

## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details   |                                     |                                   |                   |
|---|-------------------------------------|-----------------------------------|-------------------|
| Program Name<br>CAROUSEL CENTER HEAD START              | Program Number<br>2170012913        | Program Type<br>Child Care Center |                   |
| Address<br>1112 GALLIA STREET PORTSMOUTH<br>OH<br>45662 |                                     |                                   | County<br>SCIOTO  |
| Building Approval Date<br>08/09/2017                    | Use Group/Code<br>I-4               | Occupancy Limit                   | Maximum Under 2 ½ |
| Fire Inspection Approval Date<br>08/12/2024             | Food Service Risk Level<br>Level II |                                   |                   |

| Inspection Information        |                                     |                          |                        |                                  |
|-------------------------------|-------------------------------------|--------------------------|------------------------|----------------------------------|
| Inspection Type<br>Annual     |                                     | Inspection Scope<br>Full |                        | Inspection Notice<br>Unannounced |
| Inspection Date<br>09/03/2025 |                                     | Begin Time<br>8:30 AM    |                        | End Time<br>12:00 PM             |
| Reviewer:<br>Alisha Goddard   |                                     |                          |                        |                                  |
| Summary of Findings           |                                     |                          |                        |                                  |
| No. Rules Verified<br>58      | No. Rules with Non-compliances<br>4 | No. Serious Risk<br>0    | No. Moderate Risk<br>0 | No. Low Risk<br>4                |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0     |
| Young Toddler   |                  | 0          | 0         | 0     |
| <b>Total Under 2 ½ Years</b>                              | 0                | 0          | 0         | 0     |
| Older Toddler   |                  | 0          | 0         | 0     |
| Preschool   |                  | 31         | 0         | 31    |
| School Age  |                  | 0          | 0         | 0     |
| <b>Total Capacity/Enrollment</b>                          | 75               | 31         | 0         | 31    |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |

|                 |                      |         |         |
|-----------------|----------------------|---------|---------|
| Head Start Rm 1 | 3 years to < 4 years | 2 to 12 | Arrival |
| Head Start Rm 1 | 3 years to < 4 years | 2 to 12 | Nap     |
| Head Start Rm 2 | 3 years to < 4 years | 2 to 15 | Nap     |
| Head Start Rm 2 | 3 years to < 4 years | 3 to 15 | Arrival |

### Summary of Non-Compliances

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03 and 5180:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**

### Low Risk Non-Compliances

**Domain: 00 License & Approvals**

Rule: 5180:2-12-04 Fire Inspection

Code: The program is required to obtain a fire inspection within 12 months from the date of the last fire inspection without any uncorrected violations.

Finding: During the inspection, it was determined the program had not been inspected by the local fire department or local fire safety inspector and secured documentation of a fire inspection without any uncorrected violations within 12 months from the date of the last fire inspection without any uncorrected violations, as required. The program had requested the new inspection at least 30 days prior to the expiration date of the previous fire inspection. Submit the program's corrective action plan, which includes an updated fire inspection without any uncorrected violations, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/03/2025

**Domain: 08 Staff Files**

Rule: 5180:2-12-07 Administrator Responsibilities/Requirements

Code: The program administrator is required to maintain current employee records in the Ohio Professional Registry.

Finding: During the inspection, it was determined employment records in the Ohio Professional Registry (OPR) were not created or maintained as noted in number 1, 5, 6, and 7 below:

1. At least one administrator, employee or child care staff member (including substitutes) had not created a profile.
2. At least one administrator, employee or child care staff member had not created an employment record for the program on or before their first day of employment.
3. At least one administrator, employee or child care staff member had not updated changes to positions or roles within five calendar days of the change.
4. The administrator had not assigned at least one employee or child care staff member to the program's organization dashboard.
5. At least one individual's schedule was not current.
6. At least one individual's position or role did not include an applicable group assignment.
7. At least one individual's employment had not been end dated.
8. Other: [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/03/2025

**Domain: 08 Staff Files**

Rule: 5180:2-12-09 Background Check Requirements

Code: The program is required to maintain a current JFS 01176 "Program Notification of Background Check Review for Child Care" on file for each staff.

Finding: In review of the staff records, it was determined that background check requirements had not been followed, for the individual(s) listed on the Employee Record Chart, as noted in number 2 below:

1. The JFS 01177 "Individual Notification of Background Check Review for Child Care" was on file instead of the JFS 01176.
2. The JFS 01176 on file was for a different program.

Submit the program's corrective action plan, which includes a statement that the correct form is now on file, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/03/2025

**Domain: 08 Staff Files**

Rule: 5180:2-12-10 Professional Development Requirements

Code: The program is required to ensure child care staff members, including substitutes used more than ninety days annually, obtain at least 6 hours of professional development each state fiscal year.

