

Licensing Inspection Full Report

Program Details		
Program Type: Pre School	Program Name: West Holmes- Millersburg	Program Number: 1250032581
Address: 430 E Jackson St Millersburg OH 44654		County: HOLMES
Organization Name: East Central Ohio ESC	Org IRN: 050260	Site IRN: 022154

Inspection Information		
Inspection Type Quality Monitoring	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 01/07/2026	Begin Time: 9:10 AM	End Time: 10:30 AM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 1	Number of Rules with Non-Compliances: 1	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 1	Low Risk Non-Compliances: 0

Summary of Non-Compliances
If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.
Serious Risk Non-Compliances
No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

Domain: 01 Ratio & Supervision

Rule: 5180-37:05 Ratio maintained at all times

Code: This rule requires that child staff ratios are maintained at all times in accordance with rule?3301-37-04?of the Administrative Code..

Findings: During the inspection, it was observed that child staff ratios are not maintained at all times.

Corrective Action Plan Due: 02/06/2026

Low Risk Non-Compliances

No Low Risk Non-Compliances were observed during this inspection

Rules in Compliance/Not Verified

Rule: 5180-37:03 Written curriculum adopted and aligned	Not Verified
Rule: 5180-37:03 Developmental progress and parent teacher conferences	Not Verified
Rule: 5180-37:02 Program amendment submitted	Not Verified
Rule: 5180-37:02 Parent handbook	Not Verified
Rule: 5180-37:03 Written philosophy and goals	Not Verified
Rule: 5180-32:11 Substantiated finding of abuse or neglect	Not Verified
Rule: 5180-37:02 Medication was dispensed to the wrong child or the wrong dosage was administered	Not Verified

Rule: 5180-37:02 Child is left unattended on a field trip or in a vehicle	Not Verified
Rule: 5180-37:02 Written compliance report posted	Not Verified
Rule: 5180-37:02 Program failed to report suspected abuse, neglect, or endangerment	Not Verified
Rule: 5180-37:02 Employee refused to be fingerprinted and remains employed or person remains employed when not eligible for employment	Not Verified
Rule: 5180-37:02 Swimming activity supervision/ratio/location violation	Not Verified
Rule: 5180-37:02 Serious risk incident/injury reporting	Not Verified
Rule: 5180-37:02 A child was left unattended inside or outside the facility	Not Verified
Rule: 5180-37-02 Falsified information was submitted to the department	Not Verified
Rule: 5180-37:02 Children are not protected from harm resulting in a serious incident or injury	Not Verified
Rule: 5180-37:02 Program used a prohibited disciplinary technique	Not Verified
Rule: 5180-37:02 The department was denied access to conduct a compliance review	Not Verified
Rule: 5180-37:02 Weapons or ammunition are on the premises without prior approval	Not Verified
Rule: 5180-37:02 Preschool information reported in Education Management Information System	Not Verified
Rule: 5180-37:02 Substantiated public children's services agency finding of abuse or neglect	Not Verified
Rule: 5180-37:04 Lead teacher assigned	Not Verified
Rule: 5180-37:02 Preschool application submission	Not Verified

Rule: 5180-37:02 OCLQS not maintained	Not Verified
Rule: 5180-37:03 Daily Schedule	Not Verified
Rule: 5180-37:03 Nap/Rest-Time Requirements	Not Verified
Rule: 5180-37:04 Staff Non-Discrimination	Not Verified
Rule: 5180-37:04 Director onsite fifty percent of operating hours	Not Verified
Rule: 5180-37:04 Program operation	Not Verified
Rule: 5180-37:04 Staff supervision	Not Verified
Rule: 5180-37:04 Director qualifications	Not Verified
Rule: 5180-37:04 Director responsibilities	Not Verified
Rule: 5180-37:04 Individuals used in ratio	Not Verified
Rule: 5180-37:04 Administrator rules training	Not Verified
Rule: 5180-37:04 Public preschool general education teacher requirements	Not Verified
Rule: 5180-37:04 Special education teacher requirements	Not Verified
Rule: 5180-37:04 Nontax nonpublic preschool teacher requirements	Not Verified
Rule: 5180-37:04 Orientation training	Not Verified
Rule: 5180-37:04 Staff minimum requirements	Not Verified
Rule: 5180-37:04 Staff with required health and safety trainings	Not Verified
Rule: 5180-37:04 Non-guilty non-conviction statement	Not Verified
Rule: 5180-37:04 Required background checks	Not Verified

