

## Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at <https://childcaresearch.ohio.gov/>. This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

| Program Details                                       |                                   |                                   |
|-------------------------------------------------------|-----------------------------------|-----------------------------------|
| Program Name<br>BOLTON, ROSA                          | Program Number<br>000000913696986 | Program Type<br>FCC - Type B Home |
| Address<br>1667 NEWBROOK DR CINCINNATI<br>OH<br>45231 | County<br>HAMILTON                |                                   |

| Inspection Information        |                          |                                         |                                |
|-------------------------------|--------------------------|-----------------------------------------|--------------------------------|
| Inspection Type<br>Compliance | Inspection Scope<br>Full | Inspection Method<br>On-site Inspection | Inspection Notice<br>Announced |
| Inspection Date<br>07/20/2026 | Begin Time<br>10:10 AM   | End Time<br>10:45 AM                    | Reviewer:<br>Jacob Downard     |

| Summary of Findings             |                                            |                                        |                                        |
|---------------------------------|--------------------------------------------|----------------------------------------|----------------------------------------|
| No. Requirements Verified<br>78 | No. Requirements with Non-compliances<br>7 | No. Requirements Compliant<br>70       |                                        |
| No. Serious Risk<br>0           | No. Moderate Risk Findings<br>1            | No. Other Non-compliance Findings<br>6 | No. Technical Assistance Provided<br>0 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|-----------------------------------------------------------|------------------|------------|-----------|-------|
| Age Group                                                 | License Capacity | Enrollment |           |       |
|                                                           | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 1          | 0         | 1     |
| Young Toddler                                             |                  | 1          | 0         | 1     |
| <b>Total Under 2 ½ Years</b>                              |                  | 2          | 0         | 2     |
| Older Toddler                                             |                  | 3          | 0         | 3     |
| Preschool                                                 |                  | 0          | 0         | 0     |
| School Age                                                |                  | 0          | 0         | 0     |
| <b>Total Capacity/Enrollment</b>                          | 6                | 3          | 0         | 5     |

| Staff-Child Ratios at the Time of Inspection |                 |                |               |                            |
|----------------------------------------------|-----------------|----------------|---------------|----------------------------|
| Group                                        | Age Group/Range | Ratio Observed | Compliance    | Comment                    |
| 7/20/2026                                    | Mixed Age Group | 1 to 3         | In Compliance | 10:40 AM- Kids watching TV |

### Summary of Non-Compliances

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

### Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**No serious risk non-compliances were observed during this inspection**

### Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

#### **Domain: 09 Children's Files**

Rule: 5180:2-13-15 Health Conditions

Requirement: The program is required to have a completed DCY 01236 "health Care Plan Documentation & Permission to Administer Medication" or equivalent form on file at the program for any child having a health condition and must implement and/or follow instructions on the plan. The program is required to have staff trained to perform the procedures on the form present at the program when the child requiring the procedure is onsite. Only staff who have been trained shall be permitted to perform the procedures listed on the form.

Finding: In review of the children's records, it was determined the program did not meet the requirements for caring for at least one child, indicated on the Children's Records Review, with a condition that requires a DCY 01236 "Health Care Plan Documentation & Permission to Administer Medication" or equivalent form.

The following was observed: Page 4 of both DCY 1236 forms were missing for one child. Please ensure the child name and name of medication is at the top of page 4.

Provide staff training. Submit the program's corrective action plan, which includes a copy of the completed DCY 01236 or equivalent form, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/20/2026

#### Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.

##### **Domain: 00 License & Approvals**

Rule: 5180:2-13-02 Information in Ohio statewide licensing system

Requirement: The rule requires the program to keep their information current in the Ohio statewide licensing system.

Finding: During the inspection, it was determined that information was not up to date in the Ohio statewide licensing system.

The following information was not current: hours of operation and services offered.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/20/2026

##### **Domain: 05 Health & Safety**

Rule: 5180:2-13-22 Meals and Snacks

Requirement: The program is required to post the current menu in a noticeable location that is accessible to parents and note any substitutions at the time of the change.

