



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details   |                                   |                                   |                        |
|---|-----------------------------------|-----------------------------------|------------------------|
| Program Name<br>Creative Beginnings Christian Preschool   | Program Number<br>2180016714      | Program Type<br>Child Care Center |                        |
| Address<br>1470 Smith Kramer St. NE Hartville<br>OH 44632 |                                   | County<br>STARK                   |                        |
| Building Approval Date<br>05/19/2020                      | Use Group/Code<br>A-3             | Occupancy Limit<br>99             | Maximum Under 2 ½<br>0 |
| Fire Inspection Approval Date<br>05/17/2023               | Food Service Risk Level<br>Exempt |                                   |                        |

| Inspection Information        |                          |                                  |
|-------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>10/18/2023 | Begin Time 9:20 AM       | End Time 1:30 PM                 |
| Reviewer:<br>KATHLEEN BONACCI |                          |                                  |

| Summary of Findings      |                                     |                       |                        |                   |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>58 | No. Rules with Non-compliances<br>4 | No. Serious Risk<br>0 | No. Moderate Risk<br>0 | No. Low Risk<br>5 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0     |
| Young Toddler   |                  | 0          | 0         | 0     |
| <b>Total Under 2 ½ Years</b>                              | 0                | 0          | 0         | 0     |
| Older Toddler   |                  | 0          | 0         | 0     |
| Preschool   |                  | 0          | 53        | 53    |
| School Age  |                  | 0          | 0         | 0     |
| <b>Total Capacity/Enrollment</b>                          | 99               | 0          | 53        | 53    |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |



|                 |                      |         |  |
|-----------------|----------------------|---------|--|
| MWF Miss Dennis | 4 years to < 5 years | 1 to 10 | Free play                                  |
| MWF Miss Dennis | 4 years to < 5 years | 1 to 10 | Handwashing<br>Snack( parent<br>provided)  |
| MWF Mrs Nichol  | 4 years to < 5 years | 1 to 10 | Story time                                 |
| MWF Mrs Nichol  | 4 years to < 5 years | 2 to 10 | Handwashing<br>Snack ( parent<br>provided) |
| MWF Mrs. Hylton | 4 years to < 5 years | 1 to 9  | Table activity<br>Puzzles on carpet        |
| MWF Mrs. Hylton | 4 years to < 5 years | 1 to 9  | Handwashing<br>Snack ( parent<br>provided) |
| Lunch bunch     | 4 years to < 5 years | 1 to 9  | Lunch                                      |

**Summary of Non-Compliances**

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

**Serious Risk Non-Compliances**

**No Serious Risk Non-Compliances were observed during this inspection**

**Moderate Risk Non-Compliances**

**No Moderate Risk Non-Compliances were observed during this inspection**



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**Low Risk Non-Compliances**

**Domain: 05 Health & Safety**

Rule: 5101:2-12-16 Management of Communicable Disease

Code: The program is required to post the JFS 08087 "Ohio Communicable Disease Chart".

Finding: During the inspection, it was determined that the JFS 08087 "Ohio Communicable Disease Chart" was not posted as required, as indicated in number 3 below:

1. The chart was not posted.
2. In a location readily available to program staff and parents.
3. The posted chart was not the current version, and the Child Care Manual Procedural Letter No. 159 was attached.
4. The posted chart was not displayed in the size available in the ODJFS forms central to be easily read.

Technical assistance was provided at the time of inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain: 08 Staff Files**

Rule: 5101:2-12-07 Administrator Responsibilities/Requirements

Code: The program administrator is required to have hours of availability to meet with parents and have the hours posted in a noticeable location.

Finding: During the inspection, it was determined that the administrator did not have scheduled hours of availability to meet with parents, or the hours of availability were not posted in a noticeable location. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.



**Domain: 09 Children's Files**

Rule: 5101:2-12-15 Child Medical and Enrollment Records

Code: The program is required to use the updated JFS 01234 "Child Enrollment and Health Information For Child Care" .

Finding: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number 10 below.

1. No enrollment form was completed for at least one child
2. The current JFS 01234 was not completed for at least one child
3. Complete child information
4. Complete parent information
5. Complete emergency contact information
6. Complete physician information
7. Information regarding the parent list
8. Health information
9. Additional information for all boxes checked "yes"
10. Emergency transportation information
11. Parent/guardian's signature
12. Diapering Statement
13. Acknowledgement of Policies and Procedures
14. Enrollment form for at least one child was not updated by either the parent or the administrator
15. Enrollment form for at least one child was not signed by the administrator
16. Other [ ]

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain: 10 Written Policies & Procedures**

Rule: 5101:2-12-07 Written Program Policies and Procedures

Code: The program's policies and procedures are required to include all topics outlined in rule.

Finding: During the inspection, it was determined the program's written policies and procedures provided to the parents/guardians and employees was missing item numbers 14,15,29 below:

General Information



1. Program name, address, email address and telephone number.
2. Description of the program's program philosophy.
3. Days and hours of operation, scheduled closings and basic daily schedule.
4. Staff/child ratios and group size.
5. Opportunities for parent involvement in program activities.
6. Opportunities for parents to meet with teachers regarding their child.
7. Payment schedule, overtime charges and registration fees as applicable.
8. Supports for onsite breastfeeding or pumping for mothers who wish to do so (if the program serves infants or toddlers).

