



Program Details		
Program Type: Pre School	Program Name: Center for Early Learning at Piqua Catholic	Program Number: 1000020287
Address: 218 S Downing St  Piqua OH 45356		County: MIAMI
Organization Name: Cincinnati Archdiocese	Org IRN: 052514	Site IRN: 014408

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 09/28/2022	Begin Time: 12:40 PM	End Time: 3:25 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 177	Number of Rules with Non-Compliances: 6	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 2	Low Risk Non-Compliances: 6

Summary of Non-Compliances
If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.
Serious Risk Non-Compliances
<b>No Serious Risk Non-Compliances were observed during this inspection</b>



## Moderate Risk Non-Compliances

### Domain: 08 Staff Files

Rule: 3301-37:04 Substitute requirements

Code: This rule requires substitutes to meet the staffing requirements.

Findings: During the inspection and review of staff files, substitutes verified during the annual visit did not have documentation to meet requirements.

Corrective Action Plan Due: 12/15/2022

### Domain: 08 Staff Files

Rule: 3301-37:04 Substitute requirements

Code: This rule requires a substitute to meet the requirements as prescribed in section 3301.541 of the Revised Code and if applicable, rehabilitation criteria as described in rules 3301-20-01 and 3301-20-03 of the Administrative Code

Findings: During the inspection and review of staff files, a substitute did not have evidence of criminal background checks that meet the requirements.

Corrective Action Plan Due: 12/15/2022

## Low Risk Non-Compliances

### Domain: 02 Safe & Sanitary Environment

Rule: 3301-37:05 Electrical outlets

Code: This rule requires that electrical outlets are to be covered when not in use unless documentation is on file that the outlets are tamper resistant.

Findings: During the inspection, it was observed that electrical outlets are not covered when not in use and there was no documentation on file to indicate the outlets are tamper resistant. Two classrooms had outlets that were not covered.

### Domain: 03 Postings & Equipment

Rule: 3301-37:07 Emergency numbers posting

Code: This rule requires posting emergency numbers by each telephone.



Findings: During the inspection, it was determined that policies did not require posting emergency numbers by each telephone. One classroom did not have emergency phone numbers and procedures by the class phone.

### **Domain: 03 Postings & Equipment**

Rule: 3301-37:07 Medical and dental emergency procedure posting

Code: This rule requires posting medical and dental emergency procedures in each preschool classroom and by each telephone.

Findings: During the inspection, it was determined that policies did not require posting medical and dental emergency procedures in each preschool classroom and by each telephone. One classroom did not have emergency procedures posted by the classroom phone.

### **Domain: 06 Program Information**

Rule: 3301-37:03 Written curriculum adopted and aligned

Code: HB and O

Findings: During the inspection, it was determined that a written curriculum aligned to the early learning and development standards was not available.

### **Domain: 06 Program Information**

Rule: 3301-37:03 Written curriculum adopted and aligned

Code: This rule requires that a written curriculum be adopted which describes developmentally appropriate activities, learning environment, and approaches which meet the individual needs of the children and is aligned at the domain level to the early learning and development standards adopted by the state board of education.

Findings: During the inspection, it was determined that a written curriculum was not adopted. PreK classrooms do not have an adopted curriculum. Pre - 3 classrooms use Creative Curriculum.

### **Domain: 08 Staff Files**

Rule: 3301-37:04 Orientation training



Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have an orientation training as prescribed by the department completed within thirty days of the individuals start date.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of the required orientation training prescribed by the department completed within thirty days of the start date. One staff member has not completed an orientation. All other staff members completed the wrong orientation.

