

## Licensing Inspection Full Report

Program Details		
Program Type: Pre School	Program Name: Edison Elementary School (formerly Milan Elem)	Program Number: 1000018492
Address: 140 Main St S  Milan OH 44846		County: ERIE
Organization Name: Edison Local (formerly Berlin-Milan)	Org IRN: 046789	Site IRN: 024679

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 01/21/2026	Begin Time: 9:30 AM	End Time: 12:30 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 177	Number of Rules with Non-Compliances: 2	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 0	Low Risk Non-Compliances: 3

Summary of Non-Compliances
If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.
Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

### **Moderate Risk Non-Compliances**

**No Moderate Risk Non-Compliances were observed during this inspection**

### **Low Risk Non-Compliances**

#### **Domain: 08 Staff Files**

Rule: 5180-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure the following each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule 5101:2-12-10 of the Administrative Code.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in CPR from an approved provider.

#### **Domain: 08 Staff Files**

Rule: 5180-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule 5101:2-12-10 of the Administrative Code.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in first aid from an approved provider.

#### **Domain: 08 Staff Files**

Rule: 5180-37:04 Licensed staff in-service requirement

Code: This rule requires preschool staff members licensed by the department to complete ten annual clock hours, which may be part of the professional development plan in accordance with Chapter 3301-24 of the Administrative Code. Annual completion refers to the school year, from July first to June thirtieth.

Findings: During the inspection and review of staff files, preschool staff licensed by the department did not have evidence of ten in-service hours annually.

Rules in Compliance/Not Verified	
<b>Rule: 5180-37:03 Written philosophy and goals</b>	<i>Compliant</i>
<b>Rule: 5180-37:02 Parent handbook</b>	<i>Compliant</i>
<b>Rule: 5180-37:03 Developmental progress and parent teacher conferences</b>	<i>Compliant</i>
<b>Rule: 5180-37:03 Written curriculum adopted and aligned</b>	<i>Compliant</i>
<b>Rule: 5180-37:02 Written compliance report posted</b>	<i>Compliant</i>
<b>Rule: 5180-37:04 Program operation</b>	<i>Compliant</i>
<b>Rule: 5180-37:04 Staff Non-Discrimination</b>	<i>Compliant</i>
<b>Rule: 5180-37:03 Daily Schedule</b>	<i>Compliant</i>
<b>Rule: 5180-37:04 Director onsite fifty percent of operating hours</b>	<i>Compliant</i>
<b>Rule: 5180-37:04 Staff supervision</b>	<i>Compliant</i>
<b>Rule: 5180-37:04 Director qualifications</b>	<i>Compliant</i>
<b>Rule: 5180-37:04 Director responsibilities</b>	<i>Compliant</i>
<b>Rule: 5180-37:04 Administrator rules training</b>	<i>Compliant</i>
<b>Rule: 5180-37:04 Lead teacher assigned</b>	<i>Compliant</i>
<b>Rule: 5180-37:04 Public preschool general education teacher requirements</b>	<i>Compliant</i>

Rule: 5180-37:04 Special education teacher requirements	Compliant
Rule: 5180-37:04 Substitute requirements	Compliant
Rule: 5180-37:04 Individuals used in ratio	Compliant
Rule: 5180-37:04 Annual in-service requirements	Compliant
Rule: 5180-37:04 Staff minimum requirements	Compliant
Rule: 5180-37:04 Orientation training	Compliant
Rule: 5180-37:04 Non-guilty non-conviction statement	Compliant
Rule: 5180-37:04 Required background checks	Compliant
Rule: 5180-37:04 Staff Medical statement	Compliant
Rule: 5180-37:04 Background check updates	Compliant
Rule: 5180-37:04 Second adult requirements	Compliant
Rule: 5180-37:04 Staff/child ratio maintained at all times	Compliant
Rule: 5180-37:04 Ratio and Group size: General education or co-taught classroom	Compliant
Rule: 5180-37:04 Part-time staff in-service requirement	Compliant
Rule: 5180-37:04 Mixed age group size	Compliant
Rule: 5180-37:04 Substitute providing IEP services	Compliant
Rule: 5180-37:04 Ratio and Group size: Integrated classroom	Compliant
Rule: 5180-37:04 Approved trainer requirements	Compliant
Rule: 5180-37:04 Intervention specialist caseload	Compliant

Rule: 5180-37:05 Outdoor play space	Not Verified
Rule: 5180-37:05 Center cleaning and sanitizing	Compliant
Rule: 5180-37:05 Phone available	Compliant
Rule: 5180-37:05 Safe play space available	Compliant
Rule: 5180-37:05 Play space free of hazards	Compliant
Rule: 5180-37:05 Exclusive use of preschool space	Compliant
Rule: 5180-37:06 Safe and sanitary equipment and materials	Compliant
Rule: 5180-37:05 Square footage and maximum capacity	Compliant
Rule: 5180-37:05 Annual fire inspection	Compliant
Rule: 5180-37:05 Children supervised during travel times	Compliant
Rule: 5180-37:05 Public access areas	Compliant
Rule: 5180-37:05 Ratio maintained at all times	Compliant
Rule: 5180-37:05 Electrical outlets	Compliant
Rule: 5180-37:05 Smoking prohibited	Compliant
Rule: 5180-37:06 Adequate first-aid supplies	Compliant
Rule: 5180-37:06 Materials selected independently	Compliant
Rule: 5180-37:06 Cleaning and sanitizing supplies	Compliant
Rule: 5180-37:05 Indoor space minimum requirements	Compliant
Rule: 5180-37:06 Safe handling, storage, and disposal of bio-contaminants	Compliant

