



Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://ifs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details			
Program Name Kiwi's Clubhouse		Program Number 2180019167	
Address 340 Olentangy Crossing East Delaware OH 43015			County DELAWARE
Building Approval Date 09/09/2024	Use Group/Code E	Occupancy Limit 166	Maximum Under 2 ½ 67
Fire Inspection Approval Date 09/09/2024		Food Service Risk Level	

Inspection Information		
Inspection Type Follow-up	Inspection Scope Partial	Inspection Notice Unannounced
Inspection Date 06/11/2025	Begin Time 9:30 AM	End Time 12:38 PM
Inspection Date 06/11/2025	Begin Time 9:30 AM	End Time 12:38 PM
Reviewer: Catherine Moerch		
Reviewer: Sarena Powhida		
Summary of Findings		
No. Rules Verified 19	No. Rules with Non-compliances 7	No. Serious Risk 0
		No. Moderate Risk 0
		No. Low Risk 8

License Capacity and Enrollment at the Time of Inspection					
Age Group	License Capacity	Enrollment			
		Totals	Full Time	Part Time	Total
Infant (Birth to < 18 m)		13	0		13
Young Toddler		23	0		23
Total Under 2 ½ Years	64	36	0		36
Older Toddler		4	0		4
Preschool		66	0		66
School Age		8	0		8
Total Capacity/Enrollment	150	78	0		114

Staff-Child Ratios at the Time of Inspection

Group	Age Group/Range	Ratio Observed	Comment
Tiny Twos	18 months to < 30 months	1 to 5	
Juniors	3 years to < 4 years	2 to 10	
Tiny Tots	18 months to < 30 months	2 to 8	
Little Ones	0 to < 12 months	1 to 5	
Dreamers	12 months to < 18 months	1 to 3	
Little Bundles	0 to < 12 months	1 to 4	
Jr. Adventurers	3 years to < 4 years	2 to 13	
Summer Camp 1	4 years to < 5 years	1 to 8	
Summer Camp Littles	4 years to < 5 years	1 to 8	
Wee Camp	18 months to < 30 months	1 to 8	

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03 and 5180:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

No Moderate Risk Non-Compliances were observed during this inspection

Low Risk Non-Compliances

Domain: 01 Ratio & Supervision

Rule: 5180:2-12-19 Supervision

Code: The program staff is required to supervise children in their assigned group by sight and hearing.

Supervision includes being near enough to respond and reach children immediately including responding to the child's basic needs and protecting them from harm.

Finding: During the inspection, it was determined that children were not being properly supervised as noted in number(s) 4 below:

1. Child(ren) were not within both sight and hearing of a child care staff member during indoor play.
2. Child(ren) were not within both sight and hearing of a child care staff member during outdoor play.
3. Child(ren) were not within both sight and hearing of a child care staff member more than once.
4. Staff were not physically present in the space and near enough to respond and reach the child(ren) immediately in that the teacher was on the floor in the crib area and unable to supervise children in the play area. Dreamers Classroom
5. Other: [].

Children must be supervised according to rule and within both sight and hearing of a child care staff member at all times. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/11/2025

Domain: 04 Indoor/Outdoor Space

Rule: 5180:2-12-11 Outdoor Play Fall Zones

Code: The program is required to provide fall zones around equipment to prevent injury if a child were to fall.

Finding: During the inspection, it was determined the fall zone under and around equipment designated for climbing, swinging, balancing and sliding did not meet the requirements as noted in number(s) 6, 8 below:

1. The fall surface material had not been properly distributed or raked as needed to retain proper depth under and around equipment.

2. A fall zone hazard was present, in that, the [] posed a risk of injury if a child were to fall from a piece of equipment.
3. The fall zone was less than 3 feet from the fence for equipment used by children 23 months of age and younger.
4. The fall zone was less than 6 feet from the fence for equipment used by children 24 months of age and older.
5. There was not a fall zone of 3 feet in all directions from the perimeter of the equipment used by children 23 months of age and younger.
6. There was not a fall zone of 6 feet in all directions from the perimeter of the equipment used by children 24 months of age and older in that the climbing hills were not 6ft from the stone wall. Rear Playground
7. The fall zone was less than 4 1/2 feet from each piece of applicable equipment used by children 23 months of age and younger.
8. The fall zone was less than 9 feet from each piece of applicable equipment used by children 24 months of age and older in that the orange climber was less than 9ft from the slide climbing hill.
9. Other [].

The program is required to provide adequate fall zones under and around outdoor play equipment at all times. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/11/2025

Domain: 08 Staff Files

Rule: 5180:2-12-10 Health Training Requirements

Code: The program is required to have all child care staff members complete training in child abuse and neglect recognition and prevention within sixty days of hire. Staff must complete training in first aid and CPR within the first ninety days of hire.

