

Licensing Inspection Full Report

Program Details		
Program Type: School Age Child Care	Program Name: Oxford Elementary School	Program Number: 1210023941
Address: 939 Quilliams Rd Cleveland Heights OH 44121		County: CUYAHOGA
Organization Name: Cleveland Heights-University Heights City	Org IRN: 043794	Site IRN: 028993

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 03/04/2025	Begin Time: 3:00 PM	End Time: 11:59 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 112	Number of Rules with Non-Compliances: 8	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 1	Low Risk Non-Compliances: 10

Summary of Non-Compliances
If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.
Serious Risk Non-Compliances
No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

Domain: 08 Staff Files

Rule: 5180-32:03 Required background checks

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to meet the requirements as prescribed in section 3301.541 of the Revised Code and if applicable, rehabilitation criteria as described in rules 3301-20-01 and 3301-20-03 of the Administrative Code.

Findings: During the inspection and review of staff files, individuals used in ratio did not have evidence of criminal background checks that meet the requirements.

Low Risk Non-Compliances

Domain: 03 Postings & Equipment

Rule: 5180-32:07 Menu requirements

Code: This rule requires that menus are to include all meals and snacks being served by the center with any substitutions noted at the time of the change.

Findings: During the inspection, it was observed that menus did not include all meals and snacks being served by the center with any substitutions noted at the time of the change.

No Snacks on menu

Domain: 08 Staff Files

Rule: 5180-32:03 Staff minimum requirements

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in the ratio is obligated to have evidence that they have a high school diploma, GED or high school equivalency.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of a high school diploma or equivalent on file and available for review.

Domain: 08 Staff Files

Rule: 5180-32:03 Staff medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals used to count in ratio did not have evidence of a signed medical statement on or before the first day of employment.

Domain: 08 Staff Files

Rule: 5180-32:03 Staff with required health and safety training

Code: This rule requires the program to ensure the following each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule 5101:2-12-10 of the Administrative Code.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in CPR from an approved provider.

Domain: 08 Staff Files

Rule: 5180-32:03 Staff with required health and safety training

Code: This rule requires the program to ensure a person who has completed and is current with an approved course to recognize the common signs of communicable disease or other illness will observe each child daily as they enter the group and be readily available at all times.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current course on the recognition of common signs of communicable disease from an approved provider.

Domain: 08 Staff Files

Rule: 5180-32:03 Administrator onsite time

Code: This rule requires one administrator to be present in the program at least fifty percent of the program's operating hours.

Findings: During the inspection, the program administrator was not onsite at least fifty percent of the operating hours.

Domain: 08 Staff Files

Rule: 5180-32:03 Staff with required health and safety training

Code: This rule requires the program to ensure each staff member shall have current valid age appropriate first aid, age appropriate CPR, child abuse recognition and prevention, and management of communicable disease certification in accordance with rule 5101:2-12-10 of the Administrative Code. In-service training on age appropriate first aid, age appropriate CPR, child abuse recognition and prevention, and management of communicable disease shall be updated according to the length of time required by the approved organization.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in first aid from an approved provider.

Domain: 08 Staff Files

Rule: 5180-32:03 Staff with required health and safety training

Code: This rule requires the program to ensure at least one preschool staff member who has completed and is current with a child abuse recognition and prevention course based on an approved curriculum. The child abuse recognition and prevention curriculum used in the course may be consistent with requirements as established by section 3319.073 of the Revised Code or appear on the approved curriculum list posted on the department's website. Consistent with requirements as established by section 3319.073 of the Revised Code, such staff shall complete at least four hours of in-service training in child abuse recognition and prevention within two years of employment and every five years thereafter.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current course on the recognition and prevention of child abuse from an approved provider.

Domain: 09 Children's Files

Rule: 5180-32:06 Individual child registration

Code: This rule requires that individual child records and registration shall be maintained and updated at least annually.

Findings: During the inspection and review of children's files, it was determined that all required registration information was not on file and updated at least annually.

Domain: 09 Children's Files

Rule: 5180-32-06 Individual child transportation plan

Code: This rule requires that individual child records and transportation plan be maintained and updated at least annually

Findings: During the inspection and review of children's files, it was determined that the individual child transportation plan was not maintained and updated annually.

Rules in Compliance/Not Verified	
Rule: 5180-37:02 Written compliance report posted	<i>Compliant</i>
Rule: 5180-32:03 Annual orientation training requirement	<i>Compliant</i>
Rule: 5180-32:03 Staff/child ratio	<i>Compliant</i>
Rule: 5180-32:03 Maintaining Ohio Professional Registry Profile	<i>Compliant</i>
Rule: 5180-32:11 Supervision Of Children	<i>Compliant</i>
Rule: 5180-32:10 Child Data Privacy	<i>Compliant</i>
Rule: 5180-32:03 Individual used in ratio	<i>Compliant</i>
Rule: 5180-32:03 Licensing orientation training	<i>Compliant</i>
Rule: 5180-32:04 Safe areas	<i>Compliant</i>
Rule: 5180-32:03 Annual in-service requirements	<i>Compliant</i>
Rule: 5180-32:04 Handwashing facilities	<i>Compliant</i>
Rule: 5180-32:04 Furniture and equipment requirements	<i>Compliant</i>
Rule: 5180-32:03 Medication administration training	<i>Compliant</i>
Rule: 5180-32:03 In-service hour requirement	<i>Compliant</i>

