

## Family Child Care Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://ifs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details			
Program Name Auntie Jacque Childcare	Program Number 2170015756		Program Type FCC - Type A Home
Address 1609 Moreland Drive			
Steubenville OH 43952			
<i>Building and Fire Approvals apply to Type A Family Child Care Homes only</i>			
Building Approval Date 08/18/2016	Use Group/Code NA	Occupancy Limit 12	Maximum Under 2 ½ 12
Fire Inspection Approval Date 07/30/2019			

Inspection Information					
Inspection Type Compliance	Inspection Scope Full		Inspection Notice Unannounced		
Inspection Date 11/25/2025	Begin Time 10:00 AM		End Time 12:00 PM		
Reviewer: Shawn Hannan					
Summary of Findings					
No. Rules Verified 66	No. Rules with Non-compliances 4	No. Serious Risk 0	No. Moderate Risk 0		
			No. Low Risk 3		

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant ( Birth to < 18 m)		0	0	0
Young Toddler		1	0	1
<b>Total Under 2 Years</b>	<b>6</b>	<b>1</b>	<b>0</b>	<b>1</b>
Older Toddler		4	0	4
Preschool		5	0	5
School Age		9	0	9
<b>Total Capacity/Enrollment</b>	<b>14</b>	<b>18</b>	<b>0</b>	<b>19</b>

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
Auntie Jacque Mixed	Mixed Age Group	2 to 3	



Department of  
Children & Youth

### Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03 and 5180:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**

#### Low Risk Non-Compliances

**Domain: 04 Indoor/Outdoor Space**

Rule: 5180:2-13-11 Outdoor Equipment

Code: The program is required to provide equipment that does not pose a safety risk and must follow the manufacturer's guidelines for assembling, installing and using the equipment.

**Findings:** During the inspection, it was determined that outdoor play equipment was unsafe as noted in the number 9 below:

1. There was rust exposed.
2. There was protruding bolts.
3. There were cracks.
4. There were holes.
5. There was splintering wood.
6. There were sharp edges or points.
7. There were lead hazards.
8. There were toxic substances.
9. There were tripping hazards. Rubber uncovered mats posed tripping hazard.
10. The sandbox was not covered when the program was closed or during non-daylight hours.
11. Outdoor equipment, [ ], was not developmentally appropriate.
12. Outdoor equipment, [ ], was placed in the main traffic pattern.
13. Outdoor play equipment, [ ], was positioned too closely together, posing a risk of injury if a child were to fall from one piece of equipment into another.
14. Outdoor equipment, [ ], was not securely anchored but did not present a risk of imminent danger of the structure collapsing when children are using the equipment
15. Outdoor equipment, [ ], was 30 inches or more from the ground and did not have a protective barrier that would prevent a child from falling off this piece of equipment.
16. The manufacturer's guidelines for assembly and installation were not followed for the [ ].
17. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/26/2025

#### **Domain: 04 Indoor/Outdoor Space**

Rule: 5180:2-13-11 Fall Zone

Code: The program is required to use fall surface material according to manufacturer's guidelines and provide fall zones around equipment to prevent injury if a child were to fall.

**Findings:** During the inspection, it was determined the fall zone under and around equipment designated for climbing, swinging, balancing and sliding did not meet the requirements as noted in number 1 below:

1. The fall surface material had not been properly distributed, turned over or raked as needed. Mulch not evenly distributed around fall surface area.
2. The fall surface material was not being used according to manufacturer's guidelines for its use as a fall surface.
3. Other [ ].

The program is required to provide adequate fall zones under and around outdoor play equipment at all times. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/26/2025

**Domain: 08 Staff Files**

Rule: 5180:2-13-07 Staff Records

Code: The provider is required to maintain current employee, child care staff members and resident records in the Ohio Professional Registry.

**Findings:** During the inspection, it was determined that employment records in the Ohio Professional Registry (OPR) were not created or maintained as noted in numbers 6 and 8 below:

1. The provider had not created or updated their individual profile in the OPR.
2. The provider had not created or updated the program's organizational dashboard in the OPR.
3. At least one employee, child care staff member, or substitute child care staff member had not created or updated their individual profile in the OPR.
4. At least one employee, child care staff member, or substitute child care staff member had not created an employment record in the OPR for the program on or before the first day of employment, including date of hire.
5. At least one employee, child care staff member, or substitute child care staff member had not updated changes to positions or roles in the OPR within five calendar days of the change.
6. The program's organizational dashboard in the OPR was not updated within five business days when at least one employee, child care staff member, or substitute child care staff member's scheduled days and hours changed. Robin's schedule was not in OPR
7. The program's organizational dashboard in the OPR was not updated within five business days when at least one employee, child care staff member, or substitute child care staff member's group assignments changed, if applicable.
8. The program's organizational dashboard in the OPR was not updated with the employment end date within five business days when at least one employee, child care staff member, or substitute child care staff member ended employment. LaTonya's employment has not been end dated.
9. At least one resident over the age of eighteen had not created a profile and employment record for the family child care provider within five days of becoming a resident or turning eighteen.
10. The program's organizational dashboard in the OPR was not updated within five calendar days of a change in residency for at least one resident over the age of eighteen.
11. Other: []

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/26/2025

**Domain: 08 Staff Files**

Rule: 5180:2-13-10 Health Training

Code: The program is required to meet the health training requirements.