### Rules in Compliance/Not Verified

<b>Rule: 3301-37:02 Written compliance report posted</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Non-guilty non-conviction statement</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Required background checks</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Medical statement</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Non-Discrimination</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Director onsite fifty percent of operating hours</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Program operation</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff supervision</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Annual in-service requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff with required health and safety trainings</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Play space free of hazards</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Director qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Director responsibilities</b>	<i>Compliant</i>



<b>Rule: 3301-37:04 Administrator rules training</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Lead teacher assigned</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Public preschool general education teacher requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Special education teacher requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Nontax nonpublic preschool teacher requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Individuals used in ratio</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff minimum requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Background check updates</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff/child ratio maintained at all times</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Second adult requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Outdoor play space</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Cleaning and sanitizing supplies</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Materials selected independently</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Adequate first-aid supplies</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Cot or Mat requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Governing body written policies</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Program policies and procedures</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Appropriate policies for children</b>	<i>Compliant</i>



<b>Rule: 3301-37:07 Staff policies</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Policies address children's cumulative records</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Developmentally appropriate program planning</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Health and safety procedures</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Organized school health services</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Emergency procedure postings and records</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Immunization records and emergency medical authorization requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37-08 List of allergies and treatment</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Parent notification of illness</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation and discharge</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable disease chart posted</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Ill child isolation requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Readmitting an ill child</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Mildly ill child</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Exposure to a communicable disease</b>	<i>Compliant</i>



<b>Rule: 3301-37:11 Communicable disease policy: Training staff</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Safe play space available</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Discipline restrictions</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Reporting abuse policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Staff receive discipline policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Admission procedures</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Parent Roster</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Behavior management/discipline policy requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Communicable Disease Policy requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Transportation and field trip policies</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Offsite swimming policy requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37-08 Immunization records</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Unlimited parent access</b>	<i>Compliant</i>
<b>Rule: 3301-37-08 List of prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements</b>	<i>Compliant</i>
<b>Rule: 3301-37-08 List of chronic physical problems and history of hospitalization</b>	<i>Compliant</i>
<b>Rule: 3301-37-08 List of child diseases</b>	<i>Compliant</i>



<b>Rule: 3301-37-08 Names and telephone numbers of physician and dentist</b>	<i>Compliant</i>
<b>Rule: 3301-37-08 Emergency medical and dental care transportation</b>	<i>Compliant</i>
<b>Rule: 3301-37-08 Daily attendance records</b>	<i>Compliant</i>
<b>Rule: 3301-37-08 Injury report</b>	<i>Compliant</i>
<b>Rule: 3301-37-08 Family Educational Rights and Privacy Act</b>	<i>Compliant</i>
<b>Rule: 3301-37-08 McKinney-Vento Homeless Assistance Act</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Food license</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Parent Roster permission</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Safe sleep policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Staff responsibility for discipline</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Written discipline policy requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Menus</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Discipline policy ensures well being of individuals</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Children supervised during travel times</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Nap/rest time ratio requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Ratio maintained at all times</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Annual fire inspection</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Center cleaning and sanitizing</b>	<i>Compliant</i>





<b>Rule: 3301-37:05 Phone available</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Smoking prohibited</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Safe and sanitary equipment and materials</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Square footage and maximum capacity</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Exclusive use of preschool space</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Indoor space minimum requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Handwashing and disposable towels or air hand dryer available</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Choice of two required food groups for snack</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Modified diet accommodations</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Nutritious snack choices provided to parents</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Screen time during meal or snack time</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Snack nutritional requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Snack service time</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Snacks and meals to children attending four or more hours</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Daily Schedule</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Nap/Rest-Time Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Crib or cot assignment</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Licensed staff in-service requirement</b>	<i>Compliant</i>



<b>Rule: 3301-37:04 Part-time staff in-service requirement</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Substitute providing IEP services</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Children observed for communicable disease upon</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Supervising grounds, play areas, and other facilities</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Swimming policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Written medication policy requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Written procedures for incident and injury reporting</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Policy regarding providing food when parent does not provide it</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Child medical statement</b>	<i>Compliant</i>
<b>Rule: 3301-37-08 Cumulative record requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37-08 Medication authorization</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Developmental progress and parent teacher conferences</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Parent handbook</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Furniture and equipment</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Public access areas</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Approved trainer requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Swimming permission</b>	<i>Compliant</i>
<b>Rule: 3301-37-08 Child medical signed by licensed physician</b>	<i>Compliant</i>



**Rule: 3301-37:03 Written philosophy and goals**

*Compliant*

**Rule: 3301-37:07 Parent permission for topical products**

*Compliant*