## **Family Child Care Licensing Inspection Full Report**

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <a href="http://jfs.ohio.gov/CDC/childcare.stm">http://jfs.ohio.gov/CDC/childcare.stm</a>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

	Program Details	
Program Name	Program Number	Program Type
WILLIS, DIANE	000000933826452	FCC - Type B Home
Address		County
2606 REID AVENUE		LORAIN
LORAIN		
OH 44055		

Inspection Information				
Inspection Type	Inspection So	cope	Inspection Notice	
Compliance	Full		Unannounced	
Inspection Date	Begin Time		End Time	
10/20/2023	10:30 AM		12:01 PM	
Inspection Date	Begin Time		End Time	
10/27/2023	7:10 PM		8:30 PM	
Reviewer:				
Antionetta Russell				
Reviewer:				
Antionetta Russell				
Summary of Findings				
No. Rules Verified	No. Rules with Non-compliances	No. Serious Risk	No. Moderate Risk	No. Low Risk
68	2	0	0	2

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant (Birth to < 18 m)		2	0	2
Young Toddler		0	2	2
Total Under 2 Years	3	2	2	4
Older Toddler		2	0	2
Preschool		2	0	2
School Age		12	2	14
Total Capacity/Enrollment	6	16	2	22

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
DIANE WILLIS	Mixed Age Group	1 to 2	



DIANE WILLIS	School-Age to < 11 years	1 to 2	
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## **Summary of Non-Compliances**

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances
No Serious Risk Non-Compliances were observed during this inspection
Moderate Risk Non-Compliances
No Moderate Risk Non-Compliances were observed during this inspection

## **Low Risk Non-Compliances**

Domain: 05 Health & Safety

Rule: 5101:2-13-22 Meals and Snacks

Code: The program is required to post the current menu in a noticeable location that is accessible to parents and note any substitutions at the time of the change.

Findings: During the inspection, it was determined that the program's weekly menu did not meet the requirement as noted in number 5 below.

- 1. The menu was not posted.
- 2. The posted menu was not in a visible place readily accessible to parents.
- 3. The menu was not currently dated.
- 4. The entire menu was substituted.
- 5. At least one item on menu did not match what was served.
- 6. The meal or snack served did not match the posted menu.

Submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 11/29/2023

## **Domain: 06 Program Information**

Rule: 5101:2-13-14 Requirements for Field and Routine Trips

Code: The program is required to obtain written parental permission before leaving the premises and retain the forms for at least one year from the date of the trip. Routine trip permission forms must be updated annually.

Findings: In review of the program's records, it was determined that requirements for written permission from the parent/guardian for a field trip or routine trip were not met as listed in number 4 below:

- 1. Written parental permission was not secured for field trips and/or routine trips off the premises.
- 2. The written permission was missing the child's name.
- 3. The written permission was missing the date(s) of the trip(s) (field trips only).
- 4. The written permission was missing the destinations of the trips.
- 5. The written permission was missing the departure and return time(s) of the trip(s) (field trips only).
- 6. The written permission was missing the signature of the parent.
- 7. The written permission was missing the date on which the permission was signed.
- 8. The written permission was missing a statement notifying parents how their child will be transported.
- 9. Permission forms for routine trips were not being updated annually.
- 10. Written parental permission forms for field trips and/or routine trips were not being maintained on file for at least one year from the date of the trip.
- 11. Other: [ ].

Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/29/2023

Rule  Status  Documenting Statement(s), If applicable  Compliant  Rule  Status  Documenting Statement(s), If applicable  Status  Documenting Statement(s), If applicable  Status  Documenting Statement(s), If applicable  Closure  Rule  Status  Documenting Statement(s), If applicable  Status  Documenting Statement(s), If applicable	
Rule Status Documenting Statement(s), If applicable 5101:2-13-02 Voluntary Temporary Closure  Compliant	
Rule Status Documenting Statement(s), If applicable 5101:2-13-02 Voluntary Temporary Closure	2
5101:2-13-02 Voluntary Temporary Compliant Closure	2
5101:2-13-02 Voluntary Temporary Compliant Closure	9
5101:2-13-02 Voluntary Temporary Compliant Closure	2
Closure	
Rule Status Documenting Statement(s) If applicable	l
Rule Status Documenting Statement(s) If applicable	
Rule	
	2
5101:2-13-02 Change of Location Compliant	
Rule Status Documenting Statement(s), If applicable	۵
5101:2-13-02 Information in OCLQS Compliant	
Service Servic	
·	
Rule Status Documenting Statement(s), If applicable	2
5101:2-13-02 Provider Medical Compliant	
Rule Status Documenting Statement(s), If applicable	5
5101:2-13-03 Inspection Compliant	
Requirements	
Rule Status Documenting Statement(s), If applicable	۵
5101:2-13-04 Building Requirements Compliant	
for Type B Homes	
10. 1,60 5 110.1105	
Rule Status Documenting Statement(s), If applicable	3
5101:2-13-04 Fire Safety for Type B Compliant	
Homes	
Rule Status Documenting Statement(s), If applicable	3
5101:2-13-04 Flammable and Compliant	
Combustible Materials in a Type B	
Home	
Rule Status Documenting Statement(s), If applicable	9
5101:2-13-04 Heaters in a Type B Compliant Home	