Finding: During the inspection, it was determined that the program's weekly menu did not meet the requirement.

The following was observed: The menu was not currently dated.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/20/2026

**Domain: 08 Staff Files**

Rule: 5180:2-13-10 Health Training

Requirement: The program is required to meet the health training requirements.

Finding: In review of records, it was determined the provider did not have current valid documentation for training(s) as outlined in the rule.

The following was observed: provider CPR/First aid training expired.

Correct the violation and submit the documentation of current certification with the program's corrective action plan to verify compliance with the requirement of the rule.

**Domain: 09 Children's Files**

Rule: 5180:2-13-15 Child Enrollment Records

Requirement: The program is required to have a completed DCY 01234 "Child Enrollment and Health Information for Child Care" or equivalent on file on the premises for each child.

Finding: In review of the children's records, it was determined that information had not been secured from the parent/guardian on the DCY 01234 "Child Enrollment and Health Information For Child Care" or equivalent as required.

The following was observed as missing: Enrollment form for at least one child was not signed/dated by the administrator and Health information not complete

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/20/2026

**Domain: 09 Children's Files**

Rule: 5180:2-13-25 Medication Storage

Requirement: The program is required to discard or return medication, medical foods, and/or topical products that are no longer being administered or have expired. The program is also required to maintain current documentation to administer medication, medical foods, and topical products.

Finding: During the inspection, it was determined medication, medical foods and/or topical products did not meet the requirement(s) for administering medication, medical foods, and/or medical products.

The following was observed: The medication, medical food, or topical product had expired and had not been removed from the program.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 08/20/2026

**Domain: 05 Health & Safety**

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Findings: During the inspection, it was determined that the program's weekly menu did not meet the requirement.

The following was observed: The menu was not currently dated.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/20/2026

**Domain: 08 Staff Files**

Rule: 5180:2-13-10 Health Training

Requirement: The program is required to meet the health training requirements.

Findings: In review of records, it was determined the provider did not have current valid documentation for training(s) as outlined in the rule.

The following was observed: provider CPR/First aid training expired.

Correct the violation and submit the documentation of current certification with the program's corrective action plan to verify compliance with the requirement of the rule.

**Domain: 09 Children's Files**

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Requirement: The program is required to have a completed DCY 01236 "health Care Plan Documentation & Permission to Administer Medication" or equivalent form on file at the program for any child having a health condition and must implement and/or follow instructions on the plan. The program is required to have staff trained to perform the procedures on the form present at the program when the child requiring the procedure is onsite. Only staff who have been trained shall be permitted to perform the procedures listed on the form.

Findings: In review of the children's records, it was determined the program did not meet the requirements for caring for at least one child, indicated on the Children's Records Review, with a condition that requires a DCY 01236 "Health Care Plan Documentation & Permission to Administer Medication" or equivalent form.

The following was observed: Page 4 of both DCY 1236 forms were missing for one child. Please ensure the child name and name of medication is at the top of page 4.

Provide staff training. Submit the program's corrective action plan, which includes a copy of the completed DCY 01236 or equivalent form, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/20/2026

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Findings: In review of the children's records, it was determined that information had not been secured from the parent/guardian on the DCY 01234 "Child Enrollment and Health Information For Child Care" or equivalent as required.

The following was observed as missing: Enrollment form for at least one child was not signed/dated by the administrator and Health information not complete

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Corrective Action Plan Due: 08/20/2026

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Findings: During the inspection, it was determined medication, medical foods and/or topical products did not meet the requirement(s) for administering medication, medical foods, and/or medical products.

