

## Family Child Care Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://ifs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details                 |                                   |                                   |
|---------------------------------|-----------------------------------|-----------------------------------|
| Program Name<br>THOMPSON, KELLY | Program Number<br>000000913884463 | Program Type<br>FCC - Type B Home |
| Address<br>9181 COOGAN DR.      |                                   | County<br>HAMILTON                |
| CINCINNATI<br>OH 45231          |                                   |                                   |

| Inspection Information        |                                     |                       |                                  |                   |  |  |  |  |
|-------------------------------|-------------------------------------|-----------------------|----------------------------------|-------------------|--|--|--|--|
| Inspection Type<br>Compliance | Inspection Scope<br>Full            |                       | Inspection Notice<br>Unannounced |                   |  |  |  |  |
| Inspection Date<br>01/05/2026 | Begin Time<br>10:03 AM              |                       | End Time<br>11:03 AM             |                   |  |  |  |  |
| Reviewer:<br>Jacob Downard    |                                     |                       |                                  |                   |  |  |  |  |
| Summary of Findings           |                                     |                       |                                  |                   |  |  |  |  |
| No. Rules Verified<br>68      | No. Rules with Non-compliances<br>9 | No. Serious Risk<br>0 | No. Moderate Risk<br>0           | No. Low Risk<br>9 |  |  |  |  |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |           |       |
|---|------------------|------------|-----------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |           |       |
|   |                  | Totals     | Full Time | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         |           | 0     |
| Young Toddler   |                  | 0          | 0         |           | 0     |
| <b>Total Under 2 Years</b>                                | <b>3</b>         | 0          | 0         |           | 0     |
| Older Toddler   |                  | 1          | 0         |           | 1     |
| Preschool   |                  | 0          | 0         |           | 0     |
| School Age  |                  | 8          | 0         |           | 8     |
| <b>Total Capacity/Enrollment</b>                          | <b>6</b>         | 9          | 0         |           | 9     |

| Staff-Child Ratios at the Time of Inspection |                 |                |   |
|--|-----------------|----------------|---|
| Group  | Age Group/Range | Ratio Observed | Comment   |
| 1/5/2026                                     | Mixed Age Group | 1 to 2         | Children were her own grandchildren both under age 10. Not daycare kids |



Department of  
Children & Youth

### Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**

#### Low Risk Non-Compliances

**Domain: 01 Ratio & Supervision**

Rule: 5180:2-13-18 Attendance

Code: The program is required to maintain a record of the arrival and departure of each child. The program is also required to retain the original attendance record at the program for a period of one year.

**Findings:** During the inspection, it was determined the program did not meet the requirements for keeping an attendance record as listed in number 2 below:

1. No attendance record was being maintained.
2. The attendance record was not being consistently completed in live time
3. The record did not include the name of at least one child.
4. The record did not include the birth date of at least one child.
5. The record did not include the assigned group.
6. The record did not include the child's weekly schedule.
7. The record did not include the time (hours and minutes) of each child's arrival and departure to the program, including transportation by the program.
8. The original attendance record was not kept at the program for a period of one year.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/05/2026

#### **Domain: 02 Safe & Sanitary Environment**

Rule: 5180:2-13-12 Pets

Code: The program is required to properly care for pets and prevent any threat to the safety or health of the children by the pet.

**Findings:** During the inspection, it was determined pets at the program were not properly housed or cared for as noted in number 5 below:

1. The animal's cage was dirty with feces.
2. The aquarium was unclean.
3. The litter box was dirty with feces.
4. A pet posed a threat to the safety of a child in that [ ].
5. A pet requiring a license did not have a current license.
6. Proper inoculation records were not on file at the program for a pet requiring inoculations.
7. Children were exposed to the pet's urine and/or feces.
8. Other [ ].

Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/05/2026

#### **Domain: 05 Health & Safety**

Rule: 5180:2-13-16 Emergency Drills

Code: The program is required to complete and document the required drills.

**Findings:** During the inspection, it was determined that the required drills were not completed for item number 1 below:

1. Monthly fire drills
2. Monthly weather emergency drills (March through September)
3. Emergency/lockdown drills in each quarter of the calendar year

Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/05/2026

#### **Domain: 05 Health & Safety**

Rule: 5180:2-13-16 Communicable Diseases

Code: The program is required to post the Ohio Communicable Disease Chart in a noticeable area.

**Findings:** During the inspection, it was determined that the Ohio Communicable Disease Chart was not posted as required , as indicated in the number 2 below:

1. In a location readily available to provider, child care staff members, employees, and residents;
2. The chart was not posted.
3. The posted chart was not the current version and the Child Care Manual Procedural Letter No. 159 was not posted next to the chart.
4. The posted chart was not displayed in the size available in the ODJFS forms central to be easily read.

Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/05/2026

#### **Domain: 05 Health & Safety**

Rule: 5180:2-13-22 Meals and Snacks

Code: The program is required to post the current menu in a noticeable location that is accessible to parents and note any substitutions at the time of the change.

**Findings:** During the inspection, it was determined that the program's weekly menu did not meet the requirement as noted in number 1 below.

1. The menu did not include weekend menu options
2. The posted menu was not in a visible place readily accessible to parents.
3. The menu was not currently dated.
4. The entire menu was substituted.
5. At least one item on menu did not match what was served.
6. The meal or snack served did not match the posted menu.



Submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 02/05/2026

#### **Domain: 06 Program Information**

Rule: 5180:2-13-14 Vehicle Inspections

Code: The program is required to complete and document weekly vehicle inspections.

**Findings:** During the inspection, it was determined that the program had not [performed/document] weekly inspections of vehicles used for transporting children. The weekly inspection needs to include the following:

1. A visual inspection of the tires for wear and tire pressure;
2. A visual inspection of headlights, taillights, signals, mirrors, wiper blades, and dash gauges;
3. An inspection for properly functioning child and driver restraints;
4. An inspection for properly functioning doors and windows;
5. An inspection for, and cleaning of, debris from the inside of the vehicle;
6. Other [ ].

Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/05/2026

#### **Domain: 06 Program Information**

Rule: 5180:2-13-14 Requirements for Field and Routine Trips

Code: The program is required to obtain written parental permission before leaving the premises and retain the forms for at least one year from the date of the trip. Routine trip permission forms must be updated annually.

**Findings:** In review of the program's records, it was determined that requirements for written permission from the parent/guardian for a field trip or routine trip were not met as listed in number 9 AND 7 below:

1. Written parental permission was not secured for field trips and/or routine trips off the premises.
2. The written permission was missing the child's name.
3. The written permission was missing the date(s) of the trip(s) (field trips only).
4. The written permission was missing the destination(s) of the trip(s).
5. The written permission was missing the departure and return time(s) of the trip(s) (field trips only).
6. The written permission was missing the signature of the parent.
7. The written permission was missing the date on which the permission was signed.
8. The written permission was missing a statement notifying parents how their child will be transported.
9. Permission forms for routine trips were not being updated annually.
10. Written parental permission forms for field trips and/or routine trips were not being maintained on file for at least one year from the date of the trip.
11. Other: [ ].



Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/05/2026

### **Domain: 08 Staff Files**

Rule: 5180:2-13-07 Provider Responsibilities

Code: The provider is required to reside at the licensed location, not have additional activities or employment during the program's operating hours, be on-site at the program for at least 75 percent of the program's operating hours, and have hours of availability posted in a noticeable place.

Findings: During the inspection, it was determined that the provider was not meeting the following requirements as noted in number 4 below :

1. The provider no longer resides at the licensed location.
2. The licensed provider has additional activities/employment during operating hours, in that [ ].
3. The provider was not on-site for 75 percent of the program's operating hours as required by this rule.
4. The provider did not have hours of availability to meet with parents a noticeable location or current hours of operation posted

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 02/05/2026

### **Domain: 09 Children's Files**

Rule: 5180:2-13-15 Child Medical and Enrollment Records

Code: The program is required to have a completed JFS 01234 "Child Enrollment and Health Information for Child Care" on file on the premises for each child.

Findings: In review of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number 10, 5, 14 below:

1. No enrollment form was completed for at least one child
2. The current JFS 01234 was not completed for at least one child
3. Complete child information
4. Complete parent information
5. Complete emergency contact information
6. Complete physician information
7. Information regarding the parent list
8. Health information
9. Additional information for all boxes checked "yes"
10. Emergency transportation information

11. Parent/guardian's signature
12. Diapering Statement
13. Acknowledgement of Policies and Procedures
14. Enrollment form for at least one child was not updated by either the parent or the administrator
15. Enrollment form for at least one child was not signed by the administrator
16. Other [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/05/2026