Designating:		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-07 Staff Records	Compliant	
3101.2-13-07 Stall Necolus	Compilant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-07 Type B Provider - Foster	Compliant	
Parent	'	
Tarent		
Rule	Chahua	Decumenting Statement(s) If applicable
	Status	Documenting Statement(s), If applicable
5101:2-13-08 Employee Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Child Care Staff	Compliant	, , , , , , , , , , , , , , , , , , ,
	Compilation	
Requirements		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Whistle Blower	Compliant	
Rule	Status	Documenting Statement(s), If applicable
		bocumenting statement(s), if applicable
5101:2-13-09 Background Checks	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-10 Health Training	Compliant	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-10 Professional	Compliant	
Development		
'		
Rule	Status	Documenting Statement(s), If applicable
		bocamenting statement(s), if applicable
5101:2-13-11 Outdoor Space	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Outdoor Equipment	Compliant	3 (" 11
3101.2 13 11 Outdoor Equipment		

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Fall Zone	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Safe Equipment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Safe Environment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Clean environment and	Compliant	
equipment		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Handwashing	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Smoke Free	Compliant	
	1	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Toothbrushing	Compliant	
Dula	Status	Decree entire Chateman and A. If a malicality
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Ratio and Supervision	Compliant	
for Field and Routine Trips		
Dula	Status	Decree entire Chateman and A. If any live left
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Driver Requirements	Compliant	
D. J.	Chahara	Decree ating Chatage 1/ \ 16 P   11
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Vehicle Inspections	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Vehicle Requirements	Compliant	
3101.2 13 11 Vernole Requirements	Compilation	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-15 Child Medical and	Compliant	g care and a primary
Enrollment Records	Compilation	
Lin difficite Records		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-15 Health Conditions	Compliant	g care and a primary
3101.2 13 13 Health Conditions	Compilation	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-15 Child Records Retention	Compliant	0
and Confidentiality	Compilation	
and confidentiality		
	1	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Medical, Dental, and	Compliant	bootinening statement(s), it approase
General Emergency Plan	Compilant	
General Emergency Flan		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Emergency Drills	Compliant	Bocamenting statement(3), it applicable
J101.2-13-10 Linergency Drins	Compilant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 First Aid Kit/Standard	Compliant	bootinening statement(s), it approase
Precautions	Compilation	
Trecautions		
	1	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Communicable Diseases	Compliant	- 112
3101.2 13 10 communicable biseases	Compilation	
	1	1
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Incident/Injury	Compliant	- 123
3101.2 10 10 meraent, injury		
	1	1
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Disaster Plan	Compliant	2 000 minutes of the content of the opposition of the content of t
Rule	Status	Documenting Statement(s), If applicable
Truic	Julius	botamenting statement(3), it applicable

5101:2-13-18 Attendance	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 Supervision	Compliant	Documenting statement(s), if applicable
Bula	Ctatus	Decumenting Statement/s) If applicable
Rule 5101:2-13-19 School Age Supervision	Status Compliant	Documenting Statement(s), If applicable
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 Child Guidance	Compliant	Documenting Statement(s), if applicable
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-20 Sleep and Nap Requirements	Compliant	Social changes of the control of the
	1	
Rule 5101:2-13-20 Crib and Playpen Requirements	Status   Compliant	Documenting Statement(s), If applicable
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-21 Evening and Overnight Care	Compliant	bocumenting statement(3), if applicable
Rule 5101:2-13-21 Sanitary Environment and Hygiene	Status Compliant	Documenting Statement(s), If applicable
	1	
Rule 5101:2-13-22 Fluid Milk	Status  Compliant	Documenting Statement(s), If applicable
	1	
Rule 5101:2-13-22 Food Handling	Status Compliant	Documenting Statement(s), If applicable
Dula	Ctatus	Decumenting Chatage and A. If and I all a
Rule 5101:2-13-23 Infant Daily Care	Status Compliant	Documenting Statement(s), If applicable

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-23 Infant Bottle and Food	Compliant	- comment of the content of the cont
	Compliant	
Preparation		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-23 Diapering	Compliant	
310112 13 23 Bidpering	Compilant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 Parent Permission for	Compliant	
Swimming	·	
341111111111111111111111111111111111111		
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-25 Medication	Compliant	
Requirements		
Rule	Status	Documenting Statement(s), If applicable
		Documenting Statement(s), if applicable
5101:2-13-07 Provider Responsibilities	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-18 Group Size and Ratios	Compliant	a comment of the contract of t
3101.2-13-16 Group Size and Natios	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13 Written Policies and	Compliant	
Procedures	'	
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Dulo	Ctatus	Decumenting Statements of analisable
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Carbon Monoxide	Compliant	
Detectors - Type B Only		
Rule	Status	Documenting Statement(s), If applicable
		bocamenting statement(3), it applicable
5101:2-13-11 Indoor Space	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-17 Programming	Compliant	0
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 On-site Pools	Compliant	bocamenting statement(s), it applicaste
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Pets	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 Swimming Sites	Compliant	
Rule	Status	Documenting Statement(s), If applicable
Kule		Documenting Statement(s), if applicable
5101:2-13-17 Materials and	Compliant	