



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details   |                                     |                                   |                        |
|---|-------------------------------------|-----------------------------------|------------------------|
| Program Name<br>Child Focus Learning Program at Holly Hill Elementary | Program Number<br>2190020343        | Program Type<br>Child Care Center |                        |
| Address<br>3520 SR 132 Amelia<br>OH 45102                             |                                     | County<br>CLERMONT                |                        |
|   |                                     |                                   |                        |
| Building Approval Date<br>07/24/2019                                  | Use Group/Code<br>E                 | Occupancy Limit<br>25             | Maximum Under 2 ½<br>0 |
| Fire Inspection Approval Date<br>08/24/2021                           | Food Service Risk Level<br>Level IV |                                   |                        |

| Inspection Information        |                          |                                  |
|-------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>11/16/2023 | Begin Time 3:40 PM       | End Time 5:10 PM                 |
| Reviewer:<br>KIM SUERMANN     |                          |                                  |

| Summary of Findings      |                                     |                       |                        |                   |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>58 | No. Rules with Non-compliances<br>0 | No. Serious Risk<br>0 | No. Moderate Risk<br>0 | No. Low Risk<br>0 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0     |
| Young Toddler   |                  | 0          | 0         | 0     |
| <b>Total Under 2 ½ Years</b>                              | 0                | 0          | 0         | 0     |
| Older Toddler   |                  | 0          | 0         | 0     |
| Preschool   |                  | 0          | 0         | 0     |
| School Age  |                  | 0          | 27        | 27    |
| <b>Total Capacity/Enrollment</b>                          | 36               | 0          | 27        | 27    |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |
|  |                 |                |         |



|            |                          |         |  |
|------------|--------------------------|---------|--|
| School Age | School-Age to < 11 years | 2 to 18 |  |
|------------|--------------------------|---------|--|

**Summary of Non-Compliances**

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

**Serious Risk Non-Compliances**

**No Serious Risk Non-Compliances were observed during this inspection**

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**Moderate Risk Non-Compliances**

**No Moderate Risk Non-Compliances were observed during this inspection**

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**Low Risk Non-Compliances**

**No Low Risk Non-Compliances were observed during this inspection**



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**Rules In-Compliance/Not Verified**

| Rule   | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| Rule: 5101:2-12-02 License Posted            | Compliant | Documenting Statement: The license was in a location visible to parents as required.   |
| Rule: 5101:2-12-02 Current Information       | Compliant |  |
| Rule: 5101:2-12-03 Inspection Requirements   | Compliant |  |
| Rule: 5101:2-12-04 Food Service Requirements | Compliant | Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: #DWAN BMKPHV, exp 3/1/24 West Clermont Schools. |
| Rule: 5101:2-12-04 Food Service Requirements | Compliant | Documenting Statement: Written permission to operate under the food service license of another entity at the same location was observed.                                   |
| Rule   | Status    | Documenting Statement(s), If applicable  |



| 5101:2-12-05 Denial, Revocation and Suspension                 | Compliant |   |
|--|-----------|---|
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-07 Administrator Qualifications                      | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-07 Administrator Responsibilities/Requirements | Compliant | Documenting Statement: The administrator's hours of availability to meet with parents were posted in a noticeable location.   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-07 Written Program Policies and Procedures     | Compliant | Documenting Statement: No changes have been made to the written policies and procedures since it was last approved by this Department.  |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-08 Medical Statement                                 | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-08 Orientation Training & Whistle Blower Protection  | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-09 Background Check Requirements               | Compliant | Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed.  |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-10 Health Training Requirements                | Compliant | Documenting Statement: The program had at least one Child Care Staff Member with currently valid training in First Aid, Management of Communicable Disease, CPR, and Child Abuse Prevention present and readily accessible during all hours of operation. |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-10 Professional Development Requirements             | Compliant |   |



| Rule  | Status    | Documenting Statement(s), If applicable   |
|---|-----------|---|
| 5101:2-12-11 Indoor Space Requirements          | Compliant |   |
| Rule: 5101:2-12-11 Outdoor Space Requirements   | Compliant | Documenting Statement: The quarterly playground inspections were completed and documented, as required. The most recent inspection report form was dated 8/17/2023.                 |
| 5101:2-12-11 Outdoor Play Equipment             | Compliant |   |
| 5101:2-12-11 Outdoor Play Fall Zones            | Compliant |   |
| 5101:2-12-12 Safe Equipment                     | Compliant |   |
| Rule: 5101:2-12-12 Safe Environment             | Compliant | Documenting Statement: A safe environment was observed during the inspection. Children were protected from items and conditions which threaten their health, safety and well-being. |
| 5101:2-12-13 Sanitary Equipment and Environment | Compliant |   |
| Rule: 5101:2-12-13 Handwashing Requirements     | Compliant | Documenting Statement: Children were viewed washing their hands, as required by the rule.   |
| 5101:2-12-13 Smoke Free Environment             | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |



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|--|---------------|---|
| Rule: 5101:2-12-15 Child Medical and Enrollment Records        | Compliant     | Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the records were complete, as required by the rule.                                  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-15 Medical/Physical Care Plans                 | Compliant     | Documenting Statement: The program had current information on the medical status and the required treatment plan for the children with health conditions.                                   |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-16 Medical, Dental, and General Emergency Plan | Compliant     | Documenting Statement: On the day of the inspection, the complete prescribed JFS 01242 "Medical, Dental, and General Emergency Plan For Child Care" were posted in the program as required. |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-16 Emergency Drills                            | Compliant     | Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection.  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-16 First Aid/Standard Precautions                    | Compliant     |   |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-16 Management of Communicable Disease          | Compliant     | Documenting Statement: The JFS 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents.  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-16 Incident/Injury Reporting                         | Compliant     |   |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-16 Written Disaster Plan                       | Compliant     | Documenting Statement: Annual training of the written disaster plan was completed by staff.   |



| Rule   | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| Rule: 5101:2-12-17 Daily Schedule              | Compliant | Documenting Statement: Daily schedules were observed posted.   |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-17 Materials and Equipment           | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-17 Daily Outdoor Play                | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-18 License Capacity                  | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-18 Ratio                       | Compliant | Documenting Statement: Staff/child ratios observed during the inspection were in compliance.   |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-18 Group Size                        | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-18 Attendance Records          | Compliant | Documenting Statement: Child Care Staff Members were observed recording the attendance for each child upon arrival and documenting each child's departure. |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-19 Supervision                 | Compliant | Documenting Statement: Written permission statements which allowed school children to leave the program were in compliance with this rule.                 |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-19 Child Guidance                    | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: Snacks served at the program included foods from two of   |



|   |               |  |
|---|---------------|--|
|   |               | the four food groups and provided nutritional value in addition to calories.   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-22 Fluid Milk Requirements                                | Compliant     |  |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-22 Safe Food Handling/Storage                             | Compliant     |  |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-25 Medication Administration                              | Compliant     |  |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant     | Documenting Statement: All Child Care Staff Members had verification of educational requirements on file at the program. |