



## Family Child Care Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name CRADDOLPH, TAWANA R	Program Number 000000948493688	Program Type FCC - Type B Home
Address 525 FOREST STREET  MANSFIELD OH 44903		County RICHLAND

Inspection Information		
Inspection Type Incident / Injury / Illness	Inspection Scope Partial	Inspection Notice Unannounced
Inspection Date 06/20/2024	Begin Time 8:51 AM	End Time 9:45 AM
Reviewer: Cindy Schunatz		

Summary of Findings				
No. Rules Verified 11	No. Rules with Non-compliances 4	No. Serious Risk 1	No. Moderate Risk 1	No. Low Risk 2

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant ( Birth to < 18 m)	3	0	0	0
Young Toddler		0	0	0
<b>Total Under 2 Years</b>		0	0	0
Older Toddler	3	0	0	0
Preschool		0	0	0
School Age		0	0	0
<b>Total Capacity/Enrollment</b>	6	0	0	0

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment



### Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

#### Serious Risk Non-Compliances

**Domain: 01 Ratio & Supervision**

Rule: 5101:2-13-19 Child Guidance

Code: The program is required to protect children from harm that may result in a serious incident or injury.

Findings: During the inspection, it was determined children were not protected from harm which resulted in a serious incident or injury. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/25/2024

#### Moderate Risk Non-Compliances

**Domain: 06 Program Information**

Rule: 5101:2-13-14 Vehicle Requirements

Code: The program is required to follow regulations and/or safety precautions when transporting children.

Findings: During the inspection, it was determined the program did not follow regulations and/or safety precautions when children were transported as noted in number(s) 1 below:

1. Seat belts were not used by children.
2. Child restraint systems were not used.
3. Children were riding in seats that were not securely anchored.
4. More than one child was strapped in a seat belt.
5. A child under the age of twelve years old rode in the front seat of the vehicle.
6. At least one child or adult was standing or sitting on the floor in a moving vehicle, in that [ ].
7. Adult(s) in the vehicle failed to wear seat belt(s).

Provide staff training. Submit the program's corrective action plan, which includes assurance that these safety guidelines will be met when children are transported, and a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/08/2024



### Low Risk Non-Compliances

**Domain: 06 Program Information**

Rule: 5101:2-13-14 Requirements for Field and Routine Trips

Code: The program is required to obtain written parental permission before leaving the premises and retain the forms for at least one year from the date of the trip. Routine trip permission forms must be updated annually.

Findings: In review of the program's records, it was determined that requirements for written permission from the parent/guardian for a field trip or routine trip were not met as listed in number(s) 9 below:

1. Written parental permission was not secured for field trips and/or routine trips off the premises.
2. The written permission was missing the child's name.
3. The written permission was missing the date(s) of the trip(s) (field trips only).
4. The written permission was missing the destination(s) of the trip(s).
5. The written permission was missing the departure and return time(s) of the trip(s) (field trips only).
6. The written permission was missing the signature of the parent.
7. The written permission was missing the date on which the permission was signed.
8. The written permission was missing a statement notifying parents how their child will be transported.
9. Permission forms for routine trips were not being updated annually.
10. Written parental permission forms for field trips and/or routine trips were not being maintained on file for at least one year from the date of the trip.
11. Other: [ ].

Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/20/2024

**Domain: 09 Children's Files**

Rule: 5101:2-13-15 Child Medical and Enrollment Records

Code: The program is required to have a completed JFS 01234 "Child Enrollment and Health Information for Child Care" on file on the premises for each child.

Findings: In review of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number(s) 14 below:

1. No enrollment form was completed for at least one child



2. The current JFS 01234 was not completed for at least one child
3. Complete child information
4. Complete parent information
5. Complete emergency contact information
6. Complete physician information
7. Information regarding the parent list
8. Health information
9. Additional information for all boxes checked "yes"
10. Emergency transportation information
11. Parent/guardian's signature
12. Diapering Statement
13. Acknowledgement of Policies and Procedures
14. Enrollment form for at least one child was not updated by either the parent or the administrator
15. Enrollment form for at least one child was not signed by the administrator
16. Other [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/20/2024

**Rules In-Compliance/Not Verified**

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 License Visible	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Voluntary Temporary Closure	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Change of Location	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Information in OCLQS	Not Verified	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Provider Medical	Not Verified	
5101:2-13-03 Inspection Requirements	Not Verified	
5101:2-13-04 Building Requirements for Type B Homes	Not Verified	
5101:2-13-04 Fire Safety for Type B Homes	Not Verified	
5101:2-13-04 Flammable and Combustible Materials in a Type B Home	Not Verified	
5101:2-13-04 Heaters in a Type B Home	Not Verified	
5101:2-13-05 Denial, Revocation, and Suspension	Not Verified	
5101:2-13-07 Staff Records	Not Verified	
5101:2-13-07 Type B Provider - Foster Parent	Not Verified	
5101:2-13-08 Employee Requirements	Not Verified	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Whistle Blower	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-09 Background Checks	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-10 Health Training	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-10 Professional Development	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Outdoor Space	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Outdoor Equipment	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Fall Zone	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Safe Equipment	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Safe Environment	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Clean environment and equipment	Not Verified	
Rule	Status	Documenting Statement(s), If applicable



5101:2-13-13 Handwashing	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-13 Smoke Free	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-13 Toothbrushing	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-14 Ratio and Supervision for Field and Routine Trips	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-14 Driver Requirements	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-14 Vehicle Inspections	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-15 Health Conditions	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-15 Child Records Retention and Confidentiality	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-16 Medical, Dental, and General Emergency Plan	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-16 Emergency Drills	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>



5101:2-13-16 First Aid Kit/Standard Precautions	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-16 Communicable Diseases	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-16 Incident/Injury	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-16 Emergency Preparedness and Response Plan	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-18 Attendance	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-19 Supervision	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-19 School Age Supervision	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-19 Child Guidance	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-20 Sleep and Nap Requirements	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-20 Crib and Playpen Requirements	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>





5101:2-13-21 Evening and Overnight Care	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-21 Sanitary Environment and Hygiene	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-22 Meals and Snacks	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-22 Fluid Milk	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-22 Food Handling	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-23 Infant Daily Care	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-23 Infant Bottle and Food Preparation	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-23 Diapering	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-24 Parent Permission for Swimming	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-25 Medication Requirements	Not Verified	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-07 Provider Responsibilities	Not Verified	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-18 Group Size and Ratios	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13 Written Policies and Procedures	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Carbon Monoxide Detectors - Type B Only	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Child Care Staff Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Indoor Space	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-17 Programming	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 On-site Pools	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Pets	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 Swimming Sites	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-17 Materials and Equipment	Not Verified	



Department of Education  
Department of Job and Family Services

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