

## Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at <https://childcaresearch.ohio.gov/>. This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

| Program Details                                       |                                   |                                   |
|-------------------------------------------------------|-----------------------------------|-----------------------------------|
| Program Name<br>LEE, TRACY R                          | Program Number<br>000000985339341 | Program Type<br>FCC - Type B Home |
| Address<br>1791 IDLEHURST DRIVE EUCLID<br>OH<br>44117 | County<br>CUYAHOGA                |                                   |

| Inspection Information        |                          |                                         |                                  |
|-------------------------------|--------------------------|-----------------------------------------|----------------------------------|
| Inspection Type<br>Compliance | Inspection Scope<br>Full | Inspection Method<br>On-site Inspection | Inspection Notice<br>Unannounced |
| Inspection Date<br>09/10/2026 | Begin Time<br>5:30 PM    | End Time<br>7:30 PM                     | Reviewer:<br>Renee Darling       |

| Summary of Findings             |                                            |                                        |                                        |
|---------------------------------|--------------------------------------------|----------------------------------------|----------------------------------------|
| No. Requirements Verified<br>78 | No. Requirements with Non-compliances<br>1 | No. Requirements Compliant<br>76       |                                        |
| No. Serious Risk<br>0           | No. Moderate Risk Findings<br>0            | No. Other Non-compliance Findings<br>1 | No. Technical Assistance Provided<br>0 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|-----------------------------------------------------------|------------------|------------|-----------|-------|
| Age Group                                                 | License Capacity | Enrollment |           |       |
|                                                           | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0     |
| Young Toddler                                             |                  | 0          | 0         | 0     |
| <b>Total Under 2 ½ Years</b>                              |                  | 0          | 0         | 0     |
| Older Toddler                                             |                  | 0          | 0         | 0     |
| Preschool                                                 |                  | 3          | 0         | 3     |
| School Age                                                |                  | 3          | 0         | 3     |
| <b>Total Capacity/Enrollment</b>                          | 7                | 6          | 0         | 6     |

| Staff-Child Ratios at the Time of Inspection |                 |                |               |                                                                                                |
|----------------------------------------------|-----------------|----------------|---------------|------------------------------------------------------------------------------------------------|
| Group                                        | Age Group/Range | Ratio Observed | Compliance    | Comment                                                                                        |
| Tracy Lee                                    | Mixed Age Group | 1 to 2         | In Compliance | Start of the visit-<br>5:30pm- Ratio- 1:2<br><br>End of the visit-<br>Ratio- 1:2 at 7:30<br>pm |

#### Summary of Non-Compliances

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

#### Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**No serious risk non-compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**No moderate risk non-compliances were observed during this inspection**

### Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.

#### **Domain: 08 Staff Files**

Rule: 5180:2-13-07 Staff Records

Requirement: The provider is required to maintain current employee, child care staff members and resident records in the Ohio Professional Registry.

Finding: During the inspection, it was determined employment records in the Ohio Professional Registry (OPR) were not created or maintained.

The following was observed: The provider had not created or updated the program's organizational dashboard in OPR.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/11/2026

### Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

**In Compliance/Not Verified/Previously Verified/Not Applicable**

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

| <b>Rule</b>                                                 | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
|-------------------------------------------------------------|---------------|------------------------------------------------|
| 5180:2-13-02 Voluntary Temporary Closure                    | Compliant     |                                                |
| <b>Rule</b>                                                 | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-02 License Visible                                | Compliant     |                                                |
| <b>Rule</b>                                                 | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-02 Information in Ohio statewide licensing system | Compliant     |                                                |
| <b>Rule</b>                                                 | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-02 Change of Location                             | Compliant     |                                                |
| <b>Rule</b>                                                 | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-07 Provider Immunization                          | Compliant     |                                                |
| <b>Rule</b>                                                 | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-02 Type A Ownership                               | Compliant     |                                                |
| <b>Rule</b>                                                 | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-03 Inspection Requirements                        | Compliant     |                                                |
| <b>Rule</b>                                                 | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-04 Building Inspections for Type A Homes          | Compliant     |                                                |
| <b>Rule</b>                                                 | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-04 Building Requirements for Type B Homes         | Compliant     |                                                |
| <b>Rule</b>                                                 | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |

5180:2-13-04 Fire Inspections for Type A Homes Compliant

| Rule                                                              | Status         | Documenting Statement(s), If applicable |
|-------------------------------------------------------------------|----------------|-----------------------------------------|
| 5180:2-13-04 Fire Safety for Type B Homes                         | Compliant      |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-04 Flammable and Combustible Materials in a Type B Home | Compliant      |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-05 Denial, Revocation, and Suspension                   | Not Applicable |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-04 Heaters in a Type B Home                             | Compliant      |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-07 Provider Responsibilities                            | Compliant      |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-07 Written Policies and Procedures                      | Compliant      |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-08 Employee Requirements                                | Compliant      |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-07 Type B Provider - Foster Parent                      | Compliant      |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-10 Health Training                                      | Compliant      |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-08 Child Care Staff Requirements                        | Compliant      |                                         |

