Department of Children & Youth

Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at https://childcaresearch.ohio.gov/ . This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

Program Details		
Program Name Hubbard Elementary School	Program Number 1000020128	Program Type Pre School
Address 104 W Hubbard Ave Columbus OH 43215		County FRANKLIN

Organization Name: Columbus City Schools District	Org IRN: 043802	Site IRN: 011593

Inspection Information			
Inspection Type Annual	Inspection Scope Full	Inspection Method On-site Inspection	Inspection Notice Unannounced
Inspection Date 10/22/2026	Begin Time 9:30 AM	End Time 12:44 PM	Reviewer: BEVERLY JAMES

Summary of Findings			
No. Requirements Verified 69	No. Requirements with Non-compliances 2		No. Requirements Compliant 58
No. Serious Risk 0	No. Moderate Risk Findings 0	No. Other Non-compliance Findings 2	No. Technical Assistance Provided 3

Staff-Child Ratios at the Time of Inspection				
Group	**Age Group/Range**	**Ratio Observed**	**Compliance**	**Comment**
PreK	4 years to < 5 years	3 to 17		9:30 am
PreK	4 years to < 5 years	2 to 17	In Compliance	12pm Lunch

Department of Children & Youth

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No serious risk non-compliances were observed during this inspection

Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No moderate risk non-compliances were observed during this inspection

Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.

Domain: 02 Safe & Sanitary Environment

Rule: 5180:2-20-05 Safe Environment

Requirement: The program is required to provide an environment that protects the children in care from any items and conditions that may threaten their health, safety, and well-being.

Finding: During the inspection, it was determined that children were not protected from item(s) or condition(s) which may threaten their health, safety, or well-being. The following was observed: employee purse and book bag. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/21/2026

Domain: **09 Children's Files**

Rule: 5180:2-20-08 Child Health Records

Requirement: The program is required to secure and have on file required information by the first day of attendance for all children.

Finding: In review of 25% of the children's records, it was determined that child health record information was incomplete in that name(s) and phone number(s) of physician and/or dentist in case of emergency were missing. Submit the program's corrective action plan to the department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/21/2026

Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

Domain: 08 Staff Files

Rule: 5180-37-04 Preschool Staff Member Orientation Training

Requirement: The program is required to have individuals who have an assigned schedule with a child or group of children or may be used in ratio complete the online staff orientation training within 30 days of the individual's start date.

Findings: During the inspection, it was determined the employee's orientation is not complete as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 09 Children's Files

Rule: 5180:2-20-08 Child Cumulative Records

Requirement: The program is required to secure and have on file required information by the first day of attendance for all children.

Findings: During the inspection, it was determined the child's cumulative record was missing required information. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 09 Children's Files

Rule: 5180:2-20-08 Child Immunization Records

Requirement: The program is required to have complete child immunization records on file.

Findings: During the inspection, it was determined child's immunization records were not on file or updated annually as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

In Compliance/Not Verified/Previously Verified/Not Applicable

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-02 Education Management Information System Reporting	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-02 Current Information	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-02 License Posted	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-02 License Capacity	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-02 Inspection Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 Building Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 Fire Inspection	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 Outdoor Space Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-03 Sleeping and Napping	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Ratio	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 Sanitary Environment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Group Size	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Supervision	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-08 Attendance Records	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-10 Child Guidance	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 Smoke Free Environment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-06 Cots and Mats	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-06 Safe Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-06 Sanitary Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-07 Handwashing	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 Emergency Phone Numbers	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-06 Materials and Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 Indoor Space Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-02 Serious Incident Reporting	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-08 Parent Notification of Incidents/Injuries	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Emergency Drills	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-09 Meal and Snack Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-06 First Aid/Standard Precautions	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-11 Management of Communicable Disease	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-03 Written Curriculum Adopted and Aligned	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-03 Daily Schedule	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-09 Food Service Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-03 Progress Reports and Teacher Conferences	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 On-site Swimming and Water Safety Requirements	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-07 Swimming and Water Safety Permission Requirements	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-07 Off-site Swimming and Water Safety Requirements	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 Infant/Toddler Space	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-06 Cribs - Safe Environment and Practices	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-12 Diapering Practices	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-09 Infant Food and Formula	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Preschool Director Qualifications	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Preschool Director Responsibilities	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Preschool Staff Member Education	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Preschool Staff Member Medical Statement	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Staff Non-Discrimination	Previously Verified	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Background Check Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Health and Safety Training	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-03 Parent Notification and Participation Policies	Previously Verified	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Professional Development and In-service Training	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-07 Medication Documentation	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-07 Medication Administration Practices	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-07 Medication Storage	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-10 Written Child Guidance Policy	Previously Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-08 McKinney-Vento Homeless Assistance Act	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-03 Written Program Philosophy and Goals	Previously Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-07 Operating Policies and Procedures	Previously Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-07 Emergency Preparedness and Response Plan	Previously Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-08 Family Educational Rights and Privacy Act	Previously Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-11 Written Management of Communicable Disease Policy	Previously Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-02 Amendments to the License	Compliant	

Rule	Status	Documenting Statement(s), If applicable
ORC 3301.531 Preschool Staff Member TB Screening	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-09 Specialized Diets	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-06 Cribs - Placement	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-12 Diapering Supplies	Not Applicable	