

Licensing Inspection Full Report

Program Details		
Program Type: Pre School	Program Name: Bolton	Program Number: 1000018426
Address: 9803 Quebec Ave Cleveland OH 44106		County: CUYAHOGA
Organization Name: Cleveland Municipal	Org IRN: 043786	Site IRN: 003137

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 03/06/2026	Begin Time: 10:30 AM	End Time: 12:54 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 178	Number of Rules with Non-Compliances: 4	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 2	Low Risk Non-Compliances: 3

Summary of Non-Compliances
If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.
Serious Risk Non-Compliances
No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

Domain: 03 Postings & Equipment

Rule: 5180-37:09 Food license

Code: This rule requires the program to obtain a valid food service license when serving food to children in the program.

Findings: During the inspection, a valid food license was not obtained by the program when food is served to children.

Corrective Action Plan Due: 04/05/2026

Domain: 10 Written Policies & Procedures

Rule: 5180-37:07 Written medication policy requirements

Code: This rule requires medication to be administered with policies in place that assure child information is gathered and health professional instructions are followed

Findings: During the inspection, it was determined the following requirement was not met:

- Child's information, medication name, or dosage information was missing
- Medication was not in original container or the container from which it was dispensed
- Medication was expired.

Corrective Action Plan Due: 04/05/2026

Low Risk Non-Compliances

Domain: 04 Indoor/Outdoor Space

Rule: 5180-37:05 Outdoor play space

Code: This rule requires that the play area be well defined to protect children from traffic, animals, or other hazards.

Findings: During the inspection, it was observed that the play area was not well defined to protect children from traffic, animals, or other hazards.

Domain: 08 Staff Files

Rule: 5180-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure the following each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule 5101:2-12-10 of the Administrative Code.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in CPR from an approved provider.

Domain: 08 Staff Files

Rule: 5180-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule 5101:2-12-10 of the Administrative Code.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in first aid from an approved provider.

Rules in Compliance/Not Verified	
Rule: 5180-37:03 Written philosophy and goals	<i>Compliant</i>
Rule: 5180-37:02 Parent handbook	<i>Compliant</i>
Rule: 5180-37:03 Developmental progress and parent teacher conferences	<i>Compliant</i>
Rule: 5180-37:03 Written curriculum adopted and aligned	<i>Compliant</i>
Rule: 5180-37:02 Written compliance report posted	<i>Compliant</i>
Rule: 5180-37:02 OCLQS not maintained	<i>Compliant</i>
Rule: 5180-37:04 Program operation	<i>Compliant</i>
Rule: 5180-37:04 Staff Non-Discrimination	<i>Compliant</i>
Rule: 5180-37:03 Daily Schedule	<i>Compliant</i>

Rule: 5180-37:03 Nap/Rest-Time Requirements	<i>Compliant</i>
Rule: 5180-37:04 Director onsite fifty percent of operating hours	<i>Compliant</i>
Rule: 5180-37:04 Staff supervision	<i>Compliant</i>
Rule: 5180-37:04 Director qualifications	<i>Compliant</i>
Rule: 5180-37:04 Director responsibilities	<i>Compliant</i>
Rule: 5180-37:04 Lead teacher assigned	<i>Compliant</i>
Rule: 5180-37:04 Public preschool general education teacher requirements	<i>Compliant</i>
Rule: 5180-37:04 Special education teacher requirements	<i>Compliant</i>
Rule: 5180-37:04 Individuals used in ratio	<i>Compliant</i>
Rule: 5180-37:04 Annual in-service requirements	<i>Compliant</i>
Rule: 5180-37:04 Staff minimum requirements	<i>Compliant</i>
Rule: 5180-37:04 Orientation training	<i>Compliant</i>
Rule: 5180-37:04 Non-guilty non-conviction statement	<i>Compliant</i>
Rule: 5180-37:04 Required background checks	<i>Compliant</i>
Rule: 5180-37:04 Staff Medical statement	<i>Compliant</i>
Rule: 5180-37:04 Background check updates	<i>Compliant</i>
Rule: 5180-37:04 Second adult requirements	<i>Compliant</i>
Rule: 5180-37:04 Staff/child ratio maintained at all times	<i>Compliant</i>
Rule: 5180-37:04 Licensed staff in-service requirement	<i>Compliant</i>