Finding: In review of the staff records, it was determined that at least one child care staff member had not completed required health and safety training as noted in number(s) 1, 2, 3, 5, 6 below:

1. Child abuse and neglect recognition and prevention training was not completed within sixty days of hire.
2. First aid training was not completed within ninety days of hire.
3. Cardiopulmonary resuscitation (CPR) training was not completed within ninety days of hire.
4. The child abuse and neglect recognition and prevention training was expired.
5. The first aid training was expired.
6. The CPR training was expired.

Refer to the Employee Record Chart for the name(s) of the child care staff member(s) who must complete the required health and safety training(s). Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/11/2025

Domain: 08 Staff Files

Rule: 5180:2-12-07 Administrator Responsibilities/Requirements

Code: The program administrator is required to maintain current employee records in the Ohio Professional Registry.

Finding: During the inspection, it was determined employment records in the Ohio Professional Registry (OPR) were not created or maintained as noted in number(s) 7 below:

1. At least one administrator, employee or child care staff member (including substitutes) had not created a profile.
2. At least one administrator, employee or child care staff member had not created an employment record for the program on or before their first day of employment.
3. At least one administrator, employee or child care staff member had not updated changes to positions or roles within five calendar days of the change.
4. The administrator had not assigned at least one employee or child care staff member to the program's organization dashboard.
5. At least one individual's schedule was not current.
6. At least one individual's position or role did not include an applicable group assignment.
7. At least one individual's employment had not been end dated.
8. Other: []

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/11/2025

Domain: 08 Staff Files

Rule: 5180:2-12-08 Medical Statement

Code: The program staff's medical statements are required to be completed and on file at the program.

Finding: In review of the staff records, it was determined that the medical statements for the employees listed on the Employee Record Chart did not meet the requirements as listed in number(s) 4 (telephone number), 6a below.

1. A medical statement was not on file for at least one employee;
2. The medical statement(s) on file did not have a date of examination within 12 months of the employee's first day of employment;
3. Date of examination was missing;

4. Signature, business address, or telephone number of the licensed physician, physician assistant, advanced practice nurse, certified midwife, or certified nurse practitioner who completed the examination was missing;
5. A statement was missing that verifies the employee is:
 - a. Physically fit for employment in a program caring for children;
 - b. Immunized against Tetanus, Diphtheria, Pertussis (Tdap);
 - c. Immunized against Measles, Mumps, and Rubella (MMR);
6. Tuberculosis (TB) screening/test information was missing:
 - a. Documentation of the screening process to determine if the employee resided in a country identified by the world health organization as having a high burden of TB and arrived in the United States within the five years preceding the date of application for employment.
 - b. Results of a TB test for employees meeting both criteria in 6a.
 - c. Results of additional testing for employees with a positive TB test.
- d. Written statement, signed by a representative of the TB control unit, that the employee's TB is no longer infectious or the individual is receiving a TB treatment regimen for employees with a positive TB test.

Submit the program's corrective action plan, which includes a copy of the completed employee medical statement, or TB results/documentation, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/11/2025

Domain: 09 Children's Files

Rule: 5180:2-12-25 Medication Administration

Code: The program is required to remove all medication, medical foods and topical products that are no longer being administered or have expired. The program is also required to maintain current documentation to administer medications, medical foods and topical products.

Finding: During the inspection, it was determined that medication, medical foods and/or topical products did not meet the requirement(s) for administering medication, medical foods, and/or medical products as noted in number(s) 3 below:

1. The medication, medical food, or topical product was no longer needed and had not been removed from the program.
2. The medication, medical food, or topical product had expired and had not been removed from the program.
3. The prescription label had expired.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/11/2025

Domain: 09 Children's Files

Rule: 5180:2-12-15 Child Medical and Enrollment Records

Code: The program is required to use the updated JFS 01234 "Child Enrollment and Health Information For Child Care" .

Finding: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number(s) 4, 5, 6, 13, 14 below.

1. No enrollment form was completed for at least one child
2. The current JFS 01234 was not completed for at least one child
3. Complete child information
4. Complete parent information
5. Complete emergency contact information
6. Complete physician information
7. Information regarding the parent list
8. Health information
9. Additional information for all boxes checked "yes"
10. Emergency transportation information
11. Parent/guardian's signature
12. Diapering Statement
13. Acknowledgement of Policies and Procedures
14. Enrollment form for at least one child was not updated by either the parent or the administrator
15. Enrollment form for at least one child was not signed by the administrator
16. Other []

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Domain: 09 Children's Files

Rule: 5180:2-12-15 Child Medical and Enrollment Records

Code: The program is required to have a completed medical on file at the program for each child enrolled.