Finding: In review of the staff records, it was determined that at least one child care staff member did not meet the annual professional development requirement as noted in number 1 below:

1. The child care staff member(s) had not completed at least six hours of professional development.
2. Documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule.
3. Training topic did not meet the requirements listed in appendix A of this rule.
4. Documentation of training did not meet the requirements of this rule.
5. The substitute(s) had been used more than ninety days annually between July first and June thirtieth and had not completed at least six hours of professional development
6. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/03/2025



### Rules In-Compliance/Not Verified

| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5180:2-12-16 Written Disaster Plan          | Compliant | Documenting Statement: Annual training of the written disaster plan was completed by staff.  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-02 License Posted                 | Compliant | Documenting Statement: The license was in a location visible to parents as required.   |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-04 Building Department Inspection | Compliant | Documenting Statement: A copy of the certificate of occupancy was available on-site for review.  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-02 Current Information                  | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-03 Inspection Requirements              | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-04 Food Service Requirements      | Compliant | Documenting Statement: The food service license was observed posted. Following is the audit number 0015262 and date of expiration: 3/1/26. |
| Rule  | Status    | Documenting Statement(s), If applicable  |

| Rule: 5180:2-12-07 Administrator Qualifications                     | Compliant | Documenting Statement: The administrator has completed the rules review course.  |
|---|-----------|--|
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-07 Written Program Policies and Procedures          | Compliant | Documenting Statement: No changes have been made to the written policies and procedures since it was last approved by this Department. |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-08 Medical Statement                                | Compliant | Documenting Statement: All employees had current medical statements on file.   |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-08 Child Care Staff Member Educational Requirements       | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-08 Orientation Training & Whistle Blower Protection | Compliant | Documenting Statement: On the day of the inspection, all child care staff members had met orientation training requirements.           |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-10 Health Training Requirements                           | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-11 Indoor Space Requirements                              | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-11 Separation of Children Under 2 1/2 Years               | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5180:2-12-11 Outdoor Space Requirements                             | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-12 Safe Equipment                                   | Compliant | Documenting Statement: Equipment was observed to be in good condition.   |

| Rule  | Status    | Documenting Statement(s), If applicable   |
|---|-----------|---|
| Rule: 5180:2-12-11 Outdoor Play Equipment       | Compliant | Documenting Statement: Outdoor equipment was viewed to be safe and free of rust, sharp points, and other hazards.   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-11 Outdoor Play Fall Zones      | Compliant | Documenting Statement: The protective material used under outdoor equipment was rubber turf.  |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-12 Safe Environment             | Compliant | Documenting Statement: All electrical outlets were covered with safety receptacles.   |
| Rule: 5180:2-12-12 Safe Environment             | Compliant | Documenting Statement: A safe environment was observed during the inspection. Children were protected from items and conditions which threaten their health, safety and well-being. |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-13 Sanitary Equipment and Environment | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-13 Handwashing Requirements     | Compliant | Documenting Statement: Children were viewed washing their hands, as required by the rule.   |
| Rule: 5180:2-12-13 Handwashing Requirements     | Compliant | Documenting Statement: Staff and children were observed washing hands as required by the rule.  |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-13 Smoke Free Environment             | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-13 Toothbrushing Requirements   | Compliant | Documenting Statement: Tooth brushing is practiced by the program and it was determined to meet the requirements outlined in the rule.  |

| Rule   | Status    | Documenting Statement(s), If applicable   |
|--|-----------|---|
| 5180:2-12-14 Transportation and Field Trip Procedures          | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-14 Transportation - Driver Requirements        | Compliant | Documenting Statement: The driver(s) had completed the required ODJFS driver training.  |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-14 Transportation - Vehicle Requirements       | Compliant | Documenting Statement: The vehicle(s) used by the program to transport children [is/are] inspected and licensed by the Ohio State Highway Patrol.   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-15 Child Medical and Enrollment Records        | Compliant | Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the records were complete, as required by the rule.                                  |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-15 Medical/Physical Care Plans                 | Compliant | Documenting Statement: The program had current information on the medical status and the required treatment plan for the children with health conditions.                                   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-16 Medical, Dental, and General Emergency Plan | Compliant | Documenting Statement: On the day of the inspection, the complete prescribed JFS 01242 "Medical, Dental, and General Emergency Plan For Child Care" were posted in the program as required. |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-16 Emergency Drills                            | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding emergency drills were discussed.   |
| Rule   | Status    | Documenting Statement(s), If applicable   |



| 5180:2-12-16 First Aid/Standard Precautions     | Compliant |   |
|---|-----------|---|
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-16 Management of Communicable Disease | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-16 Incident/Injury Reporting          | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-17 Materials and Equipment            | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-17 Daily Schedule               | Compliant | Documenting Statement: Daily schedules were observed posted.  |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-18 Attendance Records           | Compliant | Documenting Statement: During the inspection, attendance records were reviewed. Child Care Staff Members were viewed recording the attendance for each child upon arrival and departure. All attendance records met the requirements of the rule and were kept with the group at all times. |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-18 Group Size                   | Compliant | Documenting Statement: The group sizes observed on the day of the inspection were in compliance.  |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-17 Daily Outdoor Play           | Compliant | Documenting Statement: Outdoor play was observed for the HS Room1 and HS Room2 group.   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-18 License Capacity             | Compliant | Documenting Statement: The program was operating within their license capacity limits.  |

| Rule   | Status    | Documenting Statement(s), If applicable   |
|--|-----------|---|
| Rule: 5180:2-12-18 Ratio                       | Compliant | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.                                 |
| Rule: 5180:2-12-18 Ratio                       | Compliant | Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required. |
| Rule: 5180:2-12-18 Ratio                       | Compliant | Documenting Statement: Staff/child ratios observed during the inspection were in compliance.  |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-20 Cots and Napping                  | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-19 Supervision                       | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-19 Child Guidance                    | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: The program served the following: lasagna, strawberries, cucumbers, and milk.  |
| Rule: 5180:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: The menu was posted in the classrooms.   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-22 Safe Food Handling/Storage        | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-22 Fluid Milk Requirements           | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-25 Medication Administration         | Compliant |   |



Department of  
Children & Youth

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