Rule: 5180-32:04 Annual fire inspection	<i>Compliant</i>
Rule: 5180-32:04 Smoking prohibited	<i>Compliant</i>
Rule: 5180-32:09 Written discipline policy requirements	<i>Compliant</i>
Rule: 5180-32:04 Safe handling, storage, and disposal of bio-contaminants	<i>Compliant</i>
Rule: 5180-32-03 Approved trainer requirements	<i>Compliant</i>
Rule: 5180-32:09 Staff responsibility for discipline	<i>Compliant</i>
Rule: 5180-32:04 Indoor space	<i>Compliant</i>
Rule: 5180-32:04 Phone requirements	<i>Compliant</i>
Rule: 5180-32:04 Program cleaning and sanitizing	<i>Compliant</i>
Rule: 5180-32:10 Emergency drill practice	<i>Compliant</i>
Rule: 5180-32:09 Discipline restrictions	<i>Compliant</i>
Rule: 5180-32:04 Storage of belongings	<i>Compliant</i>
Rule: 5180-32:04 Access to facilities	<i>Compliant</i>
Rule: 5180-32:08 Communicable disease chart	<i>Compliant</i>
Rule: 5180-32:09 Written discipline policy: Exclusions	<i>Compliant</i>
Rule: 5180-32:04 First aid supplies	<i>Compliant</i>
Rule: 5180-32:10 Ill child policies	<i>Compliant</i>
Rule: 5180-32:04 License and written compliance report posted	<i>Compliant</i>
Rule: 5180-32:10 Discipline policy requirements	<i>Compliant</i>

Rule: 5180-32:08 Communicable Disease Policy: Exposure to a communicable disease	<i>Compliant</i>
Rule: 5180-32:07 Policies for providing meals	<i>Compliant</i>
Rule: 5180-32:09 Staff receive discipline policy	<i>Compliant</i>
Rule: 5180-32:10 Accident policy and procedures	<i>Compliant</i>
Rule: 5180-32:10 Child release policies	<i>Compliant</i>
Rule: 5180-32:07 Personnel trained in sanitary procedures	<i>Compliant</i>
Rule: 5180-32:10 Medication administration policy requirements	<i>Compliant</i>
Rule: 5180-32:10 Enrollment of children with disabilities	<i>Compliant</i>
Rule: 5180-32:10 Supervision plan policies	<i>Compliant</i>
Rule: 5180-32:10 Food service policies	<i>Compliant</i>
Rule: 5180-32:10 Emergency procedures	<i>Compliant</i>
Rule: 5180-32:10 Training on emergency procedures	<i>Compliant</i>
Rule: 5180-32:10 Reporting absences	<i>Compliant</i>
Rule: 5180-32:10 Transportation policies	<i>Compliant</i>
Rule: 5180-32:05 Equitable activities, materials and equipment	<i>Compliant</i>
Rule: 5180-32:05 Written curriculum requirements	<i>Compliant</i>
Rule: 5180-32:05 Written philosophy and goals	<i>Compliant</i>
Rule: 5180-32:09 Reporting abuse policy	<i>Compliant</i>
Rule: 5180-32:05 Written curriculum: Adapted for children with disabilities	<i>Compliant</i>

Rule: 5180-32:05 Materials and equipment	<i>Compliant</i>
Rule: 5180-32:06 Individual child injury report	<i>Compliant</i>
Rule: 5180-32:06 Individual child medical needs	<i>Compliant</i>
Rule: 5180-32:06 Attendance records	<i>Compliant</i>
Rule: 5180-32:07 Snack served from two of the five basic food groups	<i>Compliant</i>
Rule: 5180-32:07 Program meal and snack policies and requirements	<i>Compliant</i>
Rule: 5180-32:07 Handwashing	<i>Compliant</i>
Rule: 5180-32:07 Special dietary needs	<i>Compliant</i>
Rule: 5180-32:07 Program personnel informed of children's allergies	<i>Compliant</i>
Rule: 5180-37:10 Discipline policy/ behavior management communication and written consent to parent	<i>Compliant</i>
Rule: 5180-32:07 Parent provided snack requirements	<i>Compliant</i>
Rule: 5180-32:07 Safe drinking water	<i>Compliant</i>
Rule: 5180-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge	<i>Compliant</i>
Rule: 5180-32:08 Communicable Disease Policy: Ill child isolation requirements	<i>Compliant</i>
Rule: 5180-32:07 Food served	<i>Compliant</i>
Rule: 5180-32:07 Safe food storage	<i>Compliant</i>
Rule: 5180-32:07 Screen time during meal or snack time	<i>Compliant</i>
Rule: 5180-32:08 Children observed for communicable disease upon arrival	<i>Compliant</i>

Rule: 5180-32:10 Program policies	<i>Compliant</i>
Rule: 5180-32:10 Staff/parent communication	<i>Compliant</i>
Rule: 5180-37:02 Children are not protected from harm resulting in a serious incident or injury	<i>Compliant</i>
Rule: 5180-32:10 Staff record policies	<i>Compliant</i>
Rule: 5180-32:10 Nondiscrimination policies	<i>Compliant</i>
Rule: 5180-32:10 Program evaluation	<i>Compliant</i>
Rule: 5180-32:10 Nondiscrimination policies	<i>Compliant</i>
Rule: 5180-32:10 Parent handbook	<i>Compliant</i>
Rule: 5180-32:10 Staff policies	<i>Compliant</i>