



| Program Details | | |
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| Program Type: Pre School | Program Name: Madison Pre-K | Program Number: 1000020179 |
| Address: 1956 Red Bird Rd Madison OH 44057 | | County: LAKE |
| Organization Name: Madison Local | Org IRN: 047886 | Site IRN: 061887 |

| Inspection Information | | |
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| Inspection Type Annual | Inspection Scope: Full | Inspection Notice: Unannounced |
| Visit Date: 03/13/2024 | Begin Time: 9:00 AM | End Time: 11:30 AM |

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

| Summary of Findings | | |
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| Number of Rules Verified: 97 | Number of Rules with Non-Compliances: 4 | |
| Serious Risk Non-Compliances: 0 | Moderate Risk Non-Compliances: 2 | Low Risk Non-Compliances: 3 |

| Summary of Non-Compliances |
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| If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited. |
| Serious Risk Non-Compliances |
| No Serious Risk Non-Compliances were observed during this inspection |



Moderate Risk Non-Compliances

Domain: 10 Written Policies & Procedures

Rule: 3301-37:07 Written medication policy requirements

Code: This rule requires medication to be administered with policies in place that assure child information is gathered and health professional instructions are followed

Findings: During the inspection, it was determined the following requirement was not met:

- Medication was not in original container or the container from which it was dispensed

Domain: 10 Written Policies & Procedures

Rule: 3301-37:07 Written medication policy requirements

Code: This rule requires that written instructions of a licensed physician or licensed dentist as appropriate be on file.

Findings: During the inspection, it was determined that written instructions of a licensed physician or licensed dentist as appropriate are not on file.

Low Risk Non-Compliances

Domain: 08 Staff Files

Rule: 3301-37:04 Orientation training

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have an orientation training as prescribed by the department completed within thirty days of the individuals start date.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of the required orientation training prescribed by the department completed within thirty days of the start date.

Domain: 08 Staff Files

Rule: 3301-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure at least one preschool staff member who has completed and is current with a child abuse recognition and prevention course based on an approved curriculum. The child abuse recognition and prevention curriculum used in the course may be consistent with requirements as established by section 3319.073 of the Revised Code or appear on the approved curriculum list posted on the departments



website. Consistent with requirements as established by section 3319.073 of the Revised Code, such staff shall complete at least four hours of in-service training in child abuse recognition and prevention within two years of employment and every five years thereafter.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current course on the recognition and prevention of child abuse from an approved provider.

Domain: 08 Staff Files

Rule: 3301-37:04 Staff Medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals used to count in ratio did not have evidence of a signed medical statement on or before the first day of employment.

| Rules in Compliance/Not Verified | |
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| Rule: 3301-37:02 Written compliance report posted | <i>Not Verified</i> |
| Rule: 3301-37:04 Non-guilty non-conviction statement | <i>Not Verified</i> |
| Rule: 3301-37:04 Required background checks | <i>Compliant</i> |
| Rule: 3301-37:04 Staff Non-Discrimination | <i>Not Verified</i> |
| Rule: 3301-37:04 Director onsite fifty percent of operating hours | <i>Not Verified</i> |
| Rule: 3301-37:04 Program operation | <i>Not Verified</i> |
| Rule: 3301-37:04 Staff supervision | <i>Not Verified</i> |
| Rule: 3301-37:04 Annual in-service requirements | <i>Not Verified</i> |
| Rule: 3301-37:05 Play space free of hazards | <i>Compliant</i> |



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| Rule: 3301-37:04 Director qualifications | <i>Compliant</i> |
| Rule: 3301-37:04 Director responsibilities | <i>Not Verified</i> |
| Rule: 3301-37:04 Administrator rules training | <i>Not Verified</i> |
| Rule: 3301-37:04 Lead teacher assigned | <i>Compliant</i> |
| Rule: 3301-37:04 Public preschool general education teacher requirements | <i>Compliant</i> |
| Rule: 3301-37:04 Special education teacher requirements | <i>Compliant</i> |
| Rule: 3301-37:04 Individuals used in ratio | <i>Compliant</i> |
| Rule: 3301-37:04 Staff minimum requirements | <i>Compliant</i> |
| Rule: 3301-37:04 Background check updates | <i>Not Verified</i> |
| Rule: 3301-37:04 Staff/child ratio maintained at all times | <i>Compliant</i> |
| Rule: 3301-37:04 Ratio and Group size: General education or co-taught classroom | <i>Compliant</i> |
| Rule: 3301-37:04 Ratio and Group size: Integrated classroom | <i>Compliant</i> |
| Rule: 3301-37:04 Preschool special education law requirements | <i>Compliant</i> |
| Rule: 3301-37:04 Intervention specialist caseload | <i>Compliant</i> |
| Rule: 3301-37:04 Second adult requirements | <i>Compliant</i> |
| Rule: 3301-37:04 Ratio and Group size: Special education classroom | <i>Compliant</i> |
| Rule: 3301-37:04 Mixed age group size | <i>Compliant</i> |