Rule: 5180-37:04 Staff Medical statement	Not Verified
Rule: 5180-37:04 Annual in-service requirements	Not Verified
Rule: 5180-37:04 Substitute requirements	Not Verified
Rule: 5180-37:04 Background check updates	Not Verified
Rule: 5180-37:04 Montessori maximum group size	Not Verified
Rule: 5180-37:04 Preschool/school age mixed group	Not Verified
Rule: 5180-37:04 Substitute providing IEP services	Not Verified
Rule: 5180-37:04 Second adult requirements	Not Verified
Rule: 5180-37:04 Ratio and Group size: Special education classroom	Not Verified
Rule: 5180-37:04 Ratio and Group size: General education or co-taught classroom	Not Verified
Rule: 5180-37:04 Licensed staff in-service requirement	Not Verified
Rule: 5180-37:04 Mixed age group size	Not Verified
Rule: 5180-37:04 Approved trainer requirements	Not Verified
Rule: 5180-37:04 Staff/child ratio maintained at all times	Not Verified
Rule: 5180-37:04 Nap/rest time ratio requirements	Not Verified
Rule: 5180-37:04 Intervention specialist caseload	Not Verified
Rule: 5180-37:04 Ratio and Group size: Integrated classroom	Not Verified
Rule: 5180-37:04 Preschool special education law requirements	Not Verified
Rule: 5180-37:04 Part-time staff in-service requirement	Not Verified

Rule: 5180-37:05 Outdoor play space	Not Verified
Rule: 5180-37:05 Safe play space available	Not Verified
Rule: 5180-37:05 Phone available	Not Verified
Rule: 5180-37:05 Lifeguard or certified safety instructor	Not Verified
Rule: 5180-37:05 Annual fire inspection	Not Verified
Rule: 5180-37:05 Crib separated from play space	Not Verified
Rule: 5180-37:05 Room divided by barrier	Not Verified
Rule: 5180-37:05 Center cleaning and sanitizing	Not Verified
Rule: 5180-37:05 Play space free of hazards	Not Verified
Rule: 5180-37:05 Infant and toddler space	Not Verified
Rule: 5180-37:05 Public access areas	Not Verified
Rule: 5180-37:06 Safe handling, storage, and disposal of bio-contaminants	Not Verified
Rule: 5180-37:06 Cleaning and sanitizing supplies	Not Verified
Rule: 5180-37:05 Children supervised during travel times	Not Verified
Rule: 5180-37:05 Electrical outlets	Not Verified
Rule: 5180-37:05 Smoking prohibited	Not Verified
Rule: 5180-37:06 Cot or Mat requirements	Not Verified
Rule: 5180-37:05 Infant and non-ambulatory child approved rooms	Not Verified
Rule: 5180-37:05 Square footage and maximum capacity	Not Verified

Rule: 5180-37:05 Swimming and wading pools	Not Verified
Rule: 5180-37:05 Exclusive use of preschool space	Not Verified
Rule: 5180-37:05 Indoor space minimum requirements	Not Verified
Rule: 5180-37:06 Space heaters	Not Verified
Rule: 5180-37:06 Materials selected independently	Not Verified
Rule: 5180-37:06 Adequate first-aid supplies	Not Verified
Rule: 5180-37:06 Electrical fans	Not Verified
Rule: 5180-37:06 Safe and sanitary equipment and materials	Not Verified
Rule: 5180-37:06 Potty chair requirements	Not Verified
Rule: 5180-37:06 Protective Mats	Not Verified
Rule: 5108-37:06 Furniture and equipment	Not Verified
Rule: 5180-37:06 Crib safety standards	Not Verified
Rule: 5108-37:06 Crib mattress protection	Not Verified
Rule: 5180-37:06 Crib mattress space	Not Verified
Rule: 5180-37:06 Crib or cot assignment	Not Verified
Rule: 5180-37:06 Infant crib requirements	Not Verified
Rule: 5180-37:06 Crib Spacing	Not Verified
Rule: 5180-37:06 Infant sleeping placement	Not Verified
Rule: 5180-37:07 Governing body written policies	Not Verified

Rule: 5180-37:07 Program policies and procedures	Not Verified
Rule: 5180-37:07 Appropriate policies for children	Not Verified
Rule: 5180-37:07 Staff policies	Not Verified
Rule: 5180-37:07 Organized school health services	Not Verified
Rule: 5180-37:07 Policies address children's cumulative records	Not Verified
Rule: 5180-37:07 Admission procedures	Not Verified
Rule: 5180-37:07 Developmentally appropriate program planning	Not Verified
Rule: 5180-37:07 Health and safety procedures	Not Verified
Rule: 5180-37:07 Parent Roster permission	Not Verified
Rule: 5180-37:07 Emergency procedure postings and records	Not Verified
Rule: 5180-37:07 Parent Roster	Not Verified
Rule: 5180-37:07 Immunization records and emergency medical authorization requirements	Not Verified
Rule: 5180-37:07 Behavior management/discipline policy requirements	Not Verified
Rule: 5180-37:07 Communicable Disease Policy requirements	Not Verified
Rule: 5180-37:07 Transportation and field trip policies	Not Verified
Rule: 5180-37:07 Safe sleep placement	Not Verified
Rule: 5180-37:07 Unlimited parent access	Not Verified
Rule: 5180-37:07 Offsite swimming policy requirements	Not Verified

