Department of Children & Youth

Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at https://childcaresearch.ohio.gov/ . This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

Program Details		
Program Name Dover Middle School	Program Number 1000019763	Program Type School Age Child Care
Address 2131 N Wooster Ave Dover OH 44622		County TUSCARAWAS

Organization Name:	Org IRN:	Site IRN:
Dover City	043893	071068

Inspection Information			
Inspection Type Annual	Inspection Scope Full	Inspection Method On-site Inspection	Inspection Notice Unannounced
Inspection Date 10/22/2026	Begin Time 2:30 PM	End Time 4:20 PM	Reviewer: SHAWN CRAWFORD
Inspection Date 11/02/2026	Begin Time 12:30 PM	End Time 2:15 PM	Reviewer: SHAWN CRAWFORD

Summary of Findings			
No. Requirements Verified 50	No. Requirements with Non-compliances 3		No. Requirements Compliant 39
No. Serious Risk 0	No. Moderate Risk Findings 0	No. Other Non-compliance Findings 3	No. Technical Assistance Provided 4

Staff-Child Ratios at the Time of Inspection				
Group	**Age Group/Range**	**Ratio Observed**	**Compliance**	**Comment**
Group 1 6/7 grade	School-Age to < 11 years	3 to 13	In Compliance	Group 1&2 combined.
Group 1 6/7 grade	School-Age to < 11 years	1 to 6	In Compliance	3:25 PM

Group 2 7/8 grade	School-Age to < 11 years	1 to 7	In Compliance	3:25 PM

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No serious risk non-compliances were observed during this inspection

Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No moderate risk non-compliances were observed during this inspection

Ohio Department of Children & Youth

Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.

Domain: **06 Program Information**

Rule: 5180:2-19-05 Transportation Plans

Requirement: This rule requires that transportation plans are on file if a school child is to leave the program for specific activities.

Finding: During the inspection and review of 25% of children's files, it was determined that the individual child transportation plan did not include the required information in that, the plan did not include the mutual agreement between the program coordinator and the child's parents allowing the school child to leave the program for specific activities. Submit the program's corrective action plan to the department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/02/2026

Domain: **08 Staff Files**

Rule: 5180-32:03 Orientation Training

Requirement: This rule requires each individual used in ratio to have an orientation training as prescribed by the department completed within thirty days of the individuals start date.

Finding: During the inspection, it was determined that individuals used in ratio did not have documentation of the required orientation training prescribed by the department completed within thirty days of the start date. Submit the program's corrective action plan to the department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/04/2026

Domain: **09 Children's Files**

Rule: 5180:2-19-05 Child Health and Enrollment Records

Requirement: This rule requires that an enrollment form containing the required information is secured for each enrolled child.

Finding: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 “Child Enrollment and Health Information For Child Care”, or other enrollment form as required in that at least one child's enrollment form was missing the date of admission; at least one child's enrollment form was missing the business address, phone number where the parent can be reached during the time the child attends the program; at least one child's enrollment form was missing phone numbers of at least one authorized person to take the child form the program in the event of an emergency. Submit the program's corrective action plan to the department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/02/2026

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Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

Domain: 03 Postings & Equipment

Rule: 5180:2-19-03 Phone requirements

Requirement: This rule requires phone numbers for emergency services as locally appropriate must be posted in a visible location readily accessible to school program staff members.

Findings: During the inspection, it was determined that phone numbers for emergency services were not posted in a visible location readily accessible to the appropriate school child program staff member in the area. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 03 Postings & Equipment

Rule: 5180:2-19-10 License posted

Requirement: This rule requires each school child program to have its license granted under section 3301.58 of the Revised Code posted in a conspicuous place that is visible to parents, school child program staff members and employees at all times.

Findings: During the inspection, it was determined that the program license was not posted in a conspicuous place that is visible to parents, school child program staff members, and employees at all times. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 05 Health & Safety

Rule: 5180:2-19-07 Management of Communicable Disease

Requirement: This rule requires that the DCY 08087 "Communicable Disease Chart" is posted in a location readily available to parents, school program staff members and employees. The chart is to be displayed in the size available in the ODJFS forms central.

Findings: During the inspection, it was determined that the DCY 08087 “Communicable Disease Chart” was not posted or current as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 05 Health & Safety

Rule: 5180:2-19-09 Emergency Drills

Requirement: This rule requires that children will have drill practice at least once per quarter during the school year and at least once during a summer program in accordance with the program's EPRP during an emergency.

Findings: During the inspection, it was determined that children did not have drill practice at least once per quarter during the school year and at least once during a summer program. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

In Compliance/Not Verified/Previously Verified/Not Applicable

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

Rule	Status	Documenting Statement(s), If applicable
5180-32:11 Program license application	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180-32-03 Required background checks	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-32:03 Staff with required health and safety training	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-2-19-03 First Aid Supplies/Standard Precautions	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-32:03 Staff minimum requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-19-03 Smoke free environment	Compliant	

Rule	Status	Documenting Statement(s), If applicable

5180:2-19-03 Handwashing facilities	Compliant

Rule	Status	Documenting Statement(s), If applicable
5180-2-19-03 Annual fire inspection	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-03 Outdoor play space	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-19-03 Building Requirements	Compliant	Documenting Statement: This program serves only school age children in a public or chartered non-public school building.

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-03 Safe Environment & Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-03 Sanitary Environment & Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180-32:03 Staff/Child ratio	Compliant	Documenting Statement: Staff/child ratios observed during the inspection were in compliance.

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-03 Indoor Space Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-32:03 Maximum group exceeded	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180-32:03 Staff Records	Compliant	

Rule	Status	Documenting Statement(s), If applicable

5180-32-03 Administrator onsite time	Compliant

Rule	Status	Documenting Statement(s), If applicable
5180-32:03 Staff medical statement	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-04 Curriculum	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-04 Materials and equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-10 Current Information	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-06 Food Service Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-10 Inspection Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-05 Attendance Records	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-05 Incident/Injury Reports	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-32:03 Annual in-service requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-32:03 Swimming Site and Lifeguard Requirements	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable

5180:2-19-05 Swimming and Water Activity Permissions	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-05 Medication Documentation	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-05 Health Care Plans	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-06 Meal and Snack Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-06 Meal Policy and Procedures	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-08 Child Guidance	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-08 Written Child Guidance Policy	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-10 Serious Incidents	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-09 Supervision	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-10 License Capacity and Change of Location	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-03 Access to Pools and Bodies of Water	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-10 Temporary Closure	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-09 Medication Administration Practices	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-09 Emergency Preparedness and Response Plan	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-09 Written Policies and Procedures	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-03 Outdoor Equipment and Materials	Not Applicable	