



Program Details		
Program Type: Pre School	Program Name: St Adalbert	Program Number: 1000019742
Address: 2345 E 83rd St Cleveland OH 44104		County: CUYAHOGA
Organization Name: Cleveland Catholic Diocese	Org IRN: 052522	Site IRN: 055913

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 10/26/2022	Begin Time: 8:45 AM	End Time: 3:45 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 177	Number of Rules with Non-Compliances: 15	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 1	Low Risk Non-Compliances: 14

Summary of Non-Compliances
If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.
Serious Risk Non-Compliances
No Serious Risk Non-Compliances were observed during this inspection



Moderate Risk Non-Compliances

Domain: 08 Staff Files

Rule: 3301-37:04 Required background checks

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to meet the background check requirements as prescribed in rule 5101:2-12-09 of the Administrative Code and the Child Care and Development Block Grant Act of 2014, 42 U.S.C. 9858 (CCDBG Act of 2014) for programs contracted to provide publicly funded child care services and department licensed head start programs.

Findings: During the inspection and review of staff files, individuals used in ratio did not have evidence of criminal background checks to meet the requirements for the Child Care and Development Block Grant (CCDBG) when serving children under publicly funded child care or head start programs.

Corrective Action Plan Due: 12/08/2022

Low Risk Non-Compliances

Domain: 03 Postings & Equipment

Rule: 3301-37:06 Furniture and equipment

Code: This rule requires that Indoor and outdoor play space shall contain furniture, materials and equipment of appropriate size and type to meet the intellectual, physical, social and emotional needs of the preschool children enrolled in the program.

Findings: During the inspection, it was observed that Indoor play space did not contain appropriate materials and equipment for the number of students enrolled in the program in all classrooms.

Domain: 06 Program Information

Rule: 3301-37:03 Parent handbook

Code: This rule requires that the program have on file and provide to each parent a parent handbook that will encourage parental participation and keep parents informed about the program's operations, services and policies, including notifying parents of early and periodic screening, diagnosis and treatment (EPSTD) as well as developmental screening services available under section 619 and Part C of Individuals with Disabilities Education Act (IDEA). The handbook shall include information to advise parents how to obtain copies of inspection reports of the program and how to file a complaint.

Findings: During the inspection, it was determined that each parent was not provided with a parent handbook that includes notifying parents of early and periodic screening, diagnosis and treatment (EPSTD). The Healthcheck information must be provided each year to all families.



Domain: 08 Staff Files

Rule: 3301-37:04 Staff Medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals used to count in ratio did not have evidence of a signed medical statement on or before the first day of employment.

Domain: 08 Staff Files

Rule: 3301-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule 5101:2-12-10 of the Administrative Code.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in first aid and CPR from an approved provider. All staff must be trained on these two courses.

Domain: 08 Staff Files

Rule: 3301-37:04 Orientation training

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have an orientation training as prescribed by the department completed within thirty days of the individuals start date.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of the required orientation training prescribed by the department completed within thirty days of the start date.

Domain: 09 Children's Files

Rule: 3301-37-08 Immunization records

Code: This rule requires that the program secure and have on file all required information no later than the first day of attendance unless otherwise required. The health record of each child shall include but not be limited to the



Immunization record as required by section 3313.67 of the Revised Code, which record shall include immunizations required by section 3313.671 of the Revised Code.

Findings: During the inspection, and a review of children(s) files, it was determined that the health record of each child did not include immunization records.

Domain: 09 Children's Files

Rule: 3301-37-08 Names and telephone numbers of physician and dentist

Code: This rule requires that the program secure and have on file all required information no later than the first day of attendance unless otherwise required. The health record of each child shall include but not be limited to the names and telephone numbers of physician and dentist in case of emergency.

Findings: During the inspection, and a review of children(s) files, it was determined that the health record of each child did not include the names and telephone numbers of physician and dentist in case of emergency.

