



## Center Complaint Inspection Summary Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name H.HILLS LEARNING ACADEMY	Program Number 2200021241	Program Type Child Care Center
Address 5881 CHANTRY DRIVE COLUMBUS OH 43232		County FRANKLIN

Inspection Information			
Inspection Type Complaint		Inspection Scope Partial	Inspection Notice Unannounced
Reviewer(s) BEVERLY JAMES	Inspection Day 01/06/2026	Begin Time 8:45 AM	End Time 9:30 AM
Reviewer(s) BEVERLY JAMES	Inspection Day 01/13/2026	Begin Time 8:30 AM	End Time 11:30 AM
Reviewer(s) BEVERLY JAMES	Inspection Day 01/21/2026	Begin Time 2:30 PM	End Time 3:15 PM

Summary of Findings				
No. Rules Verified 6	No. Rules with Non-compliances 6	No. Serious Risk 1	No. Moderate Risk 3	No. Low Risk 3

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
Infant	0 to < 12 months	1 to 5	Day 1 Infant and toddler combined
Infant	0 to < 12 months	1 to 3	Day 2
Toddler	18 months to < 30 months	1 to 6	Day 2
Preschool	30 months to < 36 months	2 to 17	Day 1 at arrival. There were 3 2 1/2 year olds with group. Out of ratio and group size.
Preschool	3 years to < 4 years	1 to 8	Day 2
Preschool	3 years to < 4 years	2 to 11	Day 1
PreK	4 years to < 5 years	1 to 13	Day 2
PreK	4 years to < 5 years	1 to 11	Day 1

**Complaint Allegations**

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

**Domain:01 Ratio & Supervision**

Rule: 5180:2-12-19 Supervision  
Code: The program staff are not permitted to leave children unattended.

Allegation: The program staff are not permitted to leave children unattended outside.

Determination: Substantiated

Findings: During the inspection, it was determined that children were not supervised while outside the program as noted in number(s) 7 below:

1. Child(ren) left unattended outside the facility building.
2. Child(ren) left unattended outside the facility building more than once.
3. Child(ren) left unattended off the program’s premises.
4. Child(ren) left unattended during a swimming activity.
5. Child(ren) left unattended in a vehicle.
6. Child(ren) left unattended inside the building and no adults were present in the building.
7. Other (Video confirmed that an 8-year-old child left the program through the front door without anyone's knowledge)

Children must be supervised and within sight and hearing of a child care staff member at all times. Provide staff training.

Rule 5180:2-12-03 requires the program to notify parents when a serious risk non-compliance is cited. The notification must inform parents of the serious risk non-compliance and include the Department of Children and Youth website and location of further information regarding the determination. Submit the program’s corrective action plan, which includes a statement that training was provided and a copy of the written parent notification, to the Department to verify compliance with the requirements of this rule.

Risk Level: Serious

Corrective Action Plan Due: 02/03/2026

**Summary of Additional Non-Compliances**

**Serious Risk Non-Compliances**

**No Additional Serious Risk Non-Compliances were observed during this inspection**

### Moderate Risk Non-Compliances

#### Domain:01 Ratio & Supervision

Rule: 5180:2-12-18 Ratio

Code: The program is required to maintain the appropriate staff to child ratio for each group served.

Findings: During the inspection, a ratio of 2 child care staff member(s) for 17 children was determined to have occurred for the mixed group of Toddler, Preschool and PreK when the situation in number(s) 2 below occurred:

1. A child care staff member stepped out of the room.
2. A child care staff member had not arrived at work on time.
3. Children were present who were not scheduled to be there.
4. A child care staff member was unable to work.
5. A child was injured in that group.
6. A child arrived in the group before a second staff member was scheduled to arrive with the group.
7. Two groups were combined, and the program did not follow the ratio for the youngest child in the group.
8. A child was transitioning to the next older age group, and the program did not follow the ratio for the youngest child in the group.
9. Ratio was doubled for more than two hours while children were napping.
10. Ratio was doubled while children were napping for a group that included at least one infant.
11. Ratio was doubled while children were napping and there were not enough staff members in the building to meet staff/child ratio.
12. Ratio was doubled in the school age group to allow access to the program, however, the program does not serve only school age children.
13. Both child care staff members did not have a working communication device when one staff member left the group to allow access to the school age only program.
14. The child care staff member did not return to the group after allowing access to the school age only program.
15. Other [ ].