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| Rule: 3301-37:05 Outdoor play space | <i>Compliant</i> |
| Rule: 3301-37:06 Cleaning and sanitizing supplies | <i>Compliant</i> |
| Rule: 3301-37:06 Safe handling, storage, and disposal of bio-contaminants | <i>Compliant</i> |
| Rule: 3301-37:06 Materials selected independently | <i>Not Verified</i> |
| Rule: 3301-37:06 Adequate first-aid supplies | <i>Compliant</i> |
| Rule: 3301-37:06 Cot or Mat requirements | <i>Compliant</i> |
| Rule: 3301-37:07 Governing body written policies | <i>Not Verified</i> |
| Rule: 3301-37:07 Program policies and procedures | <i>Not Verified</i> |
| Rule: 3301-37:07 Appropriate policies for children | <i>Not Verified</i> |
| Rule: 3301-37:07 Staff policies | <i>Not Verified</i> |
| Rule: 3301-37:07 Policies address children's cumulative records | <i>Not Verified</i> |
| Rule: 3301-37:07 Developmentally appropriate program planning | <i>Not Verified</i> |
| Rule: 3301-37:07 Health and safety procedures | <i>Not Verified</i> |
| Rule: 3301-37:07 Organized school health services | <i>Not Verified</i> |
| Rule: 3301-37:07 Emergency procedure postings and records | <i>Compliant</i> |
| Rule: 3301-37:07 Immunization records and emergency medical authorization requirements | <i>Not Verified</i> |
| Rule: 3301-37:08 List of allergies and treatment | <i>Compliant</i> |
| Rule: 3301-37:11 Communicable Disease Policy: Parent notification of illness | <i>Not Verified</i> |



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| Rule: 3301-37:11 Communicable disease chart posted | <i>Not Verified</i> |
| Rule: 3301-37:11 Communicable Disease Policy: Ill child isolation requirements | <i>Not Verified</i> |
| Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation | <i>Not Verified</i> |
| Rule: 3301-37:11 Communicable Disease Policy: Readmitting an ill child | <i>Not Verified</i> |
| Rule: 3301-37:11 Communicable Disease Policy: Mildly ill child | <i>Not Verified</i> |
| Rule: 3301-37:11 Communicable Disease Policy: Exposure to a communicable disease | <i>Not Verified</i> |
| Rule: 3301-37:11 Communicable disease policy: Training staff | <i>Not Verified</i> |
| Rule: 3301-37:05 Safe play space available | <i>Compliant</i> |
| Rule: 3301-37:10 Discipline restrictions | <i>Not Verified</i> |
| Rule: 3301-37:10 Reporting abuse policy | <i>Not Verified</i> |
| Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent | <i>Not Verified</i> |
| Rule: 3301-37:10 Staff receive discipline policy | <i>Not Verified</i> |
| Rule: 3301-37:07 Admission procedures | <i>Not Verified</i> |
| Rule: 3301-37:07 Parent Roster | <i>Not Verified</i> |
| Rule: 3301-37:07 Behavior management/discipline policy requirements | <i>Compliant</i> |
| Rule: 3301-37:07 Communicable Disease Policy requirements | <i>Compliant</i> |
| Rule: 3301-37:07 Transportation and field trip policies | <i>Not Verified</i> |



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| Rule: 3301-37-08 Immunization records | <i>Compliant</i> |
| Rule: 3301-37:07 Unlimited parent access | <i>Not Verified</i> |
| Rule: 3301-37-08 List of prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements | <i>Compliant</i> |
| Rule: 3301-37-08 List of chronic physical problems and history of hospitalization | <i>Not Verified</i> |
| Rule: 3301-37-08 List of child diseases | <i>Not Verified</i> |
| Rule: 3301-37-08 Names and telephone numbers of physician and dentist | <i>Not Verified</i> |
| Rule: 3301-37-08 Emergency medical and dental care transportation | <i>Compliant</i> |
| Rule: 3301-37-08 Daily attendance records | <i>Not Verified</i> |
| Rule: 3301-37-08 Injury report | <i>Not Verified</i> |
| Rule: 3301-37-08 Family Educational Rights and Privacy Act | <i>Not Verified</i> |
| Rule: 3301-37-08 McKinney-Vento Homeless Assistance Act | <i>Not Verified</i> |
| Rule: 3301-37:09 Food license | <i>Not Verified</i> |
| Rule: 3301-37:07 Parent Roster permission | <i>Not Verified</i> |
| Rule: 3301-37:10 Staff responsibility for discipline | <i>Not Verified</i> |
| Rule: 3301-37:10 Written discipline policy requirements | <i>Not Verified</i> |
| Rule: 3301-37:09 Menus | <i>Not Verified</i> |
| Rule: 3301-37:10 Discipline policy ensures well being of individuals | <i>Not Verified</i> |
| Rule: 3301-37:05 Lifeguard or certified safety instructor | <i>Not Verified</i> |



