



| Program Details | | |
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| Program Type: School Age Child Care | Program Name: Ridgewood Elementary School | Program Number: 1000019065 |
| Address: 225 W Union Ave West Lafayette OH 43845 | | County: COSHOCTON |
| Organization Name: Muskingum Valley ESC | Org IRN: 125252 | Site IRN: 016344 |

| Inspection Information | | |
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| Inspection Type Annual | Inspection Scope: Full | Inspection Notice: Unannounced |
| Visit Date: 02/07/2023 | Begin Time: 3:15 PM | End Time: 4:20 PM |

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

| Summary of Findings | | |
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| Number of Rules Verified: 113 | Number of Rules with Non-Compliances: 3 | |
| Serious Risk Non-Compliances: 0 | Moderate Risk Non-Compliances: 1 | Low Risk Non-Compliances: 2 |

| Summary of Non-Compliances |
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| If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited. |
| Serious Risk Non-Compliances |
| No Serious Risk Non-Compliances were observed during this inspection |



Moderate Risk Non-Compliances

Domain: 08 Staff Files

Rule: 3301-32:03 Required background checks

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to meet the requirements as prescribed in section 3301.541 of the Revised Code and if applicable, rehabilitation criteria as described in rules 3301-20-01 and 3301-20-03 of the Administrative Code.

Findings: During the inspection and review of staff files, individuals used in ratio did not have evidence of criminal background checks that meet the requirements.

Corrective Action Plan Due: 03/17/2023

Low Risk Non-Compliances

Domain: 08 Staff Files

Rule: 3301-32:03 Staff medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals used to count in ratio did not have evidence of a signed medical statement on or before the first day of employment.

Corrective Action Plan Due: 03/17/2023

Domain: 08 Staff Files

Rule: 3301-32:03 Annual orientation training requirement

Code: This rule requires the program policies and procedures be reviewed during an annual orientation training completed prior to or within seven calendar days of the first scheduled day of attendance on the job, except that the discipline policy and procedures shall be reviewed before working with children.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of the annual orientation training to review policies and procedures for the program within seven days of the first day of attendance.

Corrective Action Plan Due: 03/17/2023



| Rules in Compliance/Not Verified | |
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| Rule: 3301-32:04 Safe handling, storage, and disposal of bio-contaminants | <i>Compliant</i> |
| Rule: 3301-32:04 Using cleaning supplies | <i>Compliant</i> |
| Rule: 3301-32:04 Furniture and equipment requirements | <i>Compliant</i> |
| Rule: 3301-32:04 Safe furniture and equipment | <i>Compliant</i> |
| Rule: 3301-32:04 Safe areas | <i>Compliant</i> |
| Rule: 3301-32:04 Program cleaning and sanitizing | <i>Compliant</i> |
| Rule: 3301-32:04 Outdoor play space | <i>Compliant</i> |
| Rule: 3301-32:10 Enrollment of children with disabilities | <i>Compliant</i> |
| Rule: 3301-32:10 Supervision plan policies | <i>Compliant</i> |
| Rule: 3301-32:05 Written philosophy and goals | <i>Compliant</i> |
| Rule: 3301-32:09 Reporting abuse policy | <i>Compliant</i> |
| Rule: 3301-32:10 Discipline policy requirements | <i>Compliant</i> |
| Rule: 3301-32:10 Food service policies | <i>Compliant</i> |
| Rule: 3301-32:10 Ill child policies | <i>Compliant</i> |
| Rule: 3301-32:10 Medication administration policy requirements | <i>Compliant</i> |
| Rule: 3301-32:10 Emergency procedures | <i>Compliant</i> |
| Rule: 3301-32:10 Training on emergency procedures | <i>Compliant</i> |
| Rule: 3301-32:10 Emergency drill practice | <i>Compliant</i> |



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| Rule: 3301-32:10 Accident policy and procedures | <i>Compliant</i> |
| Rule: 3301-32:10 Child release policies | <i>Compliant</i> |
| Rule: 3301-32:10 Reporting absences | <i>Compliant</i> |
| Rule: 3301-32:03 Staff/child ratio | <i>Compliant</i> |
| Rule: 3301-32:04 Storage of belongings | <i>Compliant</i> |
| Rule: 3301-32:04 Access to facilities | <i>Compliant</i> |
| Rule: 3301-32:04 First aid supplies | <i>Compliant</i> |
| Rule: 3301-32:04 Phone requirements | <i>Compliant</i> |
| Rule: 3301-32:04 Smoking prohibited | <i>Compliant</i> |
| Rule: 3301-32:04 Handwashing facilities | <i>Compliant</i> |
| Rule: 3301-32:04 License and written compliance report posted | <i>Compliant</i> |
| Rule: 3301-32:08 Communicable Disease Policy: Exposure to a communicable disease | <i>Compliant</i> |
| Rule: 3301-32:08 Communicable disease chart | <i>Compliant</i> |
| Rule: 3301-32:03 Maximum group by age group exceeded | <i>Compliant</i> |
| Rule: 3301-32:03 Second adult requirements | <i>Compliant</i> |
| Rule: 3301-32:03 Administrator onsite time | <i>Compliant</i> |
| Rule: 3301-32:03 Individual used in ratio | <i>Compliant</i> |



