



Program Details		
Program Type: Pre School	Program Name: Trinity Ev Lutheran	Program Number: 1000018406
Address: 105 Allen St Jenera OH 45841		County: HANCOCK
Organization Name: Trinity Ev Lutheran	Org IRN: 060889	Site IRN: 060889

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 05/20/2024	Begin Time: 8:55 AM	End Time: 10:15 AM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 105	Number of Rules with Non-Compliances: 1	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 1	Low Risk Non-Compliances: 0

Summary of Non-Compliances
If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.
Serious Risk Non-Compliances
No Serious Risk Non-Compliances were observed during this inspection



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Moderate Risk Non-Compliances

Domain: 08 Staff Files

Rule: 3301-37:04 Required background checks

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to meet the requirements as prescribed in section 3301.541 of the Revised Code and if applicable, rehabilitation criteria as described in rules 3301-20-01 and 3301-20-03 of the Administrative Code.

Findings: During the inspection and review of staff files, individuals used in ratio did not have evidence of criminal background checks that meet the requirements. One staff member did not have the FBI background check.

Corrective Action Plan Due: 07/07/2024

Low Risk Non-Compliances

No Low Risk Non-Compliances were observed during this inspection

Rules in Compliance/Not Verified

Rule: 3301-37:02 Written compliance report posted	<i>Not Verified</i>
Rule: 3301-37:04 Orientation training	<i>Compliant</i>
Rule: 3301-37:04 Non-guilty non-conviction statement	<i>Not Verified</i>
Rule: 3301-37:04 Staff Medical statement	<i>Compliant</i>
Rule: 3301-37:04 Staff Non-Discrimination	<i>Not Verified</i>
Rule: 3301-37:04 Director onsite fifty percent of operating hours	<i>Not Verified</i>



Rule: 3301-37:04 Program operation	<i>Not Verified</i>
Rule: 3301-37:04 Staff supervision	<i>Not Verified</i>
Rule: 3301-37:04 Annual in-service requirements	<i>Not Verified</i>
Rule: 3301-37:04 Staff with required health and safety trainings	<i>Compliant</i>
Rule: 3301-37:05 Play space free of hazards	<i>Compliant</i>
Rule: 3301-37:04 Director qualifications	<i>Compliant</i>
Rule: 3301-37:04 Director responsibilities	<i>Not Verified</i>
Rule: 3301-37:04 Administrator rules training	<i>Not Verified</i>
Rule: 3301-37:04 Lead teacher assigned	<i>Compliant</i>
Rule: 3301-37:04 Special education teacher requirements	<i>Compliant</i>
Rule: 3301-37:04 Nontax nonpublic preschool teacher requirements	<i>Compliant</i>
Rule: 3301-37:04 Individuals used in ratio	<i>Compliant</i>
Rule: 3301-37:04 Staff minimum requirements	<i>Compliant</i>
Rule: 3301-37:04 Background check updates	<i>Not Verified</i>
Rule: 3301-37:04 Staff/child ratio maintained at all times	<i>Compliant</i>
Rule: 3301-37:04 Ratio and Group size: General education or co-taught classroom	<i>Compliant</i>
Rule: 3301-37:04 Second adult requirements	<i>Compliant</i>
Rule: 3301-37:04 Mixed age group size	<i>Compliant</i>



Rule: 3301-37:05 Outdoor play space	<i>Compliant</i>
Rule: 3301-37:06 Cleaning and sanitizing supplies	<i>Compliant</i>
Rule: 3301-37:06 Safe handling, storage, and disposal of bio-contaminants	<i>Compliant</i>
Rule: 3301-37:06 Materials selected independently	<i>Not Verified</i>
Rule: 3301-37:06 Adequate first-aid supplies	<i>Compliant</i>
Rule: 3301-37:06 Cot or Mat requirements	<i>Compliant</i>
Rule: 3301-37:07 Governing body written policies	<i>Not Verified</i>
Rule: 3301-37:07 Program policies and procedures	<i>Not Verified</i>
Rule: 3301-37:07 Appropriate policies for children	<i>Not Verified</i>
Rule: 3301-37:07 Staff policies	<i>Not Verified</i>
Rule: 3301-37:07 Policies address children's cumulative records	<i>Not Verified</i>
Rule: 3301-37:07 Developmentally appropriate program planning	<i>Not Verified</i>
Rule: 3301-37:07 Health and safety procedures	<i>Not Verified</i>
Rule: 3301-37:07 Organized school health services	<i>Not Verified</i>
Rule: 3301-37:07 Emergency procedure postings and records	<i>Compliant</i>
Rule: 3301-37:07 Immunization records and emergency medical authorization requirements	<i>Not Verified</i>
Rule: 3301-37-08 List of allergies and treatment	<i>Compliant</i>