Rule: 5180-37:07 Safe sleep policy	Not Verified
Rule: 5180-37:07 Staff ratio during swimming and water play activities	Not Verified
Rule: 5180-37:07 Emergency numbers posting	Not Verified
Rule: 5180-37:07 Medical and dental emergency procedure posting	Not Verified
Rule: 5180-37:07 Swimming permission	Not Verified
Rule: 5180-37:04 Fluoride supplements	Not Verified
Rule: 5180-37:07 First-aid Facilities and Materials	Not Verified
Rule: 5180-37:07 Handwashing and disposable towels or air hand dryer available	Not Verified
Rule: 5180-37:07 Supervising grounds, play areas, and other facilities	Not Verified
Rule: 5180-37:07 Swimming policy	Not Verified
Rule: 5180-37:07 Written medication policy requirements	Not Verified
Rule: 5180-37:07 Written procedures for incident and injury reporting	Not Verified
Rule: 5180-37:07 Parent permission for topical products	Not Verified
Rule: 5180-37-08 List of allergies and treatment	Not Verified
Rule: 5180-37-08 Immunization records	Not Verified
Rule: 5180-37-08 List of prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements	Not Verified
Rule: 5180-37-08 Daily attendance records	Not Verified
Rule: 5180-37-08 List of chronic physical problems and history of hospitalization	Not Verified

Rule: 5180-37-08 List of child diseases	Not Verified
Rule: 5180-37-08 Names and telephone numbers of physician and dentist	Not Verified
Rule: 5180-37-08 Family Educational Rights and Privacy Act	Not Verified
Rule: 5180-37-08 McKinney-Vento Homeless Assistance Act	Not Verified
Rule: 5180-37-08 Emergency medical and dental care transportation	Not Verified
Rule: 5180-37-08 Injury report	Not Verified
Rule: 5180-37-08 Cumulative record requirements	Not Verified
Rule: 5180-37-08 Child medical signed by licensed physician	Not Verified
Rule: 5180-37-08 Medication authorization	Not Verified
Rule: 5180-37:09 Snack service time	Not Verified
Rule: 5180-37:09 Food license	Not Verified
Rule: 5180-37:09 Infant food or formula requirements	Not Verified
Rule: 5180-37:09 Menus	Not Verified
Rule: 5180-37:09 Choice of two required food groups for snack	Not Verified
Rule: 5180-37:09 Modified diet accommodations	Not Verified
Rule: 5180-37:09 Nutritious snack choices provided to parents	Not Verified
Rule: 5180-37:09 Screen time during meal or snack time	Not Verified
Rule: 5180-37:09 Snack nutritional requirements	Not Verified
Rule: 5180-37:09 Snacks and meals to children attending four or more hours	Not Verified

Rule: 5180-37:10 Discipline restrictions	Not Verified
Rule: 5180-37:10 Staff receive discipline policy	Not Verified
Rule: 5180-37:11 Communicable Disease Policy: Symptoms of illness for isolation	Not Verified
Rule: 5180-37:10 Written discipline policy requirements	Not Verified
Rule: 5180-37:09 infant Feeding Requirements	Not Verified
Rule: 5180-37:09 Use of powdered milk	Not Verified
Rule: 5180-37:10 Discipline policy/ behavior management communication and written consent to parent	Not Verified
Rule: 5180-37:09 Policy regarding providing food when parent does not provide it	Not Verified
Rule: 5180-37:10 Staff responsibility for discipline	Not Verified
Rule: 5180-37:11 Communicable Disease Policy: Exposure to a communicable disease	Not Verified
Rule: 5180-37:10 Discipline policy ensures well being of individuals	Not Verified
Rule: 5180-37:10 Reporting abuse policy	Not Verified
Rule: 5180-37:11 Communicable Disease Policy: Parent notification of illness	Not Verified
Rule: 5180-37:11 Communicable Disease Policy: Symptoms of illness for isolation and discharge	Not Verified
Rule: 5180-37:12 Soiled diapers storage/laundering	Not Verified
Rule: 5180-37:11 Communicable Disease Policy: Ill child isolation requirements	Not Verified
Rule: 5180-37:11 Communicable disease chart posted	Not Verified

Rule: 5180-37:11 Communicable Disease Policy: Readmitting an ill child	<i>Not Verified</i>
Rule: 5180-37:11 Communicable Disease Policy: Mildly ill child	<i>Not Verified</i>
Rule: 5180-37:11 Communicable disease policy: Training staff	<i>Not Verified</i>
Rule: 5180-37:11 Children observed for communicable disease upon	<i>Not Verified</i>
Rule: 5180-37:12 Diapering requirements	<i>Not Verified</i>
Rule: 5180-37:12 Diaper storage	<i>Not Verified</i>
Rule: 5180-37:08 Child medical statement	<i>Not Verified</i>