

Licensing Inspection Full Report

Program Details		
Program Type: Pre School	Program Name: Charles Dickens School	Program Number: 1000021047
Address: 13013 Corlett Ave Cleveland OH 44105		County: CUYAHOGA
Organization Name: Cleveland Municipal	Org IRN: 043786	Site IRN: 005900

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 11/18/2024	Begin Time: 9:30 AM	End Time: 11:59 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 68	Number of Rules with Non-Compliances: 5	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 0	Low Risk Non-Compliances: 5

Summary of Non-Compliances
If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.
Serious Risk Non-Compliances
No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

No Moderate Risk Non-Compliances were observed during this inspection

Low Risk Non-Compliances

Domain: 02 Safe & Sanitary Environment

Rule: 3301-37:05 Annual fire inspection

Code: This rule requires that the program provide written documentation of an annual fire inspection and approval of the facility. Annually means within twelve calendar months of the previous fire inspection.

Findings: During the inspection, documentation of a current fire inspection was not on file.

Corrective Action Plan Due: 12/19/2024

Domain: 04 Indoor/Outdoor Space

Rule: 3301-37:05 Safe play space available

Code: This rule requires that a safe play space, including both indoor and outdoor play space, totaling not less than sixty square feet for each child using the space at any one time, shall be regularly available, scheduled for use, and meet additional requirements of the rule.

Findings: During the inspection, it was observed that Indoor/outdoor play space totaling sixty square feet was not regularly available and scheduled for use.

Corrective Action Plan Due: 12/19/2024

Domain: 08 Staff Files

Rule: 3301-37:04 Staff Medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals used to count in ratio did not have evidence of a signed medical statement on or before the first day of employment.

Corrective Action Plan Due: 12/19/2024

Domain: 09 Children's Files

Rule: 3301-37-08 Immunization records

Code: This rule requires that the program secure and have on file all required information no later than the first day of attendance unless otherwise required. The health record of each child shall include but not be limited to the Immunization record as required by section 3313.67 of the Revised Code, which record shall include immunizations required by section 3313.671 of the Revised Code.

Findings: During the inspection, and a review of children(s) files, it was determined that the health record of each child did not include immunization records.

Corrective Action Plan Due: 12/19/2024

Domain: 09 Children's Files

Rule: 3301-37:08 Child medical statement

Code: This rule requires that the parent provide, prior to the date of admission or not later than thirty days after date of admission, and every thirteen months from the date of examination thereafter, a medical statement affirming that the child is in suitable condition for enrollment in the program. "Prior to the date of admission" means: For children three years old or older at the time of admission, the examination shall occur within twelve months prior to the date of admission.

Findings: During the inspection, and a review of children's files, it was determined that a medical was not provided for a child three years old or older within 30 days of admission and/or the examination did not occur within twelve months prior to the date of admission.

No access

Corrective Action Plan Due: 12/19/2024

Rules in Compliance/Not Verified

Rule: 3301-37:06 Electrical fans	<i>Not Verified</i>
Rule: 3301-37:02 Written compliance report posted	<i>Not Verified</i>
Rule: 3301-37:02 Child is left unattended on a field trip or in a vehicle	<i>Not Verified</i>
Rule: 3301-37-02 Falsified information was submitted to the department	<i>Not Verified</i>

Rule: 3301-37:02 Program failed to report suspected abuse, neglect, or endangerment	<i>Not Verified</i>
Rule: 3301-37:02 Medication was dispensed to the wrong child or the wrong dosage was administered	<i>Not Verified</i>
Rule: 3301-37:04 Orientation training	<i>Not Verified</i>
Rule: 3301-37:04 Non-guilty non-conviction statement	<i>Not Verified</i>
Rule: 3301-37:04 Required background checks	<i>Compliant</i>
Rule: 3301-37:04 Staff Non-Discrimination	<i>Not Verified</i>
Rule: 3301-37:04 Director onsite fifty percent of operating hours	<i>Not Verified</i>
Rule: 3301-37:04 Program operation	<i>Not Verified</i>
Rule: 3301-37:04 Staff supervision	<i>Not Verified</i>
Rule: 3301-37:04 Annual in-service requirements	<i>Not Verified</i>
Rule: 3301-37:04 Staff with required health and safety trainings	<i>Compliant</i>
Rule: 3301-37:04 Substitute requirements	<i>Not Verified</i>
Rule: 3301-37:05 Play space free of hazards	<i>Compliant</i>
Rule: 3301-37:04 Director qualifications	<i>Not Verified</i>
Rule: 3301-37:04 Director responsibilities	<i>Not Verified</i>
Rule: 3301-37:04 Administrator rules training	<i>Not Verified</i>
Rule: 3301-37:04 Lead teacher assigned	<i>Compliant</i>
Rule: 3301-37:04 Public preschool general education teacher requirements	<i>Compliant</i>