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| Rule: 3301-37:05 Children supervised during travel times | <i>Compliant</i> |
| Rule: 3301-37:04 Preschool/school age mixed group | <i>Not Verified</i> |
| Rule: 3301-37:05 Ratio maintained at all times | <i>Not Verified</i> |
| Rule: 3301-37:05 Annual fire inspection | <i>Compliant</i> |
| Rule: 3301-37:05 Center cleaning and sanitizing | <i>Not Verified</i> |
| Rule: 3301-37:05 Electrical outlets | <i>Compliant</i> |
| Rule: 3301-37:05 Phone available | <i>Compliant</i> |
| Rule: 3301-37:05 Smoking prohibited | <i>Not Verified</i> |
| Rule: 3301-37:06 Safe and sanitary equipment and materials | <i>Not Verified</i> |
| Rule: 3301-37:07 Emergency numbers posting | <i>Compliant</i> |
| Rule: 3301-37:07 Medical and dental emergency procedure posting | <i>Compliant</i> |
| Rule: 3301-37:05 Room divided by barrier | <i>Not Verified</i> |
| Rule: 3301-37:05 Square footage and maximum capacity | <i>Not Verified</i> |
| Rule: 3301-37:05 Exclusive use of preschool space | <i>Compliant</i> |
| Rule: 3301-37:05 Indoor space minimum requirements | <i>Compliant</i> |
| Rule: 3301-37:04 Fluoride supplements | <i>Not Verified</i> |
| Rule: 3301-37:07 Handwashing and disposable towels or air hand dryer available | <i>Compliant</i> |



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| Rule: 3301-37:09 Choice of two required food groups for snack | <i>Not Verified</i> |
| Rule: 3301-37:09 Modified diet accommodations | <i>Not Verified</i> |
| Rule: 3301-37:09 Nutritious snack choices provided to parents | <i>Not Verified</i> |
| Rule: 3301-37:09 Screen time during meal or snack time | <i>Not Verified</i> |
| Rule: 3301-37:09 Snack nutritional requirements | <i>Not Verified</i> |
| Rule: 3301-37:09 Snack service time | <i>Not Verified</i> |
| Rule: 3301-37:09 Snacks and meals to children attending four or more hours | <i>Compliant</i> |
| Rule: 3301-37:09 Use of powdered milk | <i>Not Verified</i> |
| Rule: 3301-37:03 Daily Schedule | <i>Compliant</i> |
| Rule: 3301-37:03 Nap/Rest-Time Requirements | <i>Not Verified</i> |
| Rule: 3301-37:04 Licensed staff in-service requirement | <i>Not Verified</i> |
| Rule: 3301-37:04 Part-time staff in-service requirement | <i>Not Verified</i> |
| Rule: 3301-37:11 Children observed for communicable disease upon | <i>Not Verified</i> |
| Rule: 3301-37:07 Supervising grounds, play areas, and other facilities | <i>Not Verified</i> |
| Rule: 3301-37:07 Written procedures for incident and injury reporting | <i>Not Verified</i> |
| Rule: 3301-37:09 Policy regarding providing food when parent does not provide it | <i>Not Verified</i> |
| Rule: 3301-37:08 Child medical statement | <i>Compliant</i> |
| Rule: 3301-37-08 Cumulative record requirements | <i>Compliant</i> |



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| Rule: 3301-37-08 Medication authorization | <i>Compliant</i> |
| Rule: 3301-37:03 Developmental progress and parent teacher conferences | <i>Not Verified</i> |
| Rule: 3301-37:02 Parent handbook | <i>Not Verified</i> |
| Rule: 3301-37:03 Written curriculum adopted and aligned | <i>Not Verified</i> |
| Rule: 3301-37:06 Furniture and equipment | <i>Compliant</i> |
| Rule: 3301-37:05 Public access areas | <i>Not Verified</i> |
| Rule: 3301-37:04 Approved trainer requirements | <i>Not Verified</i> |
| Rule: 3301-37-08 Child medical signed by licensed physician | <i>Not Verified</i> |
| Rule: 3301-37:03 Written philosophy and goals | <i>Not Verified</i> |
| Rule: 3301-37:07 Parent permission for topical products | <i>Not Verified</i> |