



Program Details		
Program Type: School Age Child Care	Program Name: Dover Middle School	Program Number: 1000019763
Address: 2131 N Wooster Ave Dover OH 44622		County: TUSCARAWAS
Organization Name: Dover City	Org IRN: 043893	Site IRN: 071068

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 02/08/2023	Begin Time: 3:01 PM	End Time: 4:20 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 113	Number of Rules with Non-Compliances: 5	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 0	Low Risk Non-Compliances: 7

Summary of Non-Compliances
If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.
Serious Risk Non-Compliances
No Serious Risk Non-Compliances were observed during this inspection



Moderate Risk Non-Compliances

No Moderate Risk Non-Compliances were observed during this inspection

Low Risk Non-Compliances

Domain: 02 Safe & Sanitary Environment

Rule: 3301-32:04 Annual fire inspection

Code: This rule requires both the scheduled and completed dates of the annual fire inspection shall be documented and maintained by the program.

Findings: During the inspection, documentation of a current fire inspection was not on file.

Corrective Action Plan Due: 03/30/2023

Domain: 08 Staff Files

Rule: 3301-32:03 Maintaining Ohio Professional Registry Profile

Code: This rule requires each individual used in ratio to maintain a current profile in the Ohio professional registry (OPR).

Findings: During the inspection and review of staff files, individuals used in ratio did not have a current profile in the Ohio professional registry.

Corrective Action Plan Due: 03/30/2023

Domain: 08 Staff Files

Rule: 3301-32:03 Licensing orientation training

Code: This rule requires each individual used in ratio to have an orientation training as prescribed by the department completed within thirty days of the individuals start date.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of the required orientation training prescribed by the department completed within thirty days of the start date.



Corrective Action Plan Due: 03/30/2023

Domain: 08 Staff Files

Rule: 3301-32:03 Staff with required health and safety training

Code: This rule requires the program to ensure at least one preschool staff member who has completed and is current with a child abuse recognition and prevention course based on an approved curriculum. The child abuse recognition and prevention curriculum used in the course may be consistent with requirements as established by section 3319.073 of the Revised Code or appear on the approved curriculum list posted on the departments website. Consistent with requirements as established by section 3319.073 of the Revised Code, such staff shall complete at least four hours of in-service training in child abuse recognition and prevention within two years of employment and every five years thereafter.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current course on the recognition and prevention of child abuse from an approved provider.

Corrective Action Plan Due: 03/30/2023

Domain: 08 Staff Files

Rule: 3301-32:03 Staff with required health and safety training

Code: This rule requires the program to ensure each staff member shall have current valid age appropriate first aid, age appropriate CPR, child abuse recognition and prevention, and management of communicable disease certification in accordance with rule 5101:2-12-10 of the Administrative Code. In-service training on age appropriate first aid, age appropriate CPR, child abuse recognition and prevention, and management of communicable disease shall be updated according to the length of time required by the approved organization.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in first aid from an approved provider.

Corrective Action Plan Due: 03/30/2023

Domain: 08 Staff Files

Rule: 3301-32:03 Annual orientation training requirement

Code: This rule requires the program policies and procedures be reviewed during an annual orientation training completed prior to or within seven calendar days of the first scheduled day of attendance on the job, except that the discipline policy and procedures shall be reviewed before working with children.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of the annual orientation training to review policies and procedures for the program within seven days of the first day of attendance.

Corrective Action Plan Due: 03/30/2023



Domain: 08 Staff Files

Rule: 3301-32:03 Staff with required health and safety training

Code: This rule requires the program to ensure a person who has completed and is current with an approved course to recognize the common signs of communicable disease or other illness will observe each child daily as they enter the group and be readily available at all times.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current course on the recognition of common signs of communicable disease from an approved provider.

Corrective Action Plan Due: 03/30/2023

Rules in Compliance/Not Verified

Rule: 3301-32:04 Safe handling, storage, and disposal of bio-contaminants	<i>Compliant</i>
Rule: 3301-32:04 Using cleaning supplies	<i>Compliant</i>
Rule: 3301-32:04 Furniture and equipment requirements	<i>Compliant</i>
Rule: 3301-32:04 Safe furniture and equipment	<i>Compliant</i>
Rule: 3301-32:04 Safe areas	<i>Compliant</i>
Rule: 3301-32:04 Program cleaning and sanitizing	<i>Compliant</i>
Rule: 3301-32:04 Outdoor play space	<i>Compliant</i>
Rule: 3301-32:10 Enrollment of children with disabilities	<i>Compliant</i>
Rule: 3301-32:10 Supervision plan policies	<i>Compliant</i>
Rule: 3301-32:05 Written philosophy and goals	<i>Compliant</i>
Rule: 3301-32:09 Reporting abuse policy	<i>Compliant</i>
Rule: 3301-32:10 Discipline policy requirements	<i>Compliant</i>