#### Program Policies and Procedures

9. Enrollment including required enrollment information.
10. Care of children without immunizations.
11. Attendance including procedures for arrival and departure, the program's absent day policy, releasing child to persons other than the parent, releasing a child according to a custody agreement and follow up when a child scheduled to arrive from another program or activity does not arrive.
12. Supervision of children, including a separate supervision policy for school-age children, if applicable.
13. Child guidance.
14. Suspension and expulsion.
15. Compliance with the Americans with Disabilities Act (ADA), including administering medication to children with disabilities and administering care procedures to children with disabilities.
16. Outdoor play, including limitations placed on outdoor play due to weather or safety issues (considerations may include but are not limited to temperature, humidity, wind chill, ozone levels, pollen count, lightning, rain or ice.)
17. Food and dietary policy, including, information regarding meeting one-third of the child's recommended daily dietary allowance, policy regarding formula, breast milk, meals and snacks, and a policy on providing supplemental food.
18. Management of illness including isolation precautions, symptoms for discharge and return and notification of parent of ill child.
19. Summary of procedures taken in the event of an emergency, serious illness or injury.
20. Administration of medication and topical products including medical foods, modified diets and whether school age children are permitted to carry their own medication and ointments.
21. Transportation for fieldtrips, routine trips (if applicable) and emergencies, including if the center will provide child care services to children whose parents refuse to grant consent for transportation to the source of emergency treatment.
22. Water activities/swimming.
23. Infant care, if applicable, including feeding, frequency of diaper checks and information about daily activities.
24. Sleeping, Napping and Resting.
25. Evening and overnight care, if applicable.
26. Policy on hours of operation including closing due to weather, school delays or closings and any other factors.
27. Situations that may require disenrollment of a child, if applicable.
28. Problem or issue resolution for parents or employees to follow when needing assistance in resolving problems related to the child care program.
29. Formal screenings and assessments on enrolled children and if the program reports child level data to ODJFS pursuant to 5101:2-17-02 of the Administrative Code.



Revise the program’s written policies and procedures to include the missing information. Submit the program’s corrective action plan, which includes the revised written policies and procedures, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/24/2023

**Domain: 10 Written Policies & Procedures**

Rule: 5101:2-12-07 Written Program Policies and Procedures

Code: The program is required to provide appendix C to all parents of the children enrolled.

Finding: During the inspection, it was determined that parent(s) of the children enrolled in the program were not provided with a copy of Appendix C to this rule. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Rules In-Compliance/Not Verified**

| Rule                                   | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| 5101:2-12-02 License Posted            | Compliant |  |
| Rule: 5101:2-12-02 Current Information | Compliant | Documenting Statement: The program had current information entered in the Ohio Child Licensing and Quality System (OCLQS). |
| Rule                                   | Status    | Documenting Statement(s), If applicable  |



| 5101:2-12-03 Inspection Requirements                                |           | Compliant  |  |
|---|-----------|--|--|
| Rule  | Status    | Documenting Statement(s), If applicable  |  |
| Rule: 5101:2-12-04 Building Department Inspection                   | Compliant | <p>Documenting Statement: The building approval listed the following stipulation(s)/limitation(s): Stark County Department of Inspection , dated 11-30-21,user group E, Occupancy loads - 42 any age Room 171;Office 2.14=2; Classrooms 2.5 years of age and older -Room 2.16=9; Room 2.22=4; Room 2.23=5</p> <p>Stark County Department of Building Inspection dated 5-19-2020,user group A3 ,Kitchenette 146,12;Large Motor Activities Room 139,62;Kitchen Room138,3;Classrooms 147,24;Room 147B,28; MR 148A,8 Room 148B,8;Room 139,62; Room2.11,11;Room2.28,8;Room2.26,8;Room2.25,4;Room2.24,5;Room2.15,2;Room 2.18,9;Room2.20,9. Total 99.</p> |  |
| Rule: 5101:2-12-04 Building Department Inspection                   | Compliant | Documenting Statement: A copy of the certificate of occupancy was available on-site for review.  |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |  |
| 5101:2-12-04 Fire Inspection  | Compliant |  |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |  |
| Rule: 5101:2-12-04 Food Service Requirements                        | Compliant | Documenting Statement: The program has obtained a food service exemption status from the local health department.  |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |  |
| Rule: 5101:2-12-07 Administrator Qualifications                     | Compliant | Documenting Statement: The administrators has completed the rules review course.   |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |  |
| Rule: 5101:2-12-08 Medical Statement                                | Compliant | Documenting Statement: All employees had current medical statements on file.   |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |  |
| Rule: 5101:2-12-08 Orientation Training & Whistle Blower Protection | Compliant | Documenting Statement: On the day of the inspection, all child care staff members had met orientation training requirements.   |  |