The following was observed: The medication, medical food, or topical product had expired and had not been removed from the program.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 08/20/2026

**Technical Assistance Provided**

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

**In Compliance/Not Verified/Previously Verified/Not Applicable**

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

| Rule                                     | Status    | Documenting Statement(s), If applicable |
|------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-02 Voluntary Temporary Closure | Compliant |                                         |
| Rule                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-02 License Visible             | Compliant |                                         |
| Rule                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-02 Change of Location          | Compliant |                                         |
| Rule                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-07 Provider Immunization       | Compliant |                                         |

| <b>Rule</b>                                                       | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b> |
|-------------------------------------------------------------------|----------------|------------------------------------------------|
| 5180:2-13-02 Type A Ownership                                     | Compliant      |                                                |
| <b>Rule</b>                                                       | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-03 Inspection Requirements                              | Compliant      |                                                |
| <b>Rule</b>                                                       | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-04 Building Inspections for Type A Homes                | Compliant      |                                                |
| <b>Rule</b>                                                       | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-04 Building Requirements for Type B Homes               | Compliant      |                                                |
| <b>Rule</b>                                                       | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-04 Fire Inspections for Type A Homes                    | Compliant      |                                                |
| <b>Rule</b>                                                       | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-04 Fire Safety for Type B Homes                         | Compliant      |                                                |
| <b>Rule</b>                                                       | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-04 Flammable and Combustible Materials in a Type B Home | Compliant      |                                                |
| <b>Rule</b>                                                       | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-07 Staff Records                                        | Compliant      |                                                |
| <b>Rule</b>                                                       | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-05 Denial, Revocation, and Suspension                   | Not Applicable |                                                |
| <b>Rule</b>                                                       | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-04 Heaters in a Type B Home                             | Compliant      |                                                |
| <b>Rule</b>                                                       | <b>Status</b>  | <b>Documenting Statement(s), If applicable</b> |

5180:2-13-07 Provider Responsibilities    Compliant

| Rule                                         | Status    | Documenting Statement(s), If applicable |
|----------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-07 Written Policies and Procedures | Compliant |                                         |

| Rule                               | Status    | Documenting Statement(s), If applicable |
|------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-08 Employee Requirements | Compliant |                                         |

| Rule                                         | Status    | Documenting Statement(s), If applicable |
|----------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-07 Type B Provider - Foster Parent | Compliant |                                         |

| Rule                                       | Status    | Documenting Statement(s), If applicable |
|--------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-08 Child Care Staff Requirements | Compliant |                                         |

| Rule                        | Status    | Documenting Statement(s), If applicable |
|-----------------------------|-----------|-----------------------------------------|
| 5180:2-13-08 Whistle Blower | Compliant |                                         |

| Rule                           | Status    | Documenting Statement(s), If applicable |
|--------------------------------|-----------|-----------------------------------------|
| 5180:2-13-09 Background Checks | Compliant |                                         |

| Rule                                  | Status    | Documenting Statement(s), If applicable |
|---------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-10 Professional Development | Compliant |                                         |

| Rule                      | Status    | Documenting Statement(s), If applicable |
|---------------------------|-----------|-----------------------------------------|
| 5180:2-13-11 Indoor Space | Compliant |                                         |

| Rule                       | Status    | Documenting Statement(s), If applicable |
|----------------------------|-----------|-----------------------------------------|
| 5180:2-13-11 Outdoor Space | Compliant |                                         |

| Rule                           | Status    | Documenting Statement(s), If applicable |
|--------------------------------|-----------|-----------------------------------------|
| 5180:2-13-11 Outdoor Equipment | Compliant |                                         |

| Rule | Status | Documenting Statement(s), If applicable |
|------|--------|-----------------------------------------|
|------|--------|-----------------------------------------|

5180:2-13-11 Fall Zone

Compliant

| Rule                                                           | Status    | Documenting Statement(s), If applicable |
|----------------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-12 Safe Equipment                                    | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-12 Safe Environment                                  | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-12 Carbon Monoxide Detectors - Type B Only           | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-13 Handwashing                                       | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-13 Clean environment and equipment                   | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-12 Pets                                              | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-13 Smoke Free                                        | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-14 Requirements for Field and Routine Trips          | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-14 Driver Requirements                               | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-14 Ratio and Supervision for Field and Routine Trips | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |

5180:2-13-14 Vehicle Requirements

Compliant

| Rule                                                     | Status    | Documenting Statement(s), If applicable |
|----------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-14 Vehicle Inspections                         | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-16 First Aid Kit/Standard Precautions          | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-15 Child Records Retention and Confidentiality | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-16 Medical, Dental, and General Emergency Plan | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-16 Emergency Drills                            | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-16 Incident/Injury                             | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-16 Emergency Preparedness and Response Plan    | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-17 Programming                                 | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-17 Materials and Equipment                     | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-18 Group Size and Ratios                       | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |

