



Program Details		
Program Type: School Age Child Care	Program Name: Dublin Prep Academy	Program Number: 1000019271
Address: 5720 Avery Rd  Dublin OH 43016		County: FRANKLIN
Organization Name: Dublin Prep Academy	Org IRN: 143032	Site IRN: 143032

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 01/10/2024	Begin Time: 2:15 PM	End Time: 3:20 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 51	Number of Rules with Non-Compliances: 3	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 0	Low Risk Non-Compliances: 3

Summary of Non-Compliances
If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.
Serious Risk Non-Compliances
<b>No Serious Risk Non-Compliances were observed during this inspection</b>



## Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**

## Low Risk Non-Compliances

### Domain: 02 Safe & Sanitary Environment

Rule: 3301-32:04 Annual fire inspection

Code: This rule requires both the scheduled and completed dates of the annual fire inspection shall be documented and maintained by the program.

Findings: During the inspection, documentation of a current fire inspection was not on file.

Corrective Action Plan Due: 02/22/2024

### Domain: 08 Staff Files

Rule: 3301-32:03 Staff with required health and safety training

Code: This rule requires the program to ensure at least one preschool staff member who has completed and is current with a child abuse recognition and prevention course based on an approved curriculum. The child abuse recognition and prevention curriculum used in the course may be consistent with requirements as established by section 3319.073 of the Revised Code or appear on the approved curriculum list posted on the departments website. Consistent with requirements as established by section 3319.073 of the Revised Code, such staff shall complete at least four hours of in-service training in child abuse recognition and prevention within two years of employment and every five years thereafter.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current course on the recognition and prevention of child abuse from an approved provider.

Corrective Action Plan Due: 02/22/2024

### Domain: 09 Children's Files

Rule: 3301-32:06 Individual child registration



Code: This rule requires that the registration of each child include the name and telephone number of the child's physician, dentist, or other health care providers.

Findings: During the inspection and review of children's files, it was determined that the registration of each child did not include the name and telephone number of the child's physician, dentist, or other health care providers.

Corrective Action Plan Due: 02/22/2024

### Rules in Compliance/Not Verified

<b>Rule: 3301-32:04 Safe handling, storage, and disposal of bio-contaminants</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Using cleaning supplies</b>	<i>Not Verified</i>
<b>Rule: 3301-32:04 Furniture and equipment requirements</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Safe furniture and equipment</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Safe areas</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Program cleaning and sanitizing</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Outdoor play space</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Enrollment of children with disabilities</b>	<i>Not Verified</i>
<b>Rule: 3301-32:10 Supervision plan policies</b>	<i>Not Verified</i>
<b>Rule: 3301-32:05 Written philosophy and goals</b>	<i>Not Verified</i>
<b>Rule: 3301-32:09 Reporting abuse policy</b>	<i>Not Verified</i>
<b>Rule: 3301-32:10 Discipline policy requirements</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Food service policies</b>	<i>Not Verified</i>
<b>Rule: 3301-32:10 Ill child policies</b>	<i>Not Verified</i>



<b>Rule: 3301-32:10 Medication administration policy requirements</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Emergency procedures</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Training on emergency procedures</b>	<i>Not Verified</i>
<b>Rule: 3301-32:10 Emergency drill practice</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Accident policy and procedures</b>	<i>Not Verified</i>
<b>Rule: 3301-32:10 Child release policies</b>	<i>Not Verified</i>
<b>Rule: 3301-32:10 Reporting absences</b>	<i>Not Verified</i>
<b>Rule: 3301-32:03 Staff/child ratio</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Access to facilities</b>	<i>Not Verified</i>
<b>Rule: 3301-32:04 First aid supplies</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Phone requirements</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Smoking prohibited</b>	<i>Not Verified</i>
<b>Rule: 3301-32:04 Handwashing facilities</b>	<i>Not Verified</i>
<b>Rule: 3301-32:04 License and written compliance report posted</b>	<i>Not Verified</i>
<b>Rule: 3301-32:08 Communicable Disease Policy: Exposure to a communicable disease</b>	<i>Not Verified</i>
<b>Rule: 3301-32:08 Communicable disease chart</b>	<i>Not Verified</i>
<b>Rule: 3301-32:03 Maximum group by age group exceeded</b>	<i>Compliant</i>