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|---|-----------|---|
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-09 Background Check Requirements                    | Compliant | Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed.  |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-10 Health Training Requirements                     | Compliant | Documenting Statement: The program had at least one Child Care Staff Member with currently valid training in First Aid, Management of Communicable Disease, CPR, and Child Abuse Prevention present and readily accessible during all hours of operation. |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-10 Professional Development Requirements            | Compliant | Documenting Statement: At the time of the inspection, all child care staff members had completed the required amount of professional development training.  |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-11 Indoor Space Requirements                              | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-12 Safe Equipment                                   | Compliant | Documenting Statement: Equipment was observed to be in good condition.  |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-12 Safe Environment                                 | Compliant | Documenting Statement: Cleaning supplies were viewed stored out of the reach of children.   |
| Rule: 5101:2-12-12 Safe Environment                                 | Compliant | Documenting Statement: A safe environment was observed during the inspection. Children were protected from  |





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|  |               | items and conditions which threaten their health, safety and well-being.  |
| Rule: 5101:2-12-12 Safe Environment                            | Compliant     | Documenting Statement: The indoor temperature of the program during the inspection was comfortable and met rule compliance.   |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-13 Sanitary Equipment and Environment          | Compliant     | Documenting Statement: During the inspection, the equipment was observed clean and in good repair.  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-13 Handwashing Requirements                          | Compliant     |   |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-13 Smoke Free Environment                            | Compliant     |   |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-14 Transportation and Field Trip Procedures    | Compliant     | Documenting Statement: Requirements regarding routine and/or field trips were discussed during the inspection.  |
| Rule: 5101:2-12-14 Transportation and Field Trip Procedures    | Compliant     | Documenting Statement: The forms used by the program for routine and/or field trips were verified to meet the requirements of the rule.   |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-15 Medical/Physical Care Plans                 | Compliant     | Documenting Statement: The program had current information on the medical status and the required treatment plan for the children with health conditions.                                   |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-16 Medical, Dental, and General Emergency Plan | Compliant     | Documenting Statement: On the day of the inspection, the complete prescribed JFS 01242 "Medical, Dental, and General Emergency Plan For Child Care" were posted in the program as required. |



| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5101:2-12-16 Emergency Drills               | Compliant | Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection.                   |
| Rule: 5101:2-12-16 First Aid/Standard Precautions | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding first aid kits and standard precaution procedures were discussed. |
| Rule: 5101:2-12-16 First Aid/Standard Precautions | Compliant | Documenting Statement: During the inspection, the program had complete first aid kits available as required.   |
| Rule: 5101:2-12-16 Incident/Injury Reporting      | Compliant |  |
| Rule: 5101:2-12-16 Written Disaster Plan          | Compliant | Documenting Statement: Annual training of the written disaster plan was completed by staff.  |
| Rule: 5101:2-12-17 Daily Schedule                 | Compliant | Documenting Statement: Daily schedules were observed posted.   |
| Rule: 5101:2-12-17 Daily Schedule                 | Compliant | Documenting Statement: During the inspection, developmentally-appropriate practices were observed in the classrooms.                                   |
| Rule: 5101:2-12-17 Materials and Equipment        | Compliant | Documenting Statement: Sufficient equipment was observed in all categories.  |
| Rule: 5101:2-12-18 License Capacity               | Compliant | Documenting Statement: The program was operating within their license capacity limits.   |



| Rule                                    | Status    | Documenting Statement(s), If applicable   |
|---|-----------|---|
| Rule: 5101:2-12-18 Ratio                | Compliant | Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required.   |
| Rule: 5101:2-12-18 Ratio                | Compliant | Documenting Statement: Staff/child ratios observed during the inspection were in compliance.  |
| Rule                                    | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-18 Group Size           | Compliant | Documenting Statement: The group sizes observed on the day of the inspection were in compliance.  |
| Rule                                    | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-18 Attendance Records   | Compliant | Documenting Statement: During the inspection, attendance records were reviewed. Child Care Staff Members were viewed recording the attendance for each child upon arrival and departure. All attendance records met the requirements of the rule and were kept with the group at all times. |
| Rule                                    | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-19 Supervision          | Compliant | Documenting Statement: During the inspection, child care staff were observed meeting the basic needs of all children assigned to the group.   |
| Rule: 5101:2-12-19 Supervision          | Compliant | Documenting Statement: Child Care Staff Members were supervising the children and were able to intervene as needed.   |
| Rule                                    | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-19 Child Guidance             | Compliant |   |
| Rule                                    | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-22 Safe Food Handling/Storage | Compliant |   |
| Rule                                    | Status    | Documenting Statement(s), If applicable   |



|   |               |   |
|---|---------------|---|
| Rule: 5101:2-12-25 Medication Administration                        | Compliant     | Documenting Statement: Medication was stored office.  |
| Rule: 5101:2-12-25 Medication Administration                        | Compliant     | Documenting Statement: During the inspection, the requirements of the rule regarding administering medication, food supplements and medical foods were discussed. |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant     | Documenting Statement: All Child Care Staff Members had verification of educational requirements on file at the program.  |