Domain: 09 Children's Files

Rule: 3301-37-08 Medication authorization

Code: This rule requires that the program secure and have on file all required information no later than the first day of attendance unless otherwise required. The health record of each child shall include but not be limited to the physician's or dentist's authorization and written instructions to administer prescription medication, medical food, modified diet, or fluoride supplement to a child enrolled in the program.

Findings: During the inspection, and a review of children(s) files, it was determined that the health record of each child did not include physician's or dentist's medication authorization and written instructions.

Domain: 09 Children's Files

Rule: 3301-37:08 Child medical statement

Code: This rule requires that the parent provide, prior to the date of admission or not later than thirty days after date of admission, and every thirteen months from the date of examination thereafter, a medical statement affirming that the child is in suitable condition for enrollment in the program. "Prior to the date of admission" means: For children three years old or older at the time of admission, the examination shall occur within twelve months prior to the date of admission.

Findings: During the inspection, and a review of children's files, it was determined that a medical was not provided for a child three years old or older within 30 days of admission and/or the examination did not occur within twelve months prior to the date of admission.



Domain: 10 Written Policies & Procedures

Rule: 3301-37:07 Written medication policy requirements

Code: This rule requires that only employees who are health professionals or who have completed a drug administration training may administer medication.

Findings: During the inspection, it was determined that an employee who has not completed a drug administration training administered medication. Medication was in the classroom and the teacher did not have medication administration training.

Domain: 10 Written Policies & Procedures

Rule: 3301-37:10 Discipline restrictions

Code: During the inspection, it was determined the policy for discipline did not include that the methods of discipline shall apply to all persons on the premises.

Findings: During the inspection and policy review, the behavior management/discipline policy did not include that the center's actual methods of discipline shall apply to all persons on the premises and the center shall not abuse or neglect children and shall protect children from abuse and neglect while in attendance at the preschool program.

Domain: 10 Written Policies & Procedures

Rule: 3301-37:11 Communicable Disease Policy: Readmitting an ill child

Code: This rule requires each program to have a written policy concerning the management of communicable disease. The policy shall include: Procedures for isolating and discharging an ill child and policy for readmitting such child.

Findings: During the inspection review, the policy for readmitting an ill child was missing.

Domain: 10 Written Policies & Procedures

Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation and discharge

Code: This rule requires the following precaution to be taken for children suspected of having a communicable disease: A child with sore throat or difficulty swallowing shall be immediately isolated and discharged to his parent or guardian.



Findings: During the inspection review, it was determined the policy for communicable disease was missing the requirement to isolate and discharge a child with the following symptom: Sore throat or difficulty swallowing, Vomiting more than one time when accompanied by any other sign or symptom of illness and Evidence of untreated lice, scabies, or other parasitic infestation.

Domain: 10 Written Policies & Procedures

Rule: 3301-37:07 Admission procedures

Code: This rule requires that staff supervise each child's admission, placement, transition, and withdrawal according to established procedures.

Findings: During the inspection, it was determined that the program did not have withdrawal policies outlined according to established procedures.

Rules in Compliance/Not Verified

Rule: 3301-37:02 Written compliance report posted	<i>Compliant</i>
Rule: 3301-37:04 Non-guilty non-conviction statement	<i>Compliant</i>
Rule: 3301-37:04 Staff Non-Discrimination	<i>Compliant</i>
Rule: 3301-37:04 Director onsite fifty percent of operating hours	<i>Compliant</i>
Rule: 3301-37:04 Program operation	<i>Compliant</i>
Rule: 3301-37:04 Staff supervision	<i>Compliant</i>
Rule: 3301-37:04 Annual in-service requirements	<i>Compliant</i>
Rule: 3301-37:05 Play space free of hazards	<i>Compliant</i>
Rule: 3301-37:04 Director qualifications	<i>Compliant</i>