Additional child care staff members must be hired or current child care staff members must be rescheduled to maintain compliance. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/28/2026

#### Domain:07 Diapering & Infant Care

Rule: 5180:2-12-20 Cribs

Code: The program staff is required to place infants on their back to sleep unless an alternate method is indicated on a completed JFS 01235 "Sleep Position Waiver Statement For Child Care".

Findings: During the inspection, it was determined that infants younger than twelve months old were placed in a position other than on their backs to sleep. The current version of the prescribed JFS 01235 "Sleep Position Waiver Statement For Child Care" form which documents written permission for an alternative method signed by the child's physician, was not on file, as required by this rule. Discontinue this practice immediately until this waiver has been secured. Provide staff training. Submit the program's corrective action plan, which includes a copy of the prescribed form signed by both the child's

physician and the parent, and a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/28/2026

**Domain:07 Diapering & Infant Care**

Rule: 5180:2-12-20 Cribs

Code: The program is required to place infants in cribs while sleeping.

Findings: During the inspection, it was determined that the equipment in number(s) 10 below had been used for sleeping infants and did not allow the infant to sleep on a firm mattress:

1. Mesh cribs;
2. Play pens;
3. Bassinets;
4. Cots;
5. Car seats;
6. Infant swing;
7. The floor;
8. Infant seats;
9. An infant placed in a car seat in a crib;
10. Other (Rocker)

Infants must be provided with a crib, which meets requirements specified in this rule, for resting and sleeping. Provide staff training. Submit the program's corrective action plan, which includes a statement that staff training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/28/2026

**Low Risk Non-Compliances**

**Domain:01 Ratio & Supervision**

Rule: 5180:2-12-18 Group Size

Code: The program is required to maintain the appropriate group size for each group of children served.

Findings: During the inspection, group size limitations were not maintained for the mixed group of Toddlers, Preschool and PreK as it was determined there were 17 children grouped together. The group size shall not exceed twice the maximum number of children allowed per Child Care Staff Member. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/28/2026

**Domain:01 Ratio & Supervision**

Rule: 5180:2-12-18 Attendance Records

Code: The program is required to maintain a record of the arrival and departure of each child. The program is also required to retain the original attendance record at the center for a period of one year.

Findings: During the inspection, it was determined the program did not meet the requirements for keeping an attendance record as listed in number(s) 2 below:

1. No attendance record was being maintained.
2. The attendance record was not being consistently completed.
3. The record did not include the name of at least one child.
4. The record did not include the birth date of at least one child.
5. The record did not include the assigned group.
6. The record did not include the child's weekly schedule.
7. The record did not include the time (hours and minutes) of each child's arrival and departure to the program, including transportation by the program.
8. The original attendance record was not kept at the program for a period of one year.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/28/2026

**Domain:01 Ratio & Supervision**

Rule: 5180:2-12-19 Supervision

Code: The program staff is required to supervise children in their assigned group by sight and hearing. Supervision includes being near enough to respond and reach children immediately including responding to the child's basic needs and protecting them from harm.

Findings: During the inspection, it was determined that children were not being properly supervised as noted in number(s) 5 below:

1. Child(ren) were not within both sight and hearing of a child care staff member during indoor play.
2. Child(ren) were not within both sight and hearing of a child care staff member during outdoor play.
3. Child(ren) were not within both sight and hearing of a child care staff member more than once.
4. Staff were not physically present in the space and near enough to respond and reach the child(ren) immediately.
5. Other: (Several CCSMs on phone)

Children must be supervised according to rule and within both sight and hearing of a child care staff member at all times. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/28/2026



**Department of  
Children & Youth**