Department of Children & Youth

Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at https://childcaresearch.ohio.gov/ . This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

Program Details		
Program Name St Francis Xavier	Program Number 1000019110	Program Type Pre School
Address 612 E Washington St Medina OH 44256		County MEDINA

Organization Name:	Org IRN:	Site IRN:
Cleveland Catholic Diocese	052522	060954

Inspection Information			
Inspection Type Annual	Inspection Scope Full	Inspection Method On-site Inspection	Inspection Notice Unannounced
Inspection Date 11/03/2026	Begin Time 9:30 AM	End Time 12:15 PM	Reviewer: Michele Matheny

Summary of Findings			
No. Requirements Verified 69	No. Requirements with Non-compliances 0		No. Requirements Compliant 59
No. Serious Risk 0	No. Moderate Risk Findings 0	No. Other Non-compliance Findings 0	No. Technical Assistance Provided 2

Staff-Child Ratios at the Time of Inspection				
Group	**Age Group/Range**	**Ratio Observed**	**Compliance**	**Comment**
100		2 to 11	In Compliance	11:15 AM
100		2 to 11	In Compliance	9:30 AM
120		2 to 13	In Compliance	10:30 AM

120		2 to 13	In Compliance	11:15 AM

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No serious risk non-compliances were observed during this inspection

Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No moderate risk non-compliances were observed during this inspection

Department of Children & Youth

Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.

No other non-compliances were observed during this inspection

Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

Domain: 08 Staff Files

Rule: 5180-37-04 Health and Safety Training

Requirement: The rule requires the program to ensure staff members complete required health and safety trainings.

Findings: During the inspection, it was determined that staff had not completed health and safety training as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 08 Staff Files

Rule: 5180-37-04 Preschool Staff Member Medical Statement

Requirement: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio to have evidence of a signed medical statement on file on or before the first day of employment.

Findings: During the inspection, it was determined verification of staff medical statements indicating the immunizations have been completed was not on file as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Department of Children & Youth

In Compliance/Not Verified/Previously Verified/Not Applicable

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-02 Education Management Information System Reporting	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-02 Current Information	Compliant	Documenting Statement: The program had current information entered in the Ohio Statewide Licensing System.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-02 License Posted	Compliant	Documenting Statement: The license was posted in a conspicuous location and visible to the public as required.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-02 License Capacity	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-02 Inspection Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 Building Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-05 Fire Inspection	Compliant	Documenting Statement: During the inspection, the program had a current fire inspection on file.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 Outdoor Space Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-03 Sleeping and Napping	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180-37-04 Ratio	Compliant	Documenting Statement: Staff/child ratios observed during the inspection were in compliance.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 Sanitary Environment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Group Size	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Supervision	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-08 Attendance Records	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-10 Child Guidance	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 Safe Environment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 Smoke Free Environment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-06 Cots and Mats	Compliant	Documenting Statement: Cots or mats were observed in good condition and placed appropriately and safely during nap or rest time.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-06 Safe Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-06 Sanitary Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-07 Handwashing	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-05 Emergency Phone Numbers	Compliant	Documenting Statement: On the day of the inspection, complete emergency phone numbers and weather and fire alert plans were posted in the program as required.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-06 Materials and Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 Indoor Space Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-02 Serious Incident Reporting	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-08 Parent Notification of Incidents/Injuries	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180-37-04 Emergency Drills	Compliant	Documenting Statement: Documentation for completed fire drills, rapid dismissals, tornado drills, and school safety drills was verified during this inspection.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-09 Meal and Snack Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-06 First Aid/Standard Precautions	Compliant	Documenting Statement: During the inspection, the program had complete first aid kits available as required.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-11 Management of Communicable Disease	Compliant	Documenting Statement: The DCY 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-03 Written Curriculum Adopted and Aligned	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-03 Daily Schedule	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-09 Food Service Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-03 Progress Reports and Teacher Conferences	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 On-site Swimming and Water Safety Requirements	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-07 Swimming and Water Safety Permission Requirements	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-07 Off-site Swimming and Water Safety Requirements	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 Infant/Toddler Space	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-06 Cribs - Safe Environment and Practices	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-12 Diapering Practices	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-09 Infant Food and Formula	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Preschool Director Qualifications	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Preschool Director Responsibilities	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Preschool Staff Member Education	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Staff Non-Discrimination	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180-37-04 Preschool Staff Member Orientation Training	Compliant	Documenting Statement: On the day of the inspection, all preschool staff members had met orientation training requirements.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180-37-04 Background Check Requirements	Compliant	Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed.

Rule	Status	Documenting Statement(s), If applicable

5180:2-20-03 Parent Notification and Participation Policies	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Professional Development and In-service Training	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-07 Medication Documentation	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-07 Medication Administration Practices	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-07 Medication Storage	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-08 Child Immunization Records	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-10 Written Child Guidance Policy	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-08 Child Cumulative Records	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-08 Child Health Records	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-08 McKinney-Vento Homeless Assistance Act	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-03 Written Program Philosophy and Goals	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-07 Operating Policies and Procedures	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-07 Emergency Preparedness and Response Plan	Compliant	Documenting Statement: During the inspection, documentation that the program had adopted a written safety plan in accordance with section 5502.262 of the Ohio Revised Code and filed it with the Ohio School Safety Center was verified.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-08 Family Educational Rights and Privacy Act	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-11 Written Management of Communicable Disease Policy	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-02 Amendments to the License	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
ORC 3301.531 Preschool Staff Member TB Screening	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-09 Specialized Diets	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-06 Cribs - Placement	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-12 Diapering Supplies	Not Applicable	