Rule: 3301-37:04 Director responsibilities	<i>Compliant</i>
Rule: 3301-37:04 Lead teacher assigned	<i>Compliant</i>
Rule: 3301-37:04 Nontax nonpublic preschool teacher requirements	<i>Compliant</i>
Rule: 3301-37:04 Individuals used in ratio	<i>Compliant</i>
Rule: 3301-37:04 Staff minimum requirements	<i>Compliant</i>
Rule: 3301-37:04 Staff/child ratio maintained at all times	<i>Compliant</i>
Rule: 3301-37:04 Ratio and Group size: General education or co-taught classroom	<i>Compliant</i>
Rule: 3301-37:04 Second adult requirements	<i>Compliant</i>
Rule: 3301-37:04 Mixed age group size	<i>Compliant</i>
Rule: 3301-37:05 Outdoor play space	<i>Compliant</i>
Rule: 3301-37:06 Cleaning and sanitizing supplies	<i>Compliant</i>
Rule: 3301-37:06 Safe handling, storage, and disposal of bio-contaminants	<i>Compliant</i>
Rule: 3301-37:06 Materials selected independently	<i>Compliant</i>
Rule: 3301-37:06 Adequate first-aid supplies	<i>Compliant</i>
Rule: 3301-37:06 Cot or Mat requirements	<i>Compliant</i>
Rule: 3301-37:07 Governing body written policies	<i>Compliant</i>
Rule: 3301-37:07 Program policies and procedures	<i>Compliant</i>
Rule: 3301-37:07 Appropriate policies for children	<i>Compliant</i>



Rule: 3301-37:07 Staff policies	<i>Compliant</i>
Rule: 3301-37:07 Policies address children's cumulative records	<i>Compliant</i>
Rule: 3301-37:07 Developmentally appropriate program planning	<i>Compliant</i>
Rule: 3301-37:07 Health and safety procedures	<i>Compliant</i>
Rule: 3301-37:07 Organized school health services	<i>Compliant</i>
Rule: 3301-37:07 Emergency procedure postings and records	<i>Compliant</i>
Rule: 3301-37:07 Immunization records and emergency medical authorization requirements	<i>Compliant</i>
Rule: 3301-37-08 List of allergies and treatment	<i>Compliant</i>
Rule: 3301-37:11 Communicable Disease Policy: Parent notification of illness	<i>Compliant</i>
Rule: 3301-37:11 Communicable disease chart posted	<i>Compliant</i>
Rule: 3301-37:11 Communicable Disease Policy: Ill child isolation requirements	<i>Compliant</i>
Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation	<i>Compliant</i>
Rule: 3301-37:11 Communicable Disease Policy: Mildly ill child	<i>Compliant</i>
Rule: 3301-37:11 Communicable Disease Policy: Exposure to a communicable disease	<i>Compliant</i>
Rule: 3301-37:11 Communicable disease policy: Training staff	<i>Compliant</i>
Rule: 3301-37:05 Safe play space available	<i>Compliant</i>
Rule: 3301-37:10 Reporting abuse policy	<i>Compliant</i>



Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent	<i>Compliant</i>
Rule: 3301-37:10 Staff receive discipline policy	<i>Compliant</i>
Rule: 3301-37:07 Parent Roster	<i>Compliant</i>
Rule: 3301-37:07 Behavior management/discipline policy requirements	<i>Compliant</i>
Rule: 3301-37:07 Communicable Disease Policy requirements	<i>Compliant</i>
Rule: 3301-37:07 Transportation and field trip policies	<i>Compliant</i>
Rule: 3301-37:07 Unlimited parent access	<i>Compliant</i>
Rule: 3301-37-08 List of prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements	<i>Compliant</i>
Rule: 3301-37-08 List of chronic physical problems and history of hospitalization	<i>Compliant</i>
Rule: 3301-37-08 List of child diseases	<i>Compliant</i>
Rule: 3301-37-08 Emergency medical and dental care transportation	<i>Compliant</i>
Rule: 3301-37-08 Daily attendance records	<i>Compliant</i>
Rule: 3301-37-08 Injury report	<i>Compliant</i>
Rule: 3301-37-08 Family Educational Rights and Privacy Act	<i>Compliant</i>
Rule: 3301-37:09 Food license	<i>Compliant</i>
Rule: 3301-37:07 Parent Roster permission	<i>Compliant</i>
Rule: 3301-37:10 Staff responsibility for discipline	<i>Compliant</i>



