



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details                                       |                                     |                                   |                   |
|---|-------------------------------------|-----------------------------------|-------------------|
| Program Name<br>Head Start at Angeline                | Program Number<br>2170015539        | Program Type<br>Child Care Center |                   |
| Address<br>11028 Co Hwy 44 Upper Sandusky<br>OH 43351 |                                     | County<br>WYANDOT                 |                   |
| Building Approval Date<br>07/06/2017                  | Use Group/Code<br>E                 | Occupancy Limit<br>189            | Maximum Under 2 ½ |
| Fire Inspection Approval Date<br>03/04/2021           | Food Service Risk Level<br>Level IV |                                   |                   |

| Inspection Information         |                          |                                  |
|--------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Annual      | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>10/21/2021  | Begin Time 11:00 AM      | End Time 11:50 AM                |
| Reviewer:<br>KAROLINE OBERHAUS |                          |                                  |

| Summary of Findings      |                                     |                       |                        |                   |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>57 | No. Rules with Non-compliances<br>1 | No. Serious Risk<br>0 | No. Moderate Risk<br>0 | No. Low Risk<br>1 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0     |
| Young Toddler   |                  | 0          | 0         | 0     |
| <b>Total Under 2 ½ Years</b>                              | 0                | 0          | 0         | 0     |
| Older Toddler   |                  | 0          | 0         | 0     |
| Preschool   |                  | 15         | 0         | 15    |
| School Age  |                  | 0          | 0         | 0     |
| <b>Total Capacity/Enrollment</b>                          | 16               | 15         | 0         | 15    |

| Staff-Child Ratios at the Time of Inspection |                      |                |         |
|--|----------------------|----------------|---------|
| Group  | Age Group/Range      | Ratio Observed | Comment |
| preschool                                    | 3 years to < 4 years | 2 to 13        |         |



### Summary of Non-Compliances

*If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-12-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.*

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**

#### Low Risk Non-Compliances

**Domain: 00 License & Approvals**

Rule: 5101:2-12-04 Food License

Code: The program is required to maintain their food license and not allow it to expire.



**Finding:** During the inspection, it was determined that the posted food service license had expired. A current food service license must be obtained. Submit the program's corrective action plan, which includes a copy of the updated food service license, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/20/2021

**Rules In-Compliance/Not Verified**

| Rule   | Status    | Documenting Statement(s), If applicable   |
|--|-----------|---|
| Rule: 5101:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: Posted menus included foods from all four food groups.   |
| Rule: 5101:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: Posted menus were current and dated.   |
| Rule: 5101:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: Snacks were provided at intervals as required by this rule.  |
| Rule: 5101:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: Snacks served at the program included foods from two of the four food groups and provided nutritional value in addition to calories. |
| Rule: 5101:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: The menu posted reflected the meal served.   |
| Rule: 5101:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: The menu was posted.   |
| Rule: 5101:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: Meals were provided at intervals as required by this rule.   |
| Rule: 5101:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: Meals served at the program included foods from the four food groups in sufficient amounts.  |



| Rule  | Status    | Documenting Statement(s), If applicable   |
|---|-----------|---|
| Rule: 5101:2-12-13 Handwashing Requirements           | Compliant | Documenting Statement: Children were viewed washing their hands, as required by the rule.   |
| Rule: 5101:2-12-04 Fire Approval                      | Compliant | Documenting Statement: Although the program had a current fire approval at the time of the licensing inspection, the program did not have the fire inspection completed within 12 months from the date of the last fire approval. Please ensure that fire inspections are completed in accordance with the rule requirements. |
| Rule: 5101:2-12-04 Fire Approval                      | Compliant | Documenting Statement: Please Note: An annual fire inspection approval must be secured for the program. Secure a new approval by 3/4/2022.  |
| Rule: 5101:2-12-16 Management of Communicable Disease | Compliant | Documenting Statement: The program staff stated parents were informed when their child had any exposure to a contagious illness by number 1 below:<br><br>1. A posted notice;<br>2. Verbal communication;<br>3. A written notice sent home;<br>4. A note posted on the classroom door;<br>5. Other [ ].                       |
| Rule: 5101:2-12-16 Management of Communicable Disease | Compliant | Documenting Statement: The JFS 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents.  |
| Rule: 5101:2-12-16 Management of Communicable Disease | Compliant | Documenting Statement: During the inspection the requirements regarding the isolation of a child suspected of having a communicable disease were discussed, but not observed.   |
| Rule  | Status    | Documenting Statement(s), If applicable   |



