

## Approved Child Day Camp Inspection Full Report

Approved child day camp programs are inspected at least once each year. Non-compliances are documented in the inspection report and may include documenting statements and supplemental information. Inspection reports can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name Nicky Naylor	Program Number 000000940263	Program Type Day Camp
Address 191 COMMUNITY DRIVE  URBANA OH 43078		County CHAMPAIGN
Building Approval Date 03/29/1999	Use Group/Code E	Occupancy Limit
Fire Inspection Approval Date February 23, 2018	Food Service Risk Level Level IV	

Inspection Information		
Inspection Type Annual	Inspection Scope Full	Inspection Notice Unannounced
Inspection Date 07/29/2022	Begin Time 1:30 PM	End Time 3:00 PM
Inspection Date 07/29/2022	Begin Time 1:30 PM	End Time 3:00 PM
Reviewer(s) CYNTHIA HORNISH		
Reviewer(s) Denielle Young		
Summary of Findings		
No. Rules Verified 39	No. Rules with Non-compliances 9	

*Ohio Administrative Code 5101: 2-18-04-03 details the process for submitting a request for a review if a program disagrees with an inspection finding.*

Enrollment at the Time of Inspection			
Age Group	Enrollment		
	Full Time	Part Time	Total
Total Enrollment	61	0	61

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
Art Camp	School-Age to < 11 years	1 to 5	
Woodworking Camp	School-Age to < 11 years	1 to 7	
Group 1	School-Age to < 11 years	1 to 7	

Group 2	School-Age to < 11 years	1 to 4	
Group 3	School-Age to < 11 years	1 to 5	
Group 4	School-Age to < 11 years	1 to 5	
Group 5	School-Age to < 11 years	1 to 5	
Group 6	School-Age to < 11 years	1 to 5	
Group 6	School-Age to < 11 years	1 to 3	
Group 7	School-Age to < 11 years	1 to 3	
Group 7	School-Age to < 11 years	1 to 6	

**Summary of Non-Compliances**

**Non-Compliances**

**Domain: 23 Medication**

Rule: 5101:2-18-11 Medication and special health needs

Code: Approved day camps must appropriately store and administer medications.

Findings: "During the inspection it was determined that requirements for the administration of medications were not met in the number(s) 5 below:

1. A prescription medication was not stored in the original container with a label that includes the child's full name, a current dispensing date within the previous twelve months, and exact dosage and directions for use.
2. A medication or topical product was administered for a period of time beyond the date indicated by the physician, physician's assistant, advanced practice nurse certified to prescribe medication, or licensed dentist, on the prescription label, for twelve months from the date on the form, or after the expiration date on the medication, whichever comes first.
3. A non-prescription medication was not stored in the original container with a manufacturer's label containing directions based on the age and/or weight of the child.
4. A nonprescription medication dosage exceeded the prescribed dosage or the manufacturer's recommended dosage.
5. Written permission to administer the medication was not obtained from the parent.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 08/31/2022

**Domain: 23 Medication**

Rule: 5101:2-18-11 Medication and special health needs

Code: A written medical care plan shall be used for children with a condition or diagnosis that requires specific care and/or intervention by child day camp staff.

Findings: "During the inspection, it was determined that the approved child day camp did not follow the process for a medical care plan in that the child day camp did not complete items in number(s) 1-9 below:

1. Ensure the parent completes and signs a written medical care plan for each condition per child.

2. Review the written medical care plan for completeness and ensure the medical care plan is signed by an administrator or designee.
3. Implement and follow all requirements of each child's medical care plan.
4. Ensure the medical care plan is signed by any trained child day camp staff member who is providing care to the child.
5. Maintain a current medical care plan for any child who requires one, in a location that can be easily and quickly accessed at all times, including on field trips and when the child is off-site.
6. The written medical care plan shall be on file with the approved child day camp by the first day of attendance or upon confirmation of a health condition.
7. If the approved child day camp suspects that a child has a health condition, the camp may require a physician's statement within a designated timeframe.
8. Only staff members trained by the parent or a certified professional shall be permitted to perform medical procedures.
9. There shall be a trained staff member on-site at all times whenever a child who has a health condition is present. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 08/31/2022

**Domain: 23 Medication**

Rule: 5101:2-18-11 Medication and special health needs

Code: Approved child day camps must appropriate document the administration of medication.

