

# Family Child Care Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <a href="http://jfs.ohio.gov/CDC/childcare.stm">http://jfs.ohio.gov/CDC/childcare.stm</a>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details  |                |                   |
|------------------|----------------|-------------------|
| Program Name     | Program Number | Program Type      |
| We Love Learning | 2180018721     | FCC - Type B Home |
| Address          |                | County            |
| 5284 Vivian Pl   |                | HAMILTON          |
|                  |                |                   |
| cincinnati       |                |                   |
| OH 45232         |                |                   |

| Inspection Information |                                |                  |                   |              |
|------------------------|--------------------------------|------------------|-------------------|--------------|
| Inspection Type        | Inspection Sc                  | соре             | Inspection Notice |              |
| Compliance             | Full                           |                  | Announced         |              |
| Inspection Date        | Begin Time                     |                  | End Time          |              |
| 06/13/2023             | 6:04 PM                        |                  | 6:32 PM           |              |
| Reviewer:              |                                |                  |                   |              |
| Jacob Downard          |                                |                  |                   |              |
| Summary of Findings    |                                |                  |                   |              |
| No. Rules Verified     | No. Rules with Non-compliances | No. Serious Risk | No. Moderate Risk | No. Low Risk |
| 68                     | 5                              | 0                | 0                 | 6            |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0     |
| Young Toddler   |                  | 0          | 0         | 0     |
| Total Under 2 Years                                       | 3                | 0          | 0         | 0     |
| Older Toddler   |                  | 0          | 0         | 0     |
| Preschool   |                  | 0          | 0         | 0     |
| School Age  |                  | 0          | 0         | 0     |
| Total Capacity/Enrollment                                 | 5                | 0          | 0         | 0     |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |
| 6/13/2023                                    | Mixed Age Group | 1 to 0         |         |



## **Summary of Non-Compliances**

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

### Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

**Moderate Risk Non-Compliances** 

No Moderate Risk Non-Compliances were observed during this inspection

#### Low Risk Non-Compliances

#### Domain: 03 Postings & Equipment

Rule: 5101:2-13-16 Medical, Dental, and General Emergency Plan

Code: The program is required to post the completed JFS 01201 "Dental First Aid" and implement as required by rule.



Findings: During the inspection, it was determined the JFS 01201 "Dental First Aid" was not the most current version of the form. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 07/14/2023

## Domain: 03 Postings & Equipment

Rule: 5101:2-13-17 Programming

Code: The program is required to have a daily schedule posted in a visible place.

Findings: During the inspection, it was determined the updated daily schedule was not posted in the program. The new schedule must align with your new operating hours. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 07/14/2023

## Domain: 03 Postings & Equipment

Rule: 5101:2-13-16 Medical, Dental, and General Emergency Plan Code: The program is required to post the completed JFS 01242 "Medical, Dental, and General Emergency Plan for Child Care" and implement as required by rule.

Findings: During the inspection, it was determined the the JFS 01242 "Medical, Dental and General Emergency Plan" was not the most current form version.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/14/2023

## Domain: 05 Health & Safety

Rule: 5101:2-13-16 First Aid Kit/Standard Precautions Code: The program is required to meet the requirements for first aid kits.

Findings: During the inspection, it was determined that the program did not have a first aid kit onsite including all the items listed below.

1. One roll of first-aid tape;

2. Individually wrapped sterile gauze;



squares in assorted sizes;

- 3. Sterile adhesive bandages in assorted sizes;
- 4.Tweezers;
- 5. Gauze rolled bandage;
- 6. Triangular bandage;
- 7. Rounded end scissors;

8. Tooth preservation system or fresh chilled liquid milk in which to transport a lost permanent tooth, including a written reference indicating location of the refrigerator/freezer where milk is stored if a tooth preservation system is not part of the first aid kit (for programs serving school age children only);

- 9. A working digital thermometer;
- 10. Disposable non-latex gloves;
- 11. A working flashlight;

12. An instant cold pack that has not been activated or ice, including a written reference indicating location of the refrigerator/freezer where the ice is stored if an instant cold pack is not part of the first aid kit;

13. Sealable leak-proof plastic bags in assorted sizes or double bagged plastic bags that can be securely tied for materials soiled with blood or bodily fluids;

14. Pocket mask or face shield, appropriate; for all ages of children in care, for cardiopulmonary resuscitation (CPR) administration;

15. Soap or waterless sanitizer (field trip or transporting away from the program only);

16. Bottled water (field trip or transporting away from the program only).

Correct the violation and submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/14/2023

#### Domain: 08 Staff Files

Rule: 5101:2-13-07 Provider Responsibilities Code: The provider is required to have hours of availability to meet with parents posted in a noticeable place.

