



Program Details		
Program Type: School Age Child Care	Program Name: Cornerstone Academy Community School	Program Number: 1000019062
Address: 6015 E Walnut St Westerville OH 43081		County: FRANKLIN
Organization Name: Cornerstone Academy Community School	Org IRN: 133439	Site IRN: 133439

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 12/08/2021	Begin Time: 4:40 PM	End Time: 5:47 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 112	Number of Rules with Non-Compliances: 7	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 2	Low Risk Non-Compliances: 8

Summary of Non-Compliances
Program Fully Compliant? No
Serious Risk Non-Compliances
No Serious Risk Non-Compliances were observed during this inspection



Moderate Risk Non-Compliances

Domain: 08 Staff Files

Rule: 3301-32:03 Medication administration training

Code: This rule requires individuals authorized to administer medication to provide documentation of medication administrating training in accordance with section 3313.713 of the Revised Code.

Findings: During the inspection and review of staff files, documentation of medication administration training was not verified for individuals administering medication.

Domain: 08 Staff Files

Rule: 3301-32:03 Required background checks

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to meet the requirements as prescribed in section 3301.541 of the Revised Code and if applicable, rehabilitation criteria as described in rules 3301-20-01 and 3301-20-03 of the Administrative Code.

Findings: During the inspection and review of staff files, individuals used in ratio did not have evidence of criminal background checks that meet the requirements.

Low Risk Non-Compliances

Domain: 08 Staff Files

Rule: 3301-32:03 Maintaining Ohio Professional Registry Profile

Code: This rule requires each individual used to in ratio to maintain a current profile in the Ohio professional registry (OPR).

Findings: During the inspection and review of staff files, individuals used in ratio did not have a current profile in the Ohio professional registry.

Corrective Action Plan Due: 02/13/2022

Domain: 08 Staff Files

Rule: 3301-32:03 Licensing orientation training

Code: This rule requires each individual used in ratio to have an orientation training as prescribed by the department completed within thirty days of the individuals start date.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of the required orientation training prescribed by the department completed within thirty days of the start date.



Corrective Action Plan Due: 02/13/2022

Domain: 08 Staff Files

Rule: 3301-32:03 Staff medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals used to count in ratio did not have evidence of a signed medical statement on or before the first day of employment.

Corrective Action Plan Due: 02/13/2022

Domain: 08 Staff Files

Rule: 3301-32:08 Children observed for communicable disease upon arrival

Code: This rule requires a person trained to recognize the common signs of communicable disease or other illness to observe each child daily as they enter a group.

Findings: During the inspection, a person trained to recognize the common signs of communicable disease or other illness did not observe each child daily as they entered a group.

Corrective Action Plan Due: 02/13/2022

Domain: 08 Staff Files

Rule: 3301-32:03 Staff with required health and safety training

Code: This rule requires the program to ensure a person who has completed and is current with an approved course to recognize the common signs of communicable disease or other illness will observe each child daily as they enter the group and be readily available at all times.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current course on the recognition of common signs of communicable disease from an approved provider.

Corrective Action Plan Due: 02/13/2022

Domain: 08 Staff Files

Rule: 3301-32:03 Staff with required health and safety training

Code: This rule requires the program to ensure at least one preschool staff member who has completed and is current with a child abuse recognition and prevention course based on an approved curriculum. The child abuse recognition and prevention curriculum used in the course may be consistent with requirements as established by



section 3319.073 of the Revised Code or appear on the approved curriculum list posted on the departments website. Consistent with requirements as established by section 3319.073 of the Revised Code, such staff shall complete at least four hours of in-service training in child abuse recognition and prevention within two years of employment and every five years thereafter.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current course on the recognition and prevention of child abuse from an approved provider.

Corrective Action Plan Due: 02/13/2022

Domain: 08 Staff Files

Rule: 3301-32:03 Staff with required health and safety training

Code: This rule requires the program to ensure each staff member shall have current valid age appropriate first aid, age appropriate CPR, child abuse recognition and prevention, and management of communicable disease certification in accordance with rule 5101:2-12-10 of the Administrative Code. In-service training on age appropriate first aid, age appropriate CPR, child abuse recognition and prevention, and management of communicable disease shall be updated according to the length of time required by the approved organization.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in first aid from an approved provider.

Corrective Action Plan Due: 02/13/2022

Domain: 08 Staff Files

Rule: 3301-32:03 Staff with required health and safety training

Code: This rule requires the program to ensure the following each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule 5101:2-12-10 of the Administrative Code.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in CPR from an approved provider.

Corrective Action Plan Due: 02/13/2022

Rules in Compliance/Not Verified	
Rule: 3301-32:04 Safe handling, storage, and disposal of bio-contaminants	<i>Compliant</i>
Rule: 3301-32:04 Using cleaning supplies	<i>Compliant</i>



Rule: 3301-32:04 Furniture and equipment requirements	<i>Compliant</i>
Rule: 3301-32:04 Safe furniture and equipment	<i>Compliant</i>
Rule: 3301-32:04 Safe areas	<i>Compliant</i>
Rule: 3301-32:04 Program cleaning and sanitizing	<i>Compliant</i>
Rule: 3301-32:04 Outdoor play space	<i>Compliant</i>
Rule: 3301-32:10 Enrollment of children with disabilities	<i>Compliant</i>
Rule: 3301-32:10 Supervision plan policies	<i>Compliant</i>
Rule: 3301-32:05 Written philosophy and goals	<i>Compliant</i>
Rule: 3301-32:09 Reporting abuse policy	<i>Compliant</i>
Rule: 3301-32:10 Discipline policy requirements	<i>Compliant</i>
Rule: 3301-32:10 Food service policies	<i>Compliant</i>
Rule: 3301-32:10 Ill child policies	<i>Compliant</i>
Rule: 3301-32:10 Medication administration policy requirements	<i>Compliant</i>
Rule: 3301-32:10 Emergency procedures	<i>Compliant</i>
Rule: 3301-32:10 Training on emergency procedures	<i>Compliant</i>
Rule: 3301-32:10 Emergency drill practice	<i>Compliant</i>
Rule: 3301-32:10 Accident policy and procedures	<i>Compliant</i>
Rule: 3301-32:10 Child release policies	<i>Compliant</i>



