



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details			
Program Name My First Step Daycare		Program Number 2200021296	
Address 4049 ROCKY RIVER DR CLEVELAND OH 44135			County CUYAHOGA
Building Approval Date	Use Group/Code	Occupancy Limit	Maximum Under 2 ½
Fire Inspection Approval Date 03/10/2025		Food Service Risk Level Level III	

Inspection Information				
Inspection Type Annual	Inspection Scope Full	Inspection Notice Unannounced		
Inspection Date 01/08/2026	Begin Time 8:10 AM	End Time 10:35 AM		
Reviewer: PATRICIA REMINGTON				
Summary of Findings				
No. Rules Verified 58	No. Rules with Non-compliances 2	No. Serious Risk 0	No. Moderate Risk 0	No. Low Risk 2

License Capacity and Enrollment at the Time of Inspection					
Age Group	License Capacity	Enrollment			
		Totals	Full Time	Part Time	Total
Infant ( Birth to < 18 m)		4	0		4
Young Toddler		2	0		2
<b>Total Under 2 ½ Years</b>	<b>23</b>	<b>6</b>	<b>0</b>		<b>6</b>
Older Toddler		5	0		5
Preschool		7	0		7
School Age		0	8		8
<b>Total Capacity/Enrollment</b>	<b>49</b>	<b>12</b>	<b>8</b>		<b>26</b>

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment

Preschool	3 years to < 4 years	1 to 2	Breakfast
Preschool	3 years to < 4 years	1 to 3	
School age	School-Age to < 11 years	1 to 2	
Toddlers	18 months to < 30 months	1 to 2	
Toddlers	18 months to < 30 months	1 to 2	Snack
Infant	12 months to < 18 months	1 to 1	

### **Summary of Non-Compliances**

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03 and 5180:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

#### **Serious Risk Non-Compliances**

**No Serious Risk Non-Compliances were observed during this inspection**

#### **Moderate Risk Non-Compliances**

**No Moderate Risk Non-Compliances were observed during this inspection**

### Low Risk Non-Compliances

#### Domain: 03 Postings & Equipment

Rule: 5180:2-12-16 Medical, Dental, and General Emergency Plan

Code: The program is required to post and implement the JFS 01242 "Medical, Dental, and General Emergency Plan" when necessary.

Finding: During the inspection, it was determined the requirements for the JFS 01242 "Medical, Dental, and General Emergency Plan for Child Care" were not followed as noted in number(s) 1 below:

1. The plan was not posted in each classroom.
2. The plan was not posted in other spaces used by children.
3. The name, address and telephone number of the program were not complete.
4. The location of first aid kit, fire extinguishers and fire alarm system, fire alarm pull stations and electrical circuit box were not complete.
5. The telephone number for emergency squad, fire department, hospital, poison control program, public children services agency, local health department, local emergency management agency, and police department were not complete.
6. Location of children's records was not complete.
7. Emergency information including any medications or supplies needed in the event of an evacuation was not complete.
8. The current version of the prescribed form was not used.
9. The plan was not implemented when necessary in that [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/13/2026

#### Domain: 05 Health & Safety

Rule: 5180:2-12-16 Emergency Drills

Code: The program is required to complete fire drills, weather drills, and emergency/lockdown drills appropriately.

Finding: During the inspection, it was determined that the required drills were not completed for item number(s) 3 below:

1. Monthly fire drills.
2. Monthly weather emergency drills (March through September).
3. Emergency/lockdown drills in each quarter of the calendar year.



Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/13/2026

#### Rules In-Compliance/Not Verified

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Written Disaster Plan	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-02 License Posted	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-04 Building Department Inspection	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-02 Current Information	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-03 Inspection Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-04 Fire Inspection	Compliant	Documenting Statement: Please Note: Documentation of a fire inspection without any uncorrected violations must be secured for the program. Secure a new fire inspection by 3/10/26.
Rule	Status	Documenting Statement(s), If applicable



Rule: 5180:2-12-04 Food Service Requirements	Compliant	Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: SWAS-DGFQAQ- 3/1/26.
Rule 5180:2-12-07 Administrator Qualifications	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-07 Administrator Responsibilities/Requirements	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-07 Written Program Policies and Procedures	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-08 Medical Statement	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-08 Child Care Staff Member Educational Requirements	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-08 Orientation Training & Whistle Blower Protection	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-09 Background Check Requirements	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-10 Health Training Requirements	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-10 Professional Development Requirements	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-11 Indoor Space Requirements	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-11 Separation of Children Under 2 1/2 Years	Status Compliant	Documenting Statement(s), If applicable

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-11 Outdoor Space Requirements	Compliant	
5180:2-12-12 Safe Equipment	Compliant	
5180:2-12-11 Outdoor Play Equipment	Compliant	
5180:2-12-12 Safe Environment	Compliant	
5180:2-12-13 Sanitary Equipment and Environment	Compliant	
5180:2-12-13 Handwashing Requirements	Compliant	
5180:2-12-13 Smoke Free Environment	Compliant	
5180:2-12-15 Child Medical and Enrollment Records	Compliant	
5180:2-12-16 First Aid/Standard Precautions	Compliant	
5180:2-12-16 Management of Communicable Disease	Compliant	
5180:2-12-16 Incident/Injury Reporting	Compliant	
5180:2-12-17 Materials and Equipment	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5180:2-12-17 Daily Schedule	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-18 Attendance Records	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-18 Group Size	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-17 Daily Outdoor Play	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-18 License Capacity	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-18 Ratio	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-20 Cots and Napping	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-19 Supervision	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-19 Child Guidance	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-20 Cribs	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-22 Meal and Snack Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-22 Safe Food Handling/Storage	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-22 Fluid Milk Requirements	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5180:2-12-23 Infant Daily Care	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-23 Infant Bottle and Food Preparation	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-23 Diapering and Toilet Training	Compliant	