Findings: During the inspection, it was determined that the provider did not have updated hours of availability to meet with parents a noticeable location and the hours of operation were not updated. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 07/14/2023

#### Domain: 08 Staff Files

Rule: 5101:2-13-09 Background Checks

Code: Individuals are required to completed the background check process and obtain complete results.

Findings: In review of the staff records, it was determined that background check requirements were incomplete for the individuals listed on the Employee Record Chart, as noted in number 2 below:



1. The JFS 01176 "Program Notification of Background check Review for Child Care" was not on file at the program, but was on file at the county agency and the individual is eligible.

2. The JFS 01176 was not on file at the program, but the BCI and FBI results were on file at the program and the individual had no prohibitive offenses which did not meet the rehabilitation criteria.

3. The JFS 01176 was not on file at the program, but the BCI and FBI results were on file at the county agency and the individual had no prohibitive offenses which did not meet the rehabilitation criteria.

Submit the program's corrective action plan, which includes a statement that the correct form is now on file, to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/14/2023

## Rules In-Compliance/Not Verified

| Rule                              | Status    | Documenting Statement(s), If applicable |
|-----------------------------------|-----------|---|
|                                   |           |   |
| 5101:2-13-02 License Visible      | Compliant |   |
|                                   |           |   |
|                                   |           |   |
|                                   |           |   |
| Rule                              | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-02 Voluntary Temporary  | Compliant |   |
| Closure                           |           |   |
|                                   |           |   |
|                                   |           |   |
| Rule                              | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-02 Change of Location   | Compliant |   |
| -                                 |           |   |
|                                   |           |   |
|                                   |           |   |
| Rule                              | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-02 Information in OCLQS | Compliant |   |
|                                   |           |   |
|                                   |           |   |
|                                   | ·         | · · · · · · · · · · · · · · · · · · ·   |
| Rule                              | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-02 Provider Medical     | Compliant |   |
|                                   |           |   |
|                                   |           |   |
|                                   | 1         |   |
|                                   |           |   |



| 5101:2-13-03 Inspection                     | Compliant           |   |
|---|---------------------|---|
| Requirements                                |                     |   |
|   |                     |   |
| Rule  | Status              | Documenting Statement(s), If applicable |
| 5101:2-13-04 Building Requirements          | Compliant           |   |
| for Type B Homes                            |                     |   |
|   |                     |   |
| Dula  | Chatura             | Desumenting Statement(s) If emplicable  |
| Rule<br>5101:2-13-04 Fire Safety for Type B | Status<br>Compliant | Documenting Statement(s), If applicable |
| Homes                                       | compliant           |   |
|   |                     |   |
|   |                     |   |
| Rule  | Status              | Documenting Statement(s), If applicable |
| 5101:2-13-04 Flammable and                  | Compliant           |   |
| Combustible Materials in a Type B<br>Home   |                     |   |
| nome  |                     |   |
| Rule  | Status              | Documenting Statement(s), If applicable |
| 5101:2-13-04 Heaters in a Type B            | Compliant           |   |
| Home  |                     |   |
|   |                     |   |
| Rule  | Status              | Documenting Statement(s), If applicable |
| 5101:2-13-07 Staff Records                  | Compliant           |   |
|   |                     |   |
|   |                     |   |
| Rule  | Status              | Documenting Statement(s), If applicable |
| 5101:2-13-07 Type B Provider - Foster       | Compliant           | Documenting statement(s), if applicable |
| Parent                                      | compliant           |   |
|   |                     |   |
|   | • · ·               |   |
| Rule  | Status              | Documenting Statement(s), If applicable |
| 5101:2-13-08 Employee Requirements          | Compliant           |   |
|   |                     |   |
|   |                     |   |
| Rule  | Status              | Documenting Statement(s), If applicable |
| 5101:2-13-08 Child Care Staff               | Compliant           |   |
| Requirements                                |                     |   |
|   | 1                   |   |
| Rule  | Status              | Documenting Statement(s), If applicable |
| 5101:2-13-08 Whistle Blower                 | Compliant           |   |
|   |                     |   |
|   |                     | 1]                                      |
| Rule  | Status              | Documenting Statement(s), If applicable |
|   |                     |   |