#### Rules In-Compliance/Not Verified

| Rule                                     | Status    | Documenting Statement(s), If applicable |
|--|-----------|---|
| 5180:2-13-02 Voluntary Temporary Closure | Compliant |   |
| 5180:2-13-02 License Visible             | Compliant |   |
| 5180:2-13-02 Change of Location          | Compliant |   |
| 5180:2-13-02 Information in OCLQS        | Compliant |   |
| 5180:2-13-02 Provider Medical            | Compliant |   |
| 5180:2-13-03 Inspection Requirements     | Compliant |   |

| Rule  | Status    | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5180:2-13-04 Building Requirements for Type B Homes               | Compliant |   |
| 5180:2-13-04 Fire Safety for Type B Homes                         | Compliant |   |
| 5180:2-13-04 Flammable and Combustible Materials in a Type B Home | Compliant |   |
| 5180:2-13-04 Heaters in a Type B Home                             | Compliant |   |
| 5180:2-13-07 Staff Records  | Compliant |   |
| 5180:2-13 Written Policies and Procedures                         | Compliant |   |
| 5180:2-13-07 Type B Provider - Foster Parent                      | Compliant |   |
| 5180:2-13-08 Employee Requirements                                | Compliant |   |
| 5180:2-13-08 Child Care Staff Requirements                        | Compliant |   |
| 5180:2-13-08 Whistle Blower                                       | Compliant |   |

| Rule   | Status    | Documenting Statement(s), If applicable |
|--|-----------|---|
| 5180:2-13-09 Background Checks                       | Compliant |   |
| 5180:2-13-10 Health Training                         | Compliant |   |
| 5180:2-13-10 Professional Development                | Compliant |   |
| 5180:2-13-11 Indoor Space                            | Compliant |   |
| 5180:2-13-11 Outdoor Space                           | Compliant |   |
| 5180:2-13-11 Outdoor Equipment                       | Compliant |   |
| 5180:2-13-11 Fall Zone                               | Compliant |   |
| 5180:2-13-12 Safe Equipment                          | Compliant |   |
| 5180:2-13-12 Safe Environment                        | Compliant |   |
| 5180:2-13-12 Carbon Monoxide Detectors - Type B Only | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |



|  |                     |   |
|--|---------------------|---|
| 5180:2-13-13 Clean environment and equipment                           | Compliant           |   |
| Rule<br>5180:2-13-13 Smoke Free  | Status<br>Compliant | Documenting Statement(s), If applicable |
| Rule<br>5180:2-13-13 Handwashing                                       | Status<br>Compliant | Documenting Statement(s), If applicable |
| Rule<br>5180:2-13-13 Toothbrushing                                     | Status<br>Compliant | Documenting Statement(s), If applicable |
| Rule<br>5180:2-13-14 Ratio and Supervision for Field and Routine Trips | Status<br>Compliant | Documenting Statement(s), If applicable |
| Rule<br>5180:2-13-14 Driver Requirements                               | Status<br>Compliant | Documenting Statement(s), If applicable |
| Rule<br>5180:2-13-14 Vehicle Requirements                              | Status<br>Compliant | Documenting Statement(s), If applicable |
| Rule<br>5180:2-13-15 Health Conditions                                 | Status<br>Compliant | Documenting Statement(s), If applicable |
| Rule<br>5180:2-13-15 Child Records Retention and Confidentiality       | Status<br>Compliant | Documenting Statement(s), If applicable |
| Rule<br>5180:2-13-16 Medical, Dental, and General Emergency Plan       | Status<br>Compliant | Documenting Statement(s), If applicable |
| Rule<br>5180:2-13-16 First Aid Kit/Standard Precautions                | Status<br>Compliant | Documenting Statement(s), If applicable |

|   |           |   |
|---|-----------|---|
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-16 Incident/Injury                          | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-16 Emergency Preparedness and Response Plan | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-17 Programming                              | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-17 Materials and Equipment                  | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-18 Group Size and Ratios                    | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-19 Supervision                              | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-19 School Age Supervision                   | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-21 Evening and Overnight Care               | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-20 Sleep and Nap Requirements               | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-19 Child Guidance                           | Compliant |   |



| Rule  | Status    | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5180:2-13-20 Crib and Playpen Requirements      | Compliant |   |
| 5180:2-13-21 Sanitary Environment and Hygiene   | Compliant |   |
| 5180:2-13-22 Food Handling                      | Compliant |   |
| 5180:2-13-22 Fluid Milk                         | Compliant |   |
| 5180:2-13-23 Infant Daily Care                  | Compliant |   |
| 5180:2-13-23 Infant Bottle and Food Preparation | Compliant |   |
| 5180:2-13-23 Diapering                          | Compliant |   |
| 5180:2-13-24 On-site Pools                      | Compliant |   |
| 5180:2-13-24 Swimming Sites                     | Compliant |   |
| 5180:2-13-24 Parent Permission for Swimming     | Compliant |   |
|   |           |   |



|                                      |           |  |
|--------------------------------------|-----------|--|
| 5180:2-13-25 Medication Requirements | Compliant |  |
|                                      |           |  |