Findings: "During the inspection it was determined that the approved child day camp did not appropriately document the administration of medication or application of a topical product in that the form did not include the item(s) in number(s) 1-7 below:

1. The child's name.
2. The child's date of birth.
3. The medication name.
4. The medication dosage.
5. The date the medication was administered.
6. The time the medication was administered.
7. The signature of the person administering the medication.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

**Domain: 23 Medication**

Rule: 5101:2-18-11 Medication and special health needs

Code: A written medical care plan shall be used for children with a condition or diagnosis that requires specific care and/or intervention by child day camp staff.

Findings: During the inspection, it was determined that the written medical care plan was not created for a child requiring a care plan. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 08/31/2022

**Domain: 26 Staff Requirements**

Rule: 5101:2-18-06 Staff Requirements

Code: Child care staff members are required to complete the online pre-camp orientation.

Findings: "During the inspection, it was determined that orientation requirements were not met based on the requirements in number(s) 1-4 below:

1. All child day camp staff members including administrators did not complete an online pre-camp orientation prescribed by ODJFS within thirty days of starting employment.
  2. Completion of training was not documented with verification from the OPR.
  3. A child day camp staff members had sole care of the children before the pre-camp orientation was completed.
  4. A staff member(s) employed prior to the effective date of the rule did not complete training by July 1, 2018.
- Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 08/31/2022

**Domain: 26 Staff Requirements**

Rule: 5101:2-18-07 Background Checks

Code: Child care staff members are required to have background checks.

Findings: During the inspection, it was determined that a child day camp staff member was left alone with children without a JFS 01176 on file. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 08/31/2022

**Domain: 26 Staff Requirements**

Rule: 5101:2-18-07 Background Checks

Code: Child care staff members are required to have background checks.

Findings: Child day camp staff members or employees failed to submit the JFS 1175 "Request for a Background Check for Child Care". Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 08/31/2022

**Domain: 27 Supervision**

Rule: 5101:2-18-09 Supervision & Ratio

Code: Approved child day camps must maintain attendance records for every child.

Findings: "During the inspection, it was determined that attendance records did not meet the requirements in number(s) 1 and 3 below.

1. Attendance documentation for each day were not kept in a place where child day camp staff have easy access at all times.
  2. Written attendance records were not kept on file at the camp for a period of one year.
  3. Each group did not have a method for tracking the children in the group.
  4. Child day camp staff members did not know the whereabouts of the children they were responsible for at all times.
- Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

**Domain: 28 Transportation and Field Trips**

Rule: 5101:2-18-12 Transportation and Field Trips

Code: Driver's that are used in ratio must meet requirements.

Findings: "During the inspection, it was determined that the requirements in number(s) 1-10 below were not met for a driver that was counted in staff/child ratio or are a child day camp staff member.

1. Was not at least eighteen years old.
2. On routine trips, be an employee or child day camp staff member with the exception of contracted transportation services.
3. Did not hold a currently valid driver's license required for the type of vehicle driven in accordance with Ohio law.
4. A copy of each driver's current driver's license was not kept on file at the camp.
5. Children were left alone in the vehicle.
6. Not free from the influence of any substance which could impair driving abilities.
7. Did not adhere to the state of Ohio's child restraint law found in section 4511.81 of the Revised Code when transporting children enrolled in the approved child day camp.
8. Allowed children under twelve years of age to ride in the front seat of any vehicle.
9. Was not trained utilizing the American camp association (ACA) training for drivers standards and the ACA accident procedures standards if the driver is an employee of the approved child day camp.

10. Training for transportation was not completed at least annually for all drivers and shall be documented and kept on file at the camp in the employee's or the child day camp staff member's file for review by ODJFS. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 08/31/2022

**Rules In-Compliance/Not Verified**

Rule	Status	Documenting Statement(s), If applicable