



| Program Details   |   |                               |
|---|---|-------------------------------|
| Program Type:<br>Pre School                                 | Program Name:<br>East Portsmouth Elementary | Program Number:<br>1000019178 |
| Address:<br>5929 Harding Ave<br><br>Sciotoville<br>OH 45662 |   | County:<br>SCIOTO             |
| Organization Name:<br>Portsmouth City                       | Org IRN:<br>044669                          | Site IRN:<br>015198           |

| Inspection Information    |                           |                                   |
|---------------------------|---------------------------|-----------------------------------|
| Inspection Type<br>Annual | Inspection Scope:<br>Full | Inspection Notice:<br>Unannounced |
| Visit Date:<br>04/06/2022 | Begin Time:<br>2:00 PM    | End Time:<br>3:30 PM              |

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

| Summary of Findings             |   |                             |
|---------------------------------|---|-----------------------------|
| Number of Rules Verified: 177   | Number of Rules with Non-Compliances: 0 |                             |
| Serious Risk Non-Compliances: 0 | Moderate Risk Non-Compliances: 0        | Low Risk Non-Compliances: 0 |

| Summary of Non-Compliances  |
|---|
| Program Fully Compliant? Yes  |
| <b>Serious Risk Non-Compliances</b>   |
| <b>No Serious Risk Non-Compliances were observed during this inspection</b> |
| <b>Moderate Risk Non-Compliances</b>  |



**No Moderate Risk Non-Compliances were observed during this inspection**

### Low Risk Non-Compliances

**No Low Risk Non-Compliances were observed during this inspection**

### Rules in Compliance/Not Verified

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| <b>Rule: 3301-37:02 Written compliance report posted</b>                 | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Orientation training</b>                             | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Non-guilty non-conviction statement</b>              | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Required background checks</b>                       | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Staff Medical statement</b>                          | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Staff Non-Discrimination</b>                         | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Director onsite fifty percent of operating hours</b> | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Program operation</b>                                | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Staff supervision</b>                                | <i>Compliant</i> |



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| <b>Rule: 3301-37:04 Annual in-service requirements</b>                          | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Staff with required health and safety trainings</b>         | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Substitute requirements</b>                                 | <i>Compliant</i> |
| <b>Rule: 3301-37:05 Play space free of hazards</b>                              | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Director qualifications</b>                                 | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Director responsibilities</b>                               | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Lead teacher assigned</b>                                   | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Public preschool general education teacher requirements</b> | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Special education teacher requirements</b>                  | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Individuals used in ratio</b>                               | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Staff minimum requirements</b>                              | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Background check updates</b>                                | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Staff/child ratio maintained at all times</b>               | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Ratio and Group size: Integrated classroom</b>              | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Preschool special education law requirements</b>            | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Intervention specialist caseload</b>                        | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Second adult requirements</b>                               | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Mixed age group size</b>                                    | <i>Compliant</i> |



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| <b>Rule: 3301-37:05 Outdoor play space</b>  | <i>Compliant</i> |
| <b>Rule: 3301-37:06 Cleaning and sanitizing supplies</b>                                      | <i>Compliant</i> |
| <b>Rule: 3301-37:06 Safe handling, storage, and disposal of bio-contaminants</b>              | <i>Compliant</i> |
| <b>Rule: 3301-37:06 Materials selected independently</b>                                      | <i>Compliant</i> |
| <b>Rule: 3301-37:06 Adequate first-aid supplies</b>   | <i>Compliant</i> |
| <b>Rule: 3301-37:06 Cot or Mat requirements</b>   | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Governing body written policies</b>                                       | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Program policies and procedures</b>                                       | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Appropriate policies for children</b>                                     | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Staff policies</b>  | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Policies address children's cumulative records</b>                        | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Developmentally appropriate program planning</b>                          | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Health and safety procedures</b>  | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Organized school health services</b>                                      | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Emergency procedure postings and records</b>                              | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Immunization records and emergency medical authorization requirements</b> | <i>Compliant</i> |
| <b>Rule: 3301-37-08 List of allergies and treatment</b>                                       | <i>Compliant</i> |