Rule: 3301-32:10 Reporting absences	<i>Compliant</i>
Rule: 3301-32:03 Staff/child ratio	<i>Compliant</i>
Rule: 3301-32:04 Storage of belongings	<i>Compliant</i>
Rule: 3301-32:04 Access to facilities	<i>Compliant</i>
Rule: 3301-32:04 First aid supplies	<i>Compliant</i>
Rule: 3301-32:04 Phone requirements	<i>Compliant</i>
Rule: 3301-32:04 Smoking prohibited	<i>Compliant</i>
Rule: 3301-32:04 Handwashing facilities	<i>Compliant</i>
Rule: 3301-32:04 License and written compliance report posted	<i>Compliant</i>
Rule: 3301-32:08 Communicable Disease Policy: Exposure to a communicable disease	<i>Compliant</i>
Rule: 3301-32:08 Communicable disease chart	<i>Compliant</i>
Rule: 3301-32:03 Maximum group by age group exceeded	<i>Compliant</i>
Rule: 3301-32:03 Second adult requirements	<i>Compliant</i>
Rule: 3301-32:03 Administrator onsite time	<i>Compliant</i>
Rule: 3301-32:03 Annual orientation training requirement	<i>Compliant</i>
Rule: 3301-32:03 Individual used in ratio	<i>Compliant</i>
Rule: 3301-32:03 Staff minimum requirements	<i>Compliant</i>
Rule: 3301-32:03 In-service hour requirement	<i>Compliant</i>



Rule: 3301-32:09 Written discipline policy requirements	<i>Compliant</i>
Rule: 3301-32:09 Staff receive discipline policy	<i>Compliant</i>
Rule: 3301-32:10 Transportation policies	<i>Compliant</i>
Rule: 3301-32:05 Written curriculum requirements	<i>Compliant</i>
Rule: 3301-32:05 Equitable activities, materials and equipment	<i>Compliant</i>
Rule: 3301-32:03 Annual in-service requirements	<i>Compliant</i>
Rule: 3301-32-03 Approved trainer requirements	<i>Compliant</i>
Rule: 3301-32:04 Annual fire inspection	<i>Compliant</i>
Rule: 3301-32:04 Indoor space	<i>Compliant</i>
Rule: 3301-32:09 Written discipline policy: Exclusions	<i>Compliant</i>
Rule: 3301-32:09 Discipline restrictions	<i>Compliant</i>
Rule: 3301-32:07 Policies for providing meals	<i>Compliant</i>
Rule: 3301-32:09 Staff responsibility for discipline	<i>Compliant</i>
Rule: 3301-32:07 Personnel trained in sanitary procedures	<i>Compliant</i>
Rule: 3301-32:05 Written curriculum: Adapted for children with disabilities	<i>Compliant</i>
Rule: 3301-32:05 Materials and equipment	<i>Compliant</i>
Rule: 3301-32:06 Individual child registration	<i>Compliant</i>
Rule: 3301-32-06 Individual child injury report	<i>Compliant</i>



Rule: 3301-32-06 Injury report log	<i>Compliant</i>
Rule: 3301-32-06 Individual child transportation plan	<i>Compliant</i>
Rule: 3301-32-06 Individual child medical needs	<i>Compliant</i>
Rule: 3301-32-06 Attendance records	<i>Compliant</i>
Rule: 3301-32:07 Snack served from two of the five basic food groups	<i>Compliant</i>
Rule: 3301-32:07 Program meal and snack policies and requirements	<i>Compliant</i>
Rule: 3301-32:07 Menu requirements	<i>Compliant</i>
Rule: 3301-32:07 Handwashing	<i>Compliant</i>
Rule: 3301-32:07 Special dietary needs	<i>Compliant</i>
Rule: 3301-32:07 Program personnel informed of children's allergies	<i>Compliant</i>
Rule: 3301-32:07 Safe drinking water	<i>Compliant</i>
Rule: 3301-32:07 Food served	<i>Compliant</i>
Rule: 3301-32:07 Safe food storage	<i>Compliant</i>
Rule: 3301-32:07 Screen time during meal or snack time	<i>Compliant</i>
Rule: 3301-32:07 Parent provided snack requirements	<i>Compliant</i>
Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge	<i>Compliant</i>
Rule: 3301-32:08 Communicable Disease Policy: Ill child isolation requirements	<i>Compliant</i>
Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent	<i>Compliant</i>



Rule: 3301-32:10 Program policies	<i>Compliant</i>
Rule: 3301-32:10 Staff/parent communication	<i>Compliant</i>
Rule: 3301-32:10 Program evaluation	<i>Compliant</i>
Rule: 3301-32:10 Staff record policies	<i>Compliant</i>
Rule: 3301-32:10 Volunteer policies	<i>Compliant</i>
Rule: 3301-32:10 Nondiscrimination policies	<i>Compliant</i>
Rule: 3301-32:10 Parent handbook	<i>Compliant</i>
Rule: 3301-32:10 Staff policies	<i>Compliant</i>
Rule: 3301-32:10 Child Data Privacy	<i>Compliant</i>