Rule: 3301-37:10 Written discipline policy requirements	<i>Compliant</i>
Rule: 3301-37:09 Menus	<i>Compliant</i>
Rule: 3301-37:10 Discipline policy ensures well being of individuals	<i>Compliant</i>
Rule: 3301-37:05 Children supervised during travel times	<i>Compliant</i>
Rule: 3301-37:04 Nap/rest time ratio requirements	<i>Compliant</i>
Rule: 3301-37:05 Ratio maintained at all times	<i>Compliant</i>
Rule: 3301-37:05 Annual fire inspection	<i>Compliant</i>
Rule: 3301-37:05 Center cleaning and sanitizing	<i>Compliant</i>
Rule: 3301-37:05 Electrical outlets	<i>Compliant</i>
Rule: 3301-37:05 Phone available	<i>Compliant</i>
Rule: 3301-37:05 Smoking prohibited	<i>Compliant</i>
Rule: 3301-37:06 Safe and sanitary equipment and materials	<i>Compliant</i>
Rule: 3301-37:06 Protective Mats	<i>Compliant</i>
Rule: 3301-37:07 Emergency numbers posting	<i>Compliant</i>
Rule: 3301-37:07 Medical and dental emergency procedure posting	<i>Compliant</i>
Rule: 3301-37:05 Square footage and maximum capacity	<i>Compliant</i>
Rule: 3301-37:05 Exclusive use of preschool space	<i>Compliant</i>
Rule: 3301-37:05 Indoor space minimum requirements	<i>Compliant</i>



Rule: 3301-37:07 Handwashing and disposable towels or air hand dryer available	<i>Compliant</i>
Rule: 3301-37:09 Choice of two required food groups for snack	<i>Compliant</i>
Rule: 3301-37:09 Modified diet accommodations	<i>Compliant</i>
Rule: 3301-37:09 Nutritious snack choices provided to parents	<i>Compliant</i>
Rule: 3301-37:09 Screen time during meal or snack time	<i>Compliant</i>
Rule: 3301-37:09 Snack nutritional requirements	<i>Compliant</i>
Rule: 3301-37:09 Snack service time	<i>Compliant</i>
Rule: 3301-37:09 Snacks and meals to children attending four or more hours	<i>Compliant</i>
Rule: 3301-37:03 Daily Schedule	<i>Compliant</i>
Rule: 3301-37:03 Nap/Rest-Time Requirements	<i>Compliant</i>
Rule: 3301-37:04 Licensed staff in-service requirement	<i>Compliant</i>
Rule: 3301-37:04 Part-time staff in-service requirement	<i>Compliant</i>
Rule: 3301-37:11 Children observed for communicable disease upon	<i>Compliant</i>
Rule: 3301-37:07 Supervising grounds, play areas, and other facilities	<i>Compliant</i>
Rule: 3301-37:07 Written procedures for incident and injury reporting	<i>Compliant</i>
Rule: 3301-37:09 Policy regarding providing food when parent does not provide it	<i>Compliant</i>
Rule: 3301-37-08 Cumulative record requirements	<i>Compliant</i>
Rule: 3301-37:03 Developmental progress and parent teacher conferences	<i>Compliant</i>



Rule: 3301-37:03 Written curriculum adopted and aligned	<i>Compliant</i>
Rule: 3301-37:05 Public access areas	<i>Compliant</i>
Rule: 3301-37:04 Approved trainer requirements	<i>Compliant</i>
Rule: 3301-37:08 Child medical signed by licensed physician	<i>Compliant</i>
Rule: 3301-37:03 Written philosophy and goals	<i>Compliant</i>