| 5101:2-13-10 Health Training       | Compliant |   |
|------------------------------------|-----------|---|
|                                    |           |   |
| Rule                               | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-10 Professional          | Compliant |   |
| Development                        |           |   |
|                                    |           |   |
| Rule                               | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-11 Outdoor Space         | Compliant |   |
|                                    |           |   |
|                                    |           |   |
| Rule                               | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-11 Outdoor Equipment     | Compliant |   |
|                                    |           |   |
|                                    |           |   |
| Rule                               | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-11 Fall Zone             | Compliant |   |
|                                    |           |   |
|                                    |           |   |
| Rule                               | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-12 Safe Equipment        | Compliant |   |
|                                    |           |   |
|                                    |           |   |
| Rule                               | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-12 Safe Environment      | Compliant |   |
|                                    |           |   |
|                                    |           |   |
| Rule                               | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-13 Clean environment and | Compliant |   |
| equipment                          |           |   |
|                                    |           | I                                       |
| Rule                               | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-13 Handwashing           | Compliant |   |
|                                    |           |   |
|                                    |           | I                                       |
| Rule                               | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-13 Smoke Free            | Compliant |   |
|                                    |           |   |
|                                    |           | I I                                     |
| Rule                               | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-13 Toothbrushing         | Compliant |   |



| Rule                                 | Status    | Documenting Statement(s), If applicable |
|--------------------------------------|-----------|---|
| 5101:2-13-14 Requirements for Field  | Compliant |   |
| and Routine Trips                    |           |   |
|                                      |           |   |
|                                      |           |   |
| Rule                                 | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-14 Ratio and Supervision   | Compliant |   |
| for Field and Routine Trips          |           |   |
|                                      |           |   |
|                                      |           |   |
| Rule                                 | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-14 Driver Requirements     | Compliant |   |
|                                      |           |   |
|                                      |           |   |
|                                      |           |   |
| Rule                                 | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-14 Vehicle Inspections     | Compliant |   |
| ·                                    |           |   |
|                                      |           |   |
|                                      |           |   |
| Rule                                 | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-14 Vehicle Requirements    | Compliant |   |
| SIGILZ IS IT Venice Requirements     | compliant |   |
|                                      |           |   |
|                                      |           |   |
| Rule                                 | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-15 Child Medical and       | Compliant |   |
| Enrollment Records                   | compliant |   |
|                                      |           |   |
|                                      |           |   |
| Rule                                 | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-15 Health Conditions       |           |   |
| 5101.2-15-15 Health Conditions       | Compliant |   |
|                                      |           |   |
|                                      |           |   |
| Pulo                                 | Status    | Documenting Statement(s), If applicable |
| Rule                                 | Status    | Documenting statement(s), if applicable |
| 5101:2-13-15 Child Records Retention | Compliant |   |
| and Confidentiality                  |           |   |
|                                      |           |   |
|                                      |           |   |
| Rule                                 | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-16 Emergency Drills        | Compliant |   |
|                                      |           |   |
|                                      |           |   |
|                                      |           |   |
| Rule                                 | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-16 Communicable Diseases   | Compliant |   |
|                                      |           |   |