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| <b>Rule: 3301-37:11 Communicable Disease Policy: Parent notification of illness</b>                        | <i>Compliant</i> |
| <b>Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation and discharge</b>       | <i>Compliant</i> |
| <b>Rule: 3301-37:11 Communicable disease chart posted</b>  | <i>Compliant</i> |
| <b>Rule: 3301-37:11 Communicable Disease Policy: Ill child isolation requirements</b>                      | <i>Compliant</i> |
| <b>Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation</b>                     | <i>Compliant</i> |
| <b>Rule: 3301-37:11 Communicable Disease Policy: Readmitting an ill child</b>                              | <i>Compliant</i> |
| <b>Rule: 3301-37:11 Communicable Disease Policy: Mildly ill child</b>                                      | <i>Compliant</i> |
| <b>Rule: 3301-37:11 Communicable Disease Policy: Exposure to a communicable disease</b>                    | <i>Compliant</i> |
| <b>Rule: 3301-37:12 Diapering requirements</b>   | <i>Compliant</i> |
| <b>Rule: 3301-37:12 Diaper storage</b>   | <i>Compliant</i> |
| <b>Rule: 3301-37:12 Soiled diapers storage/laundrying</b>  | <i>Compliant</i> |
| <b>Rule: 3301-37:11 Communicable disease policy: Training staff</b>  | <i>Compliant</i> |
| <b>Rule: 3301-37:05 Safe play space available</b>  | <i>Compliant</i> |
| <b>Rule: 3301-37:10 Discipline restrictions</b>  | <i>Compliant</i> |
| <b>Rule: 3301-37:10 Reporting abuse policy</b>   | <i>Compliant</i> |
| <b>Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent</b> | <i>Compliant</i> |
| <b>Rule: 3301-37:10 Staff receive discipline policy</b>  | <i>Compliant</i> |



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| <b>Rule: 3301-37:07 Admission procedures</b>   | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Parent Roster</b>  | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Behavior management/discipline policy requirements</b>   | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Communicable Disease Policy requirements</b>   | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Transportation and field trip policies</b>   | <i>Compliant</i> |
| <b>Rule: 3301-37-08 Immunization records</b>   | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Unlimited parent access</b>  | <i>Compliant</i> |
| <b>Rule: 3301-37-08 List of prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements</b> | <i>Compliant</i> |
| <b>Rule: 3301-37-08 List of chronic physical problems and history of hospitalization</b>   | <i>Compliant</i> |
| <b>Rule: 3301-37-08 List of child diseases</b>   | <i>Compliant</i> |
| <b>Rule: 3301-37-08 Names and telephone numbers of physician and dentist</b>   | <i>Compliant</i> |
| <b>Rule: 3301-37-08 Emergency medical and dental care transportation</b>   | <i>Compliant</i> |
| <b>Rule: 3301-37-08 Daily attendance records</b>   | <i>Compliant</i> |
| <b>Rule: 3301-37-08 Injury report</b>  | <i>Compliant</i> |
| <b>Rule: 3301-37-08 Family Educational Rights and Privacy Act</b>  | <i>Compliant</i> |
| <b>Rule: 3301-37-08 McKinney-Vento Homeless Assistance Act</b>   | <i>Compliant</i> |
| <b>Rule: 3301-37:09 Food license</b>   | <i>Compliant</i> |