Rule: 3301-37:04 Nontax nonpublic preschool teacher requirements	<i>Not Verified</i>
Rule: 3301-37:04 Individuals used in ratio	<i>Not Verified</i>
Rule: 3301-37:04 Staff minimum requirements	<i>Compliant</i>
Rule: 3301-37:04 Background check updates	<i>Compliant</i>
Rule: 3301-37:04 Staff/child ratio maintained at all times	<i>Compliant</i>
Rule: 3301-37:04 Ratio and Group size: General education or co-taught classroom	<i>Compliant</i>
Rule: 3301-37:04 Preschool special education law requirements	<i>Not Verified</i>
Rule: 3301-37:04 Intervention specialist caseload	<i>Not Verified</i>
Rule: 3301-37:04 Second adult requirements	<i>Not Verified</i>
Rule: 3301-37:04 Mixed age group size	<i>Not Verified</i>
Rule: 3301-37:05 Outdoor play space	<i>Not Verified</i>
Rule: 3301-37:06 Space heaters	<i>Not Verified</i>
Rule: 3301-37:06 Cleaning and sanitizing supplies	<i>Compliant</i>
Rule: 3301-37:06 Safe handling, storage, and disposal of bio-contaminants	<i>Compliant</i>
Rule: 3301-37:06 Materials selected independently	<i>Not Verified</i>
Rule: 3301-37:06 Adequate first-aid supplies	<i>Compliant</i>
Rule: 3301-37:06 Cot or Mat requirements	<i>Compliant</i>
Rule: 3301-37:07 Governing body written policies	<i>Not Verified</i>
Rule: 3301-37:07 Program policies and procedures	<i>Not Verified</i>

Rule: 3301-37:07 Appropriate policies for children	<i>Not Verified</i>
Rule: 3301-37:07 Staff policies	<i>Not Verified</i>
Rule: 3301-37:07 Policies address children's cumulative records	<i>Not Verified</i>
Rule: 3301-37:07 Developmentally appropriate program planning	<i>Not Verified</i>
Rule: 3301-37:07 Health and safety procedures	<i>Not Verified</i>
Rule: 3301-37:07 Emergency procedure postings and records	<i>Compliant</i>
Rule: 3301-37:07 Immunization records and emergency medical authorization requirements	<i>Not Verified</i>
Rule: 3301-37-08 List of allergies and treatment	<i>Not Verified</i>
Rule: 3301-37:11 Communicable Disease Policy: Parent notification of illness	<i>Not Verified</i>
Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation and discharge	<i>Not Verified</i>
Rule: 3301-37:11 Communicable disease chart posted	<i>Not Verified</i>
Rule: 3301-37:11 Communicable Disease Policy: Ill child isolation requirements	<i>Not Verified</i>
Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation	<i>Not Verified</i>
Rule: 3301-37:11 Communicable Disease Policy: Readmitting an ill child	<i>Not Verified</i>
Rule: 3301-37:11 Communicable Disease Policy: Mildly ill child	<i>Not Verified</i>
Rule: 3301-37:11 Communicable Disease Policy: Exposure to a communicable disease	<i>Not Verified</i>
Rule: 3301-37:11 Communicable disease policy: Training staff	<i>Not Verified</i>

Rule: 3301-37:10 Discipline restrictions	<i>Not Verified</i>
Rule: 3301-37:10 Reporting abuse policy	<i>Not Verified</i>
Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent	<i>Not Verified</i>
Rule: 3301-37:10 Staff receive discipline policy	<i>Not Verified</i>
Rule: 3301-37:07 Admission procedures	<i>Not Verified</i>
Rule: 3301-37:07 Parent Roster	<i>Compliant</i>
Rule: 3301-37:07 Behavior management/discipline policy requirements	<i>Not Verified</i>
Rule: 3301-37:07 Communicable Disease Policy requirements	<i>Compliant</i>
Rule: 3301-37:07 Transportation and field trip policies	<i>Not Verified</i>
Rule: 3301-37:07 Unlimited parent access	<i>Not Verified</i>
Rule: 3301-37-08 List of prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements	<i>Compliant</i>
Rule: 3301-37-08 List of chronic physical problems and history of hospitalization	<i>Compliant</i>
Rule: 3301-37-08 List of child diseases	<i>Not Verified</i>
Rule: 3301-37-08 Names and telephone numbers of physician and dentist	<i>Not Verified</i>
Rule: 3301-37-08 Emergency medical and dental care transportation	<i>Not Verified</i>
Rule: 3301-37-08 Daily attendance records	<i>Not Verified</i>
Rule: 3301-37-08 Injury report	<i>Not Verified</i>
Rule: 3301-37-08 Family Educational Rights and Privacy Act	<i>Not Verified</i>