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| Rule: 3301-32:03 Maintaining Ohio Professional Registry Profile | <i>Compliant</i> |
| Rule: 3301-32:03 Staff minimum requirements | <i>Compliant</i> |
| Rule: 3301-32:03 Licensing orientation training | <i>Compliant</i> |
| Rule: 3301-32:03 In-service hour requirement | <i>Compliant</i> |
| Rule: 3301-32:09 Written discipline policy requirements | <i>Compliant</i> |
| Rule: 3301-32:09 Staff receive discipline policy | <i>Compliant</i> |
| Rule: 3301-32:10 Transportation policies | <i>Compliant</i> |
| Rule: 3301-32:05 Written curriculum requirements | <i>Compliant</i> |
| Rule: 3301-32:05 Equitable activities, materials and equipment | <i>Compliant</i> |
| Rule: 3301-32:03 Medication administration training | <i>Compliant</i> |
| Rule: 3301-32:03 Annual in-service requirements | <i>Compliant</i> |
| Rule: 3301-32-03 Approved trainer requirements | <i>Compliant</i> |
| Rule: 3301-32:03 Staff with required health and safety training | <i>Compliant</i> |
| Rule: 3301-32:04 Annual fire inspection | <i>Compliant</i> |
| Rule: 3301-32:04 Indoor space | <i>Compliant</i> |
| Rule: 3301-32:09 Written discipline policy: Exclusions | <i>Compliant</i> |
| Rule: 3301-32:09 Discipline restrictions | <i>Compliant</i> |
| Rule: 3301-32:07 Policies for providing meals | <i>Compliant</i> |



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| Rule: 3301-32:09 Staff responsibility for discipline | <i>Compliant</i> |
| Rule: 3301-32:07 Personnel trained in sanitary procedures | <i>Compliant</i> |
| Rule: 3301-32:05 Written curriculum: Adapted for children with disabilities | <i>Compliant</i> |
| Rule: 3301-32:05 Materials and equipment | <i>Compliant</i> |
| Rule: 3301-32:06 Individual child registration | <i>Compliant</i> |
| Rule: 3301-32-06 Individual child injury report | <i>Compliant</i> |
| Rule: 3301-32-06 Injury report log | <i>Compliant</i> |
| Rule: 3301-32-06 Individual child transportation plan | <i>Compliant</i> |
| Rule: 3301-32-06 Individual child medical needs | <i>Compliant</i> |
| Rule: 3301-32-06 Attendance records | <i>Compliant</i> |
| Rule: 3301-32-06 Written permission to swim | <i>Compliant</i> |
| Rule: 3301-32:07 Snack served from two of the five basic food groups | <i>Compliant</i> |
| Rule: 3301-32:07 Program meal and snack policies and requirements | <i>Compliant</i> |
| Rule: 3301-32:07 Menu requirements | <i>Compliant</i> |
| Rule: 3301-32:07 Handwashing | <i>Compliant</i> |
| Rule: 3301-32:07 Special dietary needs | <i>Compliant</i> |
| Rule: 3301-32:07 Program personnel informed of children's allergies | <i>Compliant</i> |
| Rule: 3301-32:07 Safe drinking water | <i>Compliant</i> |



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| Rule: 3301-32:07 Food served | <i>Compliant</i> |
| Rule: 3301-32:07 Safe food storage | <i>Compliant</i> |
| Rule: 3301-32:07 Screen time during meal or snack time | <i>Compliant</i> |
| Rule: 3301-32:07 USDA Sponsor Violation | <i>Compliant</i> |
| Rule: 3301-32:07 Parent provided snack requirements | <i>Compliant</i> |
| Rule: 3301-32:08 Children observed for communicable disease upon arrival | <i>Compliant</i> |
| Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge | <i>Compliant</i> |
| Rule: 3301-32:08 Communicable Disease Policy: Ill child isolation requirements | <i>Compliant</i> |
| Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent | <i>Compliant</i> |
| Rule: 3301-32:10 Program policies | <i>Compliant</i> |
| Rule: 3301-32:10 Staff/parent communication | <i>Compliant</i> |
| Rule: 3301-32:10 Field trip policies | <i>Compliant</i> |
| Rule: 3301-32:10 Program evaluation | <i>Compliant</i> |
| Rule: 3301-32:10 Staff record policies | <i>Compliant</i> |
| Rule: 3301-32:10 Volunteer policies | <i>Compliant</i> |
| Rule: 3301-32:10 Nondiscrimination policies | <i>Compliant</i> |
| Rule: 3301-32:10 Parent handbook | <i>Compliant</i> |
| Rule: 3301-32:10 Staff policies | <i>Compliant</i> |



Rule: 3301-32:10 Child Data Privacy

Compliant