5180:2-13-18 Attendance

Compliant

| Rule                     | Status    | Documenting Statement(s), If applicable |
|--------------------------|-----------|-----------------------------------------|
| 5180:2-13-19 Supervision | Compliant |                                         |

| Rule                                | Status    | Documenting Statement(s), If applicable |
|-------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-19 School Age Supervision | Compliant |                                         |

| Rule                        | Status    | Documenting Statement(s), If applicable |
|-----------------------------|-----------|-----------------------------------------|
| 5180:2-13-19 Child Guidance | Compliant |                                         |

| Rule                                    | Status    | Documenting Statement(s), If applicable |
|-----------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-20 Cots & Napping - Practices | Compliant |                                         |

| Rule                                       | Status    | Documenting Statement(s), If applicable |
|--------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-20 Crib and Playpen Requirements | Compliant |                                         |

| Rule                                    | Status    | Documenting Statement(s), If applicable |
|-----------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-21 Evening and Overnight Care | Compliant |                                         |

| Rule                                          | Status    | Documenting Statement(s), If applicable |
|-----------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-21 Sanitary Environment and Hygiene | Compliant |                                         |

| Rule                    | Status    | Documenting Statement(s), If applicable |
|-------------------------|-----------|-----------------------------------------|
| 5180:2-13-22 Fluid Milk | Compliant |                                         |

| Rule                       | Status    | Documenting Statement(s), If applicable |
|----------------------------|-----------|-----------------------------------------|
| 5180:2-13-22 Food Handling | Compliant |                                         |

| Rule                           | Status    | Documenting Statement(s), If applicable |
|--------------------------------|-----------|-----------------------------------------|
| 5180:2-13-23 Infant Daily Care | Compliant |                                         |

| Rule | Status | Documenting Statement(s), If applicable |
|------|--------|-----------------------------------------|
|------|--------|-----------------------------------------|

5180:2-13-23 Infant Bottle and Food Preparation      Compliant

| Rule                                                   | Status    | Documenting Statement(s), If applicable |
|--------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-23 Diapering and Toilet Training - Practices | Compliant |                                         |

| Rule                       | Status    | Documenting Statement(s), If applicable |
|----------------------------|-----------|-----------------------------------------|
| 5180:2-13-24 On-site Pools | Compliant |                                         |

| Rule                        | Status    | Documenting Statement(s), If applicable |
|-----------------------------|-----------|-----------------------------------------|
| 5180:2-13-24 Swimming Sites | Compliant |                                         |

| Rule                                             | Status    | Documenting Statement(s), If applicable |
|--------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-25 Medication Administration Practices | Compliant |                                         |

| Rule                                                       | Status    | Documenting Statement(s), If applicable |
|------------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-02 Voluntary Temporary Closure - No Notification | Compliant |                                         |

| Rule                                                  | Status    | Documenting Statement(s), If applicable |
|-------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-20 Cots & Napping - Equipment & Environment | Compliant |                                         |

| Rule                                   | Status    | Documenting Statement(s), If applicable |
|----------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-15 Child Record Requirements | Compliant |                                         |

| Rule                                    | Status    | Documenting Statement(s), If applicable |
|-----------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-22 Safe Food Handling/Storage | Compliant |                                         |

| Rule                                    | Status    | Documenting Statement(s), If applicable |
|-----------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-20 Crib & Playpen - Placement | Compliant |                                         |

| Rule                                                  | Status    | Documenting Statement(s), If applicable |
|-------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-23 Diapering and Toilet Training - Supplies | Compliant |                                         |

| Rule                                  | Status    | Documenting Statement(s), If applicable |
|---------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-25 Medication Documentation | Compliant |                                         |

| Rule                               | Status    | Documenting Statement(s), If applicable |
|------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-16 Communicable Diseases | Compliant |                                         |