| Rule                                | Status    | Documenting Statement(s), If applicable |
|-------------------------------------|-----------|---|
| 5101:2-13-16 Incident/Injury        | Compliant |   |
|                                     |           |   |
|                                     |           |   |
|                                     |           |   |
| Rule                                | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-16 Disaster Plan          | Compliant |   |
|                                     |           |   |
|                                     |           |   |
|                                     |           |   |
| Rule                                | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-18 Attendance             | Compliant |   |
|                                     |           |   |
|                                     |           |   |
|                                     |           |   |
| Rule                                | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-19 Supervision            | Compliant |   |
|                                     |           |   |
|                                     |           |   |
|                                     |           |   |
| Rule                                | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-19 School Age Supervision | Compliant |   |
|                                     |           |   |
|                                     |           |   |
|                                     |           |   |
| Rule                                | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-19 Child Guidance         | Compliant |   |
|                                     |           |   |
|                                     |           |   |
|                                     |           |   |
| Rule                                | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-20 Sleep and Nap          | Compliant |   |
| Requirements                        |           |   |
|                                     |           |   |
|                                     |           |   |
| Rule                                | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-20 Crib and Playpen       | Compliant |   |
| Requirements                        |           |   |
|                                     |           |   |
|                                     |           |   |
| Rule                                | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-21 Evening and Overnight  | Compliant |   |
| Care                                |           |   |
|                                     |           |   |
|                                     |           |   |
| Rule                                | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-21 Sanitary Environment   | Compliant |   |
| and Hygiene                         |           |   |
|                                     |           |   |



| Rule  | Status   | Documenting Statement(s), If applicable   |
|---|--|---|
| 5101:2-13-22 Meals and Snacks   | Compliant  |   |
|   |  |   |
|   |  |   |
|   | •  |   |
| Rule  | Status   | Documenting Statement(s), If applicable   |
| 5101:2-13-22 Fluid Milk   | Compliant  |   |
|   |  |   |
|   |  |   |
|   |  |   |
| Rule  | Status   | Documenting Statement(s), If applicable   |
| 5101:2-13-22 Food Handling  | Compliant  |   |
|   |  |   |
|   |  |   |
|   |  |   |
| Rule  | Status   | Documenting Statement(s), If applicable   |
| 5101:2-13-23 Infant Daily Care  | Compliant  |   |
|   |  |   |
|   |  |   |
|   |  |   |
| Rule  | Status   | Documenting Statement(s), If applicable   |
| 5101:2-13-23 Infant Bottle and Food   | Compliant  |   |
| Preparation   |  |   |
|   |  |   |
|   |  |   |
| Dula  | Chature  | Decumenting (teters out(a)) if eaching his  |
| Rule  | Status<br>Compliant  | Documenting Statement(s), If applicable   |
| Rule<br>5101:2-13-23 Diapering  | Status<br>Compliant  | Documenting Statement(s), If applicable   |
|   |  | Documenting Statement(s), If applicable   |
|   |  | Documenting Statement(s), If applicable   |
| 5101:2-13-23 Diapering  | Compliant  |   |
| 5101:2-13-23 Diapering Rule   | Compliant<br>Status  | Documenting Statement(s), If applicable Documenting Statement(s), If applicable   |
| 5101:2-13-23 Diapering<br>Rule<br>5101:2-13-24 Parent Permission for  | Compliant  |   |
| 5101:2-13-23 Diapering Rule   | Compliant<br>Status  |   |
| 5101:2-13-23 Diapering<br>Rule<br>5101:2-13-24 Parent Permission for  | Compliant<br>Status  |   |
| 5101:2-13-23 Diapering<br>Rule<br>5101:2-13-24 Parent Permission for  | Compliant<br>Status  | Documenting Statement(s), If applicable   |
| 5101:2-13-23 Diapering         Rule         5101:2-13-24 Parent Permission for         Swimming   | Compliant          Status         Compliant         Status         Status  |   |
| 5101:2-13-23 Diapering         Rule         5101:2-13-24 Parent Permission for         Swimming         Rule         5101:2-13-25 Medication  | Compliant<br>Status<br>Compliant   | Documenting Statement(s), If applicable   |
| 5101:2-13-23 Diapering         Rule         5101:2-13-24 Parent Permission for         Swimming         Rule  | Compliant          Status         Compliant         Status         Status  | Documenting Statement(s), If applicable   |
| 5101:2-13-23 Diapering         Rule         5101:2-13-24 Parent Permission for         Swimming         Rule         5101:2-13-25 Medication  | Compliant          Status         Compliant         Status         Status  | Documenting Statement(s), If applicable   |
| 5101:2-13-23 Diapering         Rule         5101:2-13-24 Parent Permission for         Swimming         Rule         5101:2-13-25 Medication  | Compliant          Status         Compliant         Status         Status  | Documenting Statement(s), If applicable   |