| <b>Rule</b>                                          | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
|------------------------------------------------------|---------------|------------------------------------------------|
| 5180:2-13-08 Whistle Blower                          | Compliant     |                                                |
| <b>Rule</b>                                          | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-09 Background Checks                       | Compliant     |                                                |
| <b>Rule</b>                                          | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-10 Professional Development                | Compliant     |                                                |
| <b>Rule</b>                                          | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-11 Indoor Space                            | Compliant     |                                                |
| <b>Rule</b>                                          | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-11 Outdoor Space                           | Compliant     |                                                |
| <b>Rule</b>                                          | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-11 Outdoor Equipment                       | Compliant     |                                                |
| <b>Rule</b>                                          | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-11 Fall Zone                               | Compliant     |                                                |
| <b>Rule</b>                                          | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-12 Safe Equipment                          | Compliant     |                                                |
| <b>Rule</b>                                          | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-12 Safe Environment                        | Compliant     |                                                |
| <b>Rule</b>                                          | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-12 Carbon Monoxide Detectors - Type B Only | Compliant     |                                                |
| <b>Rule</b>                                          | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-13 Handwashing                             | Compliant     |                                                |

| Rule                                                           | Status    | Documenting Statement(s), If applicable |
|----------------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-13 Clean environment and equipment                   | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-12 Pets                                              | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-13 Smoke Free                                        | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-14 Requirements for Field and Routine Trips          | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-14 Driver Requirements                               | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-14 Ratio and Supervision for Field and Routine Trips | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-14 Vehicle Requirements                              | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-15 Child Immunization Records                        | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-14 Vehicle Inspections                               | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-15 Health Conditions                                 | Compliant |                                         |
| Rule                                                           | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-16 First Aid Kit/Standard Precautions                | Compliant |                                         |

| Rule                                                     | Status    | Documenting Statement(s), If applicable |
|----------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-15 Child Records Retention and Confidentiality | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-16 Medical, Dental, and General Emergency Plan | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-16 Emergency Drills                            | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-16 Incident/Injury                             | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-16 Emergency Preparedness and Response Plan    | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-17 Programming                                 | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-17 Materials and Equipment                     | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-18 Group Size and Ratios                       | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-18 Attendance                                  | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-19 Supervision                                 | Compliant |                                         |
| Rule                                                     | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-19 School Age Supervision                      | Compliant |                                         |

| <b>Rule</b>                                            | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
|--------------------------------------------------------|---------------|------------------------------------------------|
| 5180:2-13-19 Child Guidance                            | Compliant     |                                                |
| <b>Rule</b>                                            | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-20 Cots & Napping - Practices                | Compliant     |                                                |
| <b>Rule</b>                                            | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-20 Crib and Playpen Requirements             | Compliant     |                                                |
| <b>Rule</b>                                            | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-21 Evening and Overnight Care                | Compliant     |                                                |
| <b>Rule</b>                                            | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-21 Sanitary Environment and Hygiene          | Compliant     |                                                |
| <b>Rule</b>                                            | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-22 Meals and Snacks                          | Compliant     |                                                |
| <b>Rule</b>                                            | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-22 Fluid Milk                                | Compliant     |                                                |
| <b>Rule</b>                                            | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-22 Food Handling                             | Compliant     |                                                |
| <b>Rule</b>                                            | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-23 Infant Daily Care                         | Compliant     |                                                |
| <b>Rule</b>                                            | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-23 Infant Bottle and Food Preparation        | Compliant     |                                                |
| <b>Rule</b>                                            | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-23 Diapering and Toilet Training - Practices | Compliant     |                                                |

| Rule                       | Status    | Documenting Statement(s), If applicable |
|----------------------------|-----------|-----------------------------------------|
| 5180:2-13-24 On-site Pools | Compliant |                                         |

| Rule                        | Status    | Documenting Statement(s), If applicable |
|-----------------------------|-----------|-----------------------------------------|
| 5180:2-13-24 Swimming Sites | Compliant |                                         |

| Rule                                                | Status    | Documenting Statement(s), If applicable |
|-----------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-25 Medication<br>Administration Practices | Compliant |                                         |

| Rule                                                          | Status    | Documenting Statement(s), If applicable |
|---------------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-02 Voluntary Temporary<br>Closure - No Notification | Compliant |                                         |

| Rule                                     | Status    | Documenting Statement(s), If applicable |
|------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-15 Child Enrollment<br>Records | Compliant |                                         |

| Rule                                                     | Status    | Documenting Statement(s), If applicable |
|----------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-20 Cots & Napping -<br>Equipment & Environment | Compliant |                                         |

| Rule                                      | Status    | Documenting Statement(s), If applicable |
|-------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-15 Child Record<br>Requirements | Compliant |                                         |

| Rule                                       | Status    | Documenting Statement(s), If applicable |
|--------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-22 Safe Food<br>Handling/Storage | Compliant |                                         |

| Rule                                       | Status    | Documenting Statement(s), If applicable |
|--------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-20 Crib & Playpen -<br>Placement | Compliant |                                         |

| Rule                                                     | Status    | Documenting Statement(s), If applicable |
|----------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-23 Diapering and Toilet<br>Training - Supplies | Compliant |                                         |

| Rule                                     | Status    | Documenting Statement(s), If applicable |
|------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-25 Medication<br>Documentation | Compliant |                                         |

| Rule                            | Status    | Documenting Statement(s), If applicable |
|---------------------------------|-----------|-----------------------------------------|
| 5180:2-13-25 Medication Storage | Compliant |                                         |

| Rule                               | Status    | Documenting Statement(s), If applicable |
|------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-16 Communicable Diseases | Compliant |                                         |