Rule: 3301-32:10 Food service policies	<i>Compliant</i>
Rule: 3301-32:10 Ill child policies	<i>Compliant</i>
Rule: 3301-32:10 Medication administration policy requirements	<i>Compliant</i>
Rule: 3301-32:10 Emergency procedures	<i>Compliant</i>
Rule: 3301-32:10 Training on emergency procedures	<i>Compliant</i>
Rule: 3301-32:10 Emergency drill practice	<i>Compliant</i>
Rule: 3301-32:10 Accident policy and procedures	<i>Compliant</i>
Rule: 3301-32:10 Child release policies	<i>Compliant</i>
Rule: 3301-32:10 Reporting absences	<i>Compliant</i>
Rule: 3301-32:03 Staff/child ratio	<i>Compliant</i>
Rule: 3301-32:04 Storage of belongings	<i>Compliant</i>
Rule: 3301-32:04 Access to facilities	<i>Compliant</i>
Rule: 3301-32:04 First aid supplies	<i>Compliant</i>
Rule: 3301-32:04 Phone requirements	<i>Compliant</i>
Rule: 3301-32:04 Smoking prohibited	<i>Compliant</i>
Rule: 3301-32:04 Handwashing facilities	<i>Compliant</i>
Rule: 3301-32:04 License and written compliance report posted	<i>Compliant</i>



Rule: 3301-32:08 Communicable Disease Policy: Exposure to a communicable disease	<i>Compliant</i>
Rule: 3301-32:08 Communicable disease chart	<i>Compliant</i>
Rule: 3301-32:03 Maximum group by age group exceeded	<i>Compliant</i>
Rule: 3301-32:03 Second adult requirements	<i>Compliant</i>
Rule: 3301-32:03 Administrator onsite time	<i>Compliant</i>
Rule: 3301-32:03 Individual used in ratio	<i>Compliant</i>
Rule: 3301-32:03 Staff minimum requirements	<i>Compliant</i>
Rule: 3301-32:03 In-service hour requirement	<i>Compliant</i>
Rule: 3301-32:09 Written discipline policy requirements	<i>Compliant</i>
Rule: 3301-32:09 Staff receive discipline policy	<i>Compliant</i>
Rule: 3301-32:10 Transportation policies	<i>Compliant</i>
Rule: 3301-32:05 Written curriculum requirements	<i>Compliant</i>
Rule: 3301-32:05 Equitable activities, materials and equipment	<i>Compliant</i>
Rule: 3301-32:03 Staff medical statement	<i>Compliant</i>
Rule: 3301-32:03 Required background checks	<i>Compliant</i>
Rule: 3301-32:03 Medication administration training	<i>Compliant</i>
Rule: 3301-32:03 Annual in-service requirements	<i>Compliant</i>
Rule: 3301-32-03 Approved trainer requirements	<i>Compliant</i>



Rule: 3301-32:04 Indoor space	<i>Compliant</i>
Rule: 3301-32:09 Written discipline policy: Exclusions	<i>Compliant</i>
Rule: 3301-32:09 Discipline restrictions	<i>Compliant</i>
Rule: 3301-32:07 Policies for providing meals	<i>Compliant</i>
Rule: 3301-32:09 Staff responsibility for discipline	<i>Compliant</i>
Rule: 3301-32:07 Personnel trained in sanitary procedures	<i>Compliant</i>
Rule: 3301-32:05 Written curriculum: Adapted for children with disabilities	<i>Compliant</i>
Rule: 3301-32:05 Materials and equipment	<i>Compliant</i>
Rule: 3301-32:06 Individual child registration	<i>Compliant</i>
Rule: 3301-32-06 Individual child injury report	<i>Compliant</i>
Rule: 3301-32-06 Injury report log	<i>Compliant</i>
Rule: 3301-32-06 Individual child transportation plan	<i>Compliant</i>
Rule: 3301-32-06 Individual child medical needs	<i>Compliant</i>
Rule: 3301-32-06 Attendance records	<i>Compliant</i>
Rule: 3301-32:07 Snack served from two of the five basic food groups	<i>Compliant</i>
Rule: 3301-32:07 Program meal and snack policies and requirements	<i>Compliant</i>
Rule: 3301-32:07 Menu requirements	<i>Compliant</i>
Rule: 3301-32:07 Handwashing	<i>Compliant</i>



Rule: 3301-32:07 Special dietary needs	<i>Compliant</i>
Rule: 3301-32:07 Program personnel informed of children's allergies	<i>Compliant</i>
Rule: 3301-32:07 Safe drinking water	<i>Compliant</i>
Rule: 3301-32:07 Food served	<i>Compliant</i>
Rule: 3301-32:07 Safe food storage	<i>Compliant</i>
Rule: 3301-32:07 Screen time during meal or snack time	<i>Compliant</i>
Rule: 3301-32:07 USDA Sponsor Violation	<i>Compliant</i>
Rule: 3301-32:07 Parent provided snack requirements	<i>Compliant</i>
Rule: 3301-32:08 Children observed for communicable disease upon arrival	<i>Compliant</i>
Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge	<i>Compliant</i>
Rule: 3301-32:08 Communicable Disease Policy: Ill child isolation requirements	<i>Compliant</i>
Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent	<i>Compliant</i>
Rule: 3301-32:10 Program policies	<i>Compliant</i>
Rule: 3301-32:10 Staff/parent communication	<i>Compliant</i>
Rule: 3301-32:10 Field trip policies	<i>Compliant</i>
Rule: 3301-32:10 Program evaluation	<i>Compliant</i>
Rule: 3301-32:10 Staff record policies	<i>Compliant</i>
Rule: 3301-32:10 Volunteer policies	<i>Compliant</i>



Rule: 3301-32:10 Nondiscrimination policies

Compliant

Rule: 3301-32:10 Parent handbook

Compliant

Rule: 3301-32:10 Staff policies

Compliant

Rule: 3301-32:10 Child Data Privacy

Compliant