Rule: 5108-37:06 Furniture and equipment	Compliant
Rule: 5180-37:07 Governing body written policies	Compliant
Rule: 5180-37:07 Program policies and procedures	Compliant
Rule: 5180-37:07 Appropriate policies for children	Compliant
Rule: 5180-37:07 Staff policies	Compliant
Rule: 5180-37:07 Emergency numbers posting	Compliant
Rule: 5180-37:07 Developmentally appropriate program planning	Compliant
Rule: 5180-37:07 Policies address children's cumulative records	Compliant
Rule: 5180-37:07 Admission procedures	Compliant
Rule: 5180-37:07 Health and safety procedures	Compliant
Rule: 5180-37:07 Organized school health services	Compliant
Rule: 5180-37:07 Emergency procedure postings and records	Compliant
Rule: 5180-37:07 Immunization records and emergency medical authorization requirements	Compliant
Rule: 5180-37:07 Parent Roster	Compliant
Rule: 5180-37:07 Behavior management/discipline policy requirements	Compliant
Rule: 5180-37:07 Communicable Disease Policy requirements	Compliant
Rule: 5180-37:07 Transportation and field trip policies	Compliant
Rule: 5180-37:07 Unlimited parent access	Compliant

Rule: 5180-37:07 Offsite swimming policy requirements	Compliant
Rule: 5180-37:07 Parent Roster permission	Compliant
Rule: 5180-37:07 Safe sleep policy	Compliant
Rule: 5180-37:07 Medical and dental emergency procedure posting	Compliant
Rule: 5180-37:07 Swimming policy	Compliant
Rule: 5180-37-08 List of allergies and treatment	Compliant
Rule: 5180-37:07 First-aid Facilities and Materials	Compliant
Rule: 5180-37:07 Handwashing and disposable towels or air hand dryer available	Compliant
Rule: 5180-37-08 Family Educational Rights and Privacy Act	Compliant
Rule: 5180-37:07 Supervising grounds, play areas, and other facilities	Compliant
Rule: 5180-37:07 Written medication policy requirements	Compliant
Rule: 5180-37:07 Written procedures for incident and injury reporting	Compliant
Rule: 5180-37:07 Parent permission for topical products	Compliant
Rule: 5180-37-08 Immunization records	Compliant
Rule: 5180-37-08 List of prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements	Compliant
Rule: 5180-37-08 List of chronic physical problems and history of hospitalization	Compliant
Rule: 5180-37-08 List of child diseases	Compliant
Rule: 5180-37-08 Names and telephone numbers of physician and dentist	Compliant

Rule: 5180-37-08 Emergency medical and dental care transportation	Compliant
Rule: 5180-37-08 Daily attendance records	Compliant
Rule: 5180-37-08 Injury report	Compliant
Rule: 5180-37-08 Cumulative record requirements	Compliant
Rule: 5180-37-08 Child medical signed by licensed physician	Compliant
Rule: 5180-37-08 Medication authorization	Compliant
Rule: 5180-37:09 Food license	Compliant
Rule: 5180-37:09 Menus	Compliant
Rule: 5180-37:09 Choice of two required food groups for snack	Compliant
Rule: 5180-37:09 Modified diet accommodations	Compliant
Rule: 5180-37:09 Snack service time	Compliant
Rule: 5180-37:09 Nutritious snack choices provided to parents	Compliant
Rule: 5180-37:09 Snack nutritional requirements	Compliant
Rule: 5180-37:09 Snacks and meals to children attending four or more hours	Compliant
Rule: 5180-37:11 Communicable disease chart posted	Compliant
Rule: 5180-37:10 Reporting abuse policy	Compliant
Rule: 5180-37:11 Communicable disease policy: Training staff	Compliant
Rule: 5180-37:10 Staff responsibility for discipline	Compliant

Rule: 5180-37:11 Communicable Disease Policy: Exposure to a communicable disease	Compliant
Rule: 5180-37:10 Discipline restrictions	Compliant
Rule: 5180-37:11 Communicable Disease Policy: Readmitting an ill child	Compliant
Rule: 5180-37:11 Communicable Disease Policy: Ill child isolation requirements	Compliant
Rule: 5180-37:09 Policy regarding providing food when parent does not provide it	Compliant
Rule: 5180-37:11 Communicable Disease Policy: Parent notification of illness	Compliant
Rule: 5180-37:12 Soiled diapers storage/laundering	Compliant
Rule: 5180-37:10 Discipline policy ensures well being of individuals	Compliant
Rule: 5180-37:10 Written discipline policy requirements	Compliant
Rule: 5180-37:10 Staff receive discipline policy	Compliant
Rule: 5180-37:11 Communicable Disease Policy: Symptoms of illness for isolation and discharge	Compliant
Rule: 5180-37:10 Discipline policy/ behavior management communication and written consent to parent	Compliant
Rule: 5180-37:11 Communicable Disease Policy: Symptoms of illness for isolation	Compliant
Rule: 5180-37:11 Children observed for communicable disease upon	Compliant
Rule: 5180-37:11 Communicable Disease Policy: Mildly ill child	Compliant
Rule: 5180-37:12 Diapering requirements	Compliant
Rule: 5180-37:12 Diaper storage	Compliant

Rule: 5180-37:08 Child medical statement

*Compliant*