



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details                                     |                                     |                                   |                   |
|---|-------------------------------------|-----------------------------------|-------------------|
| Program Name<br>KENDALL HEIGHTS HEAD START          | Program Number<br>2170012542        | Program Type<br>Child Care Center |                   |
| Address<br>1908 WAYNE AVENUE PORTSMOUTH<br>OH 45662 |                                     | County<br>SCIOTO                  |                   |
|   |                                     |                                   |                   |
| Building Approval Date                              | Use Group/Code                      | Occupancy Limit                   | Maximum Under 2 ½ |
| Fire Inspection Approval Date<br>08/24/2021         | Food Service Risk Level<br>Level II |                                   |                   |

| Inspection Information        |                          |                                  |
|-------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>10/13/2021 | Begin Time 10:30 AM      | End Time 12:13 PM                |
| Reviewer:<br>ANNE BLANKESTYN  |                          |                                  |

| Summary of Findings      |                                     |                       |                        |                   |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>57 | No. Rules with Non-compliances<br>2 | No. Serious Risk<br>0 | No. Moderate Risk<br>0 | No. Low Risk<br>2 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0     |
| Young Toddler   |                  | 0          | 0         | 0     |
| <b>Total Under 2 ½ Years</b>                              | 0                | 0          | 0         | 0     |
| Older Toddler   |                  | 0          | 0         | 0     |
| Preschool   |                  | 7          | 0         | 7     |
| School Age  |                  | 0          | 0         | 0     |
| <b>Total Capacity/Enrollment</b>                          | 24               | 7          | 0         | 7     |

| Staff-Child Ratios at the Time of Inspection |                      |                |         |
|--|----------------------|----------------|---------|
| Group  | Age Group/Range      | Ratio Observed | Comment |
| Room 1                                       | 3 years to < 4 years | 2 to 4         |         |



|        |                      |        |  |
|--------|----------------------|--------|--|
| Room 1 | 3 years to < 4 years | 2 to 4 |  |
|--------|----------------------|--------|--|

**Summary of Non-Compliances**

*If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-12-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.*

**Serious Risk Non-Compliances**

**No Serious Risk Non-Compliances were observed during this inspection**

**Moderate Risk Non-Compliances**

**No Moderate Risk Non-Compliances were observed during this inspection**

**Low Risk Non-Compliances**

**Domain: 08 Staff Files**

**Rule: 5101:2-12-08 Medical Statement**



Code: The program staff medicals are required to be completed within the previous 12 months from the employee's first day of employment.

Finding: In review of the staff records, it was determined that medical examination statement(s) on file at the program were not dated within 12 months of the employee's first day of employment, for the employee(s) listed on the Employee Record Chart. Submit the program's corrective action plan, which includes a copy of the completed employee medical statement, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/12/2021

**Domain: 08 Staff Files**

Rule: 5101:2-12-09 Background Check Requirements

Code: The program is required to maintain a current JFS 01176 "Program Notification of Background Check Review for Child Care" on file for each staff.

Finding: In review of the staff records, it was determined that background check requirements had not been followed, for the individual(s) listed on the Employee Record Chart, as noted in number(s) 3 below:

1. The JFS 01176 Program Notification of Background Check Review for Child Care the program received from the Department was not on file and the individual was not left alone with children.
2. The JFS 01177 Individual Notification of Background Check Review for Child Care was on file instead of the JFS 01176.
3. The JFS 01176 on file was for a different program.

Submit the program's corrective action plan, which includes a statement that the correct form is now on file, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/12/2021

**Rules In-Compliance/Not Verified**



| Rule  | Status    | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5101:2-12-22 Meal and Snack Requirements                      | Compliant |   |
| 5101:2-12-13 Handwashing Requirements                         | Compliant |   |
| 5101:2-12-04 Fire Approval                                    | Compliant |   |
| 5101:2-12-16 Management of Communicable Disease               | Compliant |   |
| 5101:2-12-13 Smoke Free Environment                           | Compliant |   |
| 5101:2-12-07 Administrator Qualifications                     | Compliant |   |
| 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant |   |
| 5101:2-12-16 Written Disaster Plan                            | Compliant |   |
| 5101:2-12-04 Food License                                     | Compliant |   |
| 5101:2-12-13 Sanitary Equipment and Environment               | Compliant |   |
| 5101:2-12-19 Child Guidance                                   | Compliant |   |
| 5101:2-12-22 Fluid Milk Requirements                          | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |



|  |           |   |
|--|-----------|---|
| 5101:2-12-16 First Aid/Standard Precautions          | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-11 Outdoor Play Fall Zones                 | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-18 License Capacity                        | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-22 Safe Food Handling/Storage              | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-07 Written Program Policies and Procedures | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-11 Indoor Space Requirements               | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-16 Emergency Drills                        | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-17 Materials and Equipment                 | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-11 Outdoor Play Equipment                  | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-17 Daily Outdoor Play                      | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-04 Building Approval                       | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-02 License Posted                          | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-11 Outdoor Space Requirements              | Compliant |   |



| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| 5101:2-12-19 Supervision                                | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-02 Current Information                        | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-17 Daily Schedule                             | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-20 Cots and Napping                           | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-15 Child Medical and Enrollment Records | Compliant | Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the records were complete, as required by the rule. |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-13 Toothbrushing Requirements                 | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-12 Safe Equipment                             | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-15 Medical/Physical Care Plans          | Compliant | Documenting Statement: At the time of the inspection, there were no children currently enrolled who had health conditions.                                 |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-08 Orientation and Staff Records              | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-10 Health Training Requirements               | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-10 Professional Development Requirements      | Compliant |  |



| Rule  | Status    | Documenting Statement(s), If applicable   |
|---|-----------|---|
| 5101:2-12-12 Safe Environment                                     | Compliant |   |
| 5101:2-12-16 Incident/Injury Reporting                            | Compliant |   |
| 5101:2-12-16 Medical, Dental, and General Emergency Plan          | Compliant |   |
| 5101:2-12-18 Attendance Records                                   | Compliant |   |
| 5101:2-12-18 Group Size   | Compliant |   |
| 5101:2-12-18 Ratio  | Compliant |   |
| Rule: 5101:2-12-25 Medication Administration and Food Supplements | Compliant | Documenting Statement: There were no children on medication at the time of the inspection; however, the method of storage and practices for the administration were reviewed. |
| 5101:2-12-03 Inspection Requirements                              | Compliant |   |
| 5101:2-12-07 Administrator Responsibilities/Requirements          | Compliant |   |