Department of Children & Youth

# Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at https://childcaresearch.ohio.gov/ . This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

| Program Details | | |
|---|---|---|
| Program Name<br>West Union Elementary School | Program Number<br>1000018578 | Program Type<br>Pre School |
| Address<br>555 Lloyd Rd West Union<br>OH<br>45693 | | County<br>ADAMS |

| | | |
|---|---|---|
| Organization Name:<br>Adams County Ohio Valley Local | Org IRN:<br>061903 | Site IRN:<br>038885 |

| Inspection Information | | | |
|---|---|---|---|
| Inspection Type<br>Annual | Inspection Scope<br>Full | Inspection Method<br>On-site Inspection | Inspection Notice<br>Unannounced |
| Inspection Date<br>10/20/2026 | Begin Time<br>10:10 AM | End Time<br>12:10 PM | Reviewer:<br>BRIAN CHASTAIN |

| Summary of Findings | | | |
|---|---|---|---|
| No. Requirements Verified<br>68 | No. Requirements with Non-compliances<br>1 | | No. Requirements Compliant<br>60 |
| No. Serious Risk<br>0 | No. Moderate Risk Findings<br>1 | No. Other Non-compliance Findings<br>0 | No. Technical Assistance Provided<br>1 |

| Staff-Child Ratios at the Time of Inspection | | | | |
|---|---|---|---|---|
| **Group** | **Age Group/Range** | **Ratio Observed** | **Compliance** | **Comment** |
| 203 | 3 years to < 4 years | 2 to 7 | In Compliance | 11:35 |
| 203 | 3 years to < 4 years | 1 to 6 | In Compliance | 10:15 |
| 204 | 3 years to < 4 years | 2 to 8 | In Compliance | 11:00 |

| | | | | |
|---|---|---|---|---|
| 204 | 3 years to < 4 years | 2 to 8 | In Compliance | 10:15 |
| 205 | 3 years to < 4 years | 2 to 16 | In Compliance | 11:00 |
| 205 | 3 years to < 4 years | 2 to 16 | In Compliance | 10:15 |
| 206 | 3 years to < 4 years | 2 to 15 | In Compliance | 11:15 |
| 206 | 3 years to < 4 years | 2 to 15 | In Compliance | 10:15 |

## Summary of Non-Compliances

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

## Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**No serious risk non-compliances were observed during this inspection**

## Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**Domain**: **08 Staff Files**

Rule: 5180-37-04 Background Check Requirements

Requirement: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to meet the requirements as prescribed in section 3301.541 of the

Revised Code and if applicable, rehabilitation criteria as described in rules3301-20-01 and3301-20-03 of the Administrative Code.

Finding: During the inspection, it was determined that background checks were not updated every five years. Submit the program's corrective action plan, which includes a copy of the updated background check results, to the department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/20/2026

## Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.

**No other non-compliances were observed during this inspection**

## Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

**Domain: 08 Staff Files**

Rule: 5180-37-04 Preschool Staff Member Medical Statement

Requirement: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio to have evidence of a signed medical statement on file on or before the first day of employment.

Findings: During the inspection, it was determined verification of staff medical statements was not on file as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

**In Compliance/Not Verified/Previously Verified/Not Applicable**

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-02 Education Management Information System Reporting | Not Verified | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-02 Current Information | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-02 License Posted | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-02 License Capacity | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-02 Inspection Requirements | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-05 Building Requirements | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-05 Fire Inspection | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-05 Outdoor Space Requirements | Compliant | Documenting Statement: During the inspection, the program reported the outdoor play space is regulated by the local health department. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|

| | |
|---|---|
| 5180:2-20-03 Sleeping and Napping | Compliant |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180-37-04 Ratio | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-05 Sanitary Environment | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180-37-04 Group Size | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180-37-04 Supervision | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-08 Attendance Records | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-10 Child Guidance | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-05 Safe Environment | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-05 Smoke Free Environment | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-06 Cots and Mats | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-06 Safe Equipment | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|

| | |
|---|---|
| 5180:2-20-06 Sanitary Equipment | Compliant |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-07 Handwashing | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-05 Emergency Phone Numbers | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-06 Materials and Equipment | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-05 Indoor Space Requirements | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-02 Serious Incident Reporting | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-08 Parent Notification of Incidents/Injuries | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180-37-04 Emergency Drills | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-09 Meal and Snack Requirements | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-06 First Aid/Standard Precautions | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-11 Management of Communicable Disease | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-03 Written Curriculum Adopted and Aligned | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-03 Daily Schedule | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-09 Food Service Requirements | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-03 Progress Reports and Teacher Conferences | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-05 On-site Swimming and Water Safety Requirements | Not Applicable | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-07 Swimming and Water Safety Permission Requirements | Not Applicable | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-07 Off-site Swimming and Water Safety Requirements | Not Applicable | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-05 Infant/Toddler Space | Not Applicable | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-06 Cribs - Safe Environment and Practices | Not Applicable | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-12 Diapering Practices | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-09 Infant Food and Formula | Not Applicable | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180-37-04 Preschool Director Qualifications | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180-37-04 Preschool Director Responsibilities | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180-37-04 Preschool Staff Member Education | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180-37-04 Staff Non-Discrimination | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180-37-04 Preschool Staff Member Orientation Training | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180-37-04 Health and Safety Training | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-03 Parent Notification and Participation Policies | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180-37-04 Professional Development and In-service Training | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-07 Medication Documentation | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-07 Medication Administration Practices | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-07 Medication Storage | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-08 Child Immunization Records | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-10 Written Child Guidance Policy | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-08 Child Cumulative Records | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-08 Child Health Records | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-08 McKinney-Vento Homeless Assistance Act | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-03 Written Program Philosophy and Goals | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-07 Operating Policies and Procedures | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-07 Emergency Preparedness and Response Plan | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-08 Family Educational Rights and Privacy Act | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-11 Written Management of Communicable Disease Policy | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-02 Amendments to the License | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| ORC 3301.531 Preschool Staff Member TB Screening | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-09 Specialized Diets | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-06 Cribs - Placement | Not Applicable | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-12 Diapering Supplies | Compliant | |