| 5101:2-13-23 Diapering         Rule         5101:2-13-24 Parent Permission for         Swimming         Rule         5101:2-13-25 Medication         Requirements   | Compliant       Status       Compliant       Status       Status       Compliant   | Documenting Statement(s), If applicable Documenting Statement(s), If applicable   |
| S101:2-13-23 Diapering         Rule         5101:2-13-24 Parent Permission for         Swimming         Rule         5101:2-13-25 Medication         Requirements   | Compliant         Status         Compliant         Status         Compliant         Status         Status         Status         Status         Status         Status  | Documenting Statement(s), If applicable Documenting Statement(s), If applicable   |
| S101:2-13-23 Diapering         Rule         5101:2-13-24 Parent Permission for         Swimming         Rule         5101:2-13-25 Medication         Requirements   | Compliant         Status         Compliant         Status         Compliant         Status         Status         Status         Status         Status         Status  | Documenting Statement(s), If applicable Documenting Statement(s), If applicable   |
| 5101:2-13-23 Diapering         Rule         5101:2-13-24 Parent Permission for         Swimming         Rule         5101:2-13-25 Medication         Requirements         Rule         5101:2-13-18 Group Size and Ratios   | Compliant         Status         Compliant         Status         Compliant         Status         Compliant         Status         Compliant         Status         Compliant   | Documenting Statement(s), If applicable Documenting Statement(s), If applicable Documenting Statement(s), If applicable |
| S101:2-13-23 Diapering         Rule         5101:2-13-24 Parent Permission for         Swimming         Rule         5101:2-13-25 Medication         Requirements         Rule         5101:2-13-18 Group Size and Ratios         Rule         Rule                           | Compliant         Status         Compliant         Status         Compliant         Status         Compliant         Status         Compliant         Status         Status         Status         Status         Status         Status         Status         Status         Status | Documenting Statement(s), If applicable Documenting Statement(s), If applicable   |
| S101:2-13-23 Diapering         Rule         5101:2-13-24 Parent Permission for         Swimming         Rule         5101:2-13-25 Medication         Requirements         Rule         5101:2-13-18 Group Size and Ratios         Rule         5101:2-13 Written Policies and | Compliant         Status         Compliant         Status         Compliant         Status         Compliant         Status         Compliant         Status         Compliant   | Documenting Statement(s), If applicable Documenting Statement(s), If applicable Documenting Statement(s), If applicable |
| S101:2-13-23 Diapering         Rule         5101:2-13-24 Parent Permission for         Swimming         Rule         5101:2-13-25 Medication         Requirements         Rule         5101:2-13-18 Group Size and Ratios         Rule         Rule                           | Compliant         Status         Compliant         Status         Compliant         Status         Compliant         Status         Compliant         Status         Status         Status         Status         Status         Status         Status         Status         Status | Documenting Statement(s), If applicable Documenting Statement(s), If applicable Documenting Statement(s), If applicable |
| S101:2-13-23 Diapering         Rule         5101:2-13-24 Parent Permission for         Swimming         Rule         5101:2-13-25 Medication         Requirements         Rule         5101:2-13-18 Group Size and Ratios         Rule         5101:2-13 Written Policies and | Compliant         Status         Compliant         Status         Compliant         Status         Compliant         Status         Compliant         Status         Status         Status         Status         Status         Status         Status         Status         Status | Documenting Statement(s), If applicable Documenting Statement(s), If applicable Documenting Statement(s), If applicable |



| Rule                                    | Status    | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5101:2-13-12 Carbon Monoxide            | Compliant |   |
| Detectors - Type B Only                 |           |   |
| ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, |           |   |
|   |           |   |
| Rule                                    | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-11 Indoor Space               | Compliant |   |
|   |           |   |
|   |           |   |
|   |           |   |
| Rule                                    | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-24 On-site Pools              | Compliant |   |
|   |           |   |
|   |           |   |
| Dula                                    | Chathara  |   |
| Rule                                    | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-12 Pets                       | Compliant |   |
|   |           |   |
|   |           |   |
| Rule                                    | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-24 Swimming Sites             | Compliant |   |
|   |           |   |
|   |           |   |
|   |           |   |
| Rule                                    | Status    | Documenting Statement(s), If applicable |
| 5101:2-13-17 Materials and              | Compliant |   |
| Equipment                               |           |   |
|   |           |   |
|   |           |   |
|   |           |   |