Finding: In review of 25% of the children's records, it was determined that completed medical statements were not on file, as required, for children listed on the JFS Children's Record Review For Child Care as indicated in number(s) 2, 8 below:

1. No medical was on file for at least one child
2. Medical(s) on file was not updated every 13 months

3. Medical(s) were missing child's name and date of birth
4. Medical(s) were missing the date of the medical examination
5. The date of the exam was more than 13 months prior to the date the form was signed.
6. Medical(s) were missing a statement that the child has been examined and is in suitable condition for participation in group care
7. Medical(s) were missing the signature, business address and telephone number of the physician, physician's assistant(PA), advance practice nurse (APN) or certified nurse practitioner (CNP) who examined the child
8. Medical(s) were missing a record of immunizations the child has had specifying month, day and year
9. Medical(s) were missing a statement from the physician, PA, APN, or CNP that the child has been immunized or is in the process of being immunized against the diseases required by division 5104.014 of the Revised Code and found in appendix A to this rule
10. Medical(s) were missing a statement from the child's parent or guardian that he or she has declined to have the child immunized against the disease for reasons of conscience, including religious convictions
11. Other []

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/11/2025

Rules In-Compliance/Not Verified

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Written Disaster Plan	Not Verified	
5180:2-12-02 License Posted	Not Verified	
5180:2-12-04 Building Department Inspection	Not Verified	
Rule	Status	Documenting Statement(s), If applicable



5180:2-12-02 Current Information	Not Verified	
Rule 5180:2-12-03 Inspection Requirements	Status Not Verified	Documenting Statement(s), If applicable
Rule Rule: 5180:2-12-04 Fire Inspection	Status Compliant	Documenting Statement: Please Note: Documentation of a fire inspection without any uncorrected violations must be secured for the program. Secure a new fire inspection by 8/9/25.
Rule 5180:2-12-04 Food Service Requirements	Status Not Verified	Documenting Statement(s), If applicable
Rule 5180:2-12-05 Denial, Revocation and Suspension	Status Not Verified	Documenting Statement(s), If applicable
Rule 5180:2-12-07 Administrator Qualifications	Status Not Verified	Documenting Statement(s), If applicable
Rule 5180:2-12-07 Written Program Policies and Procedures	Status Not Verified	Documenting Statement(s), If applicable
Rule Rule: 5180:2-12-08 Child Care Staff Member Educational Requirements	Status Compliant	Documenting Statement: All Child Care Staff Members had verification of educational requirements on file at the program.
Rule Rule: 5180:2-12-08 Orientation Training & Whistle Blower Protection	Status Compliant	Documenting Statement: On the day of the inspection, all child care staff members had met orientation training requirements.
Rule Rule: 5180:2-12-09 Background Check Requirements	Status Compliant	Documenting Statement: During the inspection, the required documentation



		regarding background checks was on file for all employees listed.
Rule 5180:2-12-10 Professional Development Requirements	Status Not Verified	Documenting Statement(s), If applicable
Rule 5180:2-12-11 Indoor Space Requirements	Status Not Verified	Documenting Statement(s), If applicable
Rule 5180:2-12-11 Separation of Children Under 2 1/2 Years	Status Not Verified	Documenting Statement(s), If applicable
Rule 5180:2-12-11 Outdoor Space Requirements	Status Not Verified	Documenting Statement(s), If applicable
Rule 5180:2-12-11 Outdoor Play Equipment	Status Not Verified	Documenting Statement(s), If applicable
Rule 5180:2-12-12 Safe Equipment	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-12 Safe Environment	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-13 Sanitary Equipment and Environment	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-13 Handwashing Requirements	Status Not Verified	Documenting Statement(s), If applicable
Rule 5180:2-12-13 Toothbrushing Requirements	Status Not Verified	Documenting Statement(s), If applicable
Rule 5180:2-12-13 Smoke Free Environment	Status Not Verified	Documenting Statement(s), If applicable
Rule	Status	Documenting Statement(s), If applicable



5180:2-12-14 Transportation - Driver Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-14 Transportation and Field Trip Procedures	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-14 Transportation - Vehicle Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-15 Medical/Physical Care Plans	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Medical, Dental, and General Emergency Plan	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Emergency Drills	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Incident/Injury Reporting	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-16 First Aid/Standard Precautions	Compliant	Documenting Statement: During the inspection, the program had complete first aid kits available as required.
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Management of Communicable Disease	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-17 Materials and Equipment	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-18 License Capacity	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-18 Ratio	Compliant	Documenting Statement: Staff/child ratios observed during the inspection were in compliance.



Rule	Status	Documenting Statement(s), If applicable
5180:2-12-17 Daily Schedule	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-17 Daily Outdoor Play	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-18 Group Size	Compliant	Documenting Statement: The group sizes observed on the day of the inspection were in compliance.
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-18 Attendance Records	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-20 Cots and Napping	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-19 Child Guidance	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-22 Fluid Milk Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-20 Cribs	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-21 Evening and Overnight Care	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-22 Meal and Snack Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-22 Safe Food Handling/Storage	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-23 Infant Daily Care	Not Verified	



Rule	Status	Documenting Statement(s), If applicable
5180:2-12-23 Infant Bottle and Food Preparation	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-23 Diapering and Toilet Training	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-24 Swimming and Water Safety Requirements	Not Verified	