Rule: 3301-37-08 McKinney-Vento Homeless Assistance Act	<i>Not Verified</i>
Rule: 3301-37:09 Food license	<i>Compliant</i>
Rule: 3301-37:07 Parent Roster permission	<i>Compliant</i>
Rule: 3301-37:10 Staff responsibility for discipline	<i>Not Verified</i>
Rule: 3301-37:10 Written discipline policy requirements	<i>Compliant</i>
Rule: 3301-37:09 Menus	<i>Not Verified</i>
Rule: 3301-37:10 Discipline policy ensures well being of individuals	<i>Compliant</i>
Rule: 3301-37:02 Serious risk incident/injury reporting	<i>Not Verified</i>
Rule: 3301-37:02 Children are not protected from harm resulting in a serious incident or injury	<i>Not Verified</i>
Rule: 3301-37:02 The department was denied access to conduct a compliance review	<i>Not Verified</i>
Rule: 3301-37:02 Weapons or ammunition are on the premises without prior approval	<i>Not Verified</i>
Rule: 3301-37:02 Swimming activity supervision/ratio/location violation	<i>Not Verified</i>
Rule: 3301-37:02 Employee refused to be fingerprinted and remains employed or person remains employed when not eligible for employment	<i>Not Verified</i>
Rule: 3301-37:02 Substantiated public children's services agency finding of abuse or neglect	<i>Not Verified</i>
Rule: 3301-37:02 Program used a prohibited disciplinary technique	<i>Not Verified</i>
Rule: 3301-37:02 Preschool application submission	<i>Not Verified</i>

Rule: 3301-37:02 Preschool information reported in Education Management Information System	<i>Not Verified</i>
Rule: 3301-37:05 Children supervised during travel times	<i>Compliant</i>
Rule: 3301-37:04 Nap/rest time ratio requirements	<i>Not Verified</i>
Rule: 3301-37:05 Ratio maintained at all times	<i>Not Verified</i>
Rule: 3301-37:05 Center cleaning and sanitizing	<i>Compliant</i>
Rule: 3301-37:05 Electrical outlets	<i>Compliant</i>
Rule: 3301-37:05 Phone available	<i>Compliant</i>
Rule: 3301-37:05 Smoking prohibited	<i>Not Verified</i>
Rule: 3301-37:07 Emergency numbers posting	<i>Compliant</i>
Rule: 3301-37:07 Medical and dental emergency procedure posting	<i>Not Verified</i>
Rule: 3301-37:05 Room divided by barrier	<i>Not Verified</i>
Rule: 3301-37:05 Square footage and maximum capacity	<i>Not Verified</i>
Rule: 3301-37:05 Swimming and wading pools	<i>Not Verified</i>
Rule: 3301-37:05 Exclusive use of preschool space	<i>Not Verified</i>
Rule: 3301-37:05 Indoor space minimum requirements	<i>Not Verified</i>
Rule: 3301-37:04 Fluoride supplements	<i>Not Verified</i>
Rule: 3301-37:07 Handwashing and disposable towels or air hand dryer available	<i>Compliant</i>
Rule: 3301-37:09 Choice of two required food groups for snack	<i>Not Verified</i>

Rule: 3301-37:09 Modified diet accommodations	<i>Not Verified</i>
Rule: 3301-37:09 Nutritious snack choices provided to parents	<i>Not Verified</i>
Rule: 3301-37:09 Screen time during meal or snack time	<i>Not Verified</i>
Rule: 3301-37:09 Snack nutritional requirements	<i>Not Verified</i>
Rule: 3301-37:09 Snack service time	<i>Not Verified</i>
Rule: 3301-37:09 Snacks and meals to children attending four or more hours	<i>Not Verified</i>
Rule: 3301-37:09 Use of powdered milk	<i>Not Verified</i>
Rule: 3301-37:03 Daily Schedule	<i>Not Verified</i>
Rule: 3301-37:03 Nap/Rest-Time Requirements	<i>Not Verified</i>
Rule: 3301-37:04 Licensed staff in-service requirement	<i>Not Verified</i>
Rule: 3301-37:04 Part-time staff in-service requirement	<i>Not Verified</i>
Rule: 3301-37:04 Substitute providing IEP services	<i>Not Verified</i>
Rule: 3301-37:07 Supervising grounds, play areas, and other facilities	<i>Not Verified</i>
Rule: 3301-37:07 Written medication policy requirements	<i>Not Verified</i>
Rule: 3301-37:07 Written procedures for incident and injury reporting	<i>Not Verified</i>
Rule: 3301-37:09 Policy regarding providing food when parent does not provide it	<i>Not Verified</i>
Rule: 3301-37-08 Cumulative record requirements	<i>Not Verified</i>
Rule: 3301-37-08 Medication authorization	<i>Compliant</i>
Rule: 3301-37:03 Developmental progress and parent teacher conferences	<i>Not Verified</i>

Rule: 3301-37:02 Parent handbook	<i>Not Verified</i>
Rule: 3301-37:03 Written curriculum adopted and aligned	<i>Not Verified</i>
Rule: 3301-37:06 Furniture and equipment	<i>Not Verified</i>
Rule: 3301-37:05 Public access areas	<i>Not Verified</i>
Rule: 3301-37:05 Infant and non-ambulatory child approved rooms	<i>Not Verified</i>
Rule: 3301-37:04 Approved trainer requirements	<i>Not Verified</i>
Rule: 3301-37-08 Child medical signed by licensed physician	<i>Not Verified</i>
Rule: 3301-37:03 Written philosophy and goals	<i>Compliant</i>
Rule: 3301-37:07 Parent permission for topical products	<i>Not Verified</i>
Rule: 3301-37:02 OCLQS not maintained	<i>Not Verified</i>