of the inspection, the complete prescribed JFS 01242 "Medical, Dental, and General Emergency Plan For Child Care" were posted in the program as required.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-16 Emergency Drills	Compliant	Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-16 First Aid/Standard	Compliant	Documenting Statement: During the
Precautions		inspection, the program had complete first aid kits available as required.
	1.	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-16 Management of	Compliant	Documenting Statement: The JFS 08087
Communicable Disease		"Communicable Disease Chart" was posted and was readily available to staff and parents.
		·
Rule: 5101:2-12-16 Management of Communicable Disease	Compliant	Documenting Statement: The program staff stated parents were informed when their child had any exposure to a contagious illness by numbers 2 and 5 below:  1. A posted notice;
		2. Verbal communication;
		3. A written notice sent home;
		<ul><li>4. A note posted on the classroom door;</li><li>5. Other: email</li></ul>
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-16 Incident/Injury	Compliant	Documenting Statement: The JFS 01299
Reporting		"Incident/Injury Report For Child Care"
		forms reviewed during this inspection were complete as required.
		were complete as required.
Rule: 5101:2-12-16 Incident/Injury	Compliant	Documenting Statement: The
Reporting		requirements for completing JFS 01299
Keporting		"Incident/Injury Report For Child Care"

		reports were discussed during the inspection.
Rule: 5101:2-12-16 Incident/Injury Reporting	Compliant	Documenting Statement: During the inspection, the requirements of the rule regarding reporting incidents and injuries were discussed.
Rule	Chahua	Desumenting Chaterreset/a\ If annicable
Rule: 5101:2-12-16 Written Disaster Plan	Compliant	Documenting Statement(s), If applicable  Documenting Statement: Annual training of the written disaster plan was completed by staff.
Rule: 5101:2-12-16 Written Disaster Plan	Compliant	Documenting Statement: The program's written disaster plan was reviewed during the inspection and met the requirements.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-17 Daily Schedule	Compliant	Documenting Statement: The following activities were observed: circle time, songs, one on one, transition, morning snack.
Rule: 5101:2-12-17 Daily Schedule	Compliant	Documenting Statement: Daily schedules were observed posted.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-17 Materials and Equipment	Compliant	Documenting Statement: Sufficient equipment was observed in all categories.
	1	
Rule: 5101:2-12-17 Daily Outdoor Play	Compliant	Documenting Statement(s), If applicable  Documenting Statement: During the inspection, the requirements of the rule regarding daily outdoor play were discussed.
Dula	Chahara	Downsonting St. 1. (1) if II is
Rule: 5101:2-12-18 License Capacity	Compliant	Documenting Statement(s), If applicable  Documenting Statement: The program was operating within their license capacity limits.
Rule	Status	Documenting Statement(s), If applicable

Rule: 5101:2-12-18 Ratio	Compliant	Documenting Statement: Staff/child
Nule. 3101.2-12-18 Natio	Compliant	ratios observed during the inspection
		• • • • • • • • • • • • • • • • • • • •
		surpassed those required by the rule.
Rule: 5101:2-12-18 Ratio	Compliant	Documenting Statement: The Appendix A
	·	"Staff/Child Ratios, Age Grouping and
		Maximum Group Size" was posted in a
		noticeable area at the program as
		required.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-18 Group Size	Compliant	Documenting Statement: The group sizes
		observed on the day of the inspection
		were in compliance.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-18 Attendance	Compliant	Documenting Statement: During the
Records		inspection, attendance records were
		reviewed. Child Care Staff Members were
		viewed recording the attendance for each
		child upon arrival and departure. All
		attendance records met the requirements
		of the rule and were kept with the group
		at all times.
Rule: 5101:2-12-18 Attendance	Compliant	Documenting Statement: Child Care Staff
Records		Members were observed recording the
		attendance for each child upon arrival
		and documenting each child's departure.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-19 Supervision	Compliant	Documenting Statement: During the
		inspection, child care staff were observed
		meeting the basic needs of all children
		assigned to the group.
Rule: 5101:2-12-19 Supervision	Compliant	Documenting Statement: Child Care Staff
•		Members were supervising the children
		and were able to intervene as needed.
Rule: 5101:2-12-19 Supervision	Compliant	Documenting Statement: During the
== == == == == == = = = = = = = = = =		inspection, child care staff were observed
		assisting children throughout the day.
Rule	Status	Documenting Statement(s), If applicable