Rule: 3301-37:11 Communicable Disease Policy: Parent notification of illness	<i>Compliant</i>
Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation and discharge	<i>Compliant</i>
Rule: 3301-37:11 Communicable disease chart posted	<i>Not Verified</i>
Rule: 3301-37:11 Communicable Disease Policy: Ill child isolation requirements	<i>Compliant</i>
Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation	<i>Compliant</i>
Rule: 3301-37:11 Communicable Disease Policy: Readmitting an ill child	<i>Compliant</i>
Rule: 3301-37:11 Communicable Disease Policy: Mildly ill child	<i>Compliant</i>
Rule: 3301-37:11 Communicable Disease Policy: Exposure to a communicable disease	<i>Compliant</i>
Rule: 3301-37:11 Communicable disease policy: Training staff	<i>Compliant</i>
Rule: 3301-37:05 Safe play space available	<i>Compliant</i>
Rule: 3301-37:10 Discipline restrictions	<i>Compliant</i>
Rule: 3301-37:10 Reporting abuse policy	<i>Compliant</i>
Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent	<i>Compliant</i>
Rule: 3301-37:10 Staff receive discipline policy	<i>Compliant</i>
Rule: 3301-37:07 Admission procedures	<i>Not Verified</i>
Rule: 3301-37:07 Parent Roster	<i>Not Verified</i>
Rule: 3301-37:07 Behavior management/discipline policy requirements	<i>Compliant</i>



Rule: 3301-37:07 Communicable Disease Policy requirements	<i>Compliant</i>
Rule: 3301-37:07 Transportation and field trip policies	<i>Not Verified</i>
Rule: 3301-37:07 Offsite swimming policy requirements	<i>Not Verified</i>
Rule: 3301-37-08 Immunization records	<i>Compliant</i>
Rule: 3301-37:07 Unlimited parent access	<i>Not Verified</i>
Rule: 3301-37-08 List of prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements	<i>Compliant</i>
Rule: 3301-37-08 List of chronic physical problems and history of hospitalization	<i>Not Verified</i>
Rule: 3301-37-08 List of child diseases	<i>Not Verified</i>
Rule: 3301-37-08 Names and telephone numbers of physician and dentist	<i>Not Verified</i>
Rule: 3301-37-08 Emergency medical and dental care transportation	<i>Compliant</i>
Rule: 3301-37-08 Daily attendance records	<i>Not Verified</i>
Rule: 3301-37-08 Injury report	<i>Not Verified</i>
Rule: 3301-37-08 Family Educational Rights and Privacy Act	<i>Not Verified</i>
Rule: 3301-37-08 McKinney-Vento Homeless Assistance Act	<i>Not Verified</i>
Rule: 3301-37:09 Food license	<i>Not Verified</i>
Rule: 3301-37:07 Parent Roster permission	<i>Not Verified</i>
Rule: 3301-37:10 Staff responsibility for discipline	<i>Compliant</i>