**Findings:** In review of records, it was determined the CCSM or Substitute CCSM was left alone with children and did not have current valid documentation for trainings listed in numbers 10 and 14 below:

1. First Aid - expired training
2. First Aid - did not have verification of completion of First Aid training
3. First Aid - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule
4. CPR - expired training
5. CPR - had not taken CPR training
6. CPR - did not have verification of the completion of CPR training
7. CPR - training taken did not include all age groups the program serves and developmental levels of all children in care
8. CPR - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule
9. CPR - audiovisual or electronic media training taken by staff did not include an in-person component of the training
10. Communicable Disease - expired training - Shirrel
11. Communicable Disease - had not taken CD training
12. Communicable Disease - did not have verification of the completion of the CD training
13. Communicable Disease - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule
14. Child Abuse - expired training - Shirrel
15. Child Abuse - had not taken Child Abuse training
16. Child Abuse - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule

Correct the violation and submit the documentation of current certification with the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 12/26/2025

#### **Rules In-Compliance/Not Verified**

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 Voluntary Temporary Closure	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 License Visible	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 Change of Location	Compliant	
5180:2-13-02 Information in OCLQS	Compliant	
5180:2-13-02 Provider Medical	Compliant	
5180:2-13-02 Type A Ownership	Compliant	
5180:2-13-03 Inspection Requirements	Compliant	
5180:2-13-04 Building Inspections for Type A Homes	Compliant	
5180:2-13-04 Fire Inspections for Type A Homes	Compliant	
5180:2-13-07 Provider Responsibilities	Compliant	
5180:2-13-05 Denial, Revocation, and Suspension	Compliant	
5180:2-13 Written Policies and Procedures	Compliant	
Rule	Status	Documenting Statement(s), If applicable



5180:2-13-08 Employee Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-08 Child Care Staff Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-08 Whistle Blower	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-09 Background Checks	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-10 Professional Development	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-11 Outdoor Space	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-12 Safe Equipment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-12 Safe Environment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-12 Pets	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-13 Handwashing	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-13 Clean environment and equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-13 Toothbrushing	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Driver Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Requirements for Field and Routine Trips	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Ratio and Supervision for Field and Routine Trips	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-13 Smoke Free	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Vehicle Inspections	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Vehicle Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-15 Child Medical and Enrollment Records	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-15 Health Conditions	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-15 Child Records Retention and Confidentiality	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5180:2-13-16 Medical, Dental, and General Emergency Plan	Compliant	
5180:2-13-16 Emergency Drills	Compliant	
5180:2-13-16 First Aid Kit/Standard Precautions	Compliant	
5180:2-13-16 Communicable Diseases	Compliant	
5180:2-13-16 Incident/Injury	Compliant	
5180:2-13-16 Emergency Preparedness and Response Plan	Compliant	
5180:2-13-17 Programming	Compliant	
5180:2-13-17 Materials and Equipment	Compliant	
5180:2-13-18 Group Size and Ratios	Compliant	
5180:2-13-18 Attendance	Compliant	
5180:2-13-19 Supervision	Compliant	

<b>Rule</b> 5180:2-13-19 School Age Supervision	<b>Status</b> Compliant	<b>Documenting Statement(s), If applicable</b>
<b>Rule</b> 5180:2-13-19 Child Guidance	<b>Status</b> Compliant	<b>Documenting Statement(s), If applicable</b>
<b>Rule</b> 5180:2-13-20 Sleep and Nap Requirements	<b>Status</b> Compliant	<b>Documenting Statement(s), If applicable</b>
<b>Rule</b> 5180:2-13-20 Crib and Playpen Requirements	<b>Status</b> Compliant	<b>Documenting Statement(s), If applicable</b>
<b>Rule</b> 5180:2-13-21 Evening and Overnight Care	<b>Status</b> Compliant	<b>Documenting Statement(s), If applicable</b>
<b>Rule</b> 5180:2-13-21 Sanitary Environment and Hygiene	<b>Status</b> Compliant	<b>Documenting Statement(s), If applicable</b>
<b>Rule</b> 5180:2-13-22 Meals and Snacks	<b>Status</b> Compliant	<b>Documenting Statement(s), If applicable</b>
<b>Rule</b> 5180:2-13-23 Infant Daily Care	<b>Status</b> Compliant	<b>Documenting Statement(s), If applicable</b>
<b>Rule</b> 5180:2-13-22 Fluid Milk	<b>Status</b> Compliant	<b>Documenting Statement(s), If applicable</b>
<b>Rule</b> 5180:2-13-22 Food Handling	<b>Status</b> Compliant	<b>Documenting Statement(s), If applicable</b>

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-23 Infant Bottle and Food Preparation	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-23 Diapering	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-25 Medication Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-11 Indoor Space	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-24 On-site Pools	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-24 Swimming Sites	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-24 Parent Permission for Swimming	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Review Policies and Procedures	Compliant	