|   |               |  |
|---|---------------|--|
| Rule: 5101:2-12-13 Smoke Free Environment                           | Compliant     | Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program.   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-07 Administrator Qualifications                           | Compliant     |  |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant     | Documenting Statement: All Child Care Staff Members had verification of educational requirements on file at the program.   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-14 Transportation - Driver Requirements             | Compliant     | Documenting Statement: All drivers who are not used in staff/child ratios and who are not employees of the program, had the prescribed JFS 01266 "Contracted Driver Qualifications Statement For Child Care" form on file for contracted drivers, as required. |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-16 Written Disaster Plan                            | Compliant     | Documenting Statement: The program's written disaster plan was reviewed during the inspection and met the requirements.  |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-13 Sanitary Equipment and Environment               | Compliant     | Documenting Statement: On the day of the inspection, the program provided a clean environment in accordance with Appendix A of this rule, which included the furniture, materials and equipment.   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-19 Child Guidance                                   | Compliant     | Documenting Statement: Appropriate child guidance techniques and practices were observed being used during the inspection.   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-22 Fluid Milk Requirements                                | Compliant     |  |



| Rule   | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| Rule: 5101:2-12-16 First Aid/Standard Precautions          | Compliant | Documenting Statement: During the inspection, a first aid kit was reviewed and available as required.                                |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-11 Outdoor Play Fall Zones                 | Compliant | Documenting Statement: The protective material used under outdoor equipment was poured rubber.                                       |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-18 License Capacity                        | Compliant | Documenting Statement: The program was operating within their license capacity limits.   |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-22 Safe Food Handling/Storage              | Compliant | Documenting Statement: All eating utensils were developmentally appropriate.   |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-07 Written Program Policies and Procedures | Compliant | Documenting Statement: The written policies and procedures reviewed on the day of the inspection were verified as complete.          |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-11 Indoor Space Requirements                     | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-16 Emergency Drills                        | Compliant | Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection. |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-17 Materials and Equipment                 | Compliant | Documenting Statement: Sufficient equipment was observed in all categories.  |
| Rule   | Status    | Documenting Statement(s), If applicable  |



|   |               |  |
|---|---------------|--|
| Rule: 5101:2-12-11 Outdoor Play Equipment     | Compliant     | Documenting Statement: All equipment in the outdoor play space was observed to be anchored and stable.   |
| Rule: 5101:2-12-11 Outdoor Play Equipment     | Compliant     | Documenting Statement: Outdoor equipment was viewed to be safe and free of rust, sharp points, and other hazards.  |
| Rule: 5101:2-12-11 Outdoor Play Equipment     | Compliant     | Documenting Statement: All equipment was observed to be properly placed out of the path of the main traffic pattern.   |
| Rule: 5101:2-12-11 Outdoor Play Equipment     | Compliant     | Documenting Statement: The playground safety kit was used to verify the outdoor play equipment was free from entrapment hazards and unsafe and protruding bolts. |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-17 Daily Outdoor Play               | Compliant     |  |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-04 Building Approval                | Compliant     |  |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-02 License Posted             | Compliant     | Documenting Statement: The license was posted in a visible location as required.   |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-11 Outdoor Space Requirements | Compliant     | Documenting Statement: Drinking water is provided by means of bringing a group inside.   |
| Rule: 5101:2-12-11 Outdoor Space Requirements | Compliant     | Documenting Statement: Adequate bathroom access is provided during outdoor play by means of bringing a group inside.   |
| Rule: 5101:2-12-11 Outdoor Space Requirements | Compliant     | Documenting Statement: The outdoor play area is separated from traffic and other hazards by a fence.   |
| Rule: 5101:2-12-11 Outdoor Space Requirements | Compliant     | Documenting Statement: The quarterly playground inspection were completed and documented, as required.   |



| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5101:2-12-19 Supervision                          | Compliant | Documenting Statement: Child Care Staff Members were supervising the children and were able to intervene as needed.  |
| Rule: 5101:2-12-02 Current Information                  | Compliant |  |
| Rule: 5101:2-12-17 Daily Schedule                       | Compliant | Documenting Statement: Daily schedules were observed posted.   |
| Rule: 5101:2-12-20 Cots and Napping                     | Compliant | Documenting Statement: Cots/mats were assigned individually by a number system/child's name.   |
| Rule: 5101:2-12-15 Child Medical and Enrollment Records | Compliant | Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the records were complete, as required by the rule.               |
| Rule: 5101:2-12-15 Child Medical and Enrollment Records | Compliant | Documenting Statement: In review of 25% of the records, at the time of the inspection, children's medical statements were complete and on file, as required by the rule. |
| Rule: 5101:2-12-12 Safe Equipment                       | Compliant | Documenting Statement: Equipment was observed to be in good condition.   |
| Rule: 5101:2-12-15 Medical/Physical Care Plans          | Compliant | Documenting Statement: The program had current information on the medical status and the required treatment plan for the children with health conditions.                |
| Rule  | Status    | Documenting Statement(s), If applicable  |





| 5101:2-12-08 Orientation and Staff Records                  | Compliant |   |
|---|-----------|---|
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-10 Health Training Requirements             | Compliant | Documenting Statement: The program had at least one Child Care Staff Member with currently valid training in First Aid, Management of Communicable Disease, CPR, and Child Abuse Prevention present and readily accessible during all hours of operation. |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-10 Professional Development Requirements    | Compliant | Documenting Statement: At the time of the inspection, all staff had completed the required amount of professional development training.   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-12 Safe Environment                         | Compliant | Documenting Statement: All electrical outlets were covered with safety receptacles.   |
| Rule: 5101:2-12-12 Safe Environment                         | Compliant | Documenting Statement: Cleaning supplies were viewed stored out of the reach of children.   |
| Rule: 5101:2-12-12 Safe Environment                         | Compliant | Documenting Statement: All area rugs had nonskid backing.   |
| Rule: 5101:2-12-12 Safe Environment                         | Compliant | Documenting Statement: The indoor temperature of the program during the inspection was comfortable and met rule compliance.   |
| Rule: 5101:2-12-12 Safe Environment                         | Compliant | Documenting Statement: A safe environment was observed during the inspection. Children were protected from items and conditions which threaten their health, safety and well-being.   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-14 Transportation and Field Trip Procedures | Compliant | Documenting Statement: Requirements regarding routine and/or field trips were discussed during the inspection.  |



| Rule: 5101:2-12-14 Transportation and Field Trip Procedures    | Compliant | Documenting Statement: The form(s) used by the program for routine and/or field trips were verified to meet the requirements of the rule.   |
|--|-----------|---|
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-16 Incident/Injury Reporting                   | Compliant | Documenting Statement: The JFS 01299 "Incident/Injury Report For Child Care" forms reviewed during this inspection were complete as required.   |
| Rule: 5101:2-12-16 Incident/Injury Reporting                   | Compliant | Documenting Statement: The requirements for completing JFS 01299 "Incident/Injury Report For Child Care" reports were discussed during the inspection.  |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-16 Medical, Dental, and General Emergency Plan | Compliant | Documenting Statement: On the day of the inspection, the complete prescribed JFS 01242 "Medical, Dental, and General Emergency Plan For Child Care" were posted in the program as required.   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-18 Attendance Records                          | Compliant | Documenting Statement: During the inspection, attendance records were reviewed. Child Care Staff Members were viewed recording the attendance for each child upon arrival and departure. All attendance records met the requirements of the rule and were kept with the group at all times. |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-18 Group Size                                  | Compliant | Documenting Statement: The group sizes observed on the day of the inspection were in compliance.  |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-18 Ratio                                       | Compliant | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.   |



|   |               |   |
|---|---------------|---|
| Rule: 5101:2-12-18 Ratio  | Compliant     | Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required. |
| Rule: 5101:2-12-18 Ratio  | Compliant     | Documenting Statement: Staff/child ratios observed during the inspection were in compliance.  |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-25 Medication Administration and Food Supplements | Compliant     | Documenting Statement: The program had complete written documentation for administering medication or food supplements.                                     |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-09 Background Check Requirements                  | Compliant     | Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed.                  |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-03 Inspection Requirements                              | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-07 Administrator Responsibilities/Requirements          | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-08 Medical Statement                              | Compliant     | Documenting Statement: All employees had current medical statements on file.  |