Rule: 3301-37:10 Written discipline policy requirements	<i>Compliant</i>
Rule: 3301-37:09 Menus	<i>Not Verified</i>
Rule: 3301-37:10 Discipline policy ensures well being of individuals	<i>Compliant</i>
Rule: 3301-37:05 Lifeguard or certified safety instructor	<i>Not Verified</i>
Rule: 3301-37:05 Children supervised during travel times	<i>Compliant</i>
Rule: 3301-37:04 Nap/rest time ratio requirements	<i>Compliant</i>
Rule: 3301-37:04 Preschool/school age mixed group	<i>Not Verified</i>
Rule: 3301-37:05 Ratio maintained at all times	<i>Not Verified</i>
Rule: 3301-37:05 Annual fire inspection	<i>Compliant</i>
Rule: 3301-37:05 Center cleaning and sanitizing	<i>Not Verified</i>
Rule: 3301-37:05 Electrical outlets	<i>Compliant</i>
Rule: 3301-37:05 Phone available	<i>Compliant</i>
Rule: 3301-37:05 Smoking prohibited	<i>Not Verified</i>
Rule: 3301-37:06 Safe and sanitary equipment and materials	<i>Not Verified</i>
Rule: 3301-37:06 Potty chair requirements	<i>Not Verified</i>
Rule: 3301-37:07 Emergency numbers posting	<i>Compliant</i>
Rule: 3301-37:07 Medical and dental emergency procedure posting	<i>Compliant</i>
Rule: 3301-37:05 Room divided by barrier	<i>Not Verified</i>



Rule: 3301-37:05 Square footage and maximum capacity	<i>Not Verified</i>
Rule: 3301-37:05 Exclusive use of preschool space	<i>Compliant</i>
Rule: 3301-37:05 Indoor space minimum requirements	<i>Compliant</i>
Rule: 3301-37:04 Fluoride supplements	<i>Not Verified</i>
Rule: 3301-37:07 Handwashing and disposable towels or air hand dryer available	<i>Compliant</i>
Rule: 3301-37:09 Choice of two required food groups for snack	<i>Not Verified</i>
Rule: 3301-37:09 Modified diet accommodations	<i>Not Verified</i>
Rule: 3301-37:09 Nutritious snack choices provided to parents	<i>Not Verified</i>
Rule: 3301-37:09 Screen time during meal or snack time	<i>Not Verified</i>
Rule: 3301-37:09 Snack nutritional requirements	<i>Not Verified</i>
Rule: 3301-37:09 Snack service time	<i>Not Verified</i>
Rule: 3301-37:09 Snacks and meals to children attending four or more hours	<i>Compliant</i>
Rule: 3301-37:09 Use of powdered milk	<i>Not Verified</i>
Rule: 3301-37:03 Daily Schedule	<i>Compliant</i>
Rule: 3301-37:03 Nap/Rest-Time Requirements	<i>Not Verified</i>
Rule: 3301-37:05 Crib separated from play space	<i>Not Verified</i>
Rule: 3301-37:06 Crib or cot assignment	<i>Not Verified</i>
Rule: 3301-37:06 Crib safety standards	<i>Not Verified</i>



Rule: 3301-37:04 Licensed staff in-service requirement	<i>Not Verified</i>
Rule: 3301-37:04 Part-time staff in-service requirement	<i>Not Verified</i>
Rule: 3301-37:11 Children observed for communicable disease upon	<i>Not Verified</i>
Rule: 3301-37:07 Supervising grounds, play areas, and other facilities	<i>Not Verified</i>
Rule: 3301-37:07 Swimming policy	<i>Not Verified</i>
Rule: 3301-37:07 Written medication policy requirements	<i>Compliant</i>
Rule: 3301-37:07 Written procedures for incident and injury reporting	<i>Not Verified</i>
Rule: 3301-37:09 Policy regarding providing food when parent does not provide it	<i>Not Verified</i>
Rule: 3301-37:08 Child medical statement	<i>Compliant</i>
Rule: 3301-37-08 Cumulative record requirements	<i>Compliant</i>
Rule: 3301-37-08 Medication authorization	<i>Compliant</i>
Rule: 3301-37:03 Developmental progress and parent teacher conferences	<i>Not Verified</i>
Rule: 3301-37:02 Parent handbook	<i>Not Verified</i>
Rule: 3301-37:03 Written curriculum adopted and aligned	<i>Not Verified</i>
Rule: 3301-37:06 Furniture and equipment	<i>Compliant</i>
Rule: 3301-37:05 Public access areas	<i>Not Verified</i>
Rule: 3301-37:04 Approved trainer requirements	<i>Not Verified</i>
Rule: 3301-37-08 Child medical signed by licensed physician	<i>Not Verified</i>



Rule: 3301-37:03 Written philosophy and goals

Not Verified

Rule: 3301-37:07 Parent permission for topical products

Not Verified