<b>Rule: 3301-32:03 Second adult requirements</b>	<i>Compliant</i>
<b>Rule: 3301-32:03 Administrator onsite time</b>	<i>Compliant</i>
<b>Rule: 3301-32:03 Annual orientation training requirement</b>	<i>Not Verified</i>
<b>Rule: 3301-32:03 Individual used in ratio</b>	<i>Compliant</i>
<b>Rule: 3301-32:03 Maintaining Ohio Professional Registry Profile</b>	<i>Not Verified</i>
<b>Rule: 3301-32:03 Staff minimum requirements</b>	<i>Compliant</i>
<b>Rule: 3301-32:03 Licensing orientation training</b>	<i>Compliant</i>
<b>Rule: 3301-32:03 In-service hour requirement</b>	<i>Not Verified</i>
<b>Rule: 3301-32:09 Written discipline policy requirements</b>	<i>Not Verified</i>
<b>Rule: 3301-32:09 Staff receive discipline policy</b>	<i>Not Verified</i>
<b>Rule: 3301-32:10 Transportation policies</b>	<i>Not Verified</i>
<b>Rule: 3301-32:05 Written curriculum requirements</b>	<i>Not Verified</i>
<b>Rule: 3301-32:05 Equitable activities, materials and equipment</b>	<i>Not Verified</i>
<b>Rule: 3301-32:03 Staff medical statement</b>	<i>Compliant</i>
<b>Rule: 3301-32:03 Required background checks</b>	<i>Compliant</i>
<b>Rule: 3301-32:03 Medication administration training</b>	<i>Not Verified</i>
<b>Rule: 3301-32:03 Annual in-service requirements</b>	<i>Not Verified</i>
<b>Rule: 3301-32-03 Approved trainer requirements</b>	<i>Not Verified</i>



<b>Rule: 3301-32:04 Indoor space</b>	<i>Compliant</i>
<b>Rule: 3301-32:09 Written discipline policy: Exclusions</b>	<i>Not Verified</i>
<b>Rule: 3301-32:09 Discipline restrictions</b>	<i>Not Verified</i>
<b>Rule: 3301-32:07 Policies for providing meals</b>	<i>Not Verified</i>
<b>Rule: 3301-32:09 Staff responsibility for discipline</b>	<i>Not Verified</i>
<b>Rule: 3301-32:07 Personnel trained in sanitary procedures</b>	<i>Not Verified</i>
<b>Rule: 3301-32:05 Written curriculum: Adapted for children with disabilities</b>	<i>Not Verified</i>
<b>Rule: 3301-32:05 Materials and equipment</b>	<i>Not Verified</i>
<b>Rule: 3301-32-06 Individual child injury report</b>	<i>Not Verified</i>
<b>Rule: 3301-32-06 Injury report log</b>	<i>Not Verified</i>
<b>Rule: 3301-32-06 Individual child transportation plan</b>	<i>Not Verified</i>
<b>Rule: 3301-32-06 Individual child medical needs</b>	<i>Compliant</i>
<b>Rule: 3301-32-06 Attendance records</b>	<i>Not Verified</i>
<b>Rule: 3301-32:07 Snack served from two of the five basic food groups</b>	<i>Compliant</i>
<b>Rule: 3301-32:07 Program meal and snack policies and requirements</b>	<i>Not Verified</i>
<b>Rule: 3301-32:07 Menu requirements</b>	<i>Not Verified</i>
<b>Rule: 3301-32:07 Handwashing</b>	<i>Not Verified</i>
<b>Rule: 3301-32:07 Special dietary needs</b>	<i>Not Verified</i>



<b>Rule: 3301-32:07 Program personnel informed of children's allergies</b>	<i>Not Verified</i>
<b>Rule: 3301-32:07 Safe drinking water</b>	<i>Not Verified</i>
<b>Rule: 3301-32:07 Food served</b>	<i>Not Verified</i>
<b>Rule: 3301-32:07 Safe food storage</b>	<i>Not Verified</i>
<b>Rule: 3301-32:07 Screen time during meal or snack time</b>	<i>Not Verified</i>
<b>Rule: 3301-32:07 USDA Sponsor Violation</b>	<i>Not Verified</i>
<b>Rule: 3301-32:07 Parent provided snack requirements</b>	<i>Not Verified</i>
<b>Rule: 3301-32:08 Children observed for communicable disease upon arrival</b>	<i>Not Verified</i>
<b>Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge</b>	<i>Compliant</i>
<b>Rule: 3301-32:08 Communicable Disease Policy: Ill child isolation requirements</b>	<i>Not Verified</i>
<b>Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent</b>	<i>Not Verified</i>
<b>Rule: 3301-32:10 Program policies</b>	<i>Not Verified</i>
<b>Rule: 3301-32:10 Staff/parent communication</b>	<i>Not Verified</i>
<b>Rule: 3301-32:10 Field trip policies</b>	<i>Not Verified</i>
<b>Rule: 3301-32:10 Program evaluation</b>	<i>Not Verified</i>
<b>Rule: 3301-32:10 Staff record policies</b>	<i>Not Verified</i>
<b>Rule: 3301-32:10 Volunteer policies</b>	<i>Not Verified</i>
<b>Rule: 3301-32:10 Nondiscrimination policies</b>	<i>Not Verified</i>



**Rule: 3301-32:10 Parent handbook**

*Not Verified*

**Rule: 3301-32:10 Staff policies**

*Not Verified*

**Rule: 3301-32:10 Child Data Privacy**

*Not Verified*