Rule: 5101:2-12-19 Child Guidance	Compliant	Documenting Statement: Appropriate child guidance techniques and practices were observed being used during the inspection.
Rule: 5101:2-12-19 Child Guidance	Compliant	Documenting Statement: The program staff were observed using the positive child guidance techniques and practices in numbers 1, 2, 3 below.  1. Setting clear limits.  2. Redirecting to an appropriate activity.  3. Showing positive alternatives.  4. Modeling the desired behavior.  5. Reinforcing appropriate behavior.  6. Encouraging children to control their own behavior, cooperate with others and solve problems by talking.  7. Separation from the situation (no more than one minute per each year of the child's age; not to be used with infants). Upon return to the activity, the reason for the separation and expected behavior were discussed with the child.  8. Holding a child for a short period of time, such as in a protective hug, so that the child may regain self-control.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-20 Cots and Napping	Compliant	Documenting Statement: The rest area
		had adequate lighting, which allowed for
		the visual supervision of children.
Rule: 5101:2-12-20 Cots and Napping	Compliant	Documenting Statement: Cots were placed appropriately and safely during nap time.
Rule: 5101:2-12-20 Cots and Napping	Compliant	Documenting Statement: The cots were disinfected daily.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-20 Cribs	Compliant	Documenting Statement: All cribs were placed 2 feet apart.
Rule: 5101:2-12-20 Cribs	Compliant	Documenting Statement: All cribs were labeled with the assigned infant's name.

Rule: 5101:2-12-20 Cribs	Compliant	Documenting Statement: Cribs were
Kule. 5101.2-12-20 CHbs	Compliant	_
		separated from the play space by a safe
		and sturdy and physical barrier.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-22 Meal and Snack	Compliant	Documenting Statement: Posted menus
Requirements	Compilation	were current and dated.
Requirements		were current and dated.
Rule: 5101:2-12-22 Meal and Snack	Compliant	Documenting Statement: The menu was
Requirements	'	posted.
		postos.
Rule: 5101:2-12-22 Meal and Snack	Compliant	Documenting Statement: The menu
Requirements		posted reflected the meal served.
'		'
Rule: 5101:2-12-22 Meal and Snack	Compliant	Documenting Statement: Snacks served at
Requirements		the program included foods from two of
		the four food groups and provided
		nutritional value in addition to calories.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-22 Fluid Milk	Compliant	Documenting Statement: During the
Requirements		inspection, the requirements of the rule
		regarding fluid milk were discussed.
	1 6	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-22 Safe Food	Compliant	Documenting Statement: Food was stored
Handling/Storage		in a safe and sanitary manner.
Rule: 5101:2-12-22 Safe Food	Compliant	Documenting Statement: All eating
Handling/Storage	Compilant	utensils were developmentally
Handling/Storage		·
		appropriate.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-23 Infant Daily Care	Compliant	Documenting Statement: Appropriate
· ·		daily written records for all infants were
		viewed.
		1.5
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-23 Infant Bottle and	Compliant	Documenting Statement: The container
Food Preparation		used to heat bottles is emptied and
		cleaned each day.
Rule: 5101:2-12-23 Infant Bottle and	Compliant	Documenting Statement: All bottles were
Food Preparation		labeled as required.

Compliant  Compliant  Status  Compliant	Documenting Statement: All bottles were warmed in accordance with the rule in a bottle warmer.  Documenting Statement: Bottles and opened food were stored in a refrigerator located in the infant room.  Documenting Statement(s), If applicable Documenting Statement: Appropriate
Status	opened food were stored in a refrigerator located in the infant room.  Documenting Statement(s), If applicable Documenting Statement: Appropriate
	Documenting Statement: Appropriate
	Documenting Statement: Appropriate
Compliant	• • • • • • • • • • • • • • • • • • • •
	diaper changing procedures were observed during the inspection in the infant room(s).
Ctatura	
	Documenting Statement(s), If applicable
Compliant	Documenting Statement: There were no
	children on medication at the time of the
	inspection; however, the method of
	storage and practices for the
	administration were reviewed.
Status	Documenting Statement(s), If applicable
Compliant	Documenting Statement: All Child Care
	Staff Members had verification of
	educational requirements on file at the program.