Rule: 5180-37:04 Nap/rest time ratio requirements	<i>Compliant</i>
Rule: 5180-37:04 Preschool special education law requirements	<i>Compliant</i>
Rule: 5180-37:04 Part-time staff in-service requirement	<i>Compliant</i>
Rule: 5180-37:04 Mixed age group size	<i>Compliant</i>
Rule: 5180-37:04 Substitute providing IEP services	<i>Compliant</i>
Rule: 5180-37:04 Ratio and Group size: Special education classroom	<i>Compliant</i>
Rule: 5180-37:04 Ratio and Group size: Integrated classroom	<i>Compliant</i>
Rule: 5180-37:04 Approved trainer requirements	<i>Compliant</i>
Rule: 5180-37:04 Intervention specialist caseload	<i>Compliant</i>
Rule: 5180-37:04 Preschool/school age mixed group	<i>Compliant</i>
Rule: 5180-37:05 Center cleaning and sanitizing	<i>Compliant</i>
Rule: 5180-37:05 Phone available	<i>Compliant</i>
Rule: 5180-37:05 Safe play space available	<i>Compliant</i>
Rule: 5180-37:05 Play space free of hazards	<i>Compliant</i>
Rule: 5180-37:05 Exclusive use of preschool space	<i>Compliant</i>
Rule: 5180-37:06 Safe and sanitary equipment and materials	<i>Compliant</i>
Rule: 5180-37:05 Square footage and maximum capacity	<i>Compliant</i>
Rule: 5180-37:05 Lifeguard or certified safety instructor	<i>Compliant</i>
Rule: 5180-37:05 Annual fire inspection	<i>Compliant</i>

Rule: 5180-37:05 Children supervised during travel times	<i>Compliant</i>
Rule: 5180-37:05 Public access areas	<i>Compliant</i>
Rule: 5180-37:05 Ratio maintained at all times	<i>Compliant</i>
Rule: 5180-37:05 Swimming and wading pools	<i>Compliant</i>
Rule: 5180-37:05 Electrical outlets	<i>Compliant</i>
Rule: 5180-37:05 Smoking prohibited	<i>Compliant</i>
Rule: 5180-37:06 Adequate first-aid supplies	<i>Compliant</i>
Rule: 5180-37:06 Materials selected independently	<i>Compliant</i>
Rule: 5180-37:06 Cleaning and sanitizing supplies	<i>Compliant</i>
Rule: 5180-37:05 Indoor space minimum requirements	<i>Compliant</i>
Rule: 5180-37:06 Safe handling, storage, and disposal of bio-contaminants	<i>Compliant</i>
Rule: 5180-37:06 Cot or Mat requirements	<i>Compliant</i>
Rule: 5108-37:06 Furniture and equipment	<i>Compliant</i>
Rule: 5180-37:07 Governing body written policies	<i>Compliant</i>
Rule: 5180-37:07 Program policies and procedures	<i>Compliant</i>
Rule: 5180-37:07 Appropriate policies for children	<i>Compliant</i>
Rule: 5180-37:07 Staff policies	<i>Compliant</i>
Rule: 5180-37:07 Emergency numbers posting	<i>Compliant</i>
Rule: 5180-37:07 Developmentally appropriate program planning	<i>Compliant</i>

Rule: 5180-37:07 Policies address children's cumulative records	<i>Compliant</i>
Rule: 5180-37:07 Admission procedures	<i>Compliant</i>
Rule: 5180-37:07 Health and safety procedures	<i>Compliant</i>
Rule: 5180-37:07 Organized school health services	<i>Compliant</i>
Rule: 5180-37:07 Emergency procedure postings and records	<i>Compliant</i>
Rule: 5180-37:07 Immunization records and emergency medical authorization requirements	<i>Compliant</i>
Rule: 5180-37:07 Parent Roster	<i>Compliant</i>
Rule: 5180-37:07 Behavior management/discipline policy requirements	<i>Compliant</i>
Rule: 5180-37:07 Communicable Disease Policy requirements	<i>Compliant</i>
Rule: 5180-37:07 Transportation and field trip policies	<i>Compliant</i>
Rule: 5180-37:07 Unlimited parent access	<i>Compliant</i>
Rule: 5180-37:07 Offsite swimming policy requirements	<i>Compliant</i>
Rule: 5180-37:07 Parent Roster permission	<i>Compliant</i>
Rule: 5180-37:07 Safe sleep policy	<i>Compliant</i>
Rule: 5180-37:07 Medical and dental emergency procedure posting	<i>Compliant</i>
Rule: 5180-37:07 Swimming policy	<i>Compliant</i>
Rule: 5180-37-08 List of allergies and treatment	<i>Compliant</i>
Rule: 5180-37:07 First-aid Facilities and Materials	<i>Compliant</i>

Rule: 5180-37:07 Handwashing and disposable towels or air hand dryer available	<i>Compliant</i>
Rule: 5180-37-08 Family Educational Rights and Privacy Act	<i>Compliant</i>
Rule: 5180-37:07 Supervising grounds, play areas, and other facilities	<i>Compliant</i>
Rule: 5180-37:07 Written procedures for incident and injury reporting	<i>Compliant</i>
Rule: 5180-37:07 Swimming permission	<i>Compliant</i>
Rule: 5180-37:07 Parent permission for topical products	<i>Compliant</i>
Rule: 5180-37-08 Immunization records	<i>Compliant</i>
Rule: 5180-37-08 List of prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements	<i>Compliant</i>
Rule: 5180-37-08 List of chronic physical problems and history of hospitalization	<i>Compliant</i>
Rule: 5180-37-08 List of child diseases	<i>Compliant</i>
Rule: 5180-37-08 Names and telephone numbers of physician and dentist	<i>Compliant</i>
Rule: 5180-37-08 Emergency medical and dental care transportation	<i>Compliant</i>
Rule: 5180-37-08 Daily attendance records	<i>Compliant</i>
Rule: 5180-37-08 Injury report	<i>Compliant</i>
Rule: 5180-37-08 McKinney-Vento Homeless Assistance Act	<i>Compliant</i>
Rule: 5180-37-08 Cumulative record requirements	<i>Compliant</i>
Rule: 5180-37-08 Child medical signed by licensed physician	<i>Compliant</i>
Rule: 5180-37-08 Medication authorization	<i>Compliant</i>

Rule: 5180-37:09 Menus	<i>Compliant</i>
Rule: 5180-37:09 Choice of two required food groups for snack	<i>Compliant</i>
Rule: 5180-37:09 Modified diet accommodations	<i>Compliant</i>
Rule: 5180-37:09 Snack service time	<i>Compliant</i>
Rule: 5180-37:09 Nutritious snack choices provided to parents	<i>Compliant</i>
Rule: 5180-37:09 Screen time during meal or snack time	<i>Compliant</i>
Rule: 5180-37:09 Snack nutritional requirements	<i>Compliant</i>
Rule: 5180-37:09 Snacks and meals to children attending four or more hours	<i>Compliant</i>
Rule: 5180-37:11 Communicable disease chart posted	<i>Compliant</i>
Rule: 5180-37:10 Reporting abuse policy	<i>Compliant</i>
Rule: 5180-37:11 Communicable disease policy: Training staff	<i>Compliant</i>
Rule: 5180-37:10 Staff responsibility for discipline	<i>Compliant</i>
Rule: 5180-37:11 Communicable Disease Policy: Exposure to a communicable disease	<i>Compliant</i>
Rule: 5180-37:10 Discipline restrictions	<i>Compliant</i>
Rule: 5180-37:11 Communicable Disease Policy: Readmitting an ill child	<i>Compliant</i>
Rule: 5180-37:11 Communicable Disease Policy: Ill child isolation requirements	<i>Compliant</i>
Rule: 5180-37:09 Policy regarding providing food when parent does not provide it	<i>Compliant</i>
Rule: 5180-37:11 Communicable Disease Policy: Parent notification of illness	<i>Compliant</i>

Rule: 5180-37:12 Soiled diapers storage/laundrying	<i>Compliant</i>
Rule: 5180-37:10 Discipline policy ensures well being of individuals	<i>Compliant</i>
Rule: 5180-37:10 Written discipline policy requirements	<i>Compliant</i>
Rule: 5180-37:10 Staff receive discipline policy	<i>Compliant</i>
Rule: 5180-37:11 Communicable Disease Policy: Symptoms of illness for isolation and discharge	<i>Compliant</i>
Rule: 5180-37:10 Discipline policy/ behavior management communication and written consent to parent	<i>Compliant</i>
Rule: 5180-37:11 Communicable Disease Policy: Symptoms of illness for isolation	<i>Compliant</i>
Rule: 5180-37:11 Children observed for communicable disease upon	<i>Compliant</i>
Rule: 5180-37:11 Communicable Disease Policy: Mildly ill child	<i>Compliant</i>
Rule: 5180-37:12 Diapering requirements	<i>Compliant</i>
Rule: 5180-37:12 Diaper storage	<i>Compliant</i>
Rule: 5180-37:08 Child medical statement	<i>Compliant</i>