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| <b>Rule: 3301-37:07 Parent Roster permission</b>                            | <i>Compliant</i> |
| <b>Rule: 3301-37:10 Staff responsibility for discipline</b>                 | <i>Compliant</i> |
| <b>Rule: 3301-37:10 Written discipline policy requirements</b>              | <i>Compliant</i> |
| <b>Rule: 3301-37:09 Menus</b>   | <i>Compliant</i> |
| <b>Rule: 3301-37:10 Discipline policy ensures well being of individuals</b> | <i>Compliant</i> |
| <b>Rule: 3301-37:05 Children supervised during travel times</b>             | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Nap/rest time ratio requirements</b>                    | <i>Compliant</i> |
| <b>Rule: 3301-37:05 Ratio maintained at all times</b>                       | <i>Compliant</i> |
| <b>Rule: 3301-37:05 Annual fire inspection</b>                              | <i>Compliant</i> |
| <b>Rule: 3301-37:05 Center cleaning and sanitizing</b>                      | <i>Compliant</i> |
| <b>Rule: 3301-37:05 Electrical outlets</b>                                  | <i>Compliant</i> |
| <b>Rule: 3301-37:05 Phone available</b>                                     | <i>Compliant</i> |
| <b>Rule: 3301-37:05 Smoking prohibited</b>                                  | <i>Compliant</i> |
| <b>Rule: 3301-37:06 Safe and sanitary equipment and materials</b>           | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Emergency numbers posting</b>                           | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Medical and dental emergency procedure posting</b>      | <i>Compliant</i> |
| <b>Rule: 3301-37:05 Square footage and maximum capacity</b>                 | <i>Compliant</i> |
| <b>Rule: 3301-37:05 Exclusive use of preschool space</b>                    | <i>Compliant</i> |



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| <b>Rule: 3301-37:05 Indoor space minimum requirements</b>                               | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Handwashing and disposable towels or air hand dryer available</b>   | <i>Compliant</i> |
| <b>Rule: 3301-37:09 Choice of two required food groups for snack</b>                    | <i>Compliant</i> |
| <b>Rule: 3301-37:09 Nutritious snack choices provided to parents</b>                    | <i>Compliant</i> |
| <b>Rule: 3301-37:09 Screen time during meal or snack time</b>                           | <i>Compliant</i> |
| <b>Rule: 3301-37:09 Snack nutritional requirements</b>                                  | <i>Compliant</i> |
| <b>Rule: 3301-37:09 Snack service time</b>  | <i>Compliant</i> |
| <b>Rule: 3301-37:09 Snacks and meals to children attending four or more hours</b>       | <i>Compliant</i> |
| <b>Rule: 3301-37:03 Daily Schedule</b>  | <i>Compliant</i> |
| <b>Rule: 3301-37:03 Nap/Rest-Time Requirements</b>                                      | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Licensed staff in-service requirement</b>                           | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Part-time staff in-service requirement</b>                          | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Substitute providing IEP services</b>                               | <i>Compliant</i> |
| <b>Rule: 3301-37:11 Children observed for communicable disease upon</b>                 | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Supervising grounds, play areas, and other facilities</b>           | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Written medication policy requirements</b>                          | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Written procedures for incident and injury reporting</b>            | <i>Compliant</i> |
| <b>Rule: 3301-37:09 Policy regarding providing food when parent does not provide it</b> | <i>Compliant</i> |





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| <b>Rule: 3301-37:08 Child medical statement</b>                               | <i>Compliant</i> |
| <b>Rule: 3301-37:08 Cumulative record requirements</b>                        | <i>Compliant</i> |
| <b>Rule: 3301-37:08 Medication authorization</b>                              | <i>Compliant</i> |
| <b>Rule: 3301-37:03 Developmental progress and parent teacher conferences</b> | <i>Compliant</i> |
| <b>Rule: 3301-37:03 Parent handbook</b>                                       | <i>Compliant</i> |
| <b>Rule: 3301-37:03 Written curriculum adopted and aligned</b>                | <i>Compliant</i> |
| <b>Rule: 3301-37:06 Furniture and equipment</b>                               | <i>Compliant</i> |
| <b>Rule: 3301-37:05 Public access areas</b>                                   | <i>Compliant</i> |
| <b>Rule: 3301-37:04 Approved trainer requirements</b>                         | <i>Compliant</i> |
| <b>Rule: 3301-37:08 Child medical signed by licensed physician</b>            | <i>Compliant</i> |
| <b>Rule: 3301-37:03 Written philosophy and goals</b>                          | <i>Compliant</i> |
| <b>Rule: 3301-37:07 Parent permission